



FRUITA
COLORADO
PARKS & RECREATION

Bylaws

Livability Commission

ARTICLE I. CREATION AND NAME:

Per Resolution 2018-37 by the Fruita City Council the following by-laws are being adopted to convert the Senior Task Force to the Livability Commission.

ARTICLE II. STATEMENT OF MISSION:

Serving in an advisory capacity to Fruita City Council, the mission of the Livability Commission is to continually gather community input and make recommendations to the City Council pertaining to the eight domains of livability (as listed in Article III: Duties and Responsibilities) that support healthy aging and improve the quality of life, economic health and lifestyle of the Fruita community members.

ARTICLE III. DUTIES AND RESPONSIBILITIES:

To provide a representative group in the City of Fruita to ascertain and assess the needs of the Fruita Community members by identifying gaps, duplications, and competency issues in services required to support the well-being of our community members;

- A. Explore ways to make the City of Fruita a Livable Community in the following 8 Livability domain areas:

1. Transportation
2. Housing
3. Outdoor Spaces and Buildings
4. Social Participation
5. Respect and Social Inclusion
6. Civic Participation and Employment
7. Communication and Information

- B. Community Support and Health Services

To encourage cooperation and coordination among agencies and groups working on behalf of the Fruita Community. To draw upon the expertise or advice of any group or organization that has an interest in the well-being of the Fruita, including without limitation: Family Health West, Grand Valley Transportation, Mesa County Health and Planning Departments, Mesa County School District 51, and the City of Fruita itself.

- C. To provide a forum for stakeholder input on strategies and service delivery issues affecting community members and to make recommendations in respect thereof to the Council.

ARTICLE IV. MEMBERSHIP:

The Commission shall consist of no less than seven (7) and no more than twenty-one (21) members. All members of the Commission (commissioners) shall be appointed to three-year terms by the Mayor with approval of the City Council. First appointments shall be for staggered terms of one, two and three years.

Appointments to the Commission shall mirror, as much as possible, the demographics of the population of Fruita's city and rural limits. These include ethnicity, gender, race, age, sexual orientation, political viewpoints and affiliations, and geographic location.

- A. Any person desiring to be appointed to the Commission is encouraged to attend at least one regularly scheduled meeting of the Commission and then submit a copy of his/her application to the City of Fruita.
- B. A commissioner may resign his/her membership at any time by providing written or email notice to the City of Fruita or the Chair of the Commission.
- C. Commissioners shall serve without compensation, except for those expenses incurred in connection with the work of the Commission as approved by the City Manager or their designee.
- D. A commissioner may be removed by the City Council pursuant to the Article 6.07 of the Fruita City Charter.
- E. Livability Commission Ex-Officio members will include a City Council Liaison appointed by the Mayor and City of Fruita Staff Member(s) as appointed by the City Manager.

ARTICLE V. OFFICERS:

Officers of the Commission shall consist of a Chair, Vice-chair, and Secretary. Only appointed members of the Commission are eligible to hold office.

- A. The Chair and Vice-chair shall be elected for one-year terms of office by members of the Commission. The Chair and the Vice-chair each may be elected for one (1) successive term to their same offices.
- B. In the event that a commissioner fills the position of Chair or Vice-chair due to a mid-term vacancy, the commissioner will still be eligible to serve up to two full one-year terms in the same office.

In the event of a mid-term vacancy in the office of Chair, the Vice-chair shall assume and finish out the remainder of the term of the office of Chair.

ARTICLE V. COMMISSION MEETINGS AND QUORUM:

- A. The Commission shall meet at least ten (10) times a year. Special meetings of the Commission may be called at such times and places as may be determined necessary by the Chair or the Commission itself.
- B. All meeting of the Commission shall be open to the public in accordance with the state open meetings law.
- C. A record of each meeting shall be kept and a copy filed with the City Clerk's office.
- D. Only appointed commissioners may vote on issues before the Commission. Each commissioner is allocated one vote for each issue to be voted upon. All decisions of the Commission shall be made by majority vote of those commissioners present

in person. Votes can be made by proxy by providing advance notice to the Chair and the proxy holder.

- E. Agendas for all Commission meetings shall be sent, if possible, to all commissioners in advance of the meetings.
- F. Regular meetings of the Commission shall be at a time and place established by the Commission.
- G. A quorum shall be necessary to conduct official business of the Commission. A quorum shall consist of more than 50 percent, rounded up to the next whole number, of the appointed membership of the Commission.
- H. If the Chair and Vice-Chair are unable to attend a scheduled meeting or must leave a meeting for any reason, the Committee members in attendance shall select an acting Chair to perform the duties of the Chair.

The Commission may from time to time establish such sub-committees, ad-hoc committees or working groups as it considers advisable to fulfill its mandate.

- a. The by-laws listed herein, with the exception of the established by the City Charter, may be amended in the following manner:
 - i. A new amendment or an amendment change may be presented at a given meeting and discussed.
 - ii. Said amendment change will be considered for vote at the succeeding meeting.

These bylaws were passed and adopted this _____(day) of _____(month/year) by the City of Fruita City Council.

Joel Kincaid, Mayor

Attest:

City Clerk