



FRUITA

COLORADO

2018 ANNUAL BUDGET



COMING TOGETHER
IS A BEGINNING.
KEEPING TOGETHER
IS PROGRESS.
WORKING TOGETHER
IS SUCCESS.

Henry Ford



HONOR THE PAST ~ ENVISION THE FUTURE
325 E ASPEN, FRUITA, COLORADO 81521

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Budget Transmittal Letter

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About Fruita

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Introduction

Budget Transmittal Letter



Honorable Mayor and Members of City Council,

I present to you the 2018 Proposed Annual Budget as required by the Fruita City Charter and as created by a professional team of City coworkers. This letter provides a summary of the year in review, financial outlook and budget highlights.



Year in Review

There is much to celebrate as 2017 comes to a close and we enter 2018.

- The results of our community survey reported 95 percent of residents surveyed indicated the overall quality of life in the City is either “excellent” or “good”. Eighty-four percent (84%) of the residents surveyed, also indicated that the overall quality of services provided by the City of Fruita are either “excellent” or “good”—in fact the Fruita rated significantly higher than the national average, specifically 35 percent above the national average, and 37 percent above the national average for small U.S. cities. Fruita rated above the national average in 31 of 36 areas, and above the national average for small U.S. cities in 32 of 36 areas. The survey was made possible due to a partnership with Family Health West and Mesa county Health Department to share the cost.
- The survey results additionally show that not only are we excelling in our delivery of core services, but that we are focusing on the right priorities. I am proud of our workforce who demonstrate a love for their community and dedication to public service—accomplishing much with less in many cases.
- We celebrated the groundbreaking of the Kokopelli section of the Colorado Riverfront Trail—a 4.5 mile, 10 foot wide paved trail connecting Fruita to the Kokopelli mountain bike trailhead that passes by the Fruita Industrial Park and lake that will be home to Colorado’s first cable wakeboard park. The trail is a \$4.6 million project funded with \$2.4 million in grants and lottery funds the City receives for recreation purposes only covering the remaining costs. The cable wakeboard park is a public-private partnership also opening a public access are to the lake planned in 2018.
- Following a year of proactive outreach in 2016 at various trade shows to highlight Fruita for business relocation, expansion or product launches, the City was invited to speak and share the Fruita story at various event in 2017. Momentum has turned into hosting companies for

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product launches in 2017, and hosting numerous interested prospective companies considering Fruita.

- Our business community is expanding and growing stronger as evident in the numbers shared below as well as in issuing 85 new business licenses in 2017, after issuing 107 new licenses in 2016. While these are a mixture of at home, storefronts and outside businesses doing business in Fruita, it does not include the over 200 vendors who receive licenses each year for special events.
- Commercial and residential development are beginning to increase with various subdivisions being created, adding phases and in the early stages of the process at this time as the housing market has demonstrated a strong year in Fruita.
- Partnerships continue to be a focal point and have strengthened with many agencies to continue progress in achieving the City's goals. Work with our economic development partners (Chamber, GJEP, MC Workforce Center, Business Incubator Center, local businesses and ambassadors, OEDIT), state agencies and departments, Bureau of Land Management, COPMOBA, Colorado Canyons Association, School District 51, Museum of Western Colorado, Colorado National Monument, area jurisdictions and many others is critical to our success.
- One partnership of note is the Communities that Cares group of local businesses, City officials, adult and youth residents, Fruita school Principals and staff, Family Health West and Mesa County Health Department is taking a proactive approach at shaping a healthy environment for our youth.
- The launch of the *Play Like a Local* marketing campaign involves our locals sharing why they love Fruita to not only attract visitors, but highlight the value proposition that Fruita offers to residents and businesses alike. It is one more effort that helps align resources, efforts and time to impact all of the city goals.
- Staff teams developed in 2016, created ways to better communicate internally, a formal way to serve the schools and youth in Fruita by serving food in the backpack program during the summer and school breaks, sharing stories about our past, and creating and implementing the City's core values to help maintain and build trust in the public while working to achieve the City goals.

While this list is by no means captures all the successes to celebrate, the Fruita workforce is continuing to maintain, build and improve the infrastructure needed to provide essential core services while also having a positive impact on the quality of place, economic health and lifestyle of Fruita. Fruita has demonstrated that, as a community, it will continue to grow, and we believe that as we focus on highlighting who Fruita truly is and what the community's strengths are, that the growth will be quality and complementary growth.

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*In building greatness, there is no single defining action, no grand program, no one killer innovation, no solitary lucky break, no miracle moment. Rather, the process resembles relentlessly pushing a giant, heavy flywheel in one direction, turn upon turn, building momentum until a point of breakthrough, and beyond. –Jim Collins, **Good to Great and the Social Sectors***

I am pleased to kick off 2018, reflecting on the giant flywheel that City staff and City Council have been able to remain diligent in aligning efforts, time and resources to positively impact the *Quality of Place, Economic Health and Lifestyle* of the community built upon providing quality core services. Thank you for your leadership, vision and support.

Financial Outlook

After a number of years of a declining economy, where “flat” became the new “up” Fruita has been fortunate to maintain focus and remain positive. Efforts of the past paid off to sustain during the down times and recent efforts are paying off for the future. During the years of 2014-2016 Fruita realized a 91 percent decrease in oil and gas sales tax revenue; 12 percent decrease in utilities sales tax revenue; and a 15 percent decrease in communications sales tax revenue. Fortunately, Fruita’s economy had been shaped by more than one sector, and while this time was a definite sting and challenge to operations, our economy was able to stabilize faster than most on the western slope as outdoor enthusiasts continued to flock to the City and spend money, enabling businesses to grow and sales tax to slowly stabilize, even when the oil and gas revenue did not return.

As we enter 2018, yet still in challenging times, we see a brighter reality.

- City Sales tax revenues are trending 10% higher in 2017 than 2016.
- County sales tax revenues are trending 8% higher in 2017 than 2016.
- Use tax on vehicles is trending 22% higher in 2017 than 2016.
- Use tax on building materials is trending lower in 2017 than 2016, but 8 major/minor subdivisions have been approved for up to 105 lots; a 270 unit subdivision is in the process; other subdivisions are in early stages of pre-application and multiple commercial sites are readying for construction prior to or in 2018.
- Lodging tax is trending 8% above 2016 in 2017.
- Property Tax is up due to reassessment of property values in the county and construction and annexations.
- The County-wide public safety tax passed in the November election relieving the burden of funding the 911 Communication Center.

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Due to these factors, we are able to make progress in strengthening the health of the General Fund. Expenses, however, continue to increase as the City grows, facilities age and demand for services increases. A couple demands to note include \$5 million in costs identified at the wastewater reclamation facility alone over the next five years and Amendment 70, which increases minimum wage over the next three years resulting in \$110,000 increased expense to the Community Center alone.

Budget Highlights

A detailed overview of the budget is provided for each fund, department and division throughout this budget document. These sections cover in detail the services, programs and projects budgeted. The Budget Overview section provides a great summary of all funds. Some of the highlights I would like to note include, but are not limited to:

- The 2018 budget places a priority on adding new positions that are critical to the success of the organization. For many years, we have postponed some of these needs and it is not realistic to effectively function without addressing the needs. While we cannot afford every needed position, we have strategically selected positions that will have the largest impact in enabling existing employees to focus on their areas of expertise and function. These include:
 - Addition of a part-time Parks Maintenance Worker
 - Addition of a part-time Public Works Custodian
 - Conversion of a Code Compliance Officer from full-time to a part-time position
 - Addition of a full-time Planner II position
 - Addition of an Accountant position
 - Addition of a full-time Fleet position
- A 2% compensation increase is included in the budget.
- \$200,000 in Contingency funds are budgeted from current year revenues (past years included this from fund balance).
- The Capital Projects fund is budgeted significantly less than in previous years due to less grant revenues projected and in a continued effort to improving economic health of the General Fund by spending less from Fund Balance. The 2018 Budget includes a portion of capital funded with current year revenues rather than 100 % from Fund Balance as we identify ways to replenish the Capital Reserve Fund. Capital projects included in the budget mainly focus on maintenance and infrastructure, including road overlays, sidewalk improvements, equipment, park ADA and pump house construction, and improvements to the roundabouts on State Highway 340. Pending receipt of a grant the largest project will be a sewer line extension east on Highway 6.

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- Due to Amendment 70 increasing the minimum wage, the budget includes an increase in daily admission fees at the Community Center of \$1.00, from \$6.00 to \$7.00. This increase carries through for the other categories of fees.
- Sewer service charges are budgeted to increase \$2.50, from \$43.50 to \$46.00 per month per household.
- Funds are budgeted to contract an outside firm to conduct a thorough sewer rate study in order to determine the most equitable manner to cover future maintenance costs.
- Trash collection charges are budgeted to increase \$0.40 from \$12.75 to \$13.15 per month per household—the senior rate to increase \$0.30 from \$10.95 to \$11.25 per month per household.
- All services and programs are budgeted without any reduction.
- The budget is balanced, relying much less on fund balance than previous years and projecting conservative revenue projections.

We continue to head in the right direction, progress and increase the momentum of the flywheel of efforts to attract complementary growth that creates a more vibrant and healthy economy, while preserving and improving our quality of place and lifestyle. Thank you for your continued support and leadership.

Respectfully Submitted,

Mike Bennett
City Manager

Introduction

ELECTED OFFICIALS

Lori Buck, Mayor

Bruce Bonar, Mayor Pro Tem

Councilmembers

Louis Brackett

Kyle Harvey

David Karisny

Joel Kincaid

Ken Kreie

STAFF OFFICIALS

Michael Bennett, City Manager

Judy Macy, Chief of Police

Dahna Raugh, Community Development Director

Ken Haley, Public Works Director

Ture Nycum, Parks and Recreation Director

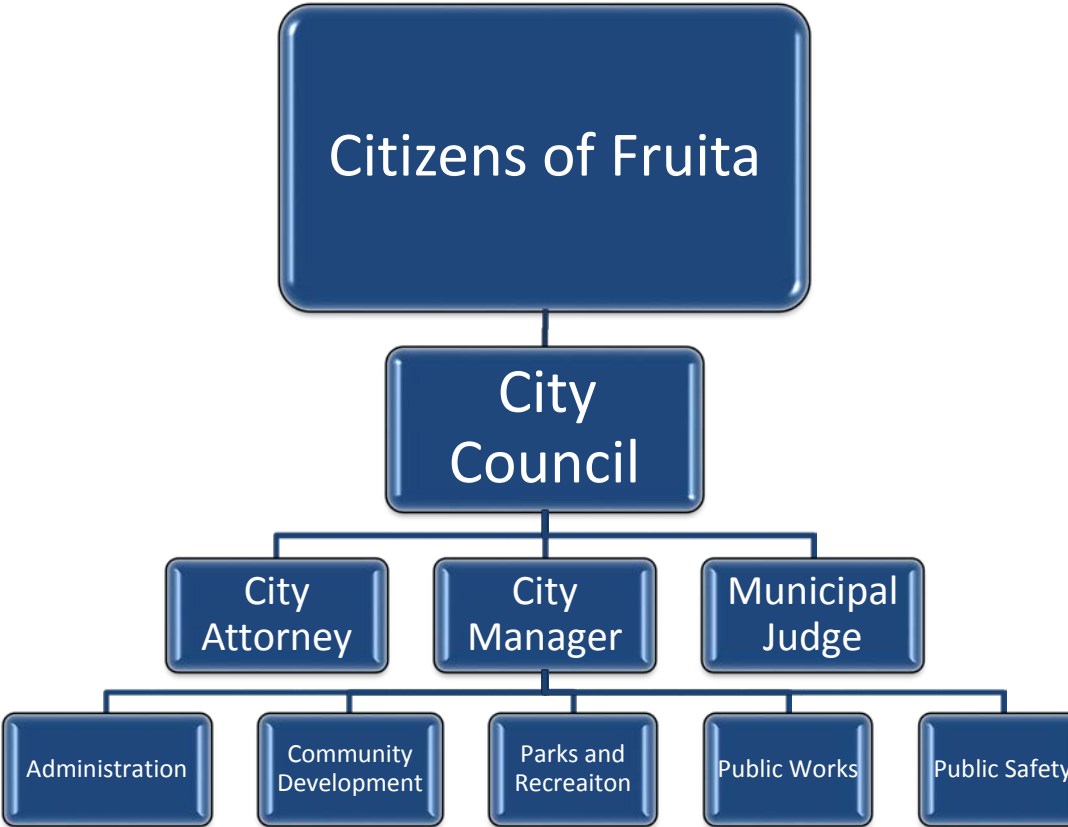
Sam Atkins, City Engineer

Odette Brach, Human Resource Manager

Margaret Sell, City Clerk/Finance Director

Introduction

Organizational Chart



Introduction

Welcome to Fruita!

I love Fruita! You may be thinking, “of course he would say that. He is the City Manager after all.” Yes, this is true, but it is not the reason. I have relocated 15 times in my life (son of an Army officer), and never have I had the type of experience as I have had relocating to Fruita, Colorado in the fall of 2014.



Why Fruita? Fruita is a community of choice. People from all over the world choose Fruita for a variety of reasons. Living in Fruita means your menu of things to do is packed with a variety of choices. Ride your road bike across the Colorado National Monument and discover amazing views of monoliths, big horn sheep, and the entire valley. Walk where dinosaurs once roamed and see their tracks and bones. Hike in the second highest concentration of arches outside of Arches National Park. Saddle your horse and enjoy the peace of miles of trails among wild desert flowers and old mines. Ride your cruiser bike downtown and take in a Thursday night concert in the park or shop fresh, local grown produce at the Farmer’s Market. Demo the top new mountain bikes all weekend long during Fat Tire Festival. Ride your mountain bike on world famous single track trails only minutes away from your home before work, during lunch or after work. Discover an endless array of landscape to trail run. Experience Mike the Headless Chicken Festival—you have to be there to understand, or any of the 30+ events each year. Push yourself in a cycling, total body or yoga class at the recreation center and come back later for a swim all year long. Children love the rock climbing wall, lazy river or zero entry swim/play area. Take in more than 240 days of sun each year. Choose from multiple music venues every week while having a local craft beer and/or specialty food at a local eatery. Spend an evening at the Rim Rock Rodeo or another outdoor concert at Fruita’s James M. Robb State Park. Step back in time while your kids walk or ride their bikes to excellent schools on the paved trail system connecting neighborhoods and schools. Raft the Colorado River. Golf at Adobe Creek National Golf Course or throw a disc at one of two local disc golf courses. Pump the track at the Fruita Bike Park. Choices are in abundance in Fruita and the list goes on. Fruita quality of life is unique, authentic and off the charts.

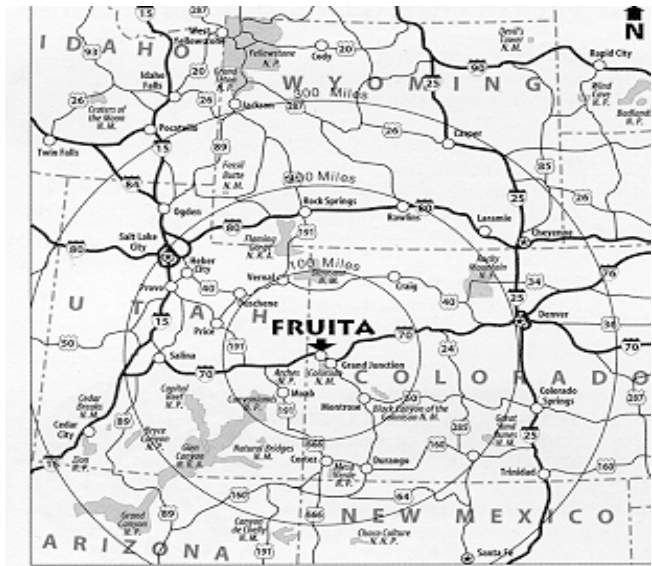
Why Fruita? Most of all it’s the familiar faces you will see while watching your kids in youth sports or shopping for groceries, who make you feel right at home and part of a real community. Evening walks amidst the laughter of children playing and neighbors chatting while the sun sets amidst the backdrop of the Bookcliffs or National Monument. When you choose Fruita, you will love where you live.

~Mike Bennett, City Manager

Introduction

Location

Fruita is located in an irrigated high desert valley (elevation 4,498) in western Mesa County. It is easily accessible from Interstate 70 (exit 19), and is located 17 miles east of the Utah border, 8 miles west of downtown Grand Junction, and 256 miles west of Denver. Walker Field Airport is 11 miles east of Fruita with regularly scheduled flights to Salt Lake City and, Denver. The main line of the Union Pacific Railroad from Denver to Salt Lake City runs through Fruita and AMTRAK serves Fruita through Grand Junction as does the Greyhound Bus Company. Grand Valley Transit provides local transportation services from the City of Fruita through Grand Junction to the Town of Palisade on the eastern edge of the Grand Valley.



The Colorado River flows through Fruita and the City is bordered by agricultural lands to the north, east and west. Six miles north of Fruita is the Bookcliff mountain range (elevation 6,000-9,000 ft.) and south of Fruita is the Colorado River, the main entrance to the Colorado National Monument (National Park Service) and the Colorado Canyonlands National Conservation Area. West of Fruita (50 Miles) is the Grand Mesa, a 10,000 ft. flat top mountain, an alpine environment with lakes, aspen, fir and spruce trees, a downhill ski area (Powderhorn), miles of cross country ski trails, mountain bike trails, off road vehicle trails, campgrounds and fishing lakes and streams.

Geographic Attractions

The Colorado River runs through and to the south of the City and provides opportunities for water based activities such as fishing, rafting, boating and wildlife viewing.

The Colorado River State Park - Fruita is open to the public for camping and recreation.



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Fruita is also known as the Gateway to the **Colorado National Monument**. The Monument is a natural geographic formation which rises above the valley floor and offers some breathtaking and majestic scenery.

Fruita also has significant **Paleontological Resources**. Dinosaur bones and other ancient fossils have been discovered in Fruita and the surrounding area. Dinosaur bones from **Dinosaur Hill** located south of Fruita have been on display at the Field Museum of Natural History in Chicago for

a number of years. Excavations are organized each year for the purpose of discovering additional dinosaur and fossil remains.

Other Attractions

The Fruita **Community Recreation Center** and **Fruita branch library** opened in January 2011. The Community Recreation Center includes fitness/wellness areas with an indoor walking/running track, a group exercise/dance room and a fitness floor and gymnasium. The indoor pool has five lap lanes and diving board, a lazy river and vortex, spa/hot tub, an interactive spray feature in the toddler area, drop slide and a climbing wall. There is a pool party room available for rent which is designed to host parties while allowing access to the pool. The outdoor pool has been completely renovated. Fruita is home to the **Colorado Welcome Center** which provides tourist information and a rest stop facility for the traveling public. This is also the site of the **Western Slope Vietnam War Memorial**.



The Museum of Western Colorado's **Dinosaur Journey Museum**, owned by the City and leased to the Museum, is located at the Fruita I-70 exit and is both an entertainment and educational facility with animated dinosaurs and other historic creatures. The Center includes hands on displays (dig your own dinosaur bones), video presentations, a working dinosaur lab, and an earthquake simulator.



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Fruita also has a number of **Bike Trails** in close proximity. There are a number of trails for bikes and pedestrians in the area including Rabbit Valley, 18 Road, and Kokopelli Trail systems. Fruita was named as one of the top ten bike towns in American in **Bicycle** magazine.



The City also has a number of **Municipal Park Facilities**. **Little Salt Wash Park** is an 18 acre park geared to organized athletics with shelters, restroom, sport fields and trails. **Snooks Bottom** is an open space located south of the Colorado River off of SH 340 and is adjacent to the disc golf course. The **Fruita Bike Park** located east of Hwy 340 in the Redcliffs Subdivision is a 2.4 acre facilities which includes a playground and traditional park amenities. The bike park portion has dirt jumps, beginning and intermediate pump tracks and a bike repair work station. **Reed Park** is 3.3 acres and has both passive and active recreation opportunities. There are a number of other municipal and neighborhood parks and trails in the City.

The **McGinnis Canyons National Conservation Area** contains many nationally significant resources including outstanding scenery, cultural and paleontological resources, recreational opportunities, wildlife, and geologic and scientific values. Trailheads in the Conservation Area provide opportunities to discover the resources of the area.

The **Adobe Creek National Golf Course** is nestled against the backdrop of the scenic Colorado National Monument and offer 27 holes on three separate nine hole courses which is open to the general public. The golf course is open year round, weather permitting.



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Other attractions in the area include the **Rimrock Adventures**, which provides multiple opportunities for outdoor recreation activities including horseback riding, both guided and self guided river rafting and rentals, rodeo in the summer and river rafting.



The City is home to a number of unique, fun and entertaining **Festivals and Special events** from the Fruita Fall Festival, Fat Tire Festival, Mike the Headless Chicken Festival, Thursday Night Concert Series, Riverfront Concert Series, Farmer's Market and many other events. You'll find tons of fun, excitement, laughter, friendship, music and entertainment.



Government

Fruita is a home rule City with a Council-Manager form of government. There are 6 Council members and the Mayor who are elected at large. Council meetings are held on the 1st and 3rd Tuesday of each month with the 4th Tuesday set aside for workshop items. The City Manager is appointed by the Fruita City Council.

Other board and commissions of the City include the Planning Commission, Historic Preservation Board, Parks and Recreation Advisory Board, Tree Board, Police Commission, Tourism Advisory Council and the Arts and Culture Board. Members of these boards and commissions are appointed by the Council.

The City has six major departments; Public Works, Police, Parks and Recreation, Planning and Development, General Government and Administration.

Economic Characteristics

Fruita has been one of the fastest growing communities in Mesa County and Western Colorado. This growth has, in the past, been primarily residential growth and energy related development.. However, there has also been significant growth in the commercial and industrial sectors of the community and is the ideal location for outdoor recreation oriented businesses. Growth slowed down significantly with the decline in energy related development in 2016 but made a steady recovery 2017 and this growth is expected to continue in 2018.

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Community Services

Municipal Services provided by the City of Fruita includes police protection, trash removal, irrigation water, wastewater collection and treatment, road maintenance and improvements, drainage, parks maintenance, year round recreation programs, a full service community recreation center, and community development and engineering activities.



Other governmental services are provided through various agencies including fire protection through the Lower Valley Fire Protection District, a branch office of the Mesa County Library and a branch office of the Mesa County Clerk and Recorder's Motor Vehicle Department, drainage through the Grand Junction Drainage District and mosquito control through the Grand Valley Mosquito Control District.

Schools include Shelledy Elementary, Rimrock Elementary, Fruita Middle School, the "8-9" School and Fruita Monument High School.

Health services include doctors, dentists, opticians, chiropractors, pain management and orthopedic services. Family Health West continues to expand their offerings with the completion of a new hospital in 2009 in addition to the urgent care center, imaging center, assisted living facilities, and extended care (nursing home). Mesa County health department provides a variety of social services from the former hospital location

Transportation services are provided by Grand Valley Transit. A fixed route bus system is available to the general public with several bus stops located in the Fruita area with routes to Grand Junction and Palisade. Transportation by air, bus and train are also readily accessible from Grand Junction.

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Policies and Procedures

Budget Process

Fund Types

Basis of Budget and Accounting

Budget Policies

City Goals and Core Values

Policies and Procedures

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Policies and Procedures

BUDGET PROCESS

The mission of the budget process is to help the City Council make informed choices for the provision of services, acquisition and development of capital assets and to promote citizen participation in the decision process.

The development of the budget is an on-going process that takes place throughout the entire year. There are four principle elements to the budget process.

1. Development of broad long term goals that provide overall direction for the City and serve as a basis for decision making.
2. Development of specific policies and strategies to assist the City in achieving its' goals.
3. Development of a financial plan and budget that allocates resources necessary to implement the specific policies and strategies to achieve long term goals.
4. Assessment of performance and progress that has been made towards achievement of the City's goals.

BUDGET CALENDAR

<u>June</u>	Prepare salary schedule and draft pay plan
<u>June-July</u>	Identify goals and work programs. Departments prepare budget requests and submit to Finance Department and City Manager
<u>August</u>	Prepare draft budget
<u>September</u>	Prepare draft budget and present to City Council for review at workshop
<u>October.</u>	Discussions on draft budget with City Council
<u>November.</u>	Public Hearing on proposed budget
<u>December.</u>	Final Adoption of Budget, Fees and Charges, and Property Tax Mill Levy.

Policies and Procedures

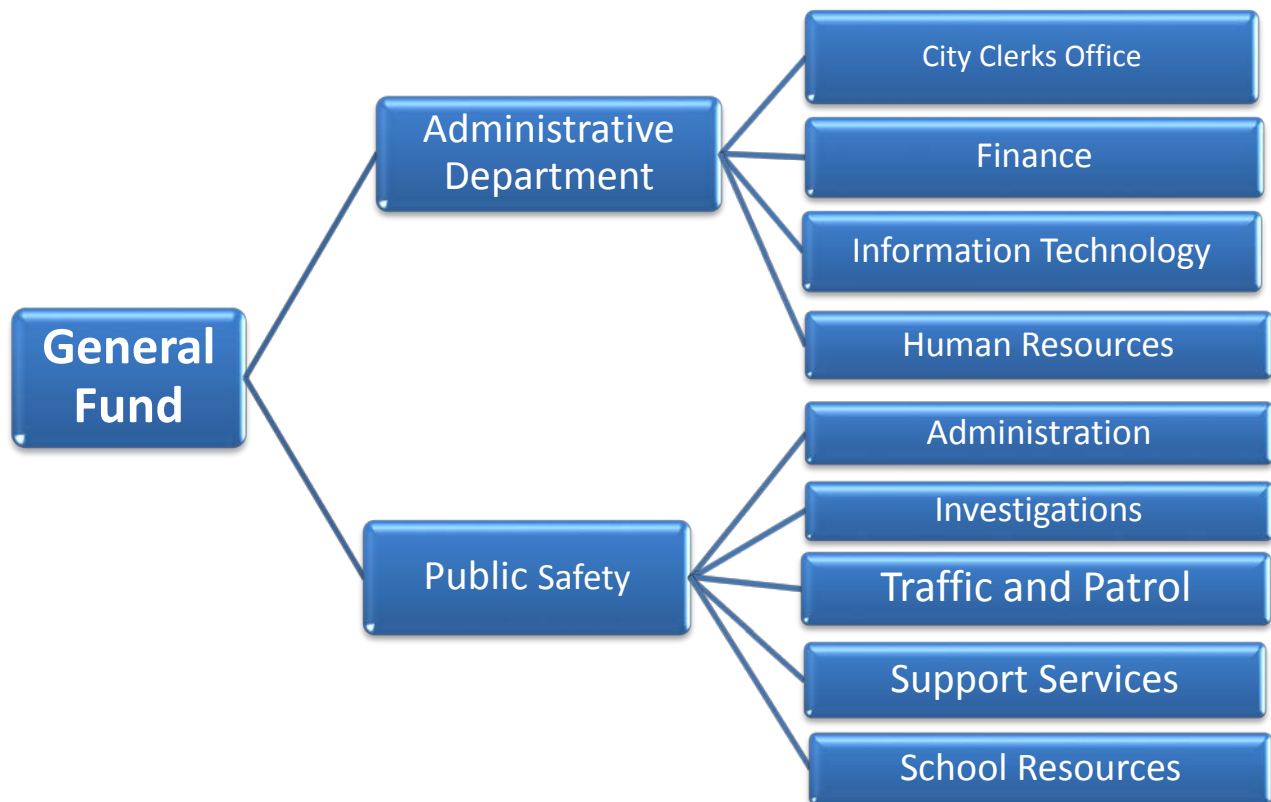
BUDGET GUIDE

The Annual Budget is an operational and financial plan designed to account for the provision of a number of services to the community and provide accountability for the appropriation of taxpayer funds. The focus of the budget is on programs and services provided by the City.

The Annual Budget is broken down by fund and within each fund, by functional area (department) and program. Departments include broad categories such as Public Safety. Programs describe a specific area of the Department.

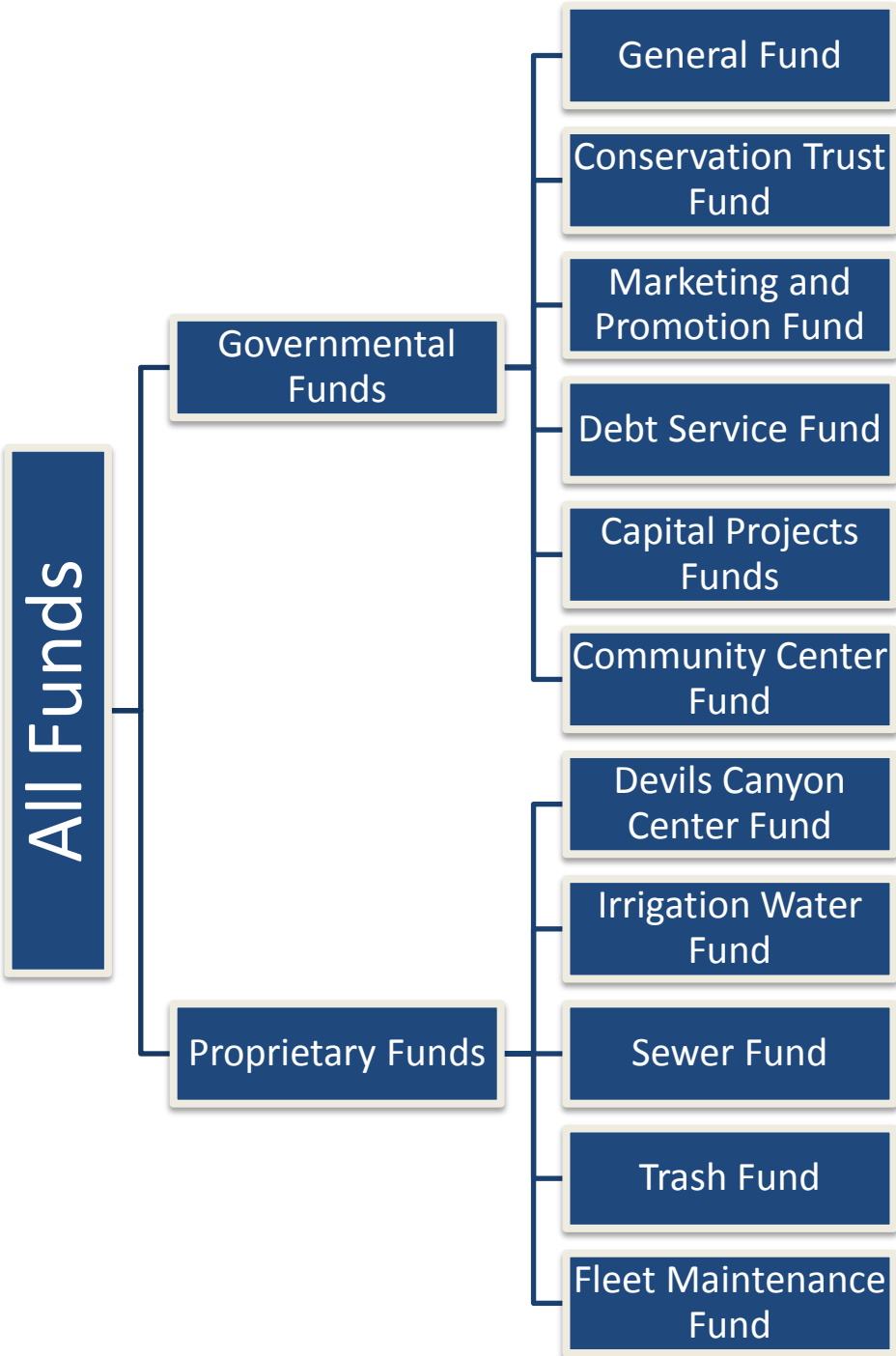
Each FUND contains a summary of all fund expenditures, each DEPARTMENT contains a summary of the program expenditures and each PROGRAM contains a summary of the program expenses, a narrative on the purpose of the program, goals and objectives, and line item budget information.

Example:



Policies and Procedures

FUND TYPES



Policies and Procedures

Governmental Funds

General Fund: The General Fund is the City's primary operating fund. All revenues which, by law or administrative control, are not in separate funds are deposited in the General Fund. The General Fund is used to provide for Administration, Community Development, General Government, Public Safety, Public Works and Parks and Recreation services. The primary source of revenue for the General Fund is taxes.

Debt Service Fund: The Debt Service Fund is used for payment of general long term obligations of the City which are not specifically attributed to enterprise funds. The City currently has one debt issue in this category which is the 2009AB Series Sales and Use Tax Revenue Bonds issued for construction of the Community Recreation Center.

Capital Projects Fund: The Capital Projects Fund is used to account for the construction of capital projects and facilities not associated with specific enterprise or proprietary funds.

Community Center Fund. The Community Center Fund was established in 2009 to account for monies received by the City from a one cent increase on the sales and use tax collected by the City which was approved by the voters at the November 4, 2008 Coordinated General Election for the construction, operation and payment of debt on a new Community Center.

Conservation Trust Fund: The Conservation Trust Fund is used to account for monies received by the City from Lottery proceeds. These funds are restricted for use in the acquisition, development and maintenance of new park and conservation sites or for capital improvements and maintenance of any existing public site for recreational purposes.

Marketing and Promotion Fund: This fund was established in 1996 to account for the revenues and expenses associated with the lodging tax approved by the voters in April, 1996. Revenues are generated through a 3% tax on the sale of lodging in the City of Fruita. Revenues are spent on marketing and promotion of the City.

Proprietary Funds

Devils Canyon Center Fund: The Devil's Canyon Center was constructed by the City in 1994. Revenues for the fund are generated through a lease agreement with the Museum of Western Colorado.

Trash Fund: The Trash Fund accounts for revenues and expenses associated with the collection of trash. The City currently contracts with Waste Management to provide this service. Charges for the service are the only revenue source for this fund.

Irrigation Water Fund: The City owns and operates an irrigation system within the core area of the city. The revenues and expenses associated with this utility are accounted for in the Irrigation Water Fund. The primary sources of revenue are charges for service for operational expenses.

Sewer Fund: The City operates a wastewater treatment and collection system. This fund is used to account for the revenues and expenses associated with the system. The sewer system is

Policies and Procedures

funded by revenues received from charges for service.

Fleet Maintenance Fund: The Fleet maintenance fund is responsible for maintenance and upkeep of the City's mobile equipment, such as cars, trucks, backhoes and mowers. This is an Internal Service Fund which is used to account for the financing of goods and services provided by one department or agency of the City to other departments or agencies of the city on a cost-reimbursement basis.

BASIS OF ACCOUNTING

The City's finances are accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).

The basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. The government-wide financial statements, as well as the financial statements for proprietary funds and fiduciary funds, are reported using the economic resource measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of when the cash is received.

Governmental fund financial statements are reported using the modified accrual basis of accounting, revenues are recognized as soon as they become both measurable and available, and expenditures are recorded in the period that the expenditure occurs and becomes a liability.

BASIS OF BUDGET

Basis of budgeting refers to the methodology used to include revenues and expenditures in the budget. Formal budget accounting is used as a management control tool by the City. An annual operating budget is adopted each year through passage of an annual budget resolution. The basis of accounting used to prepare the governmental and proprietary fund type budget is the same method as used for financial statement purposes (GAAP) except that non cash transactions such as depreciation and amortization are excluded from the budget. Expenditure appropriations are adopted by the City Council and may not be exceeded on a total fund basis unless a supplementary appropriation ordinance is approved by the City Council. The City Council must also approve transfers of appropriated funds from one department to another department by resolution. The City Manager is authorized to transfer budgeted amounts from one program to another within a department. All appropriations lapse at year end.

FINANCIAL POLICIES

The City is accountable to its citizens for the use of public funds. Resources need to be used wisely to ensure adequate funding for current and long term needs of the community. Financial policies are developed in order to provide the resources necessary to accomplish the City's goals while maintaining fiscal stability. These policies are reviewed and updated annually to ensure their applicability towards achievement of the City's goals.

Policies and Procedures

Balanced Operating Budget

The City shall adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Any year end operating surpluses will revert to unassigned fund balances for use in maintaining reserve levels set by policy and the balance will be available for capital projects and/or “one-time only” expenditures.

Fund Balance Policies

Operating Reserves – The operating reserve is used for cash flow purposes and to provide a temporary source of funds to offset unanticipated reductions in revenues or short-term increase in expenditures. Revenue shortfalls or ongoing increases in operational expenses need to be addressed quickly in order to avoid negative impacts on the City’s fiscal stability. Operating reserves will be replaced as soon as possible after use. Operating reserves are maintained in the following funds in an amount equal to 25% of the current years’ operating expenses, excluding capital equipment and transfers:

- General Fund - \$1,836,600
- Community Center Fund - \$429,619
- Sewer Fund – \$380,456
 - This is part of the \$903,050 reserve required pursuant to the WWTF Loan from the CWRPDA which also includes amounts required for debt service and is entitled “Restricted for Loan Covenants” on the Sewer Fund Summary – Components of Funds Available

Replacement Reserves – Replacement reserves include both mobile equipment reserves and building and equipment reserves.

The mobile equipment replacement reserve amounts are based on a 10 to 15 year replacement schedule for mobile equipment owned by the City. The difference between the actual amount budgeted in the current year for replacement of mobile equipment and the replacement cost of all mobile equipment annualized over the life of the equipment is placed in a replacement reserve for use in future years. The purpose of this reserve is to level out costs for replacement of mobile equipment on a year to year basis.

A *mobile equipment replacement reserve* has been established in the following Funds:

- General Fund - \$300,000 annual funding – The 2018 Budget this includes \$198,350 budgeted for replacement of equipment and a \$101,650 addition to the reserve for a total reserve amount of \$750,543
- Sewer Fund - \$75,000 annual funding – The 2018 Budget includes a \$75,000 addition to the reserve for a total reserve amount of \$228,386

Policies and Procedures

A building and equipment replacement reserve has been established in the following Funds:

- Community Center Fund - \$50,000 annual funding - Funding goal of \$500,000 over a ten year period beginning in 2011 when the Center opened. This \$500,000 plus the supplemental bond reserve of \$500,000 in the Debt Service Fund available in the latter part of 2019 will provide \$1 million for facility improvements in 2021.
- Sewer Fund - A *Wastewater Treatment Plant and equipment* reserve is established for future replacement of sewer treatment equipment at a base amount of \$1 million and is currently funded at \$1,075,775. The 2018 Budget includes the use of \$135,000 for WWTF equipment replacement and improvements.

Other Reserves. Reserves in other funds will be established in amounts required by law, bond and loan documents, or as deemed appropriate by the City Council. This includes a bond reserve and supplemental bond reserve fund as well as a health insurance reserve fund. The bond reserve funds are required by the bond ordinance. Health insurance reserve funds are established to pay for any additional costs as a result of excess health insurance claims in any given year pursuant to the City’s risk/reward health insurance plan and to help level out the costs of annual increases in health insurance premiums.

Emergency Reserves. An emergency reserve in the amount of 3% of the Fiscal Year Spending Limit, excluding debt service, as required by TABOR (Article X, Section 20 of the Colorado Constitution) will be maintained. Emergency reserves are limited in use and can not be used to offset a downturn in economic conditions, revenue shortfalls, and increases in salaries and benefits.

Capital Policies

Five Year Capital Improvement Plan. A five year Capital Improvement Plan is prepared and updated on an annual basis. Revenue sources for each project will be identified in the Plan as well as ongoing operating requirements for each capital investment.

Debt Policies

Although a portion of the City’s capital investments is funded from grants, general tax revenues, and user fees, the City may borrow funds to finance capital improvements. The issuance of bonds or other securities generates financial resources to fund capital projects and also obligates future revenue for repayment of the bonds. Debt service is the annual payment of principal and interest on these borrowed funds.

Pursuant to the Charter, the City of Fruita may borrow money and issue securities for short term notes, general obligation bonds, revenue bonds, industrial development revenue bonds, bonds for special or local improvement districts and any other like securities. There is no limitation on the amount of bonds or other securities the City may issue except as may be stated in the documents related to issuance of debt and subject to voter approval in the case of general obligation debt.

Policies and Procedures

The issuance of debt may limit the City's flexibility to respond to changing service priorities and revenue flows and therefore should be managed prudently in order to maintain a sound fiscal position and protect credit quality.

The amount of debt that the City has at any given time will be a function of its ability to service that debt through the operating budget or a dedicated revenue source without diminishing the resources necessary for other non-capital priorities and the desire to maintain a high-quality credit rating while sustaining overall financial health. Yet, at the same time, the City recognizes that in order to meet its mission and strategic objectives, investment in the form of capital is often necessary and such investment may necessitate the incurrence of debt.

Revenue Policies

Property Taxes - Senior Citizen Refund. Review use and economic impact of senior citizen tax refund.

Property Taxes - Statutory and Constitutional Limitations. Due to imposition of limitations on the mill levy and tax revenues through statutory and constitutional requirements, the mill levy has remained constant within the last 11 years. Approval by the voters is required for an increase in the mill levy. Property tax revenues have increased as a result of growth in the City from new construction and annexations. No additional measures for changing the mill levy are recommended at this time.

One-time Revenues. On-going revenues should equal or exceed on-going expenditures. To the extent feasible, one time revenues will be applied toward one time expenditures and not used to finance ongoing programs.

Charges for Services. Charges for services shall be reviewed on an annual basis and may be adjusted periodically in order to offset the cost of providing those services.

Diversification of Revenues. The City shall continue to diversify its revenues sources in order to encourage financial stability and avoid becoming overly reliant on a specific segment of the City's revenue base.

Expenditure Policies

Personnel Costs - Salaries. City of Fruita employee compensation will be comparable to other governmental entities with similar characteristics to Fruita including population, services provided, and economic conditions. In addition, positions with similar duties and responsibilities in the private sector in the relevant recruiting area will be taken into account. Salary and pay range adjustments are based on a ratio of increases in the market and individual employee performance.

Performance Measurements. The City Council and staff will identify areas where the measurement of performance will provide them and the public with useful information about the effectiveness and efficiency of the City's use of resources. The purpose of performance measures is to provide data to improve quality of services and/or provide services in a more

Policies and Procedures

cost effective manner. The biannual Community Survey is a significant measurement of performance as it provides information on citizen satisfaction with services provided by the City.

Contingency Policies

Unanticipated Expenses, Revenue Shortfalls. Maintain a contingency fund equal to 3-4% of current years General Fund expenditures, excluding transfers, for contingency to be used to offset unanticipated expenses or shortfalls in revenue.

Use of Contingency Funds. Use of contingency funds for unanticipated expenses are to be approved by the City Council.

GOALS

The establishment of goals and objectives is the most critical component of preparing and adopting a budget. These goals and objectives help guide the development of the budget and allocation of resources. Goals and objectives take into account input from the public, elected officials and staff. A summary of the goals and the core values of the City follow.



WHY FRUITA? The City of Fruita focuses on three strategic outcomes built upon a base of providing quality core services.

Quality of Place (QP) The City of Fruita is a community where residents and visitors love where they are. The City strives to be a bike and pedestrian friendly community by providing a system of sidewalks, trails, and bike lanes that connect our parks, schools, neighborhoods, civic facilities, and commercial areas. We value safe neighborhoods, our geographic natural resources and landscapes, top tier education and healthcare, and we collaborate to provide quality essential

Policies and Procedures

infrastructure and services. We are an inclusive community of doers who enjoy active and healthy lifestyles.

Economic Health (EH) The City of Fruita strives to be financially sustainable by enabling a stable economy and supporting a diversity of businesses that offer well-paying jobs that attract educated employees. The City works to be fiscally responsible and continuously seeks ways to allocate resources to services and projects that have the highest impact on the City's priorities. We are the innovative leader for economic development in the Grand Valley.

Lifestyle (L) The City of Fruita fosters a fun and funky ambiance by celebrating the local arts, farm and ranching history, unique leisure opportunities, and family-friendly events and activities. As a city, we encourage a diversity of cultural opportunities, businesses, and recreational activities. We continue to improve and enhance recreational offerings from traditional to outdoor adventure sports and youth to adult activities. We are a family-friendly community with diverse cultural opportunities, businesses and recreational amenities where visitors feel like locals and locals play like visitors.

CORE VALUES

City of Fruita staff strive to emulate these core behaviors in everything we do in order to show gratitude for public trust, build trust and maintain trust with the public, our partner agencies and with one another.

We are Fruita. We are...

Fun—This is such a critical behavior that impacts everything we do. If we are not having fun, we must ask why and recalculate and adjust. We must love what we do and where we work, live and play. We are positive and put forth focused effort to have a positive attitude. We are smiling. We are friendly. We enjoy serving the public and working together. We care about the experience those who interact with us internally and externally have.

Respectful—We are empathetic. We take an active interest in each other, residents, businesses and visitors. We listen. We talk one at a time. We compliment and build up others. We are tough on issues and easy on people. We recognize the role of City Council, Board and Commission Members, residents, supervisors, coworkers and customers. We are kind. We treat people with dignity. We embrace diversity and make every effort to think collectively.

United—We are a team. We focus on purpose and work together to achieve our goals. We

Policies and Procedures

communicate effectively with each other. We seek consensus, agree to disagree and move forward for the greater good. We support each other. We value partnerships that help us achieve our goals. We remember we are public stewards and serve. We are inclusive. We create synergy by recognizing our strengths and weaknesses and succeeding as a team.

Innovative—Simplicity is our key to innovation. We consider and explore alternatives to the way we've always done it. We are open to new ideas. We welcome calculated risk-taking and learning from our mistakes. We seek continuous improvement and welcome constructive feedback. We ask why and why not. We work to continually improve.

Transparent—We operate as an open book. We create, over communicate and reinforce clarity in our work. We are trustworthy. We assume a positive intent from others. We work with integrity. We seek ways to increase transparency internally and externally.

Authentic—We are unique. We are real. We are different. We are special. We are optimistic. We are exceptional and proud of it. We are comfortable being different. We are open-minded. We are honest. We embrace and value family. We live what we speak. We create clear expectations and work hard to manage those expectations.

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Budget Overview

Budget Overview

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Budget Overview

SUMMARY OF ALL FUNDS

Revenues for all funds for 2018 are budgeted at \$17.5 million. Expenditures are budgeted at \$18.5 million. The 2018 Budget includes the use of \$1.0 million in available funds.

SUMMARY BY SOURCE/USE

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Taxes	\$ 6,892,812	\$ 7,033,692	\$ 7,089,050	\$ 7,373,200	\$ 7,746,150	9%
Licenses	30,497	31,213	30,500	32,000	31,500	3%
Intergovernmental	2,413,709	2,539,175	5,640,975	5,640,025	1,439,000	-74%
Charges for Services	5,368,240	5,655,184	5,679,750	5,769,500	6,261,725	10%
Fines, Assessments	122,056	265,797	98,850	88,850	129,000	31%
Miscellaneous	179,387	284,802	345,650	378,125	179,875	-48%
Subtotal - Revenues	\$15,006,701	\$15,809,863	\$18,884,775	\$19,281,700	\$15,787,250	-16%
Transfers In	2,774,080	1,718,075	1,855,575	1,674,150	1,680,000	-9%
Other Financing Sources	25,342	37,595	-	6,500	-	0%
Total Revenues - All Funds	\$17,806,123	\$17,565,533	\$20,740,350	\$20,962,350	\$17,467,250	-16%
Expenses						
Personnel Services, salaries	\$ 4,374,735	\$ 4,506,405	\$ 4,659,600	\$ 4,657,225	\$ 4,912,525	5%
Personnel Services, benefits	1,496,808	1,564,477	1,642,425	1,650,650	1,712,200	4%
Purchased Professional Srvc	393,904	650,786	621,450	560,425	373,725	-40%
Purchased Property Services	775,793	802,314	795,575	801,525	1,111,975	40%
Other Purchased Services	1,341,296	1,352,386	1,450,350	1,463,200	1,466,800	1%
Supplies	1,242,881	1,301,114	1,410,550	1,408,150	1,376,875	-2%
Contingency	-	-	368,850	314,150	580,975	58%
Special Projects	128,348	164,489	206,850	203,850	198,500	-4%
Subtotal - Operating Expenses	\$ 9,753,765	\$10,341,971	\$11,155,650	\$11,059,175	\$11,733,575	5%
Capital Projects & Equipment	3,468,182	3,451,037	7,397,950	6,955,825	2,812,575	-62%
Debt Service/Bond issuance	2,101,032	2,132,611	2,184,250	2,184,250	2,236,465	2%
Transfers Out	2,774,080	1,718,075	1,855,575	1,800,575	1,680,000	-9%
Total Expenses - All Funds	\$18,097,059	\$17,643,694	\$22,593,425	\$21,999,825	\$18,462,615	-18%
Change in available funds	\$ (290,936)	\$ (78,161)	\$ (1,853,075)	\$ (1,037,475)	\$ (995,365)	-46%

Budget Overview

SUMMARY BY FUND

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
General Fund	\$ 7,042,596	\$ 7,132,382	\$ 6,967,850	\$ 7,276,725	\$ 7,609,775	9%
Conservation Trust	121,378	141,498	127,000	120,000	120,000	-6%
Marketing and Promotion	106,898	110,918	125,500	125,500	125,000	0%
Community Center Fund	2,256,134	2,358,241	2,294,000	2,398,750	2,558,975	12%
Capital Projects Fund	3,089,057	2,469,159	5,804,500	5,550,075	768,500	-87%
Debt Service Fund	971,842	956,203	963,600	966,200	994,200	3%
Devils Canyon Center	30,800	-	1,450	1,450	1,450	0%
Irrigation Water	99,352	106,691	108,000	113,000	113,000	5%
Sewer	3,110,698	3,319,430	3,358,200	3,402,400	4,151,600	24%
Trash	693,006	684,835	688,000	706,000	728,000	6%
Fleet Maintenance	284,362	286,176	302,250	302,250	296,750	-2%
Total Revenues	\$ 17,806,123	\$ 17,565,533	\$ 20,740,350	\$ 20,962,350	\$ 17,467,250	-16%
Expenses						
General Fund	\$ 7,377,910	\$ 7,355,839	\$ 7,833,650	\$ 7,712,675	\$ 8,002,075	2%
Conservation Trust	67,013	183,584	309,375	309,375	87,500	-72%
Marketing and Promotion	105,152	98,976	130,500	130,500	125,000	-4%
Community Center Fund	2,195,183	2,401,584	2,432,375	2,440,875	2,558,975	5%
Capital Projects Fund	3,087,076	2,573,104	5,919,200	5,664,775	768,500	-87%
Debt Service Fund	940,012	948,138	960,750	960,750	982,740	2%
Devils Canyon Center	28,800	0	1,450	1,450	49,450	3310%
Irrigation Water	85,565	98,970	118,700	113,000	113,000	-5%
Sewer	3,246,659	3,025,058	3,897,175	3,663,175	4,744,625	22%
Trash	680,966	674,779	688,000	701,000	728,000	6%
Fleet Maintenance	282,723	283,664	302,250	302,250	302,750	0%
Total Expenses	\$ 18,097,059	\$ 17,643,696	\$ 22,593,425	\$ 21,999,825	\$ 18,462,615	-18%
Change in available funds	\$ (290,936)	\$ (78,163)	\$ (1,853,075)	\$ (1,037,475)	\$ (995,365)	-46%

Budget Overview

FUNDS AVAILABLE

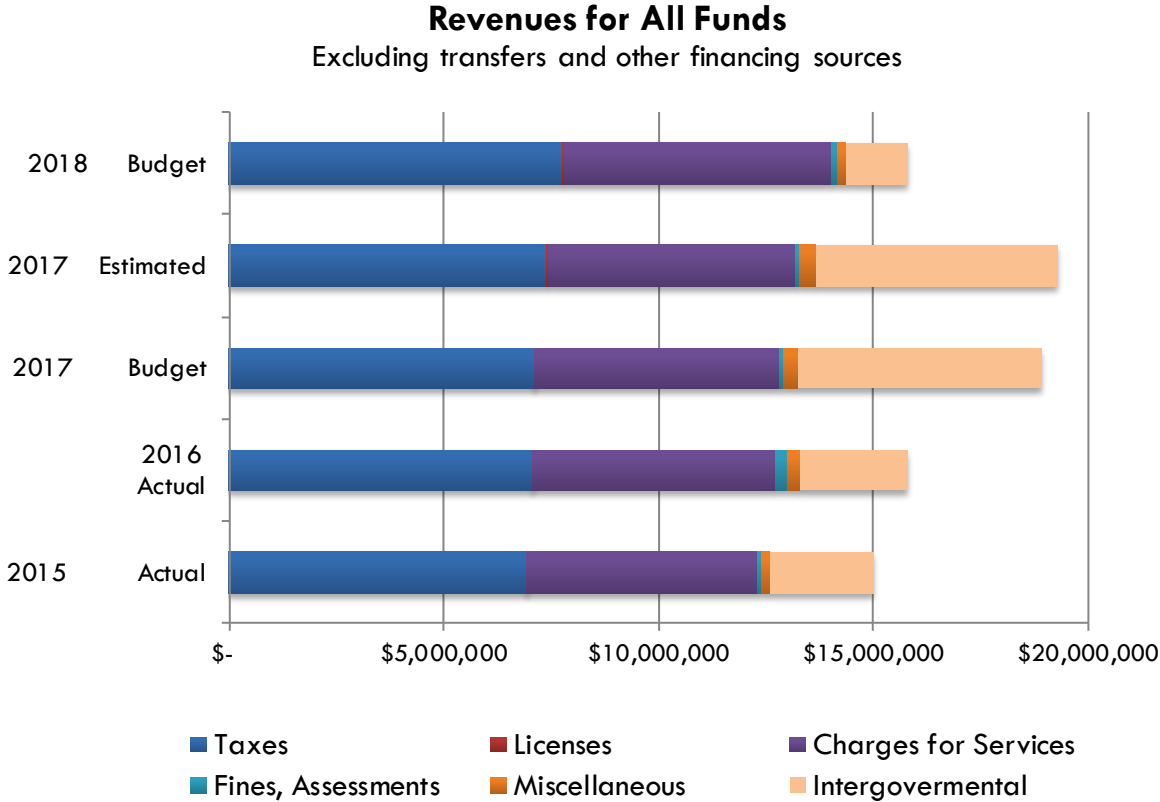
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds	\$ 16,897,478	\$ 16,606,543	\$ 16,526,216	\$ 16,526,216	\$ 15,498,741	-6%
Net Change	(290,936)	(78,163)	(1,853,075)	(1,037,475)	(995,365)	-46%
Miscellaneous Adjustment	1	(2,164)	10,000	10,000	-	0%
Ending Funds	\$ 16,606,543	\$ 16,526,216	\$ 14,683,141	\$ 15,498,741	\$ 14,503,376	-1%
Components of Funds Available						
Nonspendable	\$ 4,275	\$ 4,778	\$ 4,778	\$ 2,099	\$ 2,099	-56%
Restricted - TABOR	400,000	400,000	400,000	400,000	400,000	0%
Restricted - Debt Service	3,548,935	3,577,352	3,621,250	3,623,850	3,654,760	1%
Restricted - Streets	235,196	241,292	164,092	164,092	164,092	0%
Restricted - POST	321,138	279,598	69,723	62,723	95,223	37%
Restricted - Marketing	82,791	100,760	95,760	95,760	95,760	0%
Restricted - FCC	146,173	181,485	146,184	240,309	90,113	-38%
Restricted - Sewer	1,892,674	2,447,764	2,072,741	2,350,941	1,798,466	-13%
Restricted - Irrigation	147,614	154,098	143,398	154,098	154,098	7%
Restricted - Trash	101,692	111,748	111,748	116,748	116,748	4%
Assigned - Operating Rsrv	1,923,696	2,090,966	2,200,582	2,199,888	2,266,219	3%
Assigned - Capital Projects	1,288,943	704,497	158,366	158,366	158,366	0%
Assigned-Health insurance	529,785	436,312	416,312	416,312	329,312	-21%
Assigned-CERF/Bldgs	2,967,780	2,450,883	2,386,558	2,386,558	2,554,704	7%
Assigned - Other	259,163	275,421	275,421	284,428	213,928	-22%
Unassigned	2,756,688	3,069,262	2,416,228	2,842,569	2,409,488	0%
	\$ 16,606,543	\$ 16,526,216	\$ 14,683,141	\$ 15,498,741	\$ 14,503,376	-1%

Budget Overview

REVENUES AND EXPENSES

Revenues

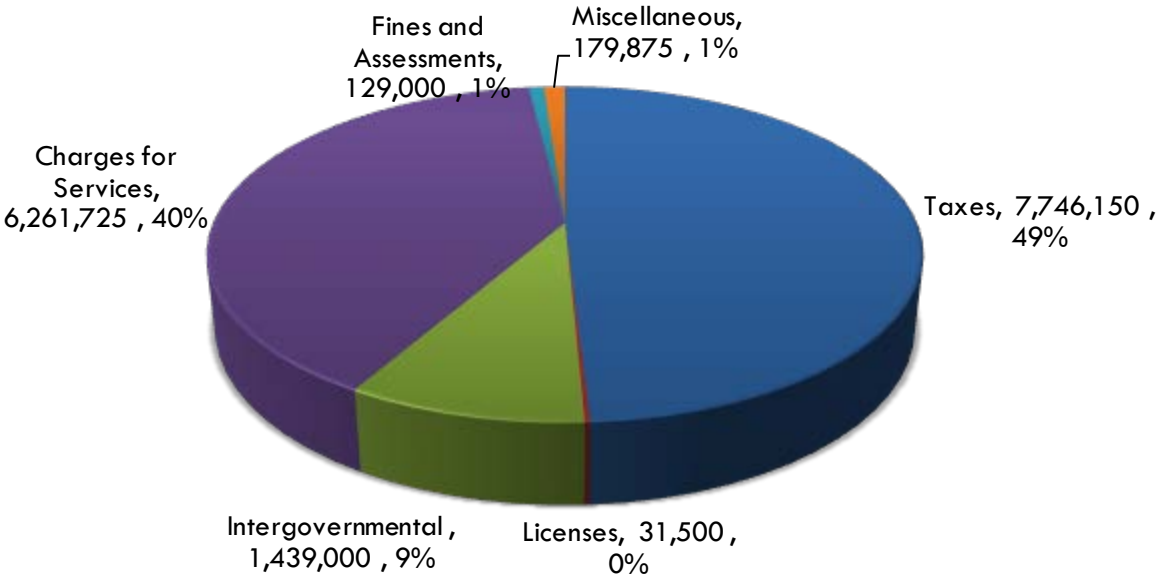
Revenues of \$17 million (excluding transfers from other funds and other financing sources) are budgeted to decrease 16% in 2018 from the 2017 budgeted revenues. The most significant factor contributing to this decrease is the award of grant revenues related to specific capital projects in 2017.



The following graph shows the percentage of revenues from each major revenue source in 2018.

Budget Overview

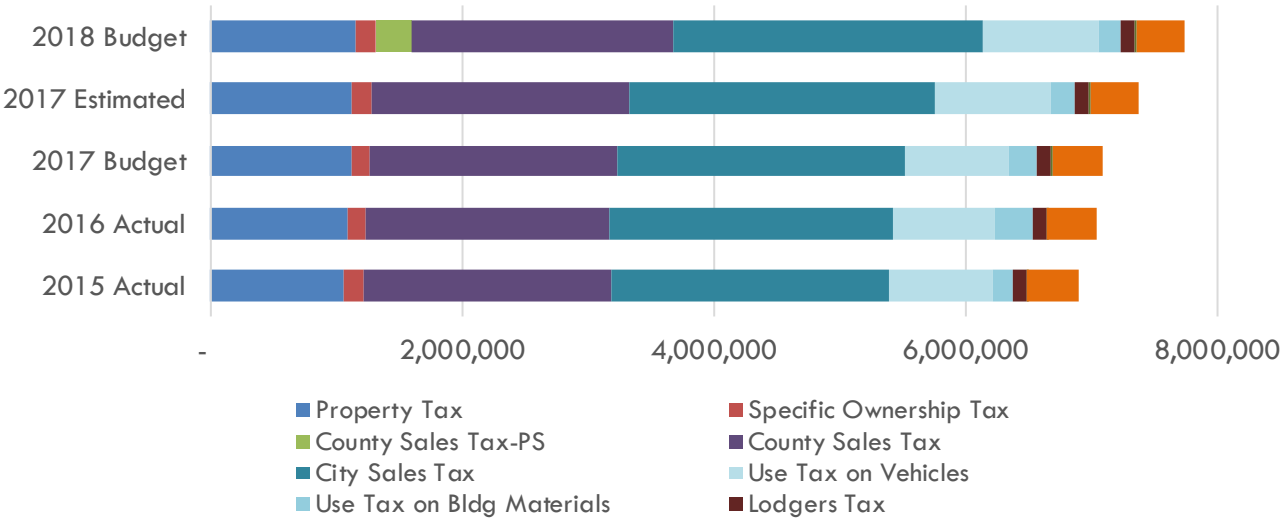
2018 Revenues



Taxes

Taxes at \$7.7 million are the largest source of revenue for the City in the 2018 Budget and account for 49% of revenue received by the City (excluding transfers and other financing sources). Tax revenues are projected to increase 9% in 2018.

Tax Revenues



Budget Overview

The 2018 Budget includes the addition of the County Sales Tax for Public Safety approved by voters at the November 2017 election. The City of Fruita will receive \$4.01 of the .37% additional County Sales Tax designated for public safety. This amount is budgeted at \$287,000 for 2018.

While the City experienced increases in tax revenues in 2017, it is projected that these increases will level off in 2018.

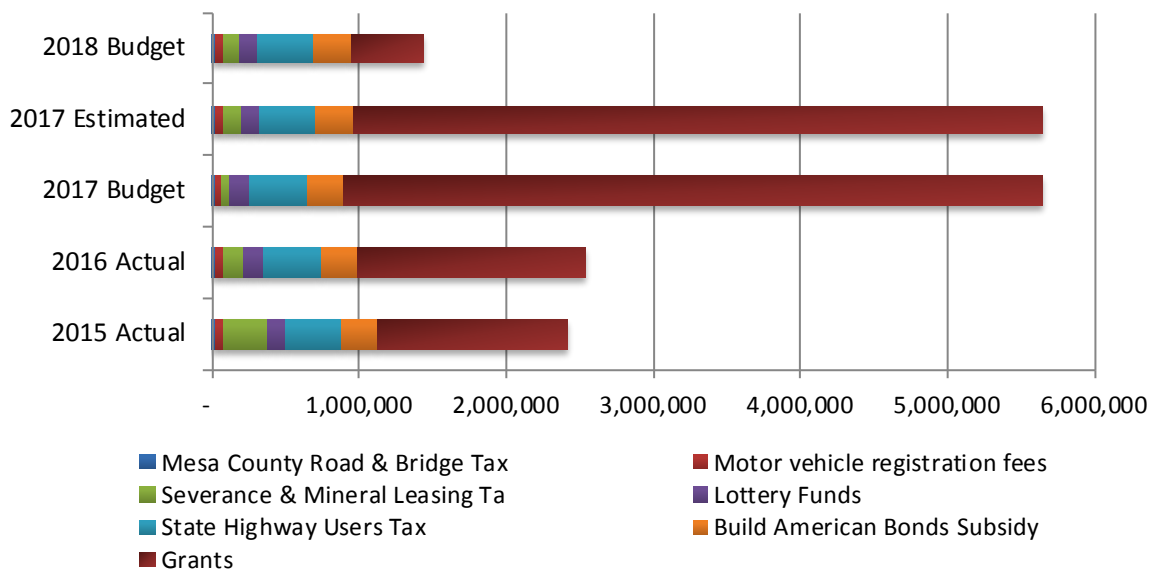
Charges for Services

Charges for services of \$6.3 million consist primarily of monthly utility charges for sewer, trash and irrigation operations. Also included are sewer tap fees, fees for the provision of governmental services such as planning and zoning fees, fleet maintenance charges, and community center user fees and recreation programs. Charges for services account for 40% of the total revenues for 2018 and are projected to increase 10%. This increase consist of the following rate changes:

- Community Center Passes – Increase of \$1.00, from \$6.00 to \$7.00, in daily admission fee. This increase is also reflected in quarterly and annual pass rates.
- Sewer Service Charges – Increase of \$2.50, from \$43.50 to \$46.00 per month.
- Trash Collection Charges – Increase of \$0.40 from \$12.75 to \$13.15 per month and senior rate increase of \$0.30 from \$10.95 to \$11.25 per month.

Intergovernmental Revenues

Intergovernmental revenues of \$1.4 million are budgeted to decrease 74% in 2018. Intergovernmental revenues include grants, shared revenues from highway users tax, severance and mineral lease taxes, motor vehicle registration fees, lottery revenues, and road and bridge taxes. The decrease in intergovernmental revenues is primarily related to grants for capital projects.



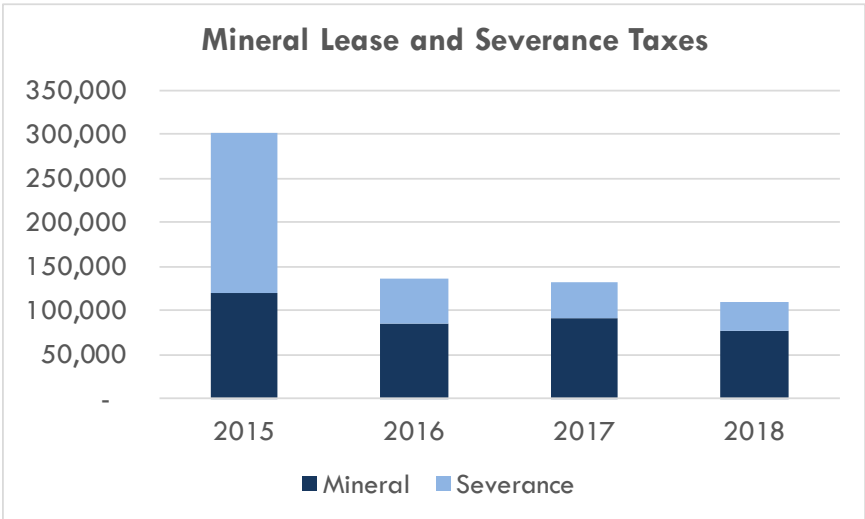
Budget Overview

The following is a table of the various grant revenues of \$498,500 included in the 2018 Budget.

Grant Program	Purpose	Amount
Energy Impact Grant *	Sewer Interceptor extension	400,000
Energy Impact Grant	Priority based budgeting	5,000
Miscellaneous Grants		3,500
Grand Valley Drainage District	Drainage Improvements	90,000
Total Grants		498,500

*Not Confirmed

Shared intergovernmental revenues include severance and mineral lease revenues. These revenues vary significantly from year to year and are budgeted to decrease 17% in 2018.



Highway user’s tax revenue is projected to decrease 2% in 2018. This revenue is distributed by the state based on lane miles of road maintained by the City.

The City also receives a percentage of lottery funds from the State. These revenues are based on the City’s population and are limited in use by statute for parks and open space purposes. Lottery revenues are projected to decrease 6% from 2017 budgeted revenues.

The City receives a federal subsidy for payment of taxable interest on the 2009B Sales and Use Tax Bonds for the Community Recreation Center. The amount of this subsidy has been reduced as a result of the federal sequestration and is budgeted to remain flat at \$249,000 for 2018. However, budget bills at the federal level could potentially eliminate the subsidy in 2018.

Transfers from Other Funds

Budget Overview

Transfers of \$1,680,000 reflect revenue from one fund of the City being transferred to another fund of the City. Budgeted transfers in 2018 include the following:

- \$613,500 reflects transfers from various funds for capital projects,
- \$734,500 is related to debt service payments on the Community Recreation Center,
- \$225,000 in operating transfers for administrative/utility billing expenses,
- \$95,000 represents a transfer for the historical operational subsidy for the outdoor swimming pool, senior recreation programs and fitness/wellness programs,
- \$12,000 in transfers from the General Fund to the Marketing and Promotion Fund from billboard rental fees.

Fines and Assessments

Fines and assessments include revenue from tickets and municipal court of \$31,500 and use of development impact fees of \$97,500 for Post projects (\$32,500), chipseal program (\$40,000) and Ottley/Fremont crosswalk (\$25,000)

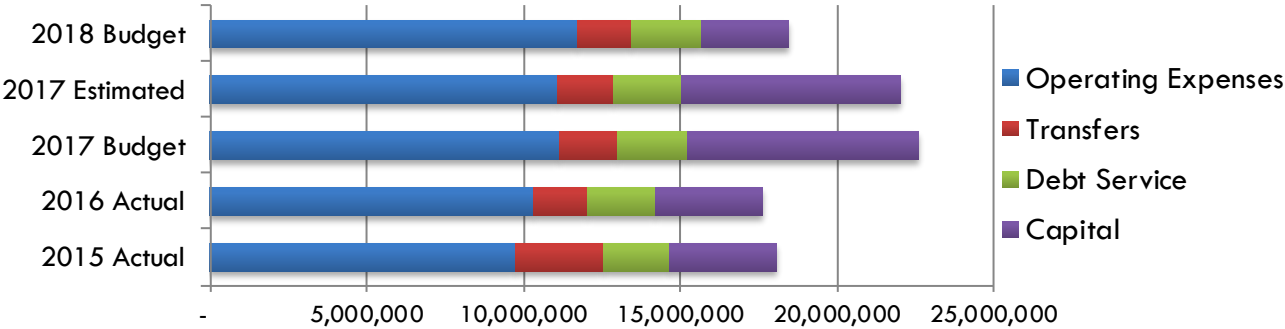
Miscellaneous Revenue

Miscellaneous revenue of \$179,875 includes donations, interest, income from property rentals and leases, and other minor revenues sources. This revenue is budgeted to decrease 48% in 2018. This decrease is due to elimination of donations in 2018 for the Kokopelli Trail Construction project.

EXPENSES

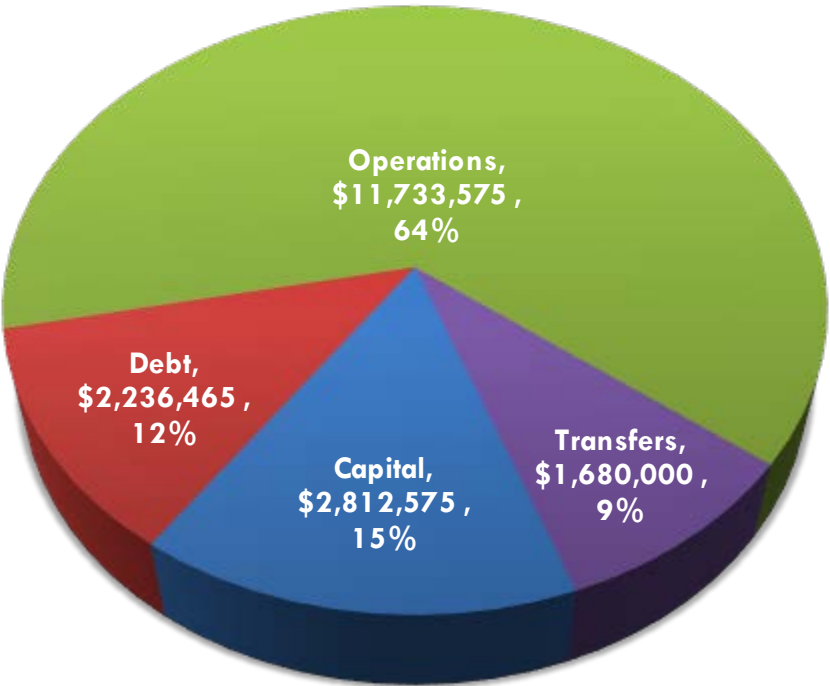
Overall expenses of \$18.5 million are budgeted to decrease 18% (\$4.1 million) from 2017 budgeted expenses. This decrease is due to a reduction in capital projects included in the 2018 Budget. Total expenses of \$22 million include operations, debt service, capital projects and equipment and transfers to other funds.

Expenses - All Funds - \$18.5 million



Budget Overview

2018 Expenses



Operating Expenses

Operating expenses includes ongoing expenses associated with routine services provided by the City. It includes personnel, supplies, insurance, and purchased services associated with these routine services. Operating expenses of \$11.7 million represent 64% of the 2018 budget for the City of Fruita and are projected to increase 5%.

Personnel Services. Salaries and benefits account for 56% of the operating budget and are budgeted to increase 5% from 2017 budgeted expenses. Personnel changes include the following:

- A 2.0% overall increase in wages for full time personnel.
- A 10.0% increase in part-time wages to comply with the new minimum wage rate of \$10.20 per hour.
- Addition of a part-time custodial position in Public Works.
- Addition of a part-time parks maintenance worker in Parks and Recreation.
- Addition of a full time automotive technician in Fleet Maintenance.
- Addition of a full time planning position in Community Development.
- Addition of an administrative assistant/accountant position in Administration.
- Conversion of full time code enforcement position to part-time.
- Health insurance costs will remain relatively flat as a result of changes to the insurance

Budget Overview

coverage increasing deductibles and participating in a risk/reward program through RMHP with a \$67,000 risk/reward corridor.

The following chart shows a history of staffing for each fund by total manhours converted to full time equivalents (FTE's).

City of Fruita Staffing - Manhours by Fund				
	2015	2016	2017	2018
	Actual	Actual	Actual	Budget
General Fund				
Full time manhours	103,451	103,729	101,647	104,916
Part time manhours	16,348	18,393	16,542	18,765
Overtime	421	410	2,353	495
Total Manhours	120,220	122,532	120,542	124,176
FTE's	57.80	58.91	57.95	59.70
Marketing and Promotion Fund				
Full time manhours	409	416	390	416
Total Manhours	409	416	390	416
FTE's	0.20	0.20	0.19	0.20
Fruita Community Center Fund				
Full time manhours	12,151	12,900	13,086	12,480
Part time manhours	48,565	52,956	50,895	57,276
Overtime	986	1,041	1,053	1,120
Total Manhours	61,702	66,897	65,034	70,876
FTE's	29.66	32.16	31.27	34.08
Irrigation Water Fund				
Full time manhours	1,736	1,770	2,030	2,012
Part time manhours	179	386	356	520
Overtime	126	193	153	60
Total Manhours	2,041	2,349	2,539	2,592
FTE's	0.98	1.13	1.22	1.25
Sewer Fund				
Full time manhours	17,608	16,554	19,189	21,386
Part time manhours	839	733	800	1,140
Overtime	567	424	399	470
Total Manhours	19,014	17,711	20,388	22,996
FTE's	9.14	8.51	9.80	11.06
Fleet Maintenance Fund				
Full time manhours	5,730	4,227	4,756	6,290
Part time manhours	85	1,893	375	-
Overtime	196	16	16	100
Total Manhours	6,011	6,136	5,147	6,390
FTE's	2.89	2.95	2.47	3.07
Total City of Fruita				
Full time manhours	141,085	139,596	141,098	147,500
Part time manhours	66,016	74,361	68,968	77,701
Overtime	2,296	2,084	3,974	2,245
Total Manhours	209,397	216,041	214,040	227,446
FTE's	100.67	103.87	102.90	109.35

Budget Overview

Purchased Services. Purchased services account for 25% of the 2018 operational expenses for the City and is up 3.0% compared to the 2017 budget. Purchased services include professional services such as engineering, auditing and legal fees; property services such as repair and maintenance of city facilities, infrastructure and mobile equipment; and other purchased services including trash collection, repair and maintenance of the irrigation and sewer systems; telephone, printing, publications, and advertising/promotion. Significant changes in purchased services include:

- decreases in
 - engineering and design for capital projects (\$250,750)
 - elimination of community survey (\$15,000)
 - sewer system repair and maintenance (\$25,000)
 - wastewater treatment repair and maintenance (\$8,000)
- increases in
 - legal services (\$19,050)
 - 5-2-1 drainage fees (\$6,000)
 - fleet maintenance charges (\$5,500)
 - chipsealing biannual program (\$160,000)
 - service contracts (\$79,450)
 - work order system (\$10,000)
 - police records management software support (\$8,075)
 - IT services including Office 365 (\$34,440)
 - trash services (\$36,000)
 - lift station repair maintenance (\$20,000)

Supplies. Supplies account for 12% of the operational expenses for the City and reflect a decrease of 2.4% from the 2017 budget. Supplies include office supplies, tools and equipment, postage, fuel, electrical and gas services, uniforms and safety equipment.

Special Projects and Contingency Funds. Special projects and contingency funds are 7% of the operational budget and reflect an increase of 50% from the 2017 budget. Special projects include the fireworks display, transportation/bus services, miscellaneous contributions to other agencies including special events, support of boards and commissions, and tourism mini-grants. Contingency funds are funds legally appropriated for use which are not designated to any specific purpose but may be allocated, upon approval of the Fruita City Council, for various purposes to meet expenses not anticipated at the time the budget was adopted. Significant changes include:

- elimination of conservation easement contributions (\$16,000)
- addition of sewer rate structure analysis (\$30,000)
- increase in economic development contingency (\$12,700)
- addition of health insurance contingency (\$67,000)
- addition of FCC contingency (\$30,000)
- addition of Capital project contingency (\$200,000)

Capital Expenses

Budget Overview

Capital expenses of \$2.8 million account for 15% of the total 2018 Budget. The following is a summary of capital projects and equipment expenses.

CAPITAL EQUIPMENT	
Description	Budgeted Amount
Mobile Equipment	
Patrol Cars (3)	119,000
Truck, 4 x 4 with dump bed (1)	45,750
Tree Spade (Repair)	5,000
Utility Vehicle 4 x 4 (1)	28,600
<i>Subtotal Mobile Equipment</i>	198,350
Computer Equipment	
Annual Computer Equipment	47,850
Mobile Data Computers	24,875
<i>Subtotal Computer Equipment</i>	72,725
Furniture and Equipment	
H2S Mitigation	150,000
Controllers for Probes	50,000
Spectrometer	10,000
Archive storage equipment	5,000
Keyless lock entry system - Civic Center	5,000
Tire changing equipment	6,000
GPS survey equipment	18,000
Aqua Zip N	11,000
Pool lighting	50,000
Pool pump lint strainer baskets	15,000
<i>Subtotal Furniture and Equipment</i>	320,000
TOTAL CAPITAL EQUIPMENT	591,075

Budget Overview

CAPITAL PROJECTS	
Capital Projects	Budgeted Amount
Marketing/signage	7,500
N. Maple Bridge Replacement	50,000
Sidewalk Replacement	30,000
Ottley Ave crosswalk	25,000
Gateway enhancement	66,000
Drainage improvement	250,000
Vista Valley/Rimrock trail	90,000
Reed Park Improvements	20,000
Heritage Park Improvements	10,000
Prospector Park Improvements	20,000
WWT Electrical Improvements	6,500
WWTF Concrete remediation	246,500
Sewer Line Upgrades - Cedar Way	280,000
Sewer Line Upgrades I-70 interceptor H2S	10,000
Sewer Line Extension - Hwy 6	1,200,000
TOTAL CAPITAL PROJECTS	2,311,500
TOTAL CAPITAL	\$2,902,575

Debt Service. The City issued \$21.8 million in new debt in 2010 for the construction of the new wastewater treatment facility. In 2009, the City issued new debt for financing of the Community Center in the amount of \$12,565,000. The following is a summary of debt for the City of Fruita and all its' related enterprises.

Consolidated Debt Schedule

	Original Debt	Outstanding Principal	Outstanding Interest	Total Debt Outstanding	2018 Pmts Princ & Int.
<u>Special Revenue Debt</u>					
Community Center Bonds*	12,565,000	12,280,000	9,727,068	22,007,068	733,740
<u>Enterprise Fund Debt</u>					
Wastewater Treatment Facility	21,830,000	17,970,000	4,524,460	22,494,460	1,254,210
Total Debt Service	34,395,000	30,250,000	14,251,528	44,501,528	1,987,950

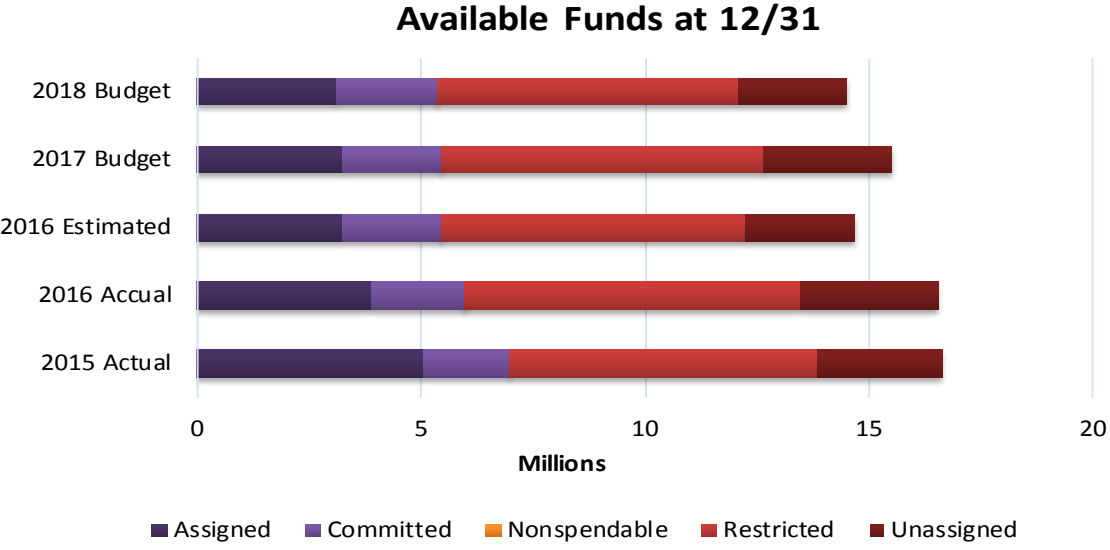
*Outstanding interest, total debt and 2018 payments are net of \$3,878,211 due from the federal government for the Build America Bonds (BAB) subsidy.

Budget Overview

FUNDS AVAILABLE

The City is projecting that funds available at December 31, 2018 will be \$14.5 million. This is an overall decrease of 1% (\$179,765) from the 2017 Budget. Significant changes in available funds between the 2017 Budget and 2018 Budget include the following:

- Decrease of \$255,636 in the \$6.6 million legally restricted for specific purposes. Restricted funds represent amounts constrained to specific purposes through constitutional provisions or enabling legislation such as debt service reserves.
- Increase of \$65,637 in amounts committed for operating reserves.
- Decrease of \$6,740 in unassigned amounts. Unassigned amounts can be spent for any purpose of the City.
- Increase of \$19,653 in assigned amounts. Assigned funds represent amounts assigned by the City Manager or City Council for specific purposes such as vehicle and equipment replacement reserves, health insurance reserves, and capital project reserves.
- Decrease of \$2,679 in non-spendable fund balance



General Fund Summary

General Fund Summary

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General Fund Summary

REVENUES AND EXPENSES

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Taxes	\$ 5,725,265	\$ 5,800,149	\$ 5,878,050	\$ 6,080,200	\$ 6,445,650	10%
Licenses & Permits	30,497	31,212	30,500	32,000	31,500	3%
Intergovernmental Revenue	770,155	632,678	520,500	591,550	576,500	11%
Charges for Service	152,706	212,689	176,500	202,000	171,000	-3%
Fines & Forfeits	44,045	32,411	40,500	30,500	71,500	77%
Miscellaneous	70,359	190,482	100,800	116,275	88,625	-12%
Other Financing Sources	249,569	232,761	221,000	224,200	225,000	2%
Total Revenues	\$ 7,042,596	\$ 7,132,382	\$ 6,967,850	\$ 7,276,725	\$ 7,609,775	9%
Expenses						
Personnel Services, Salaries	\$ 2,878,134	\$ 2,972,102	\$ 3,054,775	\$ 3,054,775	\$ 3,167,975	4%
Personnel Services, Benefits	1,080,583	1,137,993	1,168,775	1,167,300	1,192,450	2%
Purchased Professional Svcs	247,681	270,126	267,775	268,275	278,475	4%
Purchased Property Services	612,077	605,296	583,125	583,125	817,675	40%
Other Purchased Services	501,434	503,612	549,500	548,800	548,150	0%
Supplies	568,535	581,982	638,925	634,325	636,875	0%
Operating Transfers	95,000	95,000	107,000	107,000	107,000	0%
Special Projects	105,848	142,989	142,825	145,625	128,000	-10%
Contingency	-	-	256,650	194,150	338,400	32%
Operating Expenses	\$ 6,089,292	\$ 6,309,100	\$ 6,769,350	\$ 6,703,375	\$ 7,215,000	7%
Capital Equipment (New)	87,540	102,256	127,975	127,975	100,725	-21%
Capital Equipment (CERF)	142,245	470,037	396,825	396,825	198,350	-50%
Capital Project Transfers	1,058,832	474,447	539,500	484,500	488,000	-10%
Total Expenses	\$ 7,377,909	\$ 7,355,840	\$ 7,833,650	\$ 7,712,675	\$ 8,002,075	2%
Change in available funds	\$ (335,313)	\$ (223,458)	\$ (865,800)	\$ (435,950)	\$ (392,300)	-55%

FUNDS AVAILABLE

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 7,139,365	\$ 6,804,052	\$ 6,580,594	\$ 6,580,594	\$ 6,144,644	-7%
Net Change in available funds	(335,313)	(223,458)	(865,800)	(435,950)	(392,300)	-55%
Ending Funds Available	\$ 6,804,052	\$ 6,580,594	\$ 5,714,794	\$ 6,144,644	\$ 5,752,344	1%

General Fund Summary

FUNDS AVAILABLE (cont)

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Components of Funds Available						
Nonspendable - Inventory	\$ 4,275	\$ 4,778	\$ 4,778	\$ 2,099	\$ 2,099	-56%
Restricted - TABOR Reserve	400,000	400,000	400,000	400,000	400,000	0%
Restricted - Streets	216	802	802	802	802	0%
Operating Reserve	1,553,382	1,696,598	1,796,788	1,793,969	1,836,600	2%
Assigned - Capital Projects	670,577	196,131	-	-	-	0%
Assigned-Health insurance	483,037	436,312	416,312	416,312	329,312	-21%
Assigned-Vehicle replacement	915,755	745,718	648,893	648,893	750,543	16%
Assigned - Other	20,122	30,993	30,993	40,000	23,500	-24%
Unassigned	2,756,688	3,069,262	2,416,228	2,842,569	2,409,488	0%
	\$ 6,804,052	\$ 6,580,594	\$ 5,714,794	\$ 6,144,644	\$ 5,752,344	1%

EXPENSES BY DEPARTMENT

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
General Government	\$ 329,617	\$ 345,148	\$ 360,775	\$ 360,775	\$ 381,100	6%
Administration	616,227	624,371	649,600	649,600	760,900	17%
Community Development	242,934	259,291	261,050	261,050	297,750	14%
Public Safety	2,078,107	2,116,775	2,250,875	2,250,875	2,218,775	-1%
Public Works	1,527,343	1,641,458	1,580,625	1,580,625	1,814,075	15%
Parks and Recreation	925,121	961,495	1,030,675	1,020,875	1,015,500	-1%
Non-departmental	274,943	265,562	279,900	278,425	281,500	1%
Contingency	-	-	248,850	194,150	338,400	36%
Operating Expenses	\$ 5,994,292	\$ 6,214,100	\$ 6,662,350	\$ 6,596,375	\$ 7,108,000	7%
Capital Outlay	229,785	572,293	524,800	524,800	299,075	-43%
Transfers, Operating	95,000	95,000	107,000	107,000	107,000	0%
Transfers, Capital	1,058,832	474,447	539,500	484,500	488,000	-10%
Total Expenses	\$ 7,377,909	\$ 7,355,840	\$ 7,833,650	\$ 7,712,675	\$ 8,002,075	2%

General Fund Summary

PURPOSE OF THE FUND

The General Fund is the City's major operating fund. It is used to account for the provision of municipal services funded through the general resources of the City, primarily tax revenues. The General Fund consists of the following departments and programs. (% indicates % of 2018 Operating Expenses (excludes transfers and capital)).

Non-Departmental - 9%

- Non-departmental expenses
- Contingency

Public Safety 31%

- Administration
- School Resource Program
- Investigations
- Traffic and Patrol
- Police Support Services

Public Works - 26%

- Engineering
- Administration
- Road Maintenance
- Traffic Safety
- Building Maintenance
- Mountain Water

Parks and Recreation 14%

- Administration
- Activities
- Athletics
- Special Events
- Parks

Administration - 11%

- City Clerk
- Finance
- Information Technology
- Human Resources

General Government - 5%

- City Council
- City Manager
- Elections
- Legal
- Municipal Court

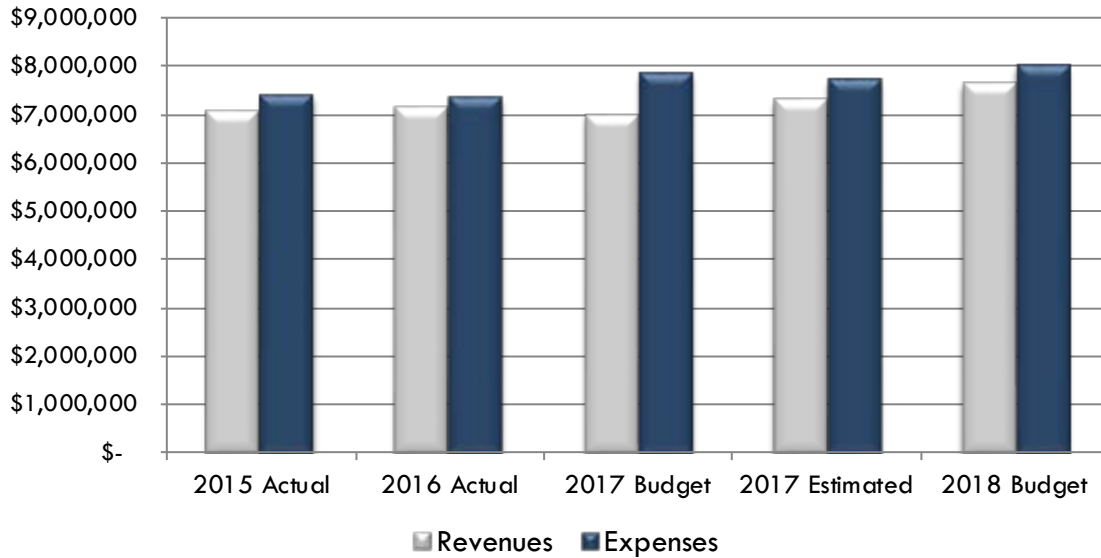
Community Development - 4%

- Code Enforcement
- Planning and Zoning

General Fund Summary

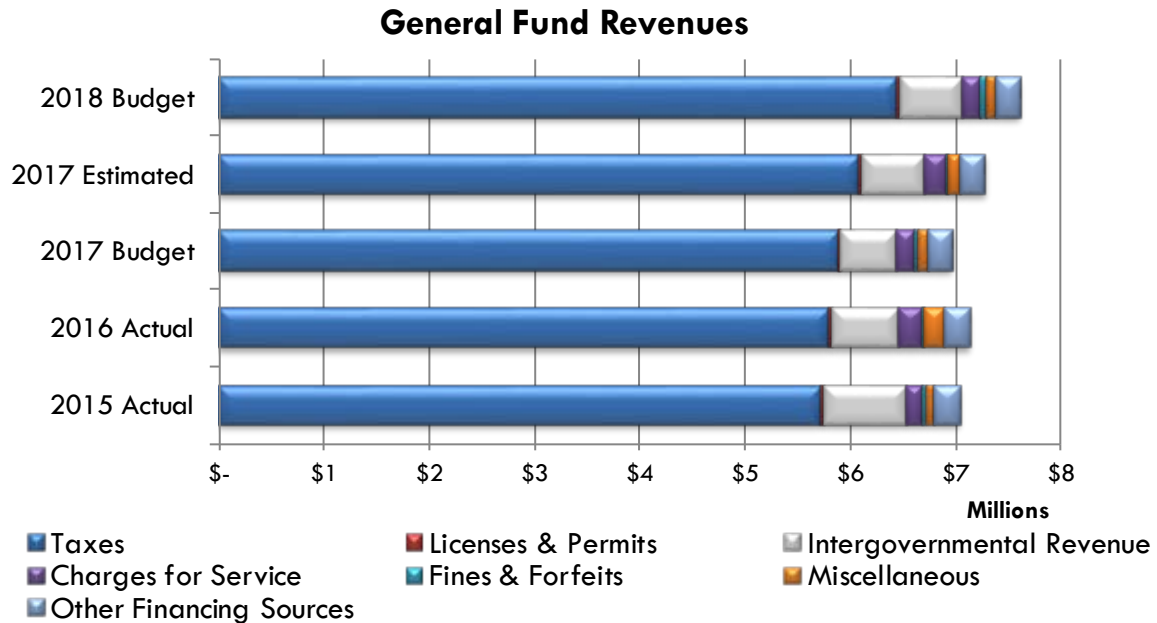
REVENUES AND EXPENSES

General Fund expenses of \$8 million are budgeted to exceed revenues of \$7.6 million in 2018. This \$392,300 difference reflects the use of available funds for capital projects.



Revenues

General Fund revenues of \$7.6 million reflect a 9% increase from 2017 budgeted revenues.



General Fund Summary

Tax revenues are the most significant source of revenue for the City of Fruita and account for 85% of the total General Fund revenues. Total tax revenues of \$6.4 million are budgeted to increase 10% in 2018 over 2017 budgeted revenues. The most significant source of this increase is the new shared County sales tax increase of 37% for public safety purposes. The City will receive 4.01% of this increase in 2018 which is estimated at \$287,000. Sources of tax revenue in the General Fund include 2% of the City's 3% sales and use taxes, the City's portion of the 2% Mesa County sales tax, property taxes and franchise fees. Budget projections for tax revenues sources are conservative. While the City experienced increases in tax revenues in 2017, it is projected that these increases will level off in 2018. The following is summary of changes in significant revenue sources between the 2017 and 2018 budgeted amounts.

Description	Change from 2017 Budget	% of Total General Fund Revenues
County sales tax (2%)	5.7%	27%
City sales tax revenue	7.5%	22%
Use tax on vehicles	9.8%	8%
Use tax on building materials	-20.0%	2%
Property tax	2.4%	15%
Franchise fees	-2.5%	5%
Mineral lease and severance tax	120%	1%

County Sales Tax – 2%. County sales tax revenue of \$2.1 million is the single largest source of revenue for the General Fund. The City of Fruita receives 1/10th of \$.01 of the \$.02 County sales tax.

County Sales Tax – Public Safety. The City of Fruita will receive 4.01% of the .37% increase in County sales tax effective January 1, 2018 and approved by voters in November of 2017. This sales tax is for the purposes of public safety needs in the City of Fruita.

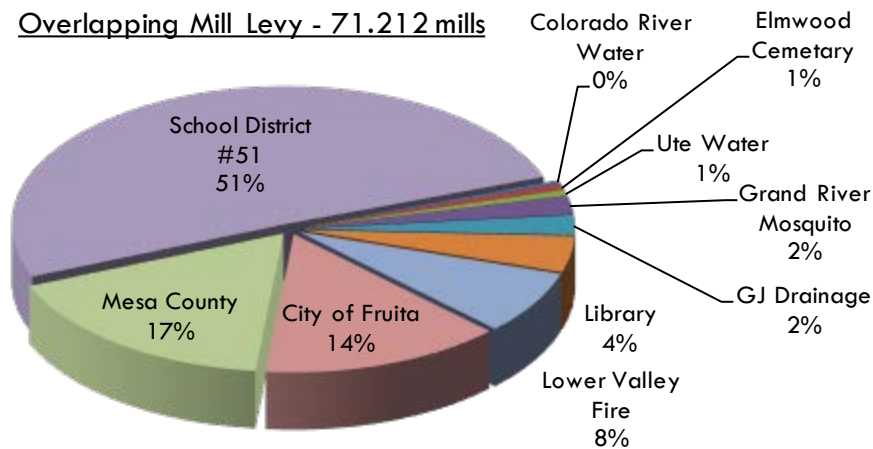
City Sales Tax. City sales tax revenue of \$1.64 million is the second largest source of General Fund revenue. Two percent of the City's 3% sales tax is included in the General Fund. The remaining 1% of the 3% sales tax is budgeted and accounted for in the Community Center Fund.

Property Tax. Revenue from property tax of \$1.15 million is budgeted to increase 2.4%. The assessed valuation of property in the City increased \$2.66 million from \$110.9 million to \$113.6 million. Fifty-two percent (52%) of this increase was due to reassessment of property values. New construction and annexations accounted for 48% of the increase. The mill levy assessed by the City

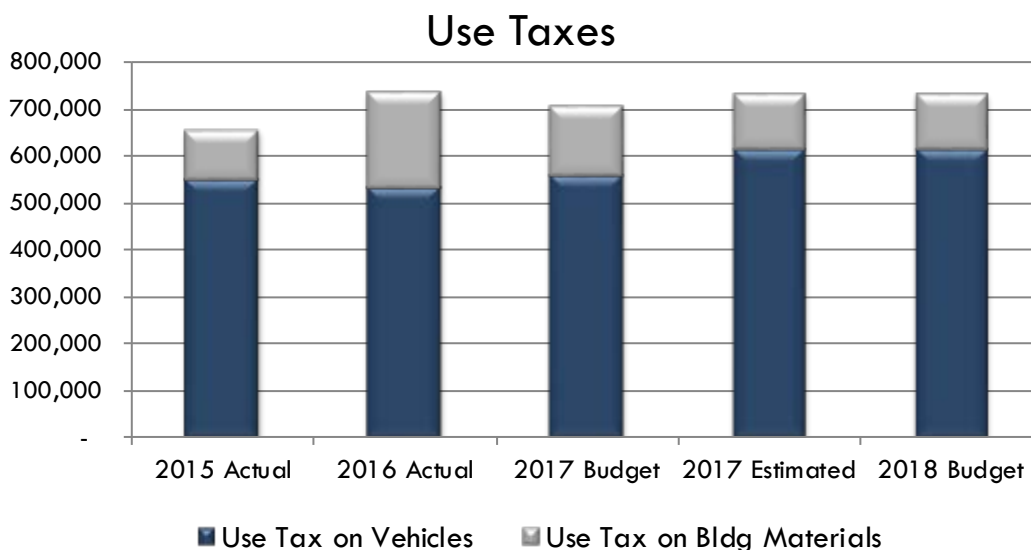
General Fund Summary

for collection in 2018 remains unchanged at 10.146 mills.

The overlapping mill levy (total of property taxes levied by all taxing jurisdictions) for collection in 2017 for Fruita residents was 71.212 mills. Information on the 2017 overlapping mill levy (collected in 2018) is not available at this time. The City of Fruita received 14% of the total property tax revenue in 2017.



Use Tax. The City of Fruita collects a 3% use tax on both building materials and vehicles. Two percent of this amount is included in the General Fund. The remaining 1% is budgeted and accounted for in the Community Center Fund. Use tax differs from sales tax in this it is collected based on where the items are used rather than where the items are purchased.



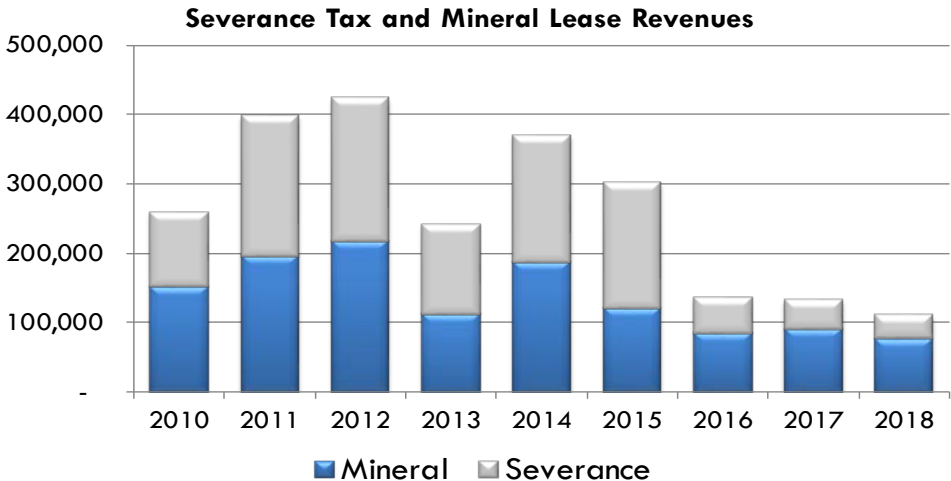
General Fund Summary

Franchise Fees. The City also receives franchise revenues from Xcel Energy and Grand Valley Rural Power on revenues from the sale of gas and electricity and from Charter Communications for cable television services. The City's franchise fee is 3% of revenues on the respective utilities. Franchise fees are paid by utility companies for use of the City's streets and rights of way for placement of service lines. The franchise agreements with Xcel Energy Service and Grand Valley were renegotiated in 2002 and the cable television franchise agreement was renegotiated in 2016 and the fee was increased from 2.5% to 3.0%. Franchise revenues are budgeted to decrease 2.5% from 2017 budgeted revenues.

Intergovernmental Revenues. Intergovernmental revenues of \$576,500 includes revenue from other governmental agencies.

Highway User's Tax. The most significant source of intergovernmental revenue in 2018 is highway user's tax which includes a tax on fuel and vehicle registration fees. This revenue is distributed among the state, counties and cities based on the number of registered vehicles in the jurisdiction and miles of streets within the city. The "FASTER" surcharge was imposed in 2009 and is a road safety surcharge added to vehicle registration fees of which 18% is shared back to municipalities. These revenues are required to be used for maintenance of streets within the City. This revenue is budgeted to decrease 2% from 2017 budgeted revenues.

Severance/Mineral Lease Tax. Severance and mineral lease tax revenues of \$110,000 are budgeted to increase 120% in 2018 from the 2017 budgeted revenue of \$50,000. The revenues are distributed by the State of Colorado based on a number of factors including the place of residence of energy sector employees, well and mine permits, mineral production, population and road miles reported as part of the highway users tax annual reports. This revenue source is conservatively budgeted as it can fluctuate significantly from year to year as seen in the following chart. Severance tax and mineral lease funds can be used for any municipal purpose.



General Fund Summary

Charges for Services. Charges for services of \$171,000 include recreation program registration fees, park rentals, land use fees, lock off charges and special event fees. These revenues are projected to decrease 3% from 2017 budgeted revenues. This decrease is related to revenues from planning fees and manpower.

Fines, Forfeits and Assessments. Fines, forfeits and assessments of \$71,500 are budgeted to increase 77% in 2018. These revenues are from assessments for violation of municipal and state laws issued by the Fruita Police Department, including court costs. The increase in 2018 reflects the budgeted use of \$40,000 in development impact fees for the 2018 chip seal program.

Licenses and permits. Licenses and permits are budgeted to increase 3% in 2018. All businesses operating in the City, including vendors at special events, are required to purchase a business license on an annual basis. In addition, special licenses are required for liquor establishments, coin operated amusement devices, dance halls, gas installers, pawn shops and automobile salvage yards. Also included are permits issued for construction of fences and signs.

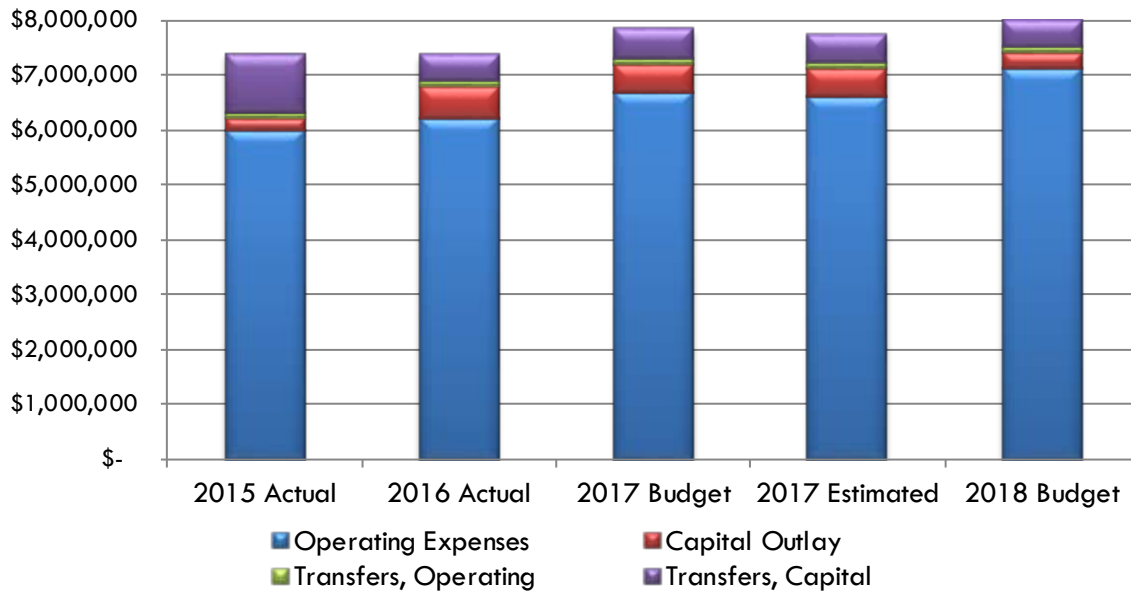
Other Revenues. Other revenues of \$88,625 include interest earnings, donations, rents on lands and water, and miscellaneous revenue.

Transfers from Other Funds. Transfers from other funds of \$225,000 are budgeted to increase 2% in 2018. Transfers from other funds include transfers from enterprise funds of \$225,000 to the General Fund to offset the cost of providing administrative services to these funds. Administrative services include personnel and supply costs for management oversight, utility billing costs (labor, postage, supplies), accounting functions, human resources, insurance and other services.

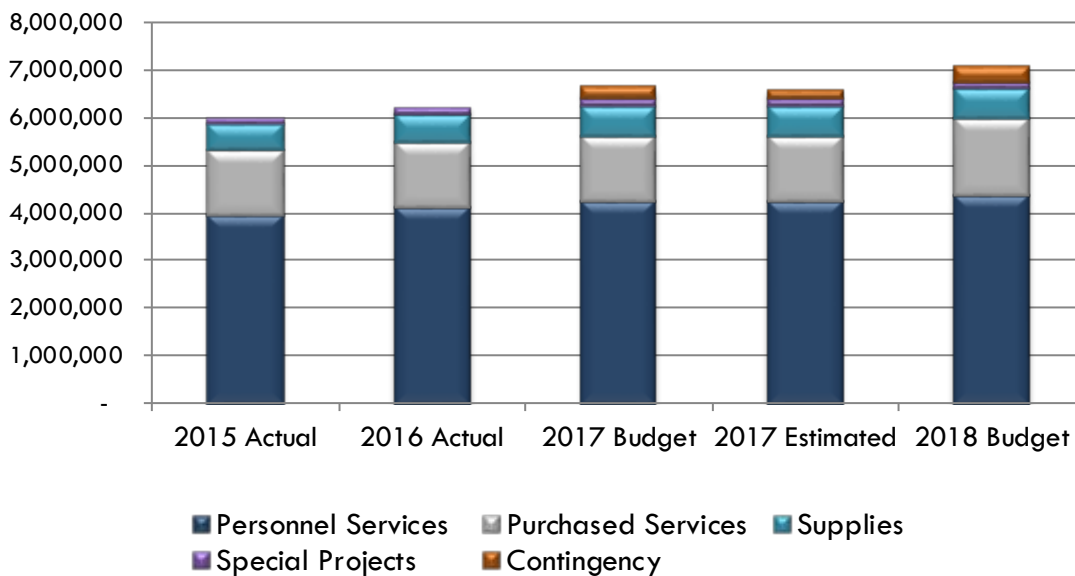
Expenses

General Fund expenses of \$8 million are budgeted to increase 2% in 2018 from 2017 budgeted amounts.

General Fund Summary

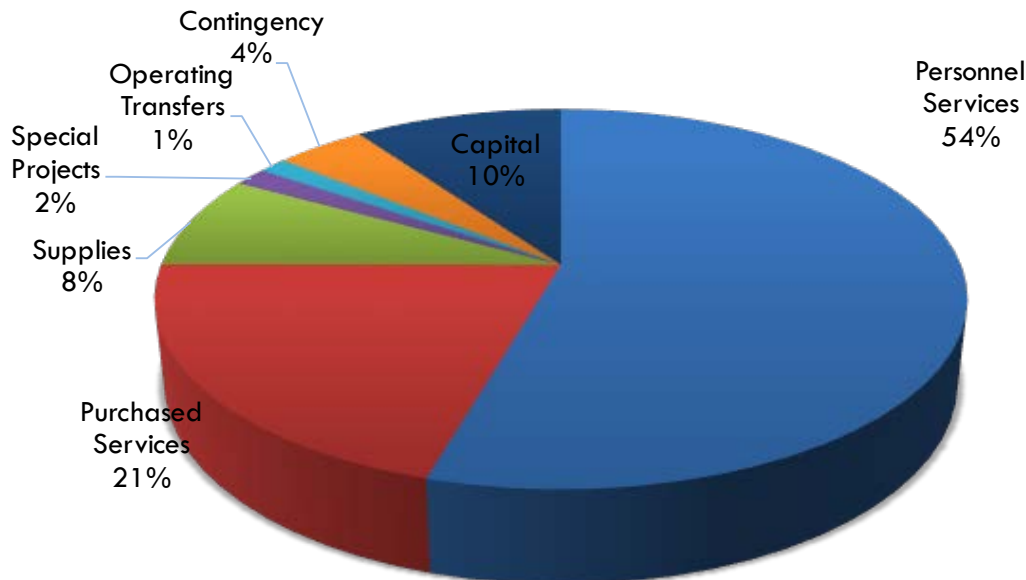


Operating expenses. Operating expenses of \$7.2 million reflect a 7% increase over 2017 budgeted expenses and account for 90% of the total 2018 General Fund budget. Capital Project transfers of \$488,000 represents 6% of the budget, and capital equipment of \$299,075 which includes both new and replacement equipment represents 4% of the General Fund budget. The following chart shows the history of General Fund operating expenses from 2015 through the 2018 Budget.



General Fund Summary

2018 Expenses - \$8 million



Personnel Services. Personnel services of \$4.4 million account for 60% of the operating expenses. This amount includes salaries, benefits and taxes for city staff and is budgeted to increase 3% in 2018. Significant changes in personnel services for the 2018 Budget include:

- A compensation increase of 2% is included in the budget.
- Changes in staffing include:
 - Addition of a part time Parks Maintenance Worker
 - Addition of a part time Public Works Custodian
 - Change Code Enforcement Office from full time to a part time position
 - Addition of a full time Planner II position
 - Addition of an Accountant position
- Health insurance expenses will remain flat in 2018. This is possible only with a reduction in plan coverages and going with a risk/reward program which will allow the city to realize rewards if claims are less than anticipated or owe additional premiums if claims are higher than anticipated. Funds of \$67,000 are allocated to a Health Insurance Contingency Account from the Health Insurance Reserve funds to cover the risk.

Purchased Services. Purchased services of \$1.6 million are budgeted to increase 17%. Significant changes in purchased services include:

- Increase in fleet maintenance charges of 12% (\$28,325) based on allocation of expenses to programs using the equipment.

General Fund Summary

- Increase 36% (\$15,300) in legal fees for additional legal services
- Increase of 46% (\$6,000) in 5-2-1 Drainage Fees for storm water permitting services
- Reduction/elimination of \$15,000 for the community survey.
- Increase of \$10,500 for election expenses in 2018
- Reduction of 17% (\$4,000) in special event entertainment expenses pending confirmed receipt of sponsorship revenue to offset additional entertainment expenses.
- Reduction of 233% (\$7,000) in tamarisk removal expenses.
- Increase of 26% (\$47,225) in service contracts including public safety software support services (\$8,075), public works for a new work order system (\$10,000) and \$29,650 for IT services.
- Addition of chipsealing for \$160,000 for biannual program.

Supplies. Supplies of \$636,875 are budgeted to remain flat in 2018.

Special Projects. Special Projects in the amount of \$126,000 are budgeted to decrease 12% (\$16,825). Significant changes in special projects include:

- Reduction in arts and culture, fireworks display, Kops and Kids program and scholarship contributions pending outcome of fund raising events
- Reduction in economic development expenses in the City Manager program (\$5800).

Contingency. Contingency Funds of \$340,400 are budgeted to increase 37% in 2018. Contingency funds include the following:

- An operational contingency fund of 3% (\$206,000) of the General Fund operating expenses is budgeted in 2018 for unanticipated expenses and/or revenue shortfalls.
- An economic development contingency fund of \$65,400 is budgeted in 2018 for undesignated economic development expenses.
- A health insurance risk contingency fund of \$67,000 is budgeted in 2018 in the event that the City's health insurance claims are greater than anticipated and additional funds are due under the risk/reward health insurance program.

Capital Equipment. The 2018 Budget includes \$299,075 in capital equipment acquisitions. This includes \$198,350 in replacement equipment and \$100,725 in new equipment. Below is a summary of capital equipment acquisitions in the General Fund.

General Fund Summary

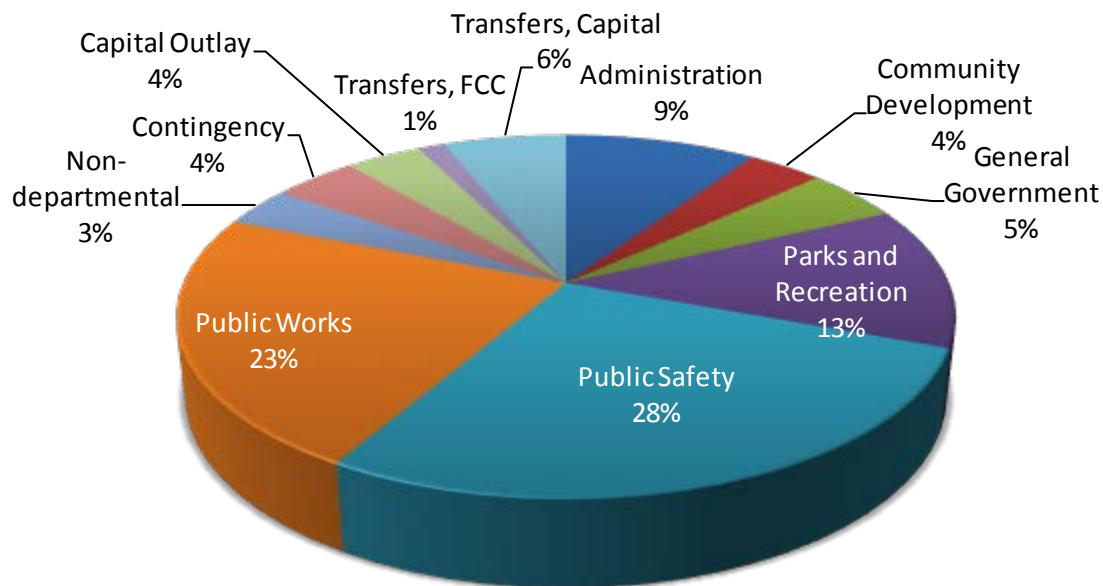
	Equipment Description	Department	Amount
New	GPS Survey Equipment	PW	\$ 18,000
	Archive cabinets and racks	AD	5,000
	Keyless lock entry system	PW	5,000
	Computer equipment - MDC	PD	24,875
	Computer equipment	AD	47,850
New Equipment Total			100,725
Replacement	Patrol Car #8106	PD	34,000
	Patrol Car #8207	PD	41,000
	Patrol Car #8208	PD	44,000
	Tree Spade #3206 - repair	PK	5,000
	Truck with dump bed, 4 x 4 #304	PK	45,750
	Utility Vehicle 4 x 4 , #3045	PK	28,600
Replacement Equipment Total			198,350

Transfers. Transfers from the General Fund to other funds are budgeted at \$595,000 in 2018. This includes a transfer of \$488,000 to the Capital Projects Fund and the annual operating transfer of \$95,000 to the Community Center Fund and a \$12,000 transfer to the Marketing and Promotion. Additional information about these transfers can be found in the respective funds.

EXPENSES BY DEPARTMENT

Expenses of the General Fund are categorized by Departments and programs within each department. Expenses which can not be attributed to a specific department are included in the Non-Departmental category. Additional information concerning department and program expenses can be found in the narrative section of each department's budget. The following chart shows expenses for each department as a percentage of the total budget for the General Fund excluding transfers and capital equipment.

General Fund Summary



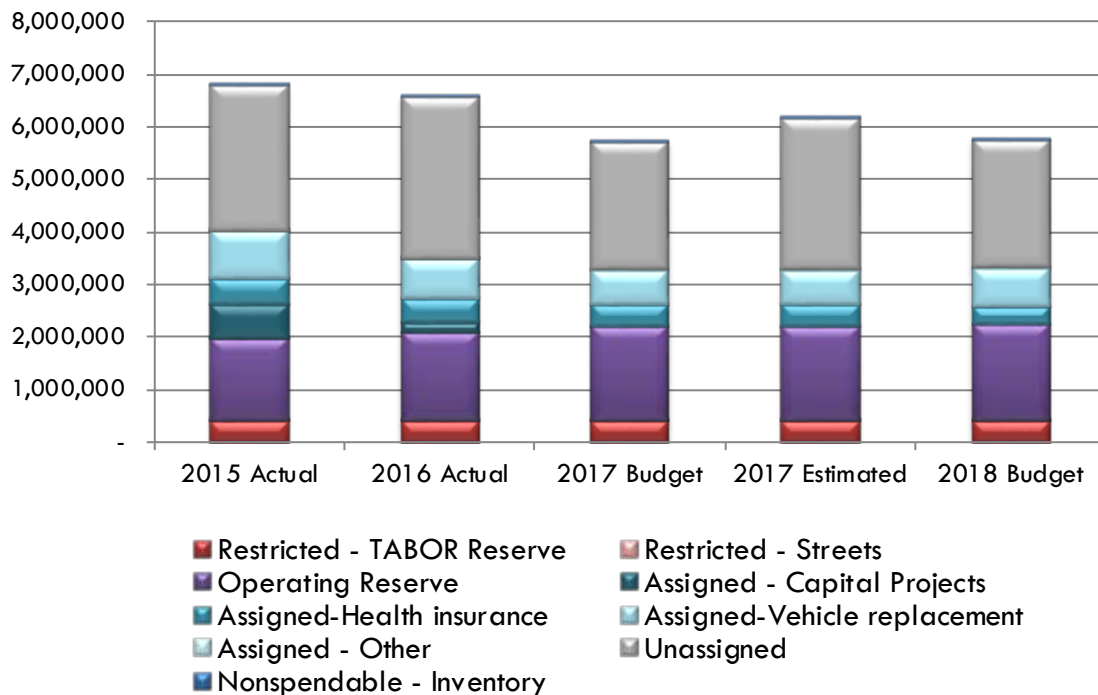
FUNDS AVAILABLE

Available funds are budgeted at \$5.75 million as of December 31, 2018. Available funds include:

- *Restricted funds* of \$400,000 represent amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation such as the emergency reserve required by TABOR;
- *Operating Reserve* of \$1.84 million are funds that can only be used for specific purposes as determined by formal action of the City Council and are equivalent to 25% of the 2018 operating expenses;
- *Assigned funds* of \$1.1 million are funds assigned by the City Manager or City Council for specific purposes such as the Capital Equipment Replacement Fund (CERF), health insurance reserve and amounts designated for capital projects.
- *Unassigned funds* of \$2.41 million represent funds that are available for any purpose.
- *Nonspendable funds* of \$2,099 represent amounts that are not in spendable form and include the inventory of fuel.

General Fund Summary

Funds Available



Adequate levels of unassigned fund balance are necessary to mitigate current and future financial risks and help to ensure stable tax rates. Unassigned fund balances provide financial security and stability in City operations and offset short term fluctuations in revenues and expenses. They are also an important consideration in long-term financial planning, including planning for capital projects.

The 2018 Budget includes the use of 7% (\$392,300) of available funds. This is the amount by which total expenses exceed total revenues. The following chart represents the amounts of available funds budgeted for use in 2018.

Summary - Use of Available Funds

Unassigned - operating reserve	42,631
Supplemental health insurance - risk c)	(67,000)
Unassigned - Capital Projects	(390,450)
Operating Reserve	(42,631)
Vehicle/Equipment replacement	101,650
Art Fund Capital Project	(16,500)
Supplemental health insurance	(20,000)
	<u>(392,300)</u>

General Fund Revenues

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg Budget
TAXES							
110-000-00-3110	Property Tax	1,062,935	1,096,363	1,125,200	1,125,200	1,151,400	2.3%
110-000-00-3120	Specific Ownership Tax	147,602	139,967	142,850	148,000	155,750	9.0%
110-000-00-3129	County Sales Tax - PS	-	-	-	-	287,000	N/A
110-000-00-3130	County Sales Tax	1,979,551	1,924,355	1,963,500	2,050,000	2,075,000	5.7%
110-000-00-3131	City Sales Tax	1,463,743	1,508,961	1,525,000	1,625,000	1,640,000	7.5%
110-000-00-3132	Use Tax on Vehicles	553,187	533,323	560,000	615,000	615,000	9.8%
110-000-00-3133	Use Tax on Bldg Materials	104,772	203,110	150,000	120,000	120,000	-20.0%
110-000-00-3142	Cigarette Tax	11,344	10,942	10,000	10,500	10,000	0.0%
110-000-00-3182	Franchise Fees	400,569	381,556	400,000	385,000	390,000	-2.5%
110-000-00-3190	Penalties and Interest	1,562	1,572	1,500	1,500	1,500	0.0%
		5,725,265	5,800,149	5,878,050	6,080,200	6,445,650	9.7%
LICENSES							
110-000-00-3210	Business Licenses	18,707	16,887	18,500	18,500	18,500	0%
110-000-00-3211	Liquor Licenses	7,925	10,900	8,500	10,500	10,000	18%
110-000-00-3220	Street Excavation Permits	2,070	840	1,500	1,000	1,000	-33%
110-000-00-3221	Other Permits	1,795	2,585	2,000	2,000	2,000	0%
		30,497	31,212	30,500	32,000	31,500	3%
INTERGOVERNMENTAL REVENUES							
110-000-00-3330	Severance/Mineral Lease Tax	300,912	136,861	50,000	132,000	110,000	120%
110-000-00-3342	Energy Impact Grant	-	3,125	5,000	5,000	5,000	0%
110-000-00-3351	Add. Motor Vehicle Reg Fees	20,259	20,375	20,000	20,000	20,000	0%
110-000-00-3352	State Highway Users Tax	388,828	389,172	395,000	384,000	389,000	-2%
110-000-00-3353	App. Motor Vehicle Reg Fees	28,475	28,833	28,000	28,000	28,500	2%
110-000-00-3370	Tree Grants	-	400	-	-	-	0%
110-000-00-3371	Mesa County Grants	2,859	2,585	-	-	-	0%
110-000-00-3373	Local Agency Police Grants	6,048	12,837	-	-	-	0%
110-000-00-3375	AGNC Grant	-	5,000	-	(1,225)	-	0%
110-000-00-3377	Grand Valley Drainage District	-	10,000	-	-	-	0%
110-000-00-3380	Mesa County Road Tax	22,774	23,490	22,500	23,775	24,000	7%
		770,155	632,678	520,500	591,550	576,500	11%
CHARGES FOR SERVICES							
110-000-00-3413	Planning Fees	13,205	29,484	17,500	35,000	20,000	14%
110-000-00-3415	Subdivision Review Fees	-	-	-	1,500	-	0%
110-000-00-3421	Vehicle Inspection Fees	1,495	1,599	1,400	1,400	1,400	0%
110-000-00-3455	Impound Fees	110	-	100	100	100	0%
110-000-00-3470	Recreation Registration Fees	78,143	88,888	79,000	90,000	79,000	0%
110-000-00-3472	Special Event Booth Fees	5,995	8,032	6,000	7,500	8,000	33%
110-000-00-3473	Retail sales	9,213	9,178	9,000	12,500	10,000	11%
110-000-00-3475	Internet sales	1,064	1,357	-	-	-	0%
110-000-00-3477	Park rentals	11,340	16,750	15,000	15,000	15,000	0%
110-000-00-3478	Shipping & Handling Charges	-	16	-	-	-	0%
110-000-00-3479	Scholarship Program	2,798	14,930	10,000	10,000	9,000	-10%
110-000-00-3480	Manpower	8,962	20,248	18,500	9,000	8,500	-54%
110-000-00-3483	Penalties	20,381	22,207	20,000	20,000	20,000	0%
		152,706	212,689	176,500	202,000	171,000	-3%

General Fund Revenues

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg Budget
<u>FINES, FORFEITS AND ASSESSMENTS</u>							
110-000-00-3510	City and County Court	28,973	18,868	26,000	17,000	18,000	-31%
110-000-00-3511	Penalty Assessments	12,599	11,677	12,000	12,000	12,000	0%
110-000-00-3512	Restitution to City	203	51	-	-	-	0%
110-000-00-3513	Misdemeanor Fee	2,270	1,815	2,500	1,500	1,500	0%
110-000-00-3555	Development Impact Fees	-	-	-	-	40,000	0%
		44,045	32,411	40,500	30,500	71,500	77%
<u>INTEREST AND RENTALS</u>							
110-000-00-3610	Interest on deposits	12,213	30,481	15,000	35,000	35,000	133%
110-000-00-3613	Gain (Loss) on investments	217	131	-	-	-	0%
110-000-00-3625	Rent on Lands and Water	30,226	32,343	41,500	34,000	34,000	-18%
110-000-00-3626	Facility Rentals	1,905	2,085	1,800	2,000	2,125	18%
		44,561	65,040	58,300	71,000	71,125	22%
<u>DONATIONS</u>							
110-000-00-3640	Senior Center Donations	693	1,087	-	-	-	0%
110-000-00-3641	Miscellaneous Donations	-	2,500	4,000	1,000	-	0%
110-000-00-3642	Recreation Donations	777	6,833	4,975	10,750	-	-100%
110-000-00-3643	Police Donations	200	-	1,000	1,000	-	0%
110-000-00-3645	Special Event Donations	16,500	19,000	29,525	29,525	14,500	-51%
		18,170	29,420	39,500	42,275	14,500	-63%
<u>MISCELLANEOUS</u>							
110-000-00-3680	Miscellaneous	6,971	5,483	3,000	3,000	3,000	0%
110-000-00-3681	Cash Over (Short)	36	(115)	-	-	-	0%
110-000-00-3682	Refunds	621	90,654	-	-	-	0%
		7,628	96,022	3,000	3,000	3,000	0%
<u>TRANSFERS FROM OTHER FUNDS</u>							
110-000-00-3911	Tsfr from Sewer Fund	150,000	160,000	160,000	160,000	160,000	0%
110-000-00-3912	Tsfr from Trash Fund	46,700	51,000	51,000	51,000	55,000	8%
110-000-00-3913	Tsfr from Devils Canyon	27,100	-	-	-	-	0%
110-000-00-3915	Tsfr from Irrigation	10,000	10,000	10,000	10,000	10,000	0%
		233,800	221,000	221,000	221,000	225,000	2%
<u>OTHER FINANCING SOURCES</u>							
110-000-00-3950	Sale of Equipment	3,480	3,442	-	3,200	-	0%
110-000-00-3960	Insurance payments	12,289	8,319	-	-	-	0%
		15,769	11,761	-	3,200	-	0%
TOTAL REVENUES		7,042,596	7,132,382	6,967,850	7,276,725	7,609,775	9%

General Government Department

General Government Department

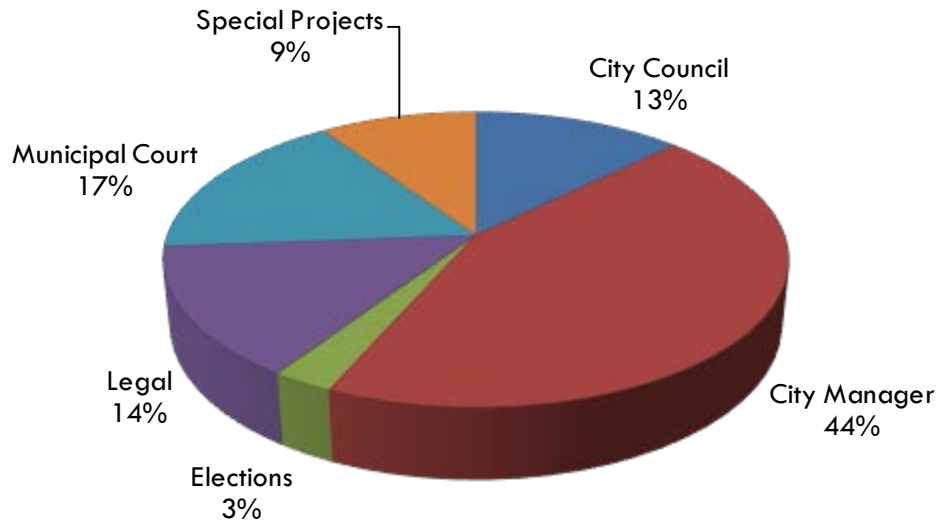
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General Government Department

EXPENSES BY PROGRAM	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
City Council	\$ 50,981	\$ 48,432	\$ 63,100	\$ 63,100	\$ 48,350	-23%
City Manager	147,467	149,053	156,100	156,100	167,350	7%
Elections	29	7,594	-	-	10,500	N/A
Legal	33,631	35,868	36,200	36,200	55,000	52%
Municipal Court	60,943	56,619	63,275	63,275	63,700	1%
Operating Expenses	\$ 293,051	\$ 297,566	\$ 318,675	\$ 318,675	\$ 344,900	8%
Capital	1,019	2,220	-	-	-	0%
Special Projects	36,567	47,584	42,100	42,100	36,200	-14%
Total Expense	\$ 330,637	\$ 347,370	\$ 360,775	\$ 360,775	\$ 381,100	6%

The goal of the General Government Department is to provide effective and efficient governance and leadership for the City of Fruita. This is accomplished through establishment of long term goals and the implementation of policies and procedures to accomplish the goals.

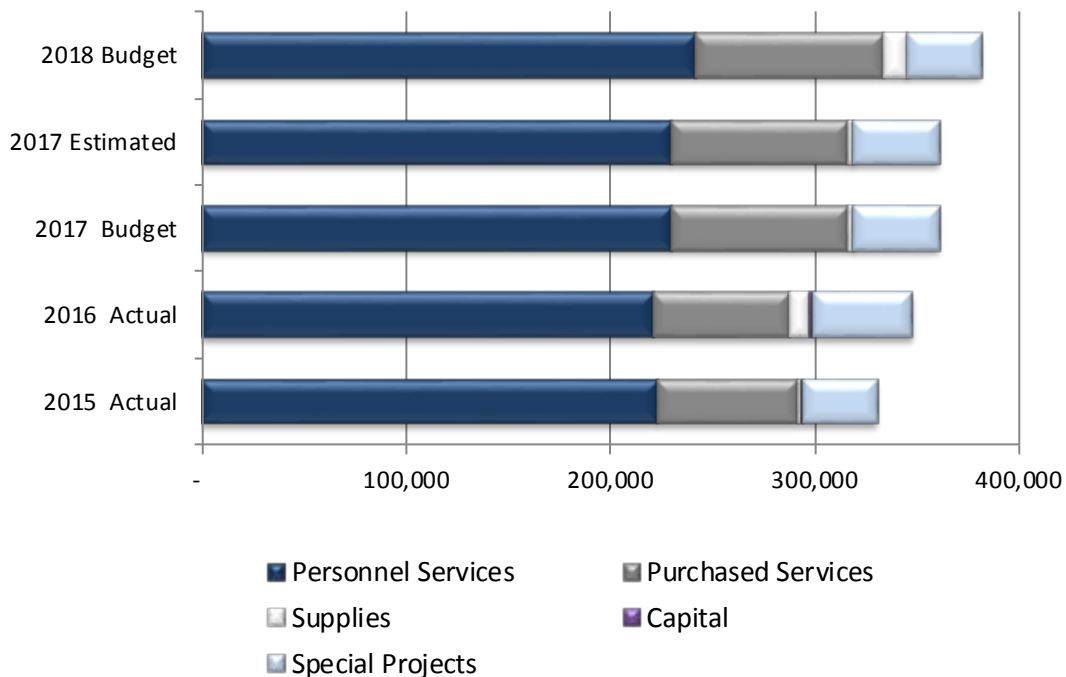
General Government Programs



General Government Department

Expenses by Category	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 181,909	\$ 178,685	\$ 187,050	\$ 187,050	\$ 197,150	5%
Personnel Services, Benefits	40,795	41,973	42,425	42,425	44,000	4%
Purchased Professional Services	55,909	54,655	73,950	73,950	78,950	7%
Purchased Property Services	5,947	6,318	7,300	7,300	7,300	0%
Other Purchased Services	6,517	6,182	5,200	5,200	5,950	14%
Supplies	1,973	9,751	2,750	2,750	11,550	320%
Operating Expenses	\$ 293,050	\$ 297,564	\$ 318,675	\$ 318,675	\$ 344,900	8%
Capital	1,019	2,220	-	-	-	0%
Special Projects	36,567	47,584	42,100	42,100	36,200	-14%
Total Expense	\$ 330,636	\$ 347,368	\$ 360,775	\$ 360,775	\$ 381,100	6%

Budget History



General Government Department

Factors Affecting Expenses

Overall expenses of the General Government Department are budgeted to increase 5%. Significant changes in the 2018 Budget include the following:

- Consolidation of legal expenses from various Departments to the Legal budget and increase in services to meeting existing needs.
- Addition of election expenses for the regular municipal election in April 2018
- Elimination of community survey

Personnel

Staffing in the General Government Department includes the full time position of City Manager, part time positions for the Court Clerk, Bailiff and Elected Officials, and contract service positions for the Municipal Judge, City Attorney, and Prosecuting Attorney. The following chart shows the manhours for full time and part time staff for each program.

General Government Staffing Chart				
Hours Summary	2015 Actual	2016 Actual	2017 Estimated	2018 Budget
<u>City Manager</u>				
Full time employees	2080	2080	2080	2080
<u>Municipal Court</u>				
Part time employees	1508	1342	1375	1375
Total Hours	3,588	3,422	3,455	3,455
Total FTE Equivalent	1.73	1.65	1.66	1.66

General Government Department

Expenses

Account Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES						
4111 Salaries, Administrative	103,329	104,441	108,650	108,650	118,350	9%
4120 Part Time	50,702	47,382	49,400	49,400	49,700	1%
4125 Contract Labor	27,878	26,632	29,000	29,000	29,100	0%
4130 Overtime	-	230	-	-	-	0%
	181,909	178,685	187,050	187,050	197,150	5%
PERSONNEL SERVICES, BENEFITS						
4210 Health Insurance	17,466	18,440	17,650	17,650	17,750	1%
4220 FICA Payroll Expense	10,169	10,135	11,025	11,025	11,700	6%
4221 Medicare Payroll Expense	2,379	2,370	2,400	2,400	2,575	7%
4230 Retirement Contribution	9,710	9,290	9,475	9,475	10,100	7%
4250 Unemployment Insurance	389	388	550	550	600	9%
4260 Workers Compensation Insurance	682	1,350	1,325	1,325	1,275	-4%
	40,795	41,973	42,425	42,425	44,000	4%
PURCHASED PROFESSIONAL SERVICES						
4310 Professional Development	19,218	17,464	20,000	20,000	20,200	1%
4321 Court Interpreter Services	70	-	250	250	250	0%
4330 Legal Fees	36,621	36,598	38,700	38,700	57,500	49%
4337 Community survey	-	-	15,000	15,000	-	0%
4340 Election Assistance	-	593	-	-	1,000	N/A
	55,909	54,655	73,950	73,950	78,950	7%
PURCHASED PROPERTY SERVICES						
4430 Service Contracts	2,333	2,150	2,500	2,500	2,500	0%
4437 Moving and Vehicle Allowance	3,614	4,168	4,800	4,800	4,800	0%
	5,947	6,318	7,300	7,300	7,300	0%
OTHER PURCHASED SERVICES						
4525 Volunteer Accident Medical Pla	472	435	700	700	700	0%
4530 Telephone	5,424	4,216	3,150	3,150	3,150	0%
4545 Jury Duty Fees	-	-	100	100	100	0%
4551 Publishing	621	1,531	1,250	1,250	2,000	60%
	6,517	6,182	5,200	5,200	5,950	14%
SUPPLIES						
4610 Office Supplies	1,973	2,835	2,750	2,750	2,550	-7%
4612 Supplies and Equipment	-	6,916	-	-	9,000	N/A
	1,973	9,751	2,750	2,750	11,550	320%
CAPITAL						
4743 Furniture and Equipment	1,019	2,220	-	-	-	0%
	1,019	2,220	-	-	-	0%
SPECIAL PROJECTS						
4820 Economic Development	1,064	14,808	12,800	12,800	7,000	-45%
4842 Miscellaneous Contributions	35,503	32,776	29,300	29,300	29,200	0%
	36,567	47,584	42,100	42,100	36,200	-14%
TOTAL EXPENDITURES	330,636	347,368	360,775	360,775	381,100	6%

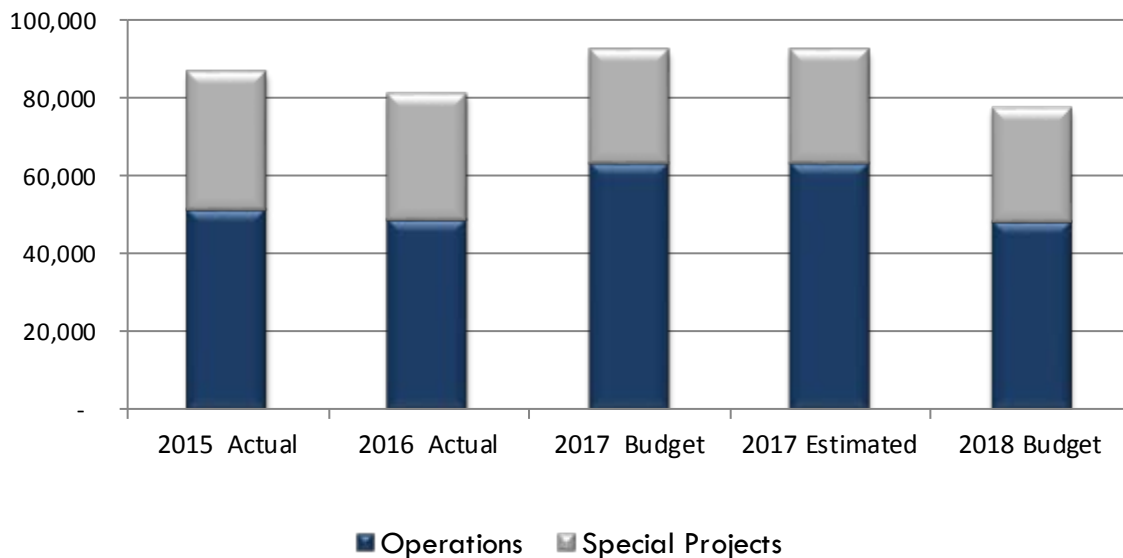
General Government Department

City Council

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 27,900	\$ 27,000	\$ 27,900	\$ 27,900	\$ 27,900	0%
Personnel Services, Benefits	2,547	2,739	2,800	2,800	2,800	0%
Purchased Professional Services	14,305	12,861	28,000	28,000	13,000	-54%
Other Purchased Services	5,393	4,909	3,650	3,650	3,900	7%
Supplies	836	923	750	750	750	0%
Operating Expenses	\$ 50,981	\$ 48,432	\$ 63,100	\$ 63,100	\$ 48,350	-23%
Capital Equipment	-	-	-	-	-	0%
Special Projects	35,503	32,775	29,300	29,300	29,200	0%
Total Expense	\$ 86,484	\$ 81,207	\$ 92,400	\$ 92,400	\$ 77,550	-16%

The City Council and Mayor are elected by citizens of Fruita to provide representative government for the community. This is accomplished through the establishment of goals and policies for the provision of municipal services and the enactment of legislation to protect the public's safety and welfare. Communication with and involvement of citizens, customers, members of boards and commissions, staff, other governmental agencies, business owners and the media are a vital and integral part of the process in identifying and establishing the direction and goals of the City.

Budget History



General Government Department

City Council

2017 Accomplishments

Completed a citizen survey in partnership with Mesa County Health Department and Family Health West. The survey was sent to every household in Fruita and resulted in a 95% level of confidence and +/-3% precision rating. The purpose of the survey was to help Fruita take a resident-driven approach to decision making and provide trends with past community surveys to measure progress and priorities of City services and programs. Satisfaction ratings have increased in 46 of 59 areas since 2013, and increased in 37 of 45 areas since 2009. 95% of residents surveyed indicated the overall quality of life in the City is either “excellent” or “good”; 84% indicated the overall quality of services provided by the City are either “excellent” or “good”; and the City rated above 35% above the national average in 31 of the 36 areas measured.

Supported and participated in the creation of a multi-year effort called Communities that Cares in partnership with Mesa County Health Department, Family Health West, local business leaders, Fruita Chamber of Commerce, residents, Fruita K-12 principals and staff and youth. The partnership is an effort to improve the health and well-being of our community’s youth population using an evidenced-based prevention system called Communities that Care (CTC).

Continued to lead a proactive approach to market Fruita and solicit businesses for business relocation, expansion and or product launches. Efforts included representation at the Sea Otter Classic, Governor’s Conference on Tourism, SHIFT, hosting a Rocky Mountain Bike product launch, and hosting multiple business visits and tours in Fruita.

The Mayor and City Council members each participated as a liaison or City representative on multiple boards and commissions.

Hosted Great Outdoors Colorado for their 25th anniversary celebration and groundbreaking of the Kokopelli Section of the Riverfront trail and acceptance of the Starburst Award from the Colorado Lottery for completed construction of the Little Salt Was Trail.

Supported the successful grant application in partnership with the Business Incubator Center to transform the Fruita satellite space in the Civic Center to a full-functioning co-working space operating on the Proximity technology network.

Supported the successful passage of the School district 51 Bond and Mill Levy override and the Public Safety tax.

Supported the application of a DOLA Energy Impact Grant to extend a critical sewer connection to eastern Fruita along Highway 6 & 50.

General Government Department

City Council

2018 Budget Highlights

Professional development includes the following items;

- Council member professional development at \$500 per elected official.....\$3,500
 - Board and Commission recognition.....800
 - Citizen and other entity participation events..... 1,375
 - Annual membership due for AGNC..... 3,700
 - Annual membership dues for CML 3,625
- \$13,000

The City Council will continue to sponsor the annual ice cream social to obtain input and feedback from the community. The Council also hosts a Boards and Commissions Appreciation event, other community appreciation events, and local official meetings.

Included in the 2018 Budget are contributions of \$29,200 to the following outside agencies:

- Riverfront Commission\$4,200
- Grand Junction Economic Partnership 5,000
- Fruita Area Chamber of Commerce20,000

Goals



Quality of Place (QP)

The City of Fruita is a community where residents and visitors love where they are. The City strives to be a bike and pedestrian friendly community by providing a system of sidewalks, trails, and bike lanes that connect our parks, schools, neighborhoods, civic facilities, and commercial areas. We value safe neighborhoods, our geographic natural resources and landscapes, top tier education and healthcare, and we collaborate to provide quality essential infrastructure and services. We are an inclusive community of doers who enjoy active and healthy lifestyles.

Economic Health (EH)

The City of Fruita strives to be financially sustainable by enabling a stable economy and supporting a diversity of businesses that offer well-paying jobs that attract educated employees. The City works to be fiscally responsible and continuously seeks ways to allocate resources to services and projects that have the highest impact on the City's priorities. We are the innovative leader for economic development in the Grand Valley.

Lifestyle (L)

The City of Fruita fosters a fun and funky ambiance by celebrating the local arts, farm and ranching

General Government Department

City Council

history, unique leisure opportunities, and family-friendly events and activities. As a city, we encourage a diversity of cultural opportunities, businesses, and recreational activities. We continue to improve and enhance recreational offerings from traditional to outdoor adventure sports and youth to adult activities. We are a family-friendly community with diverse cultural opportunities, businesses and recreational amenities where visitors feel like locals and locals play like visitors.

Objectives

Represent the interest of the residents of Fruita in establishing local policies.

Protect Fruitas' interests regionally and statewide. Continue involvement in county wide organizations and issues, participate in meetings and periodic workshops with the County Commissioners and other governmental entities.

Provide leadership in setting policies related to growth and increased demand for City services.

Develop strategies to increase community involvement in the local government process.

Evaluate performance of the Municipal Judge, City Attorney and City Manager.

Maintain positive community and employee relations. Continue with hosting ice cream socials and other events with the purpose of obtaining public input.

Work to maintain and finance basic infrastructure, including capital projects and personnel needs.

Work to increase and improve the economic development activity within the City.

Continue to promote and require responsible growth

Make efforts to cooperate with other local governments and work toward common goals.

Take steps to improve citizen participation and communication with the community.

General Government Department

City Council

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-410-40-4120	City Council and Mayor Wages	27,900	27,000	27,900	27,900	27,900	0%
		27,900	27,000	27,900	27,900	27,900	0%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-410-40-4220	FICA Payroll Expense	1,730	1,713	1,750	1,750	1,750	0%
110-410-40-4221	Medicare Payroll Expense	405	401	425	425	425	0%
110-410-40-4260	Workers Compensation Insurance	412	625	625	625	625	0%
		2,547	2,739	2,800	2,800	2,800	0%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-410-40-4310	Professional Development	14,305	12,861	13,000	13,000	13,000	0%
110-410-40-4337	Community survey	-	-	15,000	15,000	-	0%
		14,305	12,861	28,000	28,000	13,000	-54%
<u>OTHER PURCHASED SERVICES</u>							
110-410-40-4530	Telephone	4,801	3,464	2,400	2,400	2,400	0%
110-410-40-4551	Publishing	592	1,445	1,250	1,250	1,500	20%
		5,393	4,909	3,650	3,650	3,900	7%
<u>SUPPLIES</u>							
110-410-40-4610	Office Supplies	836	923	750	750	750	0%
		836	923	750	750	750	0%
<u>CAPITAL EQUIPMENT</u>							
110-410-40-4743	Furniture and Equipment	-	-	-	-	-	0%
110-410-40-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>SPECIAL PROJECTS</u>							
110-410-40-4810	Boards and Commissions	-	-	-	-	-	0%
110-410-40-4842	Miscellaneous Contributions	35,503	32,775	29,300	29,300	29,200	0%
		35,503	32,775	29,300	29,300	29,200	0%
TOTAL EXPENSES		86,484	81,207	92,400	92,400	77,550	-16%

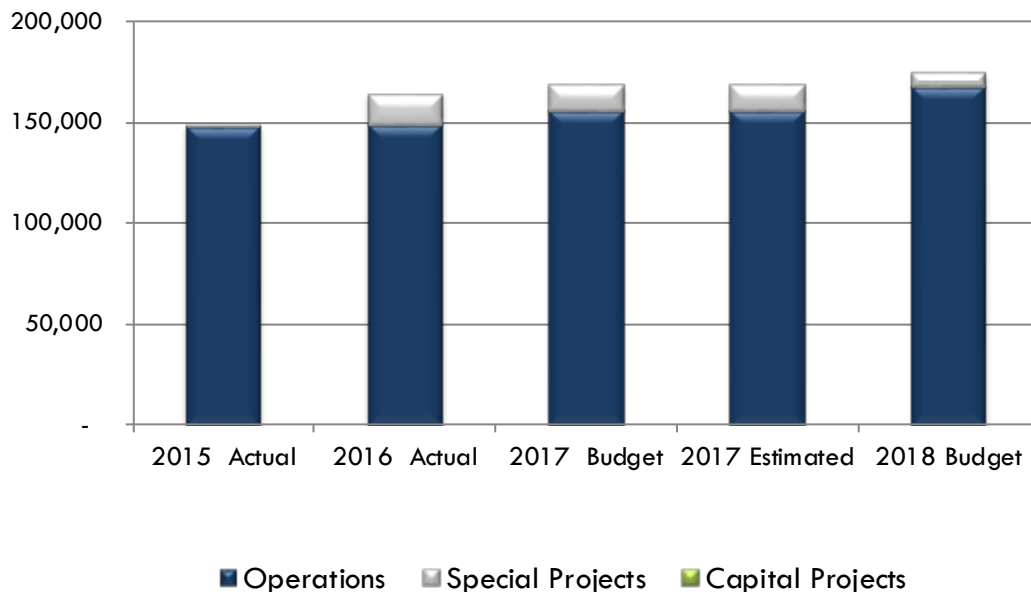
General Government Department

City Manager's Office

EXPENDITURES	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ 103,329	\$ 104,442	\$ 108,650	\$ 108,650	\$ 118,350	9%
Personnel Services, Benefits	35,416	36,459	37,400	37,400	38,950	4%
Purchased Professional Services	4,325	2,910	4,000	4,000	4,200	5%
Purchased Property Services	3,614	4,168	4,800	4,800	4,800	0%
Other Purchased Services	603	753	750	750	750	0%
Supplies	180	321	500	500	300	-40%
Operating Expenses	\$ 147,467	\$ 149,053	\$ 156,100	\$ 156,100	\$ 167,350	7%
Capital Projects	-	-	-	-	-	0%
Special Projects	1,064	14,808	12,800	12,800	7,000	-45%
Total Expense	\$ 148,531	\$ 163,861	\$ 168,900	\$ 168,900	\$ 174,350	3%

The City Manager is charged with providing organizational leadership and overseeing the day to day operations of various departments of the City including Administration, Public Safety, Public Works, Parks and Recreation and Community Development. It is the responsibility of the City Manager to implement the desired goals, objectives and policies of the City Council and to ensure the efficient and effective use of City resources.

Budget History



General Government Department

City Manager's Office

2017 Accomplishments

Became an ICMA Credential Manager. ICMA is the International City/County Management Association with a mission to create excellence in local governance by promoting professional management worldwide and increasing the proficiency of appointed chief administrative officers who serve in local governments. To receive the prestigious ICMA credential, a member must have significant experience as a senior management executive in local government; have earned a degree, preferably in public administration or a related field; and demonstrated a commitment to high standards of integrity and to lifelong learning and professional development. 1,400 local government management professionals are currently credentialed.

Led an organization wide collaborative effort to develop new core values of city employees in order to maintain and build trust among residents and provide a high level of community service.

Hired a new Police Chief to lead the Police Department.

Created a simple process for local businesses to license the City logo to meet the demand of our local businesses to sell city logo merchandise.

Attended to recruit, promote and speak at Sea Otter Classic, SHIFT, the Governor's Conference on Tourism, Colorado Bicycle Summit, Grand Valley Leadership Academy, Fruita Economic Summit, among many other community groups and boards and commissions.

Conducted and hosted numerous prospective business visits and tours of Fruita.

Continued in cultivating and building partnerships with the Business Incubator Center, Grand Junction Economic Partnership, Fruita Chamber of Commerce, Colorado Tourism Office, Colorado Office of Outdoor Recreation, Colorado Office of Economic Development and International Trade, Bureau of Land Management, Parks and Wildlife, Colorado Plateau Mountain Bike Association, Great Outdoors Colorado, Department of Local Affairs, neighboring jurisdictions, local businesses, School District 51, to name some.

Provided leadership and direction to the City departments and staff in order to maintain positive momentum and accomplishments of the City goals, policies and objectives, while keeping the public and City Council informed and updated.

Negotiated a public-private partnership to land the first cable wakeboard park in Colorado in Fruita and open up a new public lake recreation area to the public.

2018 Budget Highlights

An economic development line item of \$7,000 is in place to continue economic development efforts to diversify and strengthen the local economy in proactive recruitment of complementary business growth.

General Government Department

City Manager's Office

Goals and Objectives

- Work closely with the City Council and City staff to implement specific action items to achieve the desired community goals and policies.
- Work to maintain and continually improve upon lines of communications with the City Council, City Staff, and the entire Fruita community.
- Set clear goals and expectations for the City Staff and delineate specific lines of responsibility for accomplishing goals and objectives.
- Ensure that City services are provided in the most efficient and effective manner possible.
- Work with the Chamber of Commerce, Economic Development partners, and other community based organizations to take advantage of existing economic development opportunities and to embrace and discover new opportunities.
- Work closely with existing and future business prospects to facilitate their relocation and/or expansion to Fruita.
- Lead the City's Leadership Team and staff to prioritizing efforts and resources to those things that maintain a solid foundation of providing quality core services and most effectively impacting quality of place, economic health and lifestyle of the community.
- Partner with the Business Incubator Center to transition existing space in the Fruita Civic Center to become a full functioning Wo-working space utilizing the Proximity platform and network. This space will be a temporary space for business professionals may use while visiting Fruita and temporary office/co-working space for businesses the City has recruited to Fruita for business retreats, product launches, press camps or tours of the city. Also utilize this space in partnership with the Business Incubator Center and Fruita Chamber of Commerce to provide classes, trainings, and other resources to aid small business creation and growth.
- To attend and speak at strategically selected events to market Fruita as a place for business relocation, product launches, and press camps.
- Align tourism and economic development marketing efforts to focus on the same value proposition highlighting the lifestyle and quality of place Fruita has to offer in order to attract quality, complementary growth.
- To be accessible and receptive to residents and businesses.
- Restructure the Community Development Department into the Planning & Development Department through recruitment of vacant positions, updating the Land Use Code and improving the development review process to enhance the level of customer service and better manage the expectations of and assistance provided to applicants.
- Meet with developers and small business owners who have recently or currently are going they our development review process to learn how we are doing and could do better.

General Government Department

City Manager's Office

- Provide businesses with tools they may use to help recruit other businesses.
- Formalize and complete the structure of priority based budgeting, reporting and tracking of city services.

General Government Department

City Manager's Office

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-410-41-4111	Salaries, Administrative	103,329	104,442	108,650	108,650	118,350	9%
		103,329	104,442	108,650	108,650	118,350	9%
PERSONNEL SERVICES, BENEFITS							
110-410-41-4210	Health Insurance	17,466	18,215	17,650	17,650	17,750	1%
110-410-41-4220	FICA Payroll Expense	7,026	7,144	7,950	7,950	8,600	8%
110-410-41-4221	Medicare Payroll Expense	1,643	1,671	1,650	1,650	1,800	9%
110-410-41-4230	Retirement Contribution	8,783	8,878	9,475	9,475	10,100	7%
110-410-41-4250	Unemployment Insurance	321	326	475	475	500	5%
110-410-41-4260	Workers Compensation Ins	177	225	200	200	200	0%
		35,416	36,459	37,400	37,400	38,950	4%
PURCHASED PROFESSIONAL SERVICES							
110-410-41-4310	Professional Development	4,325	2,910	4,000	4,000	4,200	5%
		4,325	2,910	4,000	4,000	4,200	5%
PURCHASED PROPERTY SERVICES							
110-410-41-4430	Service Contracts	-	-	-	-	-	0%
110-410-41-4437	Vehicle and Moving Allowance	3,614	4,168	4,800	4,800	4,800	0%
		3,614	4,168	4,800	4,800	4,800	0%
OTHER PURCHASED SERVICES							
110-410-41-4530	Telephone	603	753	750	750	750	0%
		603	753	750	750	750	0%
SUPPLIES							
110-410-41-4610	Office Supplies	180	321	500	500	300	-40%
		180	321	500	500	300	-40%
CAPITAL PROJECTS							
110-410-41-4741	Land Acquisition	-	-	-	-	-	0%
		-	-	-	-	-	0%
SPECIAL PROJECTS							
110-410-41-4820	Economic Development	1,064	14,808	12,800	12,800	7,000	-45%
		1,064	14,808	12,800	12,800	7,000	-45%
TOTAL EXPENDITURES		148,531	163,861	168,900	168,900	174,350	3%

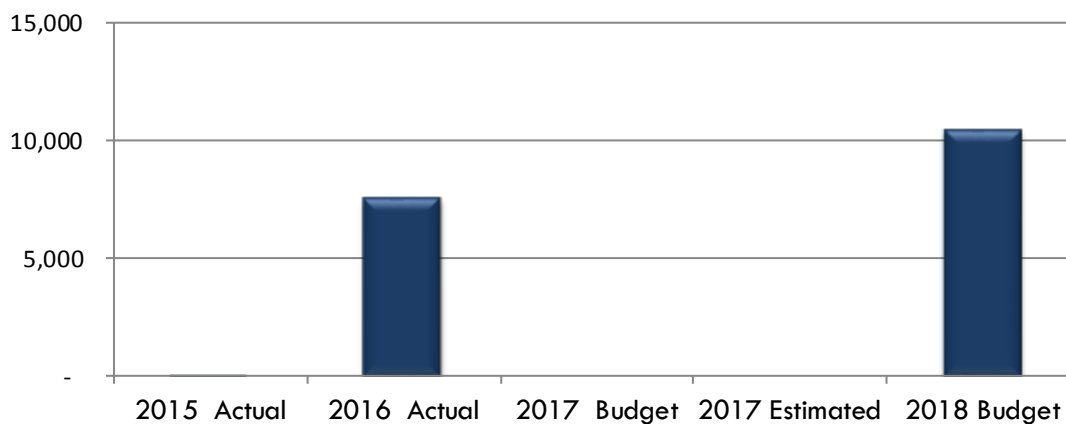
General Government Department

Elections

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Personnel Services, Benefits	-	-	-	-	-	0%
Purchased Professional Services	-	593	-	-	1,000	N/A
Other Purchased Services	29	85	-	-	500	N/A
Supplies	-	6,916	-	-	9,000	N/A
Operating Expenses	\$ 29	\$ 7,594	\$ -	\$ -	\$ 10,500	N/A
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 29	\$ 7,594	\$ -	\$ -	\$ 10,500	N/A

The purpose of the Elections Program is to provide the citizens of Fruita with an opportunity for representative government of their community through the election of City Council members and the Mayor, and approval or disapproval of tax and spending issues, referred measures and initiatives. The goal of the Elections Program is to provide information on upcoming elections and conduct elections in a fair and impartial manner. This includes distribution of information to candidates and issue committees, administration of the Campaign Reform Act, preparation for and conduct of elections, appointment of election judges and compliance with all applicable statutes and Charter requirements.

Budget History



General Government Department Elections

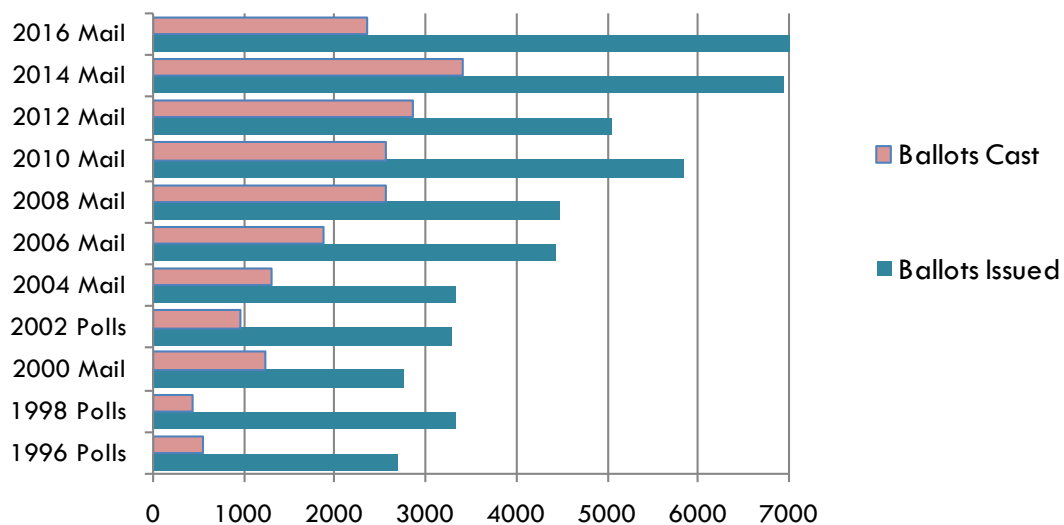
2017 Accomplishments

There were no municipal elections scheduled or held in 2017.

City Council and staff reviewed and considered various items for potential placement on the ballot in 2018.

The following is a history of voter participation in the municipal election process. Due to legislative changes, the number of ballots issued in 2014 and 2016 was higher than in previous years as ballots were mailed to both active and inactive voters. Voter participation in the 2016 election was 33% of the ballots mailed, down from 49% in the 2014 election.

Ballots cast vs Registered Voters



2018 Highlights

A regular municipal election is scheduled for April 3, 2018. Ballot items will be the election of a Mayor and Council members and potential election questions regarding TABOR issues and the sale of property.

Goals and Objectives

Conduct all elections in a fair and impartial manner.

Encourage voter participation in all municipal elections.

Ensure that the public is adequately informed on municipal election issues.

General Government Department

Elections

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-410-42-4120	Part Time	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-410-42-4220	FICA Payroll Expense	-	-	-	-	-	0%
110-410-42-4221	Medicare Payroll Expense	-	-	-	-	-	0%
110-410-42-4230	Retirement Contribution	-	-	-	-	-	0%
110-410-42-4250	Unemployment Insurance	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-410-42-4330	Legal Fees	-	-	-	-	-	0%
110-410-42-4340	Election Assistance	-	593	-	-	1,000	N/A
		-	593	-	-	1,000	N/A
<u>OTHER PURCHASED SERVICES</u>							
110-410-42-4551	Publishing	29	85	-	-	500	N/A
		29	85	-	-	500	N/A
<u>SUPPLIES</u>							
110-410-42-4612	Supplies and Equipment	-	6,916	-	-	9,000	N/A
		-	6,916	-	-	9,000	N/A
TOTAL EXPENDITURES		29	7,594	-	-	10,500	N/A

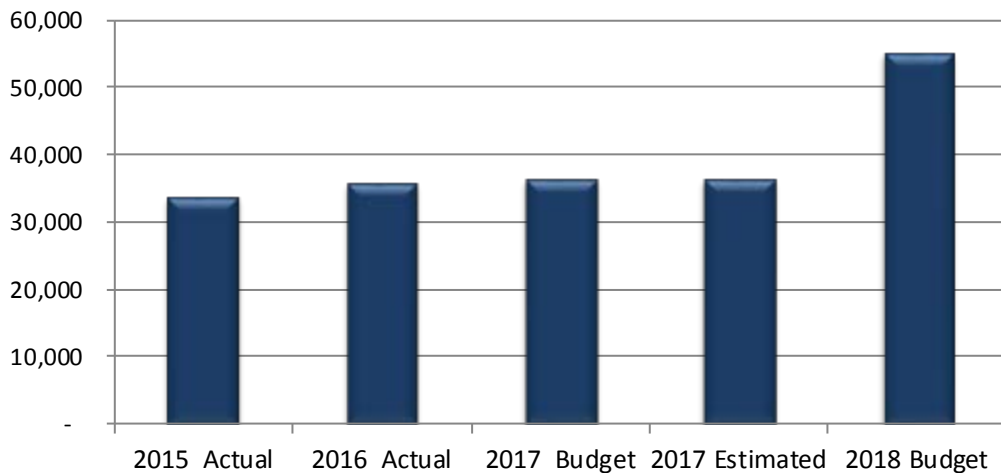
General Government Department

Legal

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Personnel Services, Benefits	-	-	-	-	-	0%
Purchased Professional Services	33,631	35,868	36,200	36,200	55,000	52%
Operating Expenses	\$ 33,631	\$ 35,868	\$ 36,200	\$ 36,200	\$ 55,000	52%
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 33,631	\$ 35,868	\$ 36,200	\$ 36,200	\$ 55,000	52%

The Legal program provides legal counsel, advice and documents on matters affecting the City to prevent potential problems, reduce exposure to liability and protect the safety and welfare of the general public. The City of Fruita receives legal services through a contract with Sands Law Offices. The City Attorney provides general legal counsel to the City and review of planning documents. Also included in the legal program are the services of an attorney for assistance in prosecution of cases in Fruita Municipal Court.

Budget History

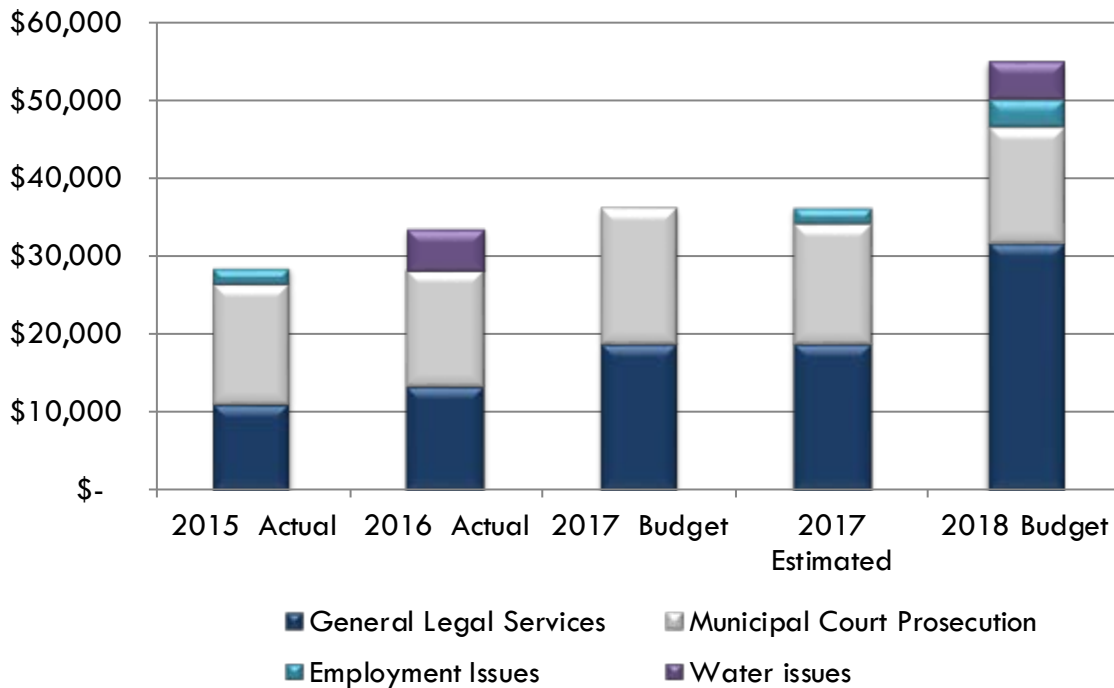


General Government Department

Legal

2018 Budget Highlights

The following chart shows a breakdown of costs for general legal services, municipal court prosecution and other miscellaneous legal services. A 52% increase in city attorney fees is included in the 2018 Budget. This increase includes the allocation of additional funds for legal services on employment matters, the reallocation of funds from the Public Works Department for legal services on water rights, and additional funds for miscellaneous legal services at the staff level.



Goals and Objectives

- Provide comprehensive legal support and advice to the City Council and staff
- Draft and review ordinances and agreements as needed
- Recommend modifications to the Municipal Code as deemed necessary
- Represent the Fruita Police Department on cases presented before the Fruita Municipal Court

General Government Department

Legal

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-410-43-4111	Salaries, Administrative	-	-	-	-	-	0%
		-	-	-	-	-	0%
PERSONNEL SERVICES, BENEFITS							
110-410-43-4210	Health Insurance	-	-	-	-	-	0%
110-410-43-4220	FICA Payroll Expense	-	-	-	-	-	0%
110-410-43-4221	Medicare Payroll Expense	-	-	-	-	-	0%
		-	-	-	-	-	0%
PURCHASED PROFESSIONAL SERVICES							
110-410-43-4330	Legal Fees	33,631	35,868	36,200	36,200	55,000	52%
		33,631	35,868	36,200	36,200	55,000	52%
TOTAL EXPENDITURES		33,631	35,868	36,200	36,200	55,000	52%

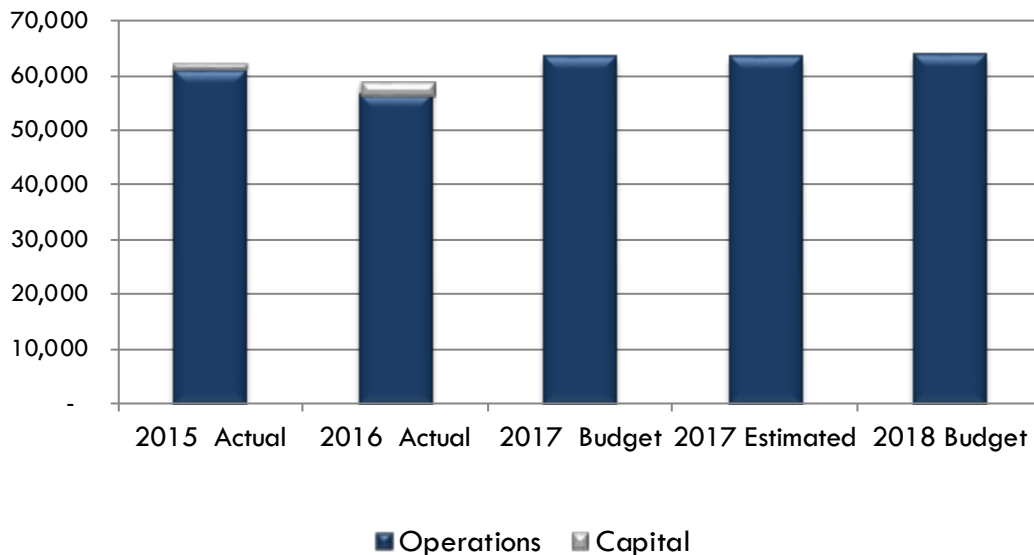
General Government Department

Municipal Court

EXPENSES	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ 50,680	\$ 47,243	\$ 50,500	\$ 50,500	\$ 50,900	1%
Personnel Services, Benefits	2,834	2,776	2,225	2,225	2,250	1%
Purchased Professional Services	3,647	2,423	5,750	5,750	5,750	0%
Purchased Property Services	2,333	2,151	2,500	2,500	2,500	0%
Other Purchased "Services	491	435	800	800	800	0%
Supplies	958	1,591	1,500	1,500	1,500	0%
Operating Expenses	\$ 60,943	\$ 56,619	\$ 63,275	\$ 63,275	\$ 63,700	1%
Capital	1,019	2,220	-	-	-	0%
Total Expense	\$ 61,962	\$ 58,839	\$ 63,275	\$ 63,275	\$ 63,700	1%

The Fruita Municipal Court is a court of record with limited jurisdiction. The court acts as an impartial fact finder in determining if a City ordinance has been violated. The court provides fair and impartial hearings and judgments on alleged violations of City ordinances and imposes sanctions which are consistent with the nature of the violation. The Municipal Court is staffed by a part time judge who is an attorney with experience in both criminal and civil proceedings, a part-time court clerk who is responsible for the day to day operations of the court, and a bailiff who assists in control of the Court. Municipal Court is held once each week.

Budget History



General Government Department

Municipal Court

2017 Accomplishments

The Court implemented these new practices:

- The Court Clerk now reviews once per month the criminal and driver histories for each Defendant on probation. If she finds activity during the probation period, she puts the case on the docket for the Judge's review.
- Each Defendant who appears in Court receives a general advisement of rights, and a separate advisement specific to the violation with which the Defendant has been charged. The Court revised the specific advisements so they conform to the Fruita Municipal Code.
- The Court revised its advisements about sealing of records so the advisements conform to current law.
- The Court has increased its efforts to contact Defendants to collect unpaid fines and costs.

2017 Budget Highlights

The Court's primary area of focus in 2018 is increased efficiency in Court operations.

Goals and Objectives

- The Court will continue to provide an impartial hearing to defendants in all court proceedings.
- The Municipal Court Judge and Court Clerk will continue to participate actively in City, State and National organizations to increase court knowledge, excellence, and efficiency.
- The Municipal Court Judge and Court Clerk will become more proficient in using court software to improve the efficiency of Court operations.
- The Court will recommend modifications to the Municipal Code as deemed necessary.
- The Municipal Court Judge and Court Clerk will maintain high standards of customer service, ensuring timely, courteous effective and consistent assistance to all who are served by the Court.
- The Municipal Court Judge will continue to interact with other courts, judges, law enforcement, and relevant social service and community agencies.

General Government Department

Municipal Court

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-410-44-4120	Part Time	22,802	20,382	21,500	21,500	21,800	1%
110-410-44-4125	Contract Labor	27,878	26,632	29,000	29,000	29,100	0%
110-410-44-4130	Overtime	-	229	-	-	-	0%
		50,680	47,243	50,500	50,500	50,900	1%
PERSONNEL SERVICES, BENEFITS							
110-410-44-4210	Health Insurance	-	224	-	-	-	0%
110-410-44-4220	FICA Payroll Expense	1,414	1,278	1,325	1,325	1,350	2%
110-410-44-4221	Medicare Payroll Expense	331	299	325	325	350	8%
110-410-44-4230	Retirement Contribution	927	413	-	-	-	0%
110-410-44-4250	Unemployment Insurance	69	62	75	75	100	33%
110-410-44-4260	Workers Compensation Insurance	93	500	500	500	450	-10%
		2,834	2,776	2,225	2,225	2,250	1%
PURCHASED PROFESSIONAL SERVICES							
110-410-44-4310	Professional Development	587	1,693	3,000	3,000	3,000	0%
110-410-44-4321	Court Interpreter Services	70	-	250	250	250	0%
110-410-44-4330	Legal Fees	2,990	730	2,500	2,500	2,500	0%
		3,647	2,423	5,750	5,750	5,750	0%
PURCHASED PROPERTY SERVICES							
110-410-44-4430	Service Contracts	2,333	2,151	2,500	2,500	2,500	0%
		2,333	2,151	2,500	2,500	2,500	0%
OTHER PURCHASED SERVICES							
110-410-44-4525	Volunteer Accident Medical Pla	472	435	700	700	700	0%
110-410-44-4530	Telephone	19	-	-	-	-	0%
110-410-44-4545	Jury Duty Fees	-	-	100	100	100	0%
		491	435	800	800	800	0%
SUPPLIES							
110-410-44-4610	Office Supplies	958	1,591	1,500	1,500	1,500	0%
		958	1,591	1,500	1,500	1,500	0%
CAPITAL							
110-410-44-4743	Furniture and Equipment	1,019	2,220	-	-	-	0%
110-410-44-4744	Computer Equipment	-	-	-	-	-	0%
		1,019	2,220	-	-	-	0%
TOTAL EXPENDITURES		61,962	58,839	63,275	63,275	63,700	1%

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Administration Department

Administration Department

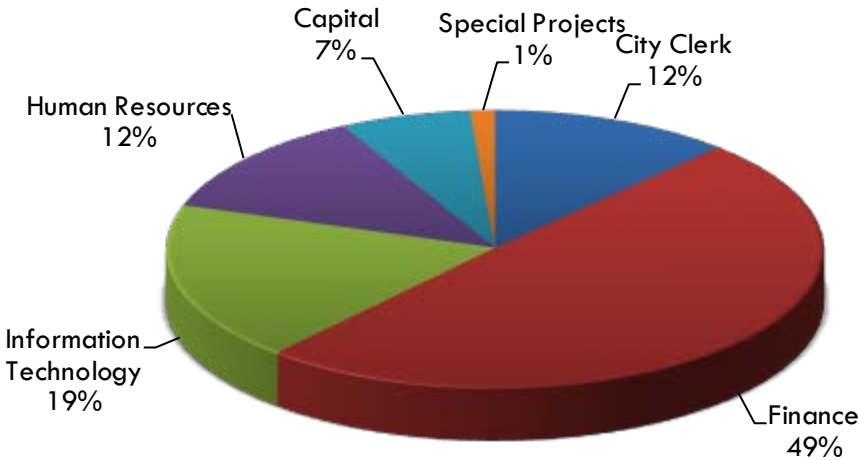
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Administration Department

Expenses by Program	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
City Clerk	\$ 83,133	\$ 85,724	\$ 94,600	\$ 94,600	\$ 97,600	3%
Finance	318,151	324,089	321,050	321,050	402,550	25%
Information Technology	121,518	112,855	122,150	122,150	150,700	23%
Human Resources	93,425	95,454	101,800	101,800	100,050	-2%
Operating Expenses	\$ 616,227	\$ 618,122	\$ 639,600	\$ 639,600	\$ 750,900	17%
Capital	39,345	20,967	31,600	31,600	52,850	67%
Special Projects	-	6,250	10,000	10,000	10,000	0%
Total Expense	\$ 655,572	\$ 645,339	\$ 681,200	\$ 681,200	\$ 813,750	19%

The Administration Department includes the Finance Division, City Clerk's Office, Information Technology Services and Human Resources Program. The purpose of the department is to provide administrative support and services to the public and other departments of the City in an efficient manner to the end that the public and departments of the City have the management information and support they need to deliver their services in the most appropriate manner.

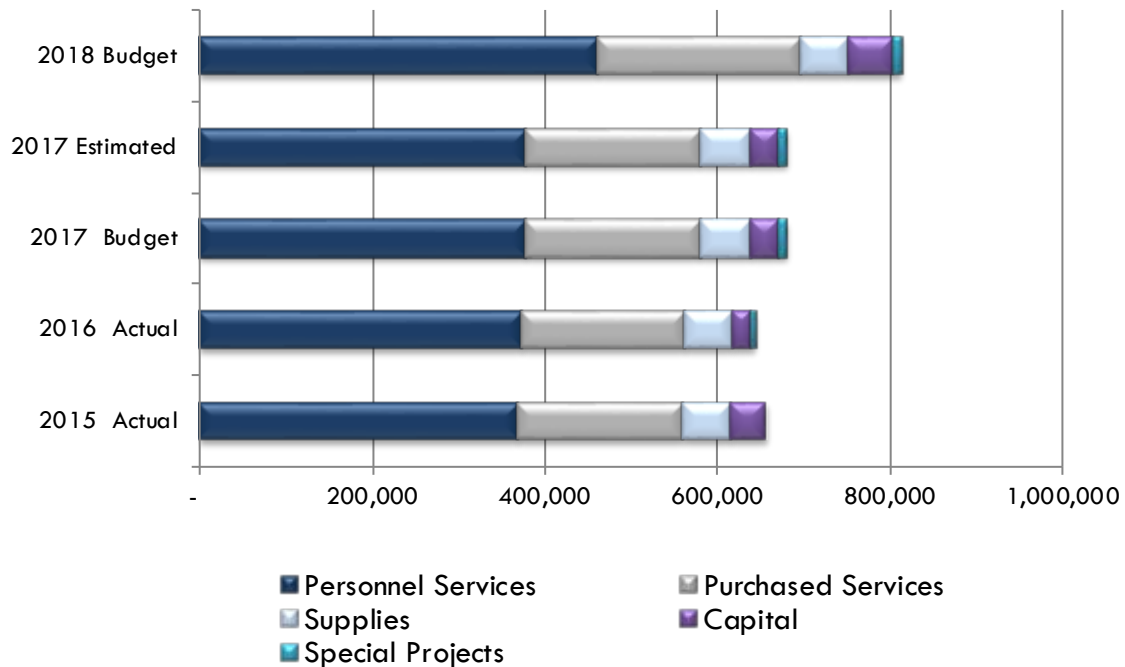
Administration Department



Administration Department

<u>Expenses by Category</u>	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 282,734	\$ 283,144	\$ 288,050	\$ 288,050	\$ 345,900	20%
Personnel Services, Benefits	86,065	89,344	90,050	90,050	115,500	28%
Purchased Professional Services	88,167	77,355	76,200	76,200	76,600	1%
Purchased Property Services	78,165	82,964	94,900	94,900	122,050	29%
Other Purchased Services	25,036	29,535	31,350	31,350	35,350	13%
Supplies	56,060	55,780	59,050	59,050	55,500	-6%
Operating Expenses	\$ 616,227	\$ 618,122	\$ 639,600	\$ 639,600	\$ 750,900	17%
Capital	39,345	20,967	31,600	31,600	52,850	67%
Special Projects	-	6,250	10,000	10,000	10,000	0%
Total Expense	\$ 655,572	\$ 645,339	\$ 681,200	\$ 681,200	\$ 813,750	19%

Budget History



Administration Department

Factors Affecting Expenses

- Overall expenses of the Administration Department of \$813,750 are budgeted to increase 19% from the prior year budget.
- The Finance Program includes the addition of an Accountant position.
- Information Technology cost are budgeted to increase 29% in 2018. This increase is related to several factors including an increase in IT service contracts based on an increased number of computers, servers and phones and additional costs for implementation of the Office 365 email, archiving and Office Suites applications.
- Special projects includes \$10,000 for the final year of the three year Priority Based Budgeting (PBB) program implementation. PBB will provide the City a strategic approach to allocate limited resources according to how effectively a program or service achieves the goals and objectives that are of greatest value to the community.

Personnel

The Administrative Department includes 6 full time employees and 1 part time employees.

- Finance Director/Clerk,
- Human Resources Director, (a portion of the HR Directors salary is allocated to the Marketing and Promotion Fund)
- Accountant
- Administrative Technicians (3)
- Administrative Clerk (part time)

Administration Department

Administration Staffing Chart				
	2015	2016	2017	2018
Hours Summary	Actual	Actual	Estimated	Budget
<u>City Clerk</u>				
Full time employees	2437	2340	2415	2417
Part time employees	533	591	530	600
<i>Total City Clerk Hours</i>	<u>2970</u>	<u>2931</u>	<u>2945</u>	<u>3017</u>
<u>Finance</u>				
Full time employees	6123	6207	5995	8093
Part time employees	845	737	800	730
<i>Total Finance Hours</i>	<u>6968</u>	<u>6944</u>	<u>6795</u>	<u>8823</u>
<u>Human Resources</u>				
Full time employees	1,727	1,730	1,540	1,664
<i>Total Human Resource Hours</i>	<u>1,727</u>	<u>1,730</u>	<u>1,540</u>	<u>1,664</u>
Total Hours	<u>11,665</u>	<u>11,605</u>	<u>11,280</u>	<u>13,504</u>
Total FTE Equivalent	<u>5.61</u>	<u>5.58</u>	<u>5.42</u>	<u>6.49</u>

Administration Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
4111	Salaries, Administrative	261,842	264,479	267,875	267,875	325,500	22%
4120	Salaries, Part time	20,518	18,351	18,425	18,425	18,600	1%
4130	Overtime	374	314	1,750	1,750	1,800	3%
		282,734	283,144	288,050	288,050	345,900	20%
<u>PERSONNEL SERVICES, BENEFITS</u>							
4210	Health Insurance	49,236	53,286	51,700	51,700	69,650	35%
4220	FICA Payroll Expense	17,051	16,980	17,925	17,925	21,500	20%
4221	Medicare Payroll Expense	3,988	3,971	4,225	4,225	5,050	20%
4230	Retirement Contribution	12,660	11,834	12,200	12,200	14,800	21%
4250	Unemployment Insurance	849	850	900	900	1,450	61%
4260	Workers Compensation Insurance	483	600	600	600	550	-8%
4290	Employee Assistance Programs	1,798	1,823	2,500	2,500	2,500	0%
		86,065	89,344	90,050	90,050	115,500	28%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
4310	Professional Development	1,302	1,738	2,400	2,400	2,500	4%
4311	Appreciation Programs	8,470	8,767	8,500	8,500	8,500	0%
4312	Flex Benefit Administration Fe	2,511	2,910	3,100	3,100	3,100	0%
4315	Audit Fees	31,639	34,170	27,000	27,000	28,000	4%
4316	Bank Charges	15,961	17,296	18,000	18,000	19,000	6%
4317	Lock Off Fees	4,544	6,506	6,500	6,500	7,500	15%
4338	Website Development	15,450	-	-	-	-	0%
4345	Recruitment	8,290	5,968	10,700	10,700	8,000	-25%
		88,167	77,355	76,200	76,200	76,600	1%
<u>PURCHASED PROPERTY SERVICES</u>							
4430	Service Contracts	78,165	82,964	94,900	94,900	122,050	29%
		78,165	82,964	94,900	94,900	122,050	29%
<u>OTHER PURCHASED SERVICES</u>							
4530	Telephone and Internet	10,617	12,293	13,500	13,500	16,500	22%
4550	Printing	1,744	3,460	3,750	3,750	4,250	13%
4552	City Link Newsletter	12,675	13,766	14,000	14,000	14,500	4%
4592	Recording Fees	-	16	100	100	100	0%
		25,036	29,535	31,350	31,350	35,350	13%
<u>SUPPLIES</u>							
4610	Office Supplies	5,665	6,214	6,200	6,200	6,750	9%
4611	Postage	18,624	17,257	19,750	19,750	19,750	0%
4612	Supplies and Equipment	31,771	32,309	33,000	33,000	28,900	-12%
4612	Fuel	-	-	100	100	100	0%
		56,060	55,780	59,050	59,050	55,500	-6%
<u>CAPITAL</u>							
4743	Furniture and Equipment	-	-	-	-	5,000	N/A
4744	Computer Equipment	39,345	20,967	31,600	31,600	47,850	51%
		39,345	20,967	31,600	31,600	52,850	67%
<u>SPECIAL PROJECTS</u>							
4824	Priority Based Budgeting	-	6,250	10,000	10,000	10,000	0%
		-	6,250	10,000	10,000	10,000	0%
TOTAL EXPENDITURES		655,572	645,339	681,200	681,200	813,750	19%

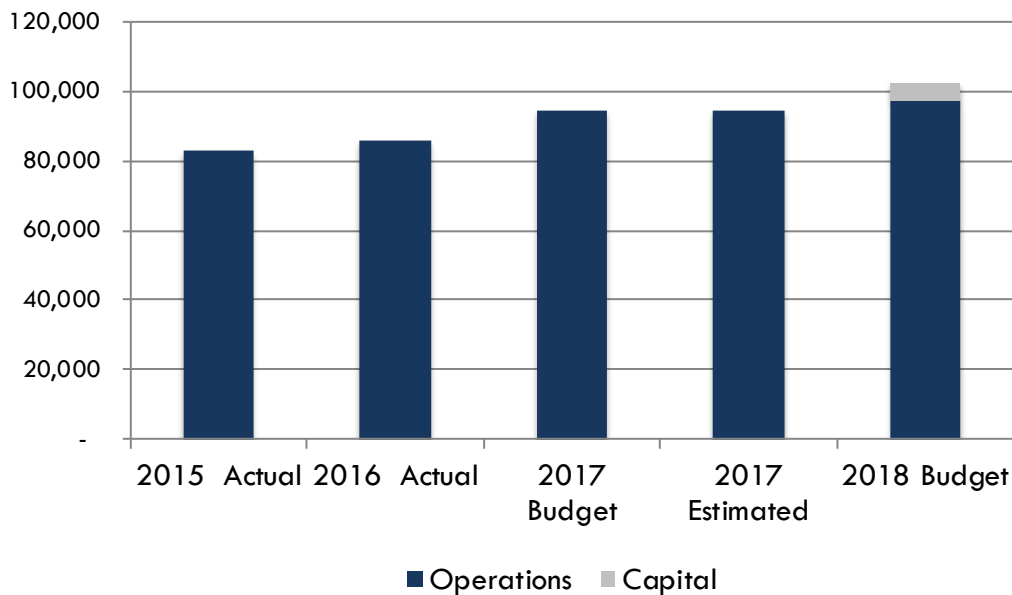
Administration Department

City Clerk

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 54,164	\$ 54,502	\$ 59,550	\$ 59,550	\$ 61,700	4%
Personnel Services, Benefits	13,321	14,142	15,350	15,350	15,700	2%
Purchased Professional Services	170	198	750	750	750	0%
Purchased Property Services	27	55	250	250	250	0%
Other Purchased Services	12,699	13,895	14,850	14,850	15,350	3%
Supplies	2,752	2,932	3,850	3,850	3,850	0%
Operating Expenses	\$ 83,133	\$ 85,724	\$ 94,600	\$ 94,600	\$ 97,600	3%
Capital	-	-	-	-	5,000	0%
Total Expense	\$ 83,133	\$ 85,724	\$ 94,600	\$ 94,600	\$ 102,600	8%

The purpose of the City Clerk's Office is to assist the City Council, staff and general public in a helpful, courteous and efficient manner. The City Clerk's staff coordinates the preparation and assembly of agendas and packets for City Council meetings; records and prepares official minutes of Council meetings, conducts regular and special municipal elections, issues business and liquor licenses, publishes legal notices for City Council actions, coordinates processing of Board and Commission appointments, codification of ordinances, and responds to inquiries concerning City policies, ordinances and procedures, and general requests for information.

Budget History



Administration Department

City Clerk

2017 Accomplishments

- Prepared draft agendas, minutes and packets for City Council meetings and workshops and ensured that City Council meeting agendas and minutes were updated on the website on a regular basis
- Recorded, filed, circulated and processed official documents including ordinances, resolutions, agreements and contracts
- Prepared and submitted legal notices for publication of public hearings for ordinances being considered for adoption, adopted ordinances, supplemental budget appropriations, and vested rights notices on approved subdivisions
- Maintained current listing of Board and Commission members and advertised and scheduled interviews for vacancies
- Published the City Link newsletter on a quarterly basis
- Processed liquor and business license applications
- Maintained and updated the public record retention schedules
- Updated the City's new website with official documents, agenda, packets, and other information on a timely basis
- Codified ordinances for Municipal Code
- Identified area for expansion of archives

2018 Budget Highlights

- Relocate archives from current to new location.
- Capital
 - File cabinets and storage racks for archives - \$5,000

Goals and Objectives

Continue to improve and streamline processes and procedures for City Clerk functions

Administration Department

City Clerk

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-415-11-4111	Salaries, Administrative	46,105	46,364	51,500	51,500	52,600	2%
110-415-11-4120	Salaries, Part time	7,948	8,125	7,350	7,350	8,400	14%
110-415-11-4130	Overtime	111	13	700	700	700	0%
		54,164	54,502	59,550	59,550	61,700	4%
PERSONNEL SERVICES, BENEFITS							
110-415-11-4210	Health Insurance	6,545	7,710	8,100	8,100	8,200	1%
110-415-11-4220	FICA Payroll Expense	3,326	3,311	3,700	3,700	3,850	4%
110-415-11-4221	Medicare Payroll Expense	778	774	875	875	900	3%
110-415-11-4230	Retirement Contribution	2,416	2,058	2,350	2,350	2,400	2%
110-415-11-4250	Unemployment Insurance	163	164	200	200	250	25%
110-415-11-4260	Workers Compensation Insurance	93	125	125	125	100	-20%
		13,321	14,142	15,350	15,350	15,700	2%
PURCHASED PROFESSIONAL SERVICES							
110-415-11-4310	Professional Development	170	198	750	750	750	0%
		170	198	750	750	750	0%
PURCHASED PROPERTY SERVICES							
110-415-11-4430	Service Contracts	27	55	250	250	250	0%
		27	55	250	250	250	0%
OTHER PURCHASED SERVICES							
110-415-11-4530	Telephone	24	-	-	-	-	0%
110-415-11-4550	Printing	-	113	750	750	750	0%
110-415-11-4552	City Link Newsletter	12,675	13,766	14,000	14,000	14,500	4%
110-415-11-4592	Recording Fees	-	16	100	100	100	0%
		12,699	13,895	14,850	14,850	15,350	3%
SUPPLIES							
110-415-11-4610	Office Supplies	1,152	1,582	2,000	2,000	2,000	0%
110-415-11-4611	Postage	1,600	1,350	1,750	1,750	1,750	0%
110-415-11-4626	Gas and Oil	-	-	100	100	100	0%
		2,752	2,932	3,850	3,850	3,850	0%
CAPITAL							
110-415-11-4743	Furniture and Equipment	-	-	-	-	5,000	0%
110-415-11-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	5,000	0%
TOTAL EXPENDITURES		83,133	85,724	94,600	94,600	102,600	8%

Administration Department

Finance

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 172,532	\$ 172,543	\$ 171,175	\$ 171,175	\$ 226,200	32%
Personnel Services, Benefits	56,153	55,034	53,875	53,875	78,850	46%
Purchased Professional Services	52,768	58,960	52,500	52,500	55,500	6%
Purchased Property Services	14,418	14,656	19,000	19,000	16,500	-13%
Other Purchased Services	1,744	3,347	3,000	3,000	3,500	17%
Supplies	20,536	19,549	21,500	21,500	22,000	2%
Operating Expenses	\$ 318,151	\$ 324,089	\$ 321,050	\$ 321,050	\$ 402,550	25%
Capital	-	-	-	-	-	0%
Special Projects	-	6,250	10,000	10,000	10,000	0%
Total Expense	\$ 318,151	\$ 330,339	\$ 331,050	\$ 331,050	\$ 412,550	25%

The Finance Department provides accounting, budgeting and other financial services for the City. This includes such functions as budget preparation and monitoring, debt administration, cash management, processing and distribution of funds for accounts payable and payroll, utility billing, receipt of all revenues, fixed asset recording, and financial record keeping and reporting. The mission of the Finance Program is to provide timely, accurate, relevant and accessible financial data and services in order to provide a solid foundation for management and decision making as well as provide accountability for the receipt and use of funds.

Budget History



Administration Department

Finance

2017 Accomplishments

- Prepared Financial Statements and received an unqualified audit report from the City's Auditing firm.
- Coordinated gathering of information for preparation of the 2018 Budget and prepared Budget Document.
- Ongoing processing of accounts payable, payroll, utility billing, collections and cash receipts, reconciliation of bank accounts, invoicing and collection of miscellaneous receivables including special assessments, and fixed asset recording.
- Ensured compliance with grants from various agencies and filed financial reports and payment requests as appropriate.
- Evaluate refunding of 2009 Sales and Use Tax Revenue Bonds for Fruita Community Center
- Solicited requests for auditing services for the City
- Implemented new Outside Agency Funding policy

2018 Budget Highlights

- Update of accounting policies and procedures handbook
- Addition of Accountant position

Goals and Objectives

Provide accurate and timely review, analysis and reporting of the City's financial condition and budget comparisons to facilitate the decision making process and ensure the fiscal stability of the City.

Continue to monitor revenue sources and trends in order to react quickly and appropriately given the instability of current economic conditions.

Process payments to employees and vendors and billing to customers in a timely and accurate manner. Maximize earnings on investments while insuring safety of investments.

Administration Department

Finance

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-415-12-4111	Salaries, Administrative	159,698	162,016	159,050	159,050	214,900	35%
110-415-12-4120	Salaries, Part time	12,571	10,226	11,075	11,075	10,200	-8%
110-415-12-4130	Overtime	263	301	1,050	1,050	1,100	5%
		172,532	172,543	171,175	171,175	226,200	32%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-415-12-4210	Health Insurance	34,873	34,168	32,600	32,600	50,450	55%
110-415-12-4220	FICA Payroll Expense	10,329	10,331	10,650	10,650	14,050	32%
110-415-12-4221	Medicare Payroll Expense	2,416	2,416	2,500	2,500	3,300	32%
110-415-12-4230	Retirement Contribution	7,722	7,251	7,250	7,250	9,750	34%
110-415-12-4250	Unemployment Insurance	518	518	525	525	950	81%
110-415-12-4260	Workers Comp Insurance	295	350	350	350	350	0%
		56,153	55,034	53,875	53,875	78,850	46%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-415-12-4310	Professional Development	624	988	1,000	1,000	1,000	0%
110-415-12-4315	Audit Fees	31,639	34,169	27,000	27,000	28,000	4%
110-415-12-4316	Bank & Credit Card Fees	15,961	17,297	18,000	18,000	19,000	6%
110-415-12-4317	Lock Off Fees	4,544	6,506	6,500	6,500	7,500	15%
		52,768	58,960	52,500	52,500	55,500	6%
<u>PURCHASED PROPERTY SERVICES</u>							
110-415-12-4430	Service Contracts	14,418	14,656	19,000	19,000	16,500	-13%
		14,418	14,656	19,000	19,000	16,500	-13%
<u>OTHER PURCHASED SERVICES</u>							
110-415-12-4550	Printing	1,744	3,347	3,000	3,000	3,500	17%
		1,744	3,347	3,000	3,000	3,500	17%
<u>SUPPLIES</u>							
110-415-12-4610	Office Supplies	3,512	3,642	3,500	3,500	4,000	14%
110-415-12-4611	Postage	17,024	15,907	18,000	18,000	18,000	0%
		20,536	19,549	21,500	21,500	22,000	2%
<u>CAPITAL</u>							
110-415-12-4743	Furniture and Equipment	-	-	-	-	-	0%
110-415-12-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>SPECIAL PROJECTS</u>							
110-415-12-4824	Priority Based Budgeting	-	6,250	10,000	10,000	10,000	0%
		-	6,250	10,000	10,000	10,000	0%
TOTAL EXPENDITURES		318,151	330,339	331,050	331,050	412,550	25%

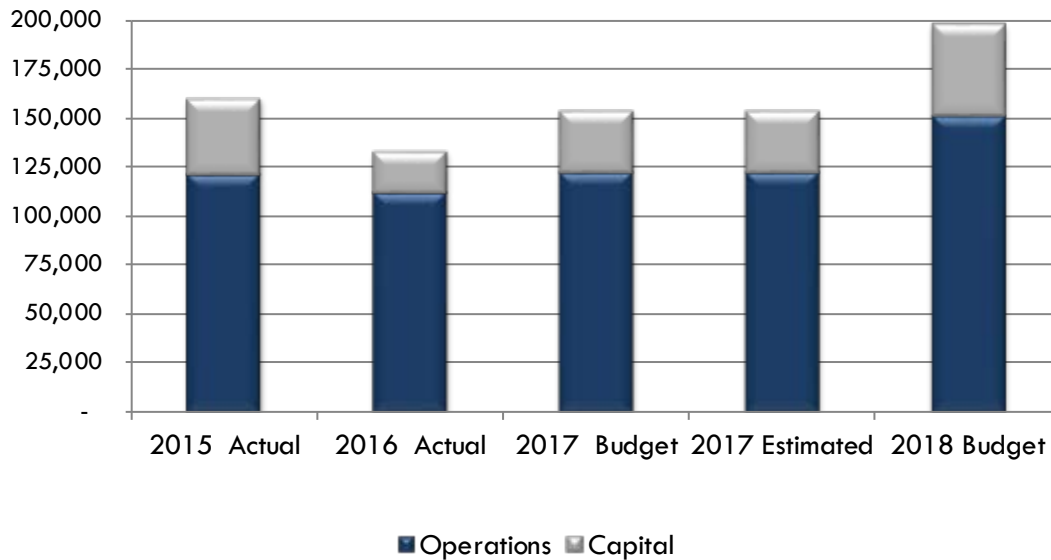
Administration Department

Information Technology Services

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Personnel Services, Benefits	-	-	-	-	-	0%
Purchased Professional Services	15,450	-	-	-	-	0%
Purchased Property Services	63,720	68,253	75,650	75,650	105,300	39%
Other Purchased Services	10,577	12,293	13,500	13,500	16,500	22%
Supplies	31,771	32,309	33,000	33,000	28,900	-12%
Operating Expenses	\$ 121,518	\$ 112,855	\$ 122,150	\$ 122,150	\$ 150,700	23%
Capital	39,345	20,967	31,600	31,600	47,850	51%
Total Expense	\$ 160,863	\$ 133,822	\$ 153,750	\$ 153,750	\$ 198,550	29%

The Information Technology department's mission is to provide excellent service and support to users of the City of Fruita's information systems. In doing so we will improve communication between IT staff and users, make better use of existing applications and hardware, reduce energy consumption, enhance the security and reliability of information systems and most importantly increase the productivity of users utilizing our systems.

Budget History



Administration Department

Information Technology Services

2017 Accomplishments

- Migrated secure remote access system via Netmotion from Mesa County to Fruita for PD MDC's.
- Continued to improve wireless access in City buildings.
- Upgraded server infrastructure to offer redundancy and better support for the number of servers and software applications that are being used.
- Improved security standards City wide to better meet compliance requirements for the Police Departments and the Courts Criminal Justice Information System (CJIS) standards.
- Coordinated with the Recreation Department to upgrade the RecTrac software program to the latest version.
- Refreshed 15 computers in various departments in the City
- Setup Two Factor Authentication for the PD to comply with CJIS Requirements.
- Assumed responsibility for private fiber connection to the City of Grand Junction to meet the needs of the Police Department.
- Consolidated all city domains in one location for better security and maintenance.

2018 Budget Highlights

- Total costs for IT Services, telephone and internet services of \$308,625 are distributed among various funds and departments as follows:

IT CHARGES - ALLOCATION BETWEEN FUNDS - 2018 Budget					
	Service Contracts	Fiber, Internet, Telephone	Supplies and Equipment	Capital	Totals
General Fund	105,300	16,500	28,900	47,850	198,550
General Fund - LVFPD	1,300	4,200	-	-	5,500
General Fund - Public Safety	7,600	12,600	1,100	24,875	46,175
<i>Subtotal General Fund</i>	<i>114,200</i>	<i>33,300</i>	<i>30,000</i>	<i>72,725</i>	<i>250,225</i>
Marketing and Promotion Fund	1,400	-	-	-	1,400
Sewer Fund	10,350	3,850	1,550	1,050	16,800
Community Center Fund	28,400	4,500	4,350	2,950	40,200
Total	154,350	41,650	35,900	76,725	308,625

Administration Department

Information Technology Services

- The 2018 Budget includes implementation of Office 365 which is a subscription service for email and the Office Suite programs.
- Service contracts increased based on the number of computers and servers used by the City.
- Capital equipment of \$47,850 includes the following:
 - Computer upgrades \$ 25,000
 - Windows Server 2016 Data Center \$ 11,250
 - Blade Server \$ 6,000
 - Switches and modules \$ 4,650
 - Wireless access point \$ 950

Goals and objectives

- Refresh server and network equipment proactively.
- Expand wireless access in City buildings.
- Refresh 15-20 computers in various departments in the City.
- Conduct CJIS Compliance Testing to be better prepared for the CJIS audits, Find CJIS Problems before they happen, Improve Security City wide to make sure the City meets CJIS requirements and perform quarterly audits.
- Roll out Microsoft 365 for email and Office Apps where needed to upgrade city Microsoft Office to the latest version.
- Begin rolling out 10GB fiber links between buildings.

Administration Department

Information Technology Services

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-415-13-4111	Salaries, Administrative	-	-	-	-	-	0%
110-415-13-4120	Salaries, Part time	-	-	-	-	-	0%
110-415-13-4130	Overtime	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-415-13-4210	Health Insurance	-	-	-	-	-	0%
110-415-13-4220	FICA Payroll Expense	-	-	-	-	-	0%
110-415-13-4221	Medicare Payroll Expense	-	-	-	-	-	0%
110-415-13-4230	Retirement Contribution	-	-	-	-	-	0%
110-415-13-4250	Unemployment Insurance	-	-	-	-	-	0%
110-415-13-4260	Workers Compensation Ins	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-415-13-4310	Professional Development	-	-	-	-	-	0%
110-415-13-4338	Website Development	15,450	-	-	-	-	0%
		15,450	-	-	-	-	0%
<u>PURCHASED PROPERTY SERVICES</u>							
110-415-13-4430	Service Contracts	63,720	68,253	75,650	75,650	105,300	39%
		63,720	68,253	75,650	75,650	105,300	39%
<u>OTHER PURCHASED SERVICES</u>							
110-415-13-4530	Telephone and Internet	10,577	12,293	13,500	13,500	16,500	22%
		10,577	12,293	13,500	13,500	16,500	22%
<u>SUPPLIES</u>							
110-415-13-4610	Office Supplies	-	-	-	-	-	0%
110-415-13-4612	Supplies and equipment	31,771	32,309	33,000	33,000	28,900	-12%
		31,771	32,309	33,000	33,000	28,900	-12%
<u>CAPITAL</u>							
110-415-13-4743	Furniture and Equipment	-	-	-	-	-	0%
110-415-13-4744	Computer Equipment	39,345	20,967	31,600	31,600	47,850	51%
		39,345	20,967	31,600	31,600	47,850	51%
TOTAL EXPENDITURES		160,863	133,822	153,750	153,750	198,550	29%

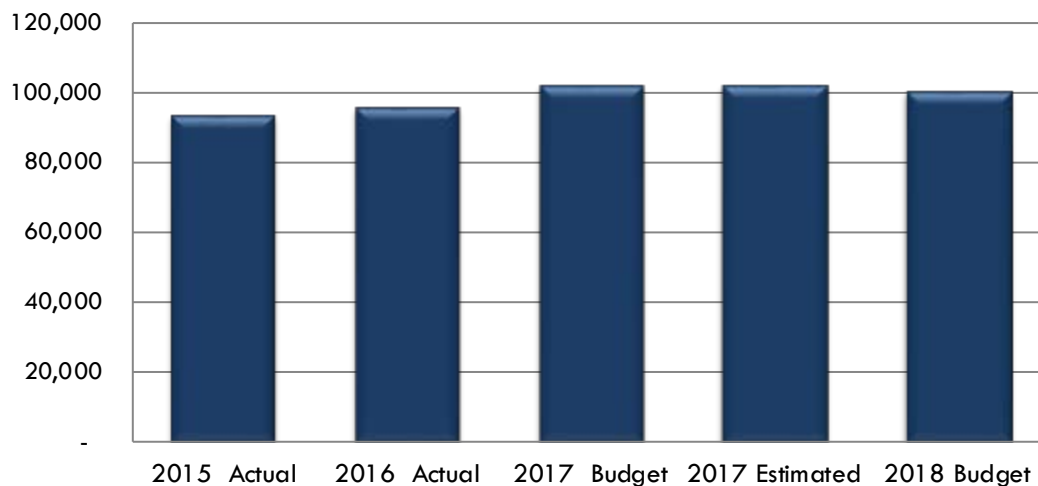
Administration Department

Human Resources

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 56,039	\$ 56,099	\$ 57,325	\$ 57,325	\$ 58,000	1%
Personnel Services, Benefits	16,591	20,169	20,825	20,825	20,950	1%
Purchased Professional Services	19,779	18,197	22,950	22,950	20,350	-11%
Other Purchased Services	16	-	-	-	-	0%
Supplies	1,000	989	700	700	750	7%
Operating Expenses	\$ 93,425	\$ 95,454	\$ 101,800	\$ 101,800	\$ 100,050	-2%
Capital	-	-	-	-	-	0%
Total Expense	\$ 93,425	\$ 95,454	\$ 101,800	\$ 101,800	\$ 100,050	-2%

The Human Resource Program encompasses all aspects of personnel management. This includes, but is not limited to, record keeping, establishing and updating policies and procedures, establishing and updating the Employee Handbook and Safety Manual; developing and updating job descriptions; recruitment, compensation studies, employee classification; responding to employee concerns; administration of employee benefits; and staff liaison for the Employee Relations Board.

Budget History



Administration Department

Human Resources

2017 Accomplishments

The HR Director continues to work to maintain and improve communication with employees through various means, such as:

- Attendance, at least quarterly, at employee meetings,
- Participation and facilitation of the Employee Representative Committee (ERC),
- E-mails about benefit changes and other employee information.

Successfully recruited and filled several full-time, part-time and variable hour vacancies. Eleven full-time positions were vacated due to turnover which included two (2) Police Officers (full-time), Recreation Supervisor-Athletics (full-time), Recreation Supervisor – Aquatics (full-time), Mechanic (full-time), Animal Control Officer (full-time), Maintenance Worker – Public Works (full-time), two (2) Wastewater Operators (full-time), Code Enforcement Officer (full-time), and Community Development Director (full-time), 5 Public Works and 5 Parks & Recreation seasonal and/or part-time employees. In addition, several variable hour and seasonal positions at the Fruita Community Center were filled as needed.

Completed the process for submitting the 1095C Forms to the IRS in order to achieve compliance with the Affordable Care Act. 2017 was the first year that this submittal was done electronically through SpringBrook.

Worked with the Employee Representative Committee (ERC) and the Leadership Team to create and disseminate the City's Core Behaviors.

Worked with the ERC to update and revitalize the employee recognition program to include focus on the City's Core Behaviors.

A human resource priority is to maintain sustained efforts to ensure that staffing levels, promotional opportunities, and compensation are adequate to recruit and retain qualified employees.

2018 Budget Highlights

There are no significant changes in the 2018 Budget.

Goals and Objectives

Develop long-range goals to support employee retention that include continued evaluation of employee salaries and benefits.

Continued efforts to improve the quality of and reduce the cost of benefits currently offered to employees. Health insurance and all other benefits will continue to be reviewed annually to ensure quality and affordability. In addition, requirements will continue to be monitored and implemented in accordance with Healthcare Reform (Affordable Care Act).

Administration Department

Human Resources

Continued attendance at employment-related conferences and webinars in order to keep abreast of changing employment laws and other human resource trends that affect the City and its employees.

Ongoing efforts to increase the efficiency and effectiveness of the Human Resource Department through improved communications with the City Manager, Department Directors, and employees.

Work with Department Directors to create and implement updated job descriptions for all positions in the City.

Work with the City Manager and Department Directors to find innovative and cost-effective ways to retain qualified staff during on-going and difficult economic times.

Administration Department

Human Resources

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-415-15-4111	Salaries, Administrative	56,039	56,099	57,325	57,325	58,000	1%
110-415-15-4130	Overtime	-	-	-	-	-	0%
		56,039	56,099	57,325	57,325	58,000	1%
PERSONNEL SERVICES, BENEFITS							
110-415-15-4210	Health Insurance	7,818	11,409	11,000	11,000	11,000	0%
110-415-15-4220	FICA Payroll Expense	3,396	3,338	3,575	3,575	3,600	1%
110-415-15-4221	Medicare Payroll Expense	794	781	850	850	850	0%
110-415-15-4230	Retirement Contribution	2,522	2,525	2,600	2,600	2,650	2%
110-415-15-4250	Unemployment Insurance	168	168	175	175	250	43%
110-415-15-4260	Workers Comp Insurance	95	125	125	125	100	-20%
110-415-15-4290	Employee Assistance Programs	1,798	1,823	2,500	2,500	2,500	0%
		16,591	20,169	20,825	20,825	20,950	1%
PURCHASED PROFESSIONAL SERVICES							
110-415-15-4310	Professional Development	508	552	650	650	750	15%
110-415-15-4311	Appreciation Programs	8,470	8,767	8,500	8,500	8,500	0%
110-415-15-4312	Flex Benefit Administration Fee	2,511	2,910	3,100	3,100	3,100	0%
110-415-15-4330	Legal Services	-	-	-	-	-	0%
110-415-15-4345	Recruitment	8,290	5,968	10,700	10,700	8,000	-25%
		19,779	18,197	22,950	22,950	20,350	-11%
OTHER PURCHASED SERVICES							
110-415-15-4530	Telephone	16	-	-	-	-	0%
		16	-	-	-	-	0%
SUPPLIES							
110-415-15-4610	Office Supplies	1,000	989	700	700	750	7%
		1,000	989	700	700	750	7%
CAPITAL							
110-415-15-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL EXPENDITURES		93,425	95,454	101,800	101,800	100,050	-2%

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Community Development Department

Community Development Department

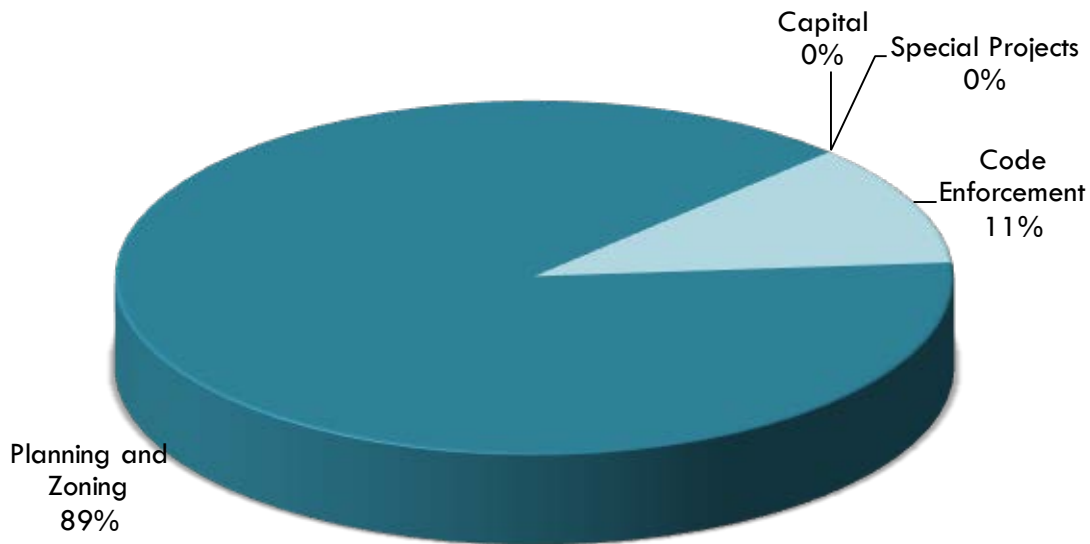
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Community Development Department

Expenses by Program	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Code Enforcement	\$ 54,014	\$ 54,712	\$ 60,325	\$ 60,325	\$ 33,475	-45%
Planning and Zoning	186,108	196,982	200,725	200,725	264,275	32%
Operating Expenses	\$ 240,122	\$ 251,694	\$ 261,050	\$ 261,050	\$ 297,750	14%
Capital	-	-	-	-	-	0%
Special Projects	2,813	7,596	-	-	-	0%
Total Expense	\$ 242,935	\$ 259,290	\$ 261,050	\$ 261,050	\$ 297,750	14%

The Community Development Department includes the Current and Long Range Planning and Code Enforcement programs. The purpose of the department is to provide for orderly and efficient planning, development and growth in the City, and protection of the quality of life for its residents and business community.

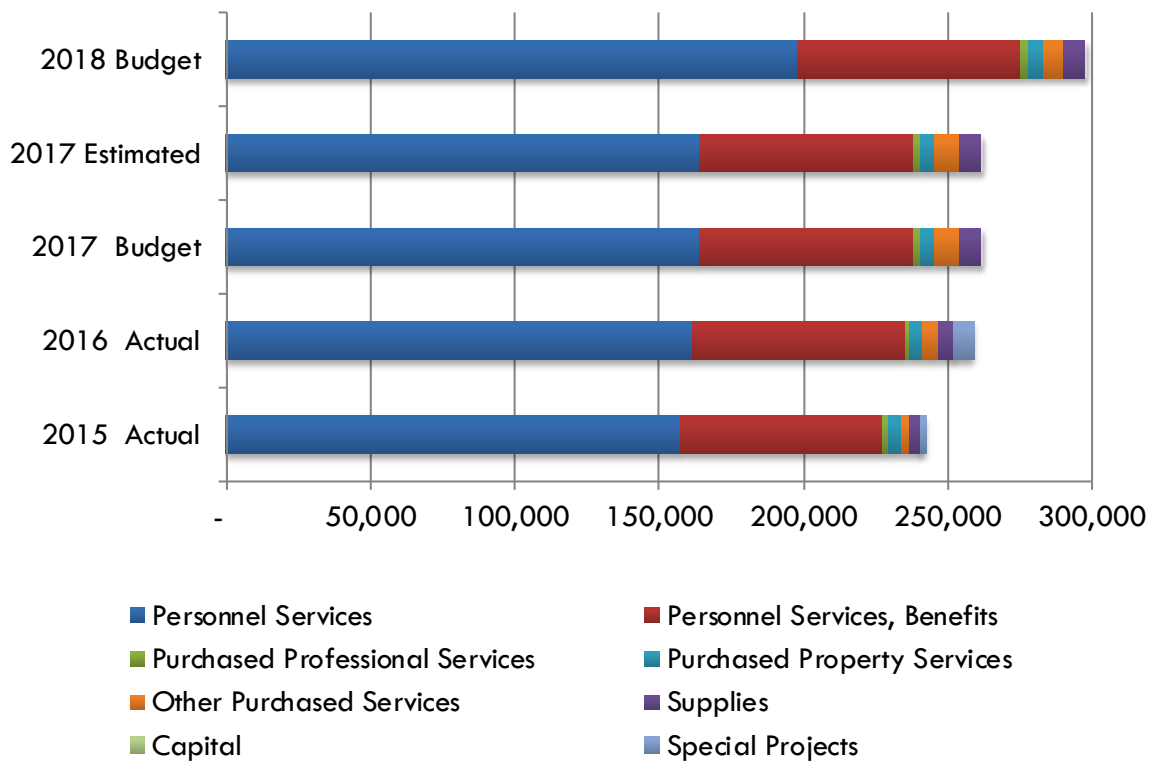
Community Development Programs



Community Development Department

Expenses by Category	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services	\$ 157,382	\$ 161,335	\$ 163,775	\$ 163,775	\$ 197,600	21%
Personnel Services, Benefits	70,331	73,711	74,250	74,250	77,850	5%
Purchased Professional Services	1,808	1,846	2,500	2,500	2,500	0%
Purchased Property Services	4,417	4,379	4,825	4,825	4,800	-1%
Other Purchased Services	2,746	5,890	8,800	8,800	7,800	-11%
Supplies	3,437	4,534	6,900	6,900	7,200	4%
Operating Expenses	\$ 240,121	\$ 251,695	\$ 261,050	\$ 261,050	\$ 297,750	14%
Capital	-	-	-	-	-	0%
Special Projects	2,813	7,596	-	-	-	0%
Total Expense	\$ 242,934	\$ 259,291	\$ 261,050	\$ 261,050	\$ 297,750	14%

Budget History

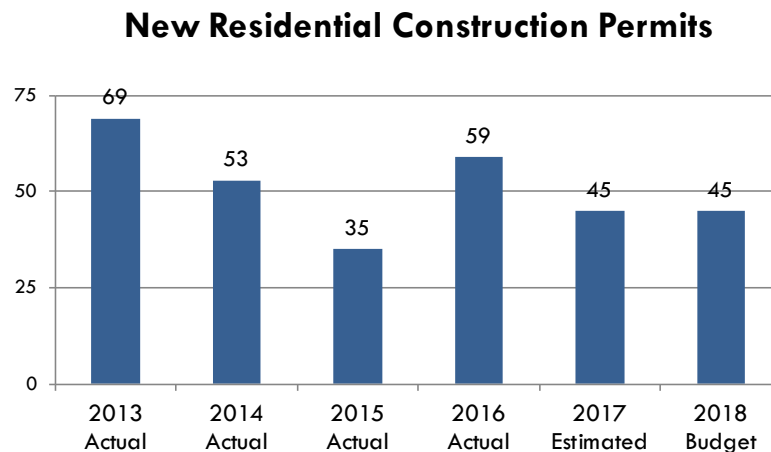


Community Development Department

Factors Affecting Expenses

Overall expenses of the Community Development Department are budgeted to increase 14% in 2018.

The following chart shows the number of permits issued for new residential construction in the City of Fruita since 2013.



Personnel

The 2018 Budget includes the transition of the full time Code Enforcement position to a part time position and the addition of a full time Planner II position.

Community Development Staffing Chart				
	2015	2016	2017	2018
<u>Hours Summary</u>	Actual	Actual	Estimated	Budget
<u>Code Enforcement</u>				
Full time employees	1747	1443	1560	0
Part time employees	-	-	-	1,250
<i>Total Code Enforcement Hours</i>	1747	1443	1560	1250
<u>Current and Long Range Planning</u>				
Full time employees	4565	5066	4680	6240
Part time employees	-	-	-	-
<i>Total Planning Hours</i>	4565	5066	4680	6240
Total Hours	6,312	6,509	6,240	7,490
Total FTE Equivalent	3.03	3.13	3.00	3.60

Community Development Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
4111	Salaries, Administrative	156,994	160,620	163,375	163,375	174,050	7%
4120	Salaries, Part time	-	-	-	-	21,900	0%
4130	Overtime	388	715	400	400	1,650	313%
		157,382	161,335	163,775	163,775	197,600	21%
<u>PERSONNEL SERVICES, BENEFITS</u>							
4210	Health Insurance	50,487	53,237	53,000	53,000	53,250	0%
4220	FICA Payroll Expense	9,482	9,711	10,175	10,175	12,300	21%
4221	Medicare Payroll Expense	2,217	2,271	2,400	2,400	2,900	21%
4230	Retirement Contribution	7,065	7,183	7,400	7,400	7,950	7%
4250	Unemployment Insurance	472	484	500	500	850	70%
4260	Workers Compensation Insurance	608	825	775	775	600	-23%
		70,331	73,711	74,250	74,250	77,850	5%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
4310	Professional Development	1,808	1,846	2,500	2,500	2,500	0%
		1,808	1,846	2,500	2,500	2,500	0%
<u>PURCHASED PROPERTY SERVICES</u>							
4430	Service Contracts	2,242	2,204	2,550	2,550	2,550	0%
4435	Fleet Maintenance Charges	2,175	2,175	2,275	2,275	2,250	-1%
		4,417	4,379	4,825	4,825	4,800	-1%
<u>OTHER PURCHASED SERVICES</u>							
4530	Telephone	315	300	300	300	300	0%
4546	Property Clean Up	462	3,997	5,000	5,000	4,000	-20%
4550	Printing	-	-	500	500	500	0%
4551	Publishing	1,289	1,041	2,250	2,250	2,250	0%
4592	Recording Fees	680	552	750	750	750	0%
		2,746	5,890	8,800	8,800	7,800	-11%
<u>SUPPLIES</u>							
4610	Office Supplies	1,101	1,712	3,000	3,000	3,000	0%
4611	Postage	1,450	1,150	1,900	1,900	1,900	0%
4612	Supplies and Equipment	109	-	675	675	675	0%
4626	Fuel	567	512	400	400	700	75%
4642	Signs	-	1,022	625	625	625	0%
4661	Uniforms and Safety Equipment	210	138	300	300	300	0%
		3,437	4,534	6,900	6,900	7,200	4%
<u>CAPITAL</u>							
4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>SPECIAL PROJECTS</u>							
4820	Economic Development	1,313	-	-	-	-	
4821	Downtown Development	-	-	-	-	-	0%
4825	Community Plan/Land Use Code	1,500	7,596	-	-	-	0%
		2,813	7,596	-	-	-	0%
TOTAL COMMUNITY DEVELOPMENT EXP		242,934	259,291	261,050	261,050	297,750	14%

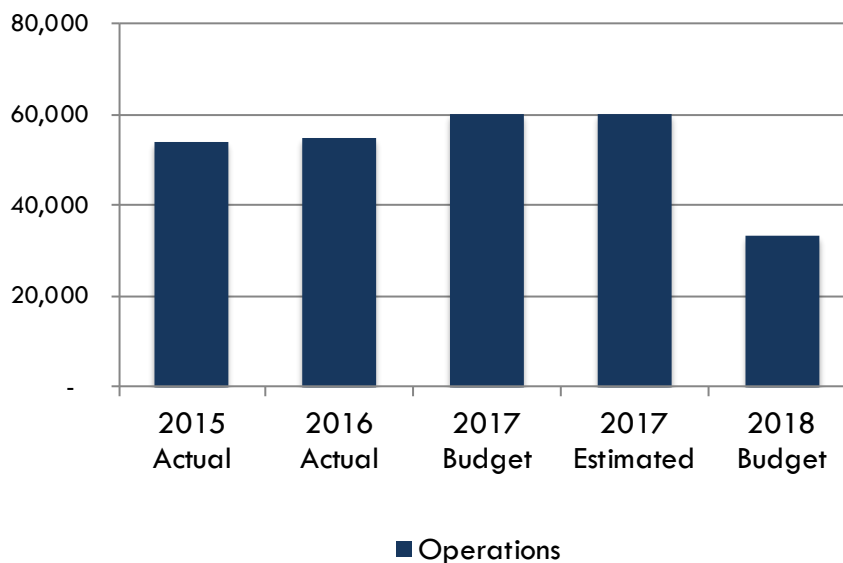
Community Development Department

Code Compliance

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 31,536	\$ 29,997	\$ 32,475	\$ 32,475	\$ 21,900	-33%
Personnel Services, Benefits	16,929	16,366	17,750	17,750	2,200	-88%
Purchased Professional Services	588	112	500	500	500	0%
Purchased Property Services	2,175	2,175	2,275	2,275	2,250	-1%
Other Purchased Services	1,477	5,012	6,050	6,050	5,050	-17%
Supplies	1,309	1,050	1,275	1,275	1,575	24%
Operating Expenses	\$ 54,014	\$ 54,712	\$ 60,325	\$ 60,325	\$ 33,475	-45%
Capital	-	-	-	-	-	0%
Total Expense	\$ 54,014	\$ 54,712	\$ 60,325	\$ 60,325	\$ 33,475	-45%

The goal of the Code Compliance Program is to maintain an excellent quality of life for Fruita residents through aggressive, yet equitable, enforcement of the Fruita Municipal Code which includes the Land Use Code. The focus is to remove unsightly and unhealthy nuisances from the City such as weeds, junk or abandoned vehicles, trash, and rubbish. The Code Compliance Program relies on complaints and pro-active observation in identifying areas in violation. Code Compliance also assists with unlawful construction within the City such as fences, sheds, remodels, re-roofs, and other violations and notifies responsible parties of applicable requirements.

Budget History



Community Development Department

Code Compliance

2017 Accomplishments

The Community Outreach Program (COP) has continued to help not just residential community members but continued to help a local business, The Fruita Thrift Shop, which is operated solely by elderly adult volunteers. The Fruita Thrift Shop is a second hand store that receives donated clothing and items and funds from their sales goes back out to our local community. Because the City of Fruita has received funds from them in the past, the CCO continued helping them by taking trash items and E-waste to the Mesa County Landfill or to Goodwill for recycling. The Fruita Thrift Shop's assistance to help the City of Fruita and the Fruita community continued this year but was changed. The CCO picked up trash items belonging to Fruita residents that were included in dump runs paid for by the Fruita Thrift Shop. To offset their cost, when a Fruita resident needed help removing metal type items, the CCO coordinated picking the items up and included it in the metal recycle run taken to be recycled; the recycled funds received, via a check, was issued to the Fruita Thrift Shop.

The CCO started working with the Mesa County Workforce Center, obtaining individuals needing community service hours through their Workfare Program. Workfare is a program designed to connect food benefit recipients with government agencies and not-for-profit organizations so individuals receiving food benefits can continue to receive benefits. Some individuals helped the CCO through the Community Outreach Program but most worked with the Parks and Recreation Department.

The CCO resigned at the end of September. As a result, CCO duties were assigned temporarily to the School Resource Officer with the Police Department.

As of October 1st. of this year, no cases were taken to court.

The week of September 11th – 17th was Colorado Cities and Towns Week. This was a Colorado Municipal League (CML) hosted State event. The CCO coordinated setting up informational meetings during the week and obtained appreciation gifts from CML to be given to employees and local businesses. The event was kicked off by recognizing City employees with the Employee Representative Committee (ERC) for their involvement of creating the City of Fruita's CORE values at a City Council Meeting. That same night, the City Council approved a Resolution recognizing Colorado Cities and Towns Week. The free information meetings on different topics were offered to Fruita residents during the week. City employees were presented with an "It's Impossible to Measure Your Impact" key chain at their Department Briefings for everything they do in getting things done. A City Council Member handed out "We've Got You Covered" oven mitts to businesses in Fruita thanking them for being a part of our great community and for the services they provide.

The CCO attended Hoarders training in Montrose offered by Colorado Association of Code Enforcement Officials (CACEO).

Community Development Department

Code Compliance

From September 1, 2016 – December 31, 2016, 68 Code violations were investigated. Between January 1, 2017 and October 1, 2017, there were 215 Code violation cases investigated.

2018 Budget Highlights

The Code Enforcement position will be transitioned from a full time position to a part time position.

Professional Development. The funds in the account are for the CCO to attend local and/or State training that may come up throughout the year. This may include Basic Code Enforcement Training.

Goals and Objectives

Continue to provide prompt and efficient response to code violation complaints and/or observed violations.

Continue to maintain and/or find improved ways of maintaining public right-of-way (sidewalks, streets, and alleys) with regard to litter, weeds, and snow removal by coordinating with: Property owners; City Departments; and/or utilizing resources established through the Community Outreach Program.

Assess ways to provide Code Compliance information to HOA's and to other community members. Determine if spring is a better time to provide information to the community or whether Colorado Cities and Towns Week in September is a better time.

Continue to assist the Planning Technician in the review/inspection stages of developments and with planning clearances.

Continue to maintain or improve upon the working relationship between the Code Compliance Program, volunteers, charitable organizations, and community service groups like Partner's, in order to help citizens in need clean up their property and/or to resolve code violations.

Continue to attend local training on weed management and how best to control them.

Attend local training pertaining to plant and tree identification.

Continue to review and update the Code Compliance policy and procedure manual.

Review and update the Code Compliance monthly chart to reflect and track more on what is done out of this unit.

Community Development Department

Code Enforcement

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-419-16-4111	Salaries, Administrative	31,536	29,997	32,475	32,475	-	-100%
110-419-16-4120	Salaries, Part time	-	-	-	-	21,900	0%
110-419-16-4130	Overtime	-	-	-	-	-	0%
		31,536	29,997	32,475	32,475	21,900	-33%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-419-16-4210	Health Insurance	12,690	12,336	13,250	13,250	-	-100%
110-419-16-4220	FICA Payroll Expense	1,900	1,788	2,025	2,025	1,400	-31%
110-419-16-4221	Medicare Payroll Expense	444	418	475	475	350	-26%
110-419-16-4230	Retirement Contribution	1,419	1,334	1,475	1,475	-	-100%
110-419-16-4250	Unemployment Insurance	95	90	100	100	100	0%
110-419-16-4260	Workers Compensation Insurance	381	400	425	425	350	-18%
		16,929	16,366	17,750	17,750	2,200	-88%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-419-16-4310	Professional Development	588	112	500	500	500	0%
		588	112	500	500	500	0%
<u>PURCHASED PROPERTY SERVICES</u>							
110-419-16-4435	Fleet Maintenance Charges	2,175	2,175	2,275	2,275	2,250	-1%
		2,175	2,175	2,275	2,275	2,250	-1%
<u>OTHER PURCHASED SERVICES</u>							
110-419-16-4530	Telephone	300	300	300	300	300	0%
110-419-16-4546	Property Clean Up	462	3,997	5,000	5,000	4,000	-20%
110-419-16-4551	Publishing	715	715	750	750	750	0%
		1,477	5,012	6,050	6,050	5,050	-17%
<u>SUPPLIES</u>							
110-419-16-4610	Office Supplies	73	-	-	-	-	0%
110-419-16-4611	Postage	350	400	400	400	400	0%
110-419-16-4612	Supplies and Equipment	109	-	175	175	175	0%
110-419-16-4626	Fuel	567	512	400	400	700	75%
110-419-16-4661	Uniforms and Safety Equipment	210	138	300	300	300	0%
		1,309	1,050	1,275	1,275	1,575	24%
<u>CAPITAL</u>							
110-419-16-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL CODE ENFORCEMENT EXPENSE		54,014	54,712	60,325	60,325	33,475	-45%

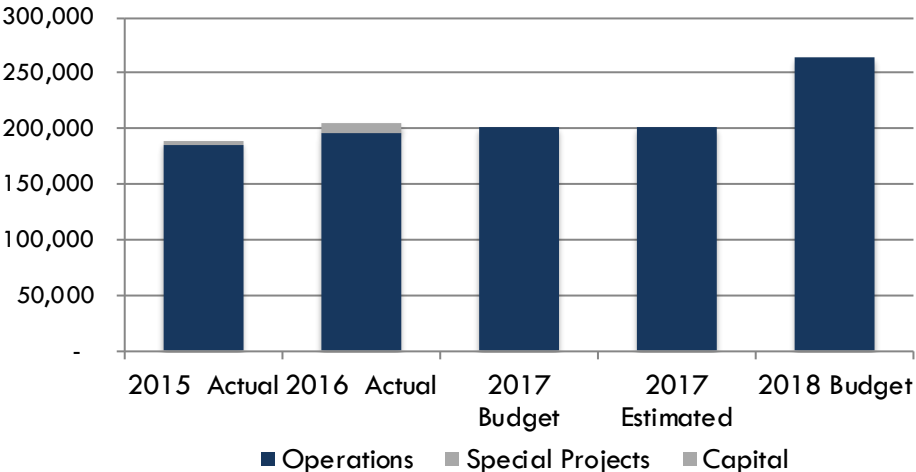
Community Development Department

Current and Long Range Planning

EXPENDITURES	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ 125,846	\$ 131,338	\$ 131,300	\$ 131,300	\$ 175,700	34%
Personnel Services, Benefits	53,402	57,345	56,500	56,500	75,650	34%
Purchased Professional Services	1,220	1,733	2,000	2,000	2,000	0%
Purchased Property Services	2,242	2,204	2,550	2,550	2,550	0%
Other Purchased Services	1,270	878	2,750	2,750	2,750	0%
Supplies	2,128	3,484	5,625	5,625	5,625	0%
Operating Expenses	\$ 186,108	\$ 196,982	\$ 200,725	\$ 200,725	\$ 264,275	32%
Capital	-	-	-	-	-	0%
Special Projects	2,813	7,596	-	-	-	0%
Total Expense	\$ 188,921	\$ 204,578	\$ 200,725	\$ 200,725	\$ 264,275	32%

The purpose of the department is to provide for orderly and efficient growth and development of the city and protection of the quality of life for its residents and the business community. The Community Development Department includes current and long range planning and code enforcement activities. A major part of these activities includes processing land development applications for annexations, subdivisions, site plans, conditional use permits, easement and right-of-way vacations and dedications, rezones, variances, and others. The department provides the front line resources to assist customers requiring building permits as well as providing information on properties regarding permitted land uses, building setbacks, fencing, signs, etc. and provides technical support to the Planning Commission, Board of Adjustment, and the Historic Preservation Board. The Department facilitates long range planning efforts for the city, helps coordinate economic development programs, and participates in regional issues such as transportation planning including trails planning, county-wide planning issues, addressing committee, Enterprise Zone Committee, and other special projects.

Budget History



Community Development Department

Current and Long Range Planning

2017 Accomplishments

A major task for the Community Development Department is processing land development applications in an effective and efficient manner consistent with the Land Use Code, other regulatory documents, and the city's Master Plan. Processing these applications includes many meetings with applicants and their representatives before, during and after the application submittal to resolve as many issues as possible as soon as possible, mailing and publishing public notices, coordination with reviewers such as utility providers and service providers (e.g., fire and police protection), answering questions from the public regarding development proposals, reviewing the development proposal against the city's Master Plan, Land Use Code, and other rules and policies and generating a staff report with recommendations for the Planning Commission, Board of Adjustment and/or City Council. After approval of a development application, staff monitors the construction of buildings and subdivision improvements to ensure compliance with requirements including development improvement agreements and the release of financial guarantees and warranty periods. Staff also provides comments to Mesa County on developments within three miles of the Fruita city limits.

The department currently processes a 5-year average of approximately 360 Planning Clearance permits per year with an average of approximately 59 being new single family residential permits. The numbers of permits issued is beginning to steadily increase with improvements in the local economy. At any given time, staff is typically processing or monitoring approximately 20 major land development applications ranging from initial subdivision or site plan application submittals to inspections of development improvements that are under warranty. This does not include single-family residential construction permits, minor remodels or additions, fence permits, utility upgrades, or demolition permits.

The numbers of building permits issued still are significantly reduced since the mid-2000s when over 400 single family residential permits were issued in 2004; however, a few new commercial developments were underway, completed, or in the planning stages in 2017. The largest commercial development under review in 2017 is the proposed Fruita RV Resort in the Greenway Business Park area to include up to 140 recreational vehicle camping spaces along with several cabins. A recreational vehicle storage and other outdoor storage business is proposed to be located adjacent to the Fruita RV Resort.

Other commercial developments proposed and/or approved in 2017 include five vacation rentals in residential areas, a self service ice vending business, Starbucks coffee shop along with two other retail/service businesses. In the Greenway Business Park area, a storage yard of Colorado Pilings was approved and a wake boarding business, Imondi Wake Zone, which will take advantage of the lake that the city recently acquired at the south end of 16 Road.

There were several commercial remodels with the largest ones being the remodeling to turn a former real estate office into doctors' offices and clinics at 401 Kokopelli Blvd. and a major addition to the Colorado Canyons Hospital at 300 W. Ottley Avenue. Colorado Back Country Biker did a major

Community Development Department

Current and Long Range Planning

remodel of their downtown historic building to bring back the upstairs short term rentals in conjunction with their bike shop and touring operations. Heavenly Grounds remodeled a building at 340 Highway 6 & 50 and opened their coffee shop business in 2017.

Regarding new residential subdivision development, two more phases of the Brandon Estates subdivisions and one additional phase of the Village at Country Creek were approved in 2017 with construction also commencing in 2017. The subdivisions of Adobe View North, consisting of 32 single family residential lots, and Aspen Village, consisting of 22 lots, were under construction with houses being built by the end of 2017. The largest residential development under review in 2017 is the Iron Wheel development east of Fruita Monument High School with up to 265 dwelling units proposed under the Community Mixed Use zone. There were also a few Minor Subdivisions including the 6-unit Harrison Townhome development in the downtown area and the 3-lot Hager Minor Subdivision on the east edge of the city.

Annexations completed in 2017 include the city-owned Wills property consisting of approximately five acres adjacent to Little Salt Wash Park and intended to be used to expand the park, and a 0.6 acre annexation in an enclave of South Pine Street to allow residential development.

Staff has been discussing development issues with various individuals pursuing potential development opportunities in various parts of the city and continued to work with the owners/developers of industrial lands in the Fruita Greenway Business Park area to help with on-going annexation and development plans, including design and construction of a portion of the Colorado Riverfront Trail along the southern edge of this industrial area.

The Historic Preservation Board organized the 5th annual History Fair, basically a one-day local history museum which was the most successful in terms of the number of people coming to see the exhibits and recruitment for the Historic Preservation Board. The Historic Preservation Board is continuing to conduct a reconnaissance cultural resource survey to help identify structures and areas that reflect Fruita's unique cultural identity. These activities are intended to help Fruita improve and enhance its unique and small town atmosphere.

Staff continues to maintain excellent customer service while improving the processing procedures for land development applications and public information documents. It is through the review and coordination of plans, development applications and subsequent construction that staff is able to help implement the city's goals to promote high quality development. This includes helping to ensure adequate urban infrastructure and services including parks and open space, economic sustainability, preservation of cultural and natural resources and others all in an effort to improve and enhance the small town atmosphere of the Fruita community.

Community Development Department

Current and Long Range Planning

Updates to Codes

The Land Use Code and other regulatory documents are the major tools used to implement the city's Master Plan. The only change made to the Code in 2017 is the removal of the Transfer Development Rights program due to the changes that Mesa County made to the program in 2016. Based on issues presented to Council in 2016, staff continued to spend time on amendments to the Code to resolve incompatibility and other issues along Grand Avenue where the Downtown Mixed Use zone and the Community Residential zone come together with residential, commercial and industrial land uses. This included an investigation into a potential new zone for highway oriented commercial land uses, another level of design standards for highway oriented development, and/or possibly an overlay zone to help resolve the issues. An amendment to resolve conflicts in Transportation Impact Fee requirements is in progress and is expected to be approved early next year. This amendment also will include a proposal to provide a break in impact fees for infill commercial development in the downtown area.

The hot topic for 2017 has been the density bonus standards of Chapter 8 of the Land Use Code because of the Iron Wheel Sketch Plan application which is the first development to use the density bonus standards in an attempt to achieve up to five dwelling units per acre density. The review of this development proposal, including a major redesign of the original Sketch Plan proposal, helped the Council and staff identify some potential shortcomings of the density bonus standards in the Land Use Code and staff is working on amendments to resolve the issues.

Support

In addition to staff support to the Planning Commission, Historic Preservation Board, and Board of Adjustment, staff also works with the Mesa County Enterprise Zone Committee, Addressing Committee, Mesa County Air Quality Planning Committee, and others.

2018 Budget Highlights

A new Planner II position is included in the 2018 Budget.

Goals and Objectives

Continue to refine development regulations and the development review process to maximize efficient, effective, and predictable reviews that help implement the city's goals and objectives.

Identify and develop economic development activities to further the city's goals for economic development and prosperity, especially related to downtown and the Greenway Business Park area.

Community Development Department

Current and Long Range Planning

Work to improve use of technology, especially GIS and social media, and continuing improvements to the City's website.

Continue to strive for excellent customer service.

Identify long range planning activities (such as an infill plan) to help identify opportunities and avoid potential problems in an effort to meet the city's overall goals.

Explore opportunities to resolve the discrepancies between Fruita's long range plans and the County's long range plans for the area around Fruita.

Community Development Department

Current and Long Range Planning

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-419-17-4111	Salaries, Administrative	125,458	130,623	130,900	130,900	174,050	33%
110-419-17-4130	Overtime	388	715	400	400	1,650	313%
		125,846	131,338	131,300	131,300	175,700	34%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-419-17-4210	Health Insurance	37,797	40,901	39,750	39,750	53,250	34%
110-419-17-4220	FICA Payroll Expense	7,582	7,923	8,150	8,150	10,900	34%
110-419-17-4221	Medicare Payroll Expense	1,773	1,853	1,925	1,925	2,550	32%
110-419-17-4230	Retirement Contribution	5,646	5,849	5,925	5,925	7,950	34%
110-419-17-4250	Unemployment Insurance	378	394	400	400	750	88%
110-419-17-4260	Workers Compensation Ins	226	425	350	350	250	-29%
		53,402	57,345	56,500	56,500	75,650	34%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-419-17-4310	Professional Development	1,220	1,733	2,000	2,000	2,000	0%
		1,220	1,733	2,000	2,000	2,000	0%
<u>PURCHASED PROPERTY SERVICES</u>							
110-419-17-4430	Service Contracts	2,242	2,204	2,550	2,550	2,550	0%
		2,242	2,204	2,550	2,550	2,550	0%
<u>OTHER PURCHASED SERVICES</u>							
110-419-17-4530	Telephone	16	-	-	-	-	0%
110-419-17-4550	Printing	-	-	500	500	500	0%
110-419-17-4551	Publishing	574	326	1,500	1,500	1,500	0%
110-419-17-4592	Recording Fees	680	552	750	750	750	0%
		1,270	878	2,750	2,750	2,750	0%
<u>SUPPLIES</u>							
110-419-17-4610	Office Supplies	1,028	1,712	3,000	3,000	3,000	0%
110-419-17-4611	Postage	1,100	750	1,500	1,500	1,500	0%
110-419-17-4612	Supplies and Equipment	-	-	500	500	500	0%
110-419-17-4642	Signs	-	1,022	625	625	625	0%
		2,128	3,484	5,625	5,625	5,625	0%
<u>CAPITAL</u>							
110-419-17-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>SPECIAL PROJECTS</u>							
110-419-17-4820	Economic Development	1,313	-	-	-	-	0%
110-419-17-4825	Lagoon Property Plan	1,500	7,596	-	-	-	0%
		2,813	7,596	-	-	-	0%
TOTAL PLANNING AND ZONING EXPENSE		188,921	204,578	200,725	200,725	264,275	32%

Public Safety Department

Public Safety Department

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Public Safety Department

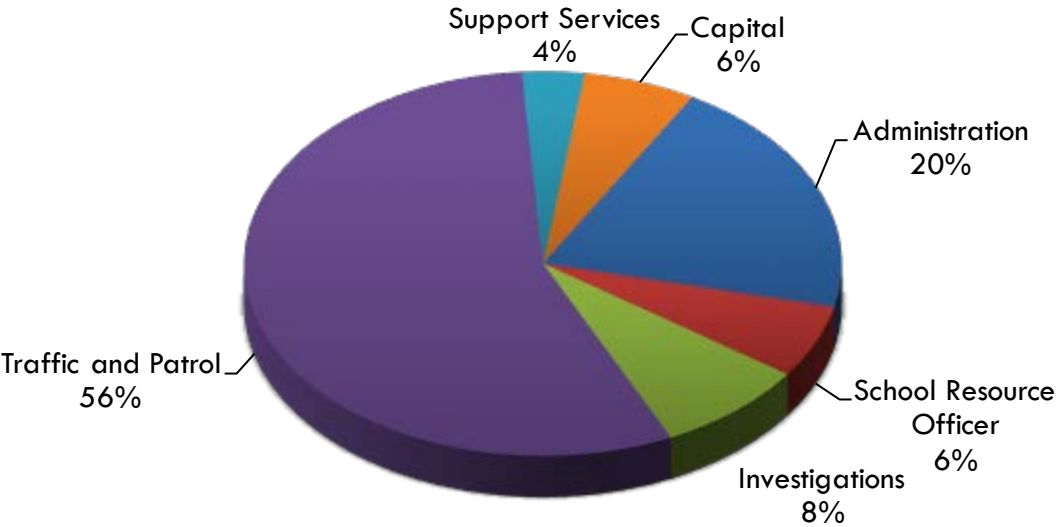
Expenses by Program	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	\$ 489,303	\$ 478,515	\$ 494,350	\$ 494,350	\$ 479,725	-3%
School Resource Officer	119,848	133,749	144,175	144,175	145,150	1%
Investigations	185,732	183,303	189,075	189,075	193,450	2%
Traffic and Patrol	1,240,515	1,272,141	1,365,625	1,365,625	1,320,450	-3%
Support Services	42,709	49,066	56,650	56,650	80,000	41%
Operating Expenses	\$2,078,107	\$2,116,774	\$2,249,875	\$2,249,875	\$2,218,775	-1%
Special Projects	-	-	1,000	1,000	-	-100%
Capital	135,641	65,867	212,500	212,500	143,875	-32%
Total Expense	\$ 2,213,748	\$ 2,182,641	\$ 2,463,375	\$ 2,463,375	\$ 2,362,650	-4%

The Public Safety Department is responsible for all law enforcement services to the community. The mission of the Fruita Police Department is :

Keeping our community safe, building relationships with citizens, and always doing the right things for the right reasons.

The Police Department is composed of 17 commissioned officers and 4 civilian support positions. The goals of the police department are to maintain the public trust while preserving the quality of life and quality of place for which Fruita is known.

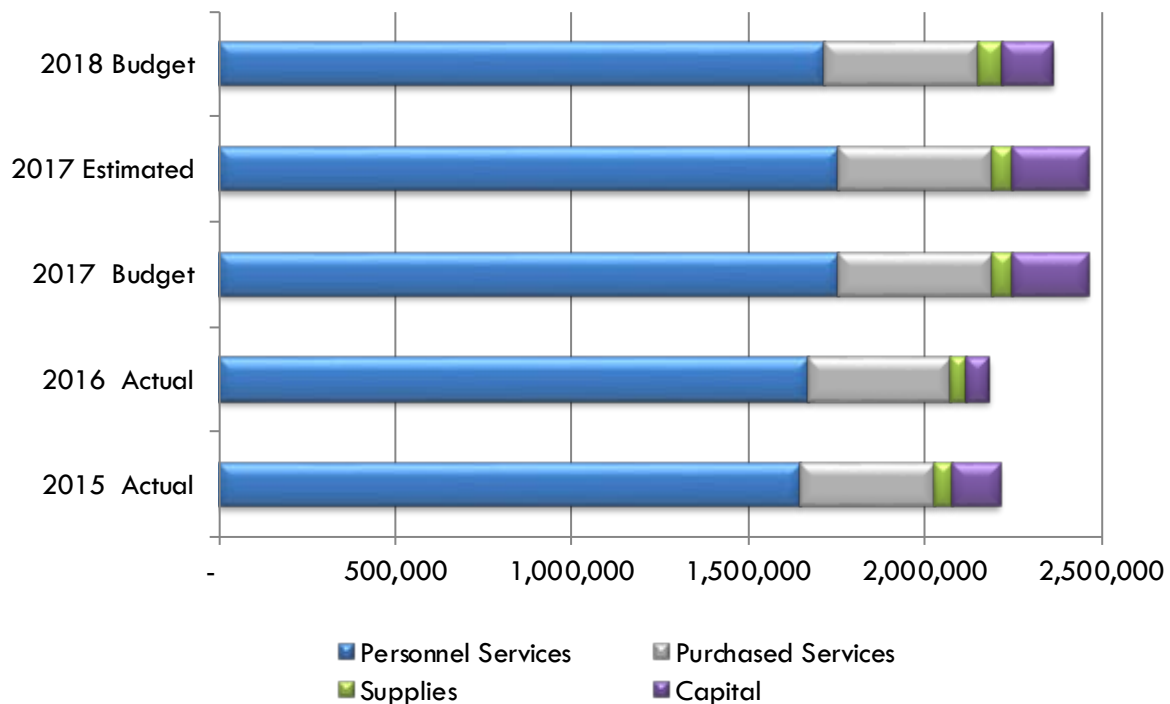
Public Safety Department Programs



Public Safety Department

Expenses by Type	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$1,189,426	\$1,186,679	\$1,247,325	\$1,247,325	\$1,212,900	-3%
Personnel Services, Benefits	456,396	485,775	511,250	511,250	502,800	-2%
Purchased Professional Services	15,337	21,948	20,800	20,800	20,800	0%
Purchased Property Services	81,954	79,083	85,800	85,800	87,875	2%
Other Purchased Services	282,067	297,951	324,100	324,100	326,200	1%
Supplies	52,927	45,338	60,600	60,600	68,200	13%
Operating Expenses	\$2,078,107	\$2,116,774	\$2,249,875	\$2,249,875	\$2,218,775	-1%
Special Projects	-	-	1,000	1,000	-	-100%
Capital	135,641	65,867	212,500	212,500	143,875	-32%
Total Expense	\$ 2,213,748	\$ 2,182,641	\$ 2,463,375	\$ 2,463,375	\$ 2,362,650	-4%

Budget History



The following statistics were reported to the Colorado Bureau of Investigation for 2012 through 2016.

Public Safety Department

REPORTED ARRESTS	2012		2013		2014		2015		2016	
	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile	Adult	Juvenile
Murder Non Negligent	-	-	-	-	-	-	-	-	-	-
Forcible Rape	-	-	-	-	1	-	1	1	-	-
Robbery	1	-	-	-	1	2	1	1	-	-
Burglary	3	5	3	1	4	3	4	7	4	6
Larceny	30	30	20	14	15	17	22	15	18	11
Motor Vehicle Theft	1	1	4	-	1	1	-	2	-	-
Other Assaults	32	14	34	5	29	7	27	7	17	5
Arson	-	-	-	-	-	-	1	-	-	4
Forgery	-	-	-	-	-	-	-	-	-	-
Fraud	1	3	2	-	1	-	1	-	-	-
Embezzlement	-	-	-	-	-	-	-	-	-	-
Stolen Property	1	4	-	-	-	-	-	3	-	-
Vandalism	11	4	9	3	3	4	3	6	10	1
Weapons	-	1	3	-	4	2	3	2	4	-
Other sex offenses	-	1	-	-	1	-	-	-	-	-
Drug violations	14	12	6	32	16	32	22	25	18	7
Other family offenses	5	-	3	-	7	-	2	-	3	-
DUI	20	2	37	1	22	-	28	1	13	-
Liquor law violations	13	20	17	9	17	10	20	10	8	2
Disorderly conduct	14	8	14	3	10	4	8	12	8	7
Vagrancy	2	-	-	-	-	-	-	-	-	-
All other offenses	84	26	72	22	74	20	76	21	86	28
Aggravated Assault	8	2	4	1	9	2	7	1	4	1
Curfew Violations	-	6	-	1	-	-	-	-	-	3
Runaways	-	-	-	-	-	-	-	-	-	-
Total Number of Arrests	240	139	228	92	215	104	226	114	193	75

Public Safety Department

REPORTED OFFENSES	2011	2012	2013	2014	2015	2016
Murder/Manslaughter	-	-	-	-	1	1
Forcible Rape	8	1	11	3	4	4
Robbery	2	2	2	2	3	3
Assaults	108	85	63	65	64	54
Burglary	49	39	36	45	49	49
Larceny/Theft	203	197	158	164	167	134
Motor Vehicle Theft	17	14	10	9	6	1
Arson	4	1	2	4	4	7
Total Number of Offenses	391	339	282	292	298	253

Factors Affecting Expenses

Overall expenses of the Public Safety Department of \$2.36 million are budgeted to decrease 4% from the \$2.46 million budgeted in 2017.

The Public Safety tax increase of 37% was approved by voters at the November 2017 election. This increases the Mesa County sales tax rate from 2% to 2.37%. The City of Fruita will receive 4.01% of the increase in the tax for public safety purposes. This will help to offset personnel costs, communication center charges for dispatch services, capital equipment, and other needs of the department.

- The Communication Center (911 Dispatch) expenses will remain flat in 2018.
- Personnel cost savings due to:
 - Some more tenured/higher paid employees left the department in 2017.
 - A part time position in records was eliminated and combined with the part-time Animal Control/PST position to make that a full time position.
- Capital equipment decrease of 32% reflects changes in capital equipment needs. The 2018 Budget includes the following capital purchases.
 - Patrol cars (3) - \$119,000
 - MDC Units - Computer equipment - \$21,275
 - Netmotion Software Licenses (9) - \$3,600

Public Safety Department

Personnel

Public Safety Staffing Chart				
	2015	2016	2017	2018
	Actual	Actual	Estimated	Budget
<u>Hours Summary</u>				
<u>Administration</u>				
Full time civilian employees	4,171	4,082	4,160	4,160
Full time sworn employees	4,266	2,145	4,160	4,160
Part time employees	1,201	1,425	1,430	-
<i>Total Administration</i>	<u>9,638</u>	<u>7,652</u>	<u>9,750</u>	<u>8,320</u>
<u>School Resource Officer</u>				
Full time sworn employees	3,251	3,580	3,360	3,360
<i>Total SRO</i>	<u>3,251</u>	<u>3,580</u>	<u>3,360</u>	<u>3,360</u>
<u>Investigations</u>				
Full time employees	4,555	4,641	4,160	4,160
<i>Total Investigations</i>	<u>4,555</u>	<u>4,641</u>	<u>4,160</u>	<u>4,160</u>
<u>Traffic and Patrol</u>				
Full time employees	25,494	25,316	23,680	23,680
Part time employees	-	-	-	-
<i>Total Traffic and Patrol</i>	<u>25,494</u>	<u>25,316</u>	<u>23,680</u>	<u>23,680</u>
<u>Police Support Services</u>				
Full time employees	-	-	-	2,080
Part time employees	1,808	2,163	2,250	900
<i>Total Police Support Services</i>	<u>1,808</u>	<u>2,163</u>	<u>2,250</u>	<u>2,980</u>
Total Hours	<u>44,746</u>	<u>43,352</u>	<u>43,200</u>	<u>42,500</u>
Total FTE Equivalents	<u>21.51</u>	<u>20.84</u>	<u>20.77</u>	<u>20.43</u>

Public Safety Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
4111	Salaries, Civilian	66,686	66,700	84,000	84,000	110,200	31%
4112	Salaries, Officers	984,572	1,008,440	1,044,250	1,044,250	1,023,800	-2%
4120	Salaries, Part Time	50,515	59,744	44,975	44,975	17,200	-62%
4125	Contract Labor	21,459	-	-	-	-	0%
4130	Overtime	66,194	51,795	74,100	74,100	61,700	-17%
		1,189,426	1,186,679	1,247,325	1,247,325	1,212,900	-3%
PERSONNEL SERVICES, BENEFITS							
4210	Health Insurance	256,675	281,665	292,775	292,775	288,300	-2%
4220	FICA Payroll Expense	7,058	7,716	8,825	8,825	8,050	-9%
4221	Medicare Payroll Expense	16,614	16,866	18,350	18,350	17,700	-4%
4222	FPPA Death & Disability Insura	10,499	10,278	13,400	13,400	13,200	-1%
4230	Retirement Contribution	4,459	3,735	4,600	4,600	5,850	27%
4231	Police Pension Payroll Expense	122,942	124,930	130,575	130,575	128,050	-2%
4250	Unemployment Insurance	3,504	3,560	3,850	3,850	4,950	29%
4260	Workers Compensation Insurance	34,645	37,025	38,875	38,875	36,700	-6%
		456,396	485,775	511,250	511,250	502,800	-2%
PURCHASED PROFESSIONAL SERVICES							
4310	Professional Development	15,337	21,948	20,800	20,800	20,800	0%
		15,337	21,948	20,800	20,800	20,800	0%
PURCHASED PROPERTY SERVICES							
4430	Service Contracts	13,804	10,933	18,800	18,800	26,875	43%
4435	Fleet Maintenance Charges	68,150	68,150	67,000	67,000	61,000	-9%
		81,954	79,083	85,800	85,800	87,875	2%
OTHER PURCHASED SERVICES							
4530	Telephone and fiber	20,618	29,047	30,700	30,700	32,400	6%
4535	Dispatch & Communication Ctr	257,138	264,207	287,600	287,600	288,000	0%
4540	Animal Control Services	4,311	4,697	5,800	5,800	5,800	0%
		282,067	297,951	324,100	324,100	326,200	1%
SUPPLIES							
4610	Office Supplies	6,921	4,078	6,000	6,000	6,000	0%
4611	Postage	1,315	1,128	800	800	800	0%
4612	Supplies and Tools	16,091	13,244	15,300	15,300	15,300	0%
4615	Ammunition	2,859	2,888	4,000	4,000	5,200	30%
4626	Fuel	15,645	14,334	21,000	21,000	21,000	0%
4661	Uniforms and Safety Equipment	10,096	9,666	13,500	13,500	19,900	47%
		52,927	45,338	60,600	60,600	68,200	13%
CAPITAL							
4742	Mobile Equipment	129,720	38,707	188,500	188,500	119,000	-37%
4743	Furniture and Equipment	5,921	6,375	-	-	-	0%
4744	Computer Equipment	-	20,785	24,000	24,000	24,875	4%
		135,641	65,867	212,500	212,500	143,875	-32%
SPECIAL PROJECTS							
4848	Cops and Kids Program	-	-	1,000	1,000	-	-100%
		-	-	1,000	1,000	-	-100%
TOTAL PUBLIC SAFETY EXPENDITURES		2,213,748	2,182,641	2,463,375	2,463,375	2,362,650	-4%

Public Safety Department Administration

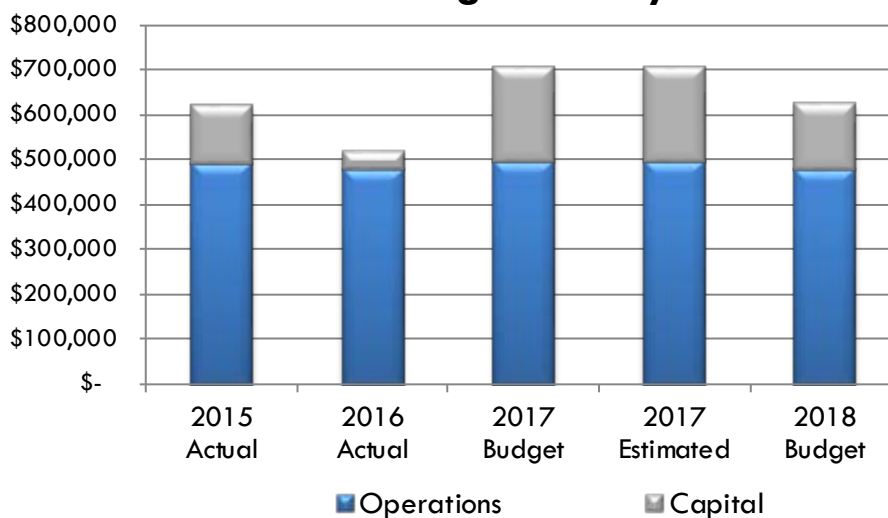
EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 264,595	\$ 247,480	\$ 249,950	\$ 249,950	\$ 229,000	-8%
Personnel Services, Benefits	95,904	97,804	96,900	96,900	99,450	3%
Purchased Professional Services	2,351	5,513	3,500	3,500	3,500	0%
Purchased Property Services	81,954	79,083	85,500	85,500	87,575	2%
Other Purchased Services	20,618	29,047	30,700	30,700	32,400	6%
Supplies	23,881	19,588	27,800	27,800	27,800	0%
Operating Expenses	\$ 489,303	\$ 478,515	\$ 494,350	\$ 494,350	\$ 479,725	-3%
Capital	129,720	38,707	212,500	212,500	143,875	-32%
Total Expense	\$ 619,023	\$ 517,222	\$ 706,850	\$ 706,850	\$ 623,600	-12%

The Administrative Division is made up of the Chief of Police, the Lieutenant and the Records Division. This division is responsible for the overall command and operation of the police department, hiring and background investigations and all administrative functions. While the Chief is responsible for the public safety budget, both the Chief and Lieutenant are responsible for providing leadership, planning, and direction to the department as well as receiving feedback from department members and the citizens of Fruita.

Records administrative responsibilities include maintenance and distribution of criminal justice records according to statute, assisting the public with questions and calls for service, statistical reports and the overall management of the office.

The division is accountable to the citizens of Fruita, the City Manager, City Council, and the employees within the department.

Budget History



Public Safety Department

Administration

2017 Accomplishments

The Administrative division worked closely with other departments, agencies and organizations to accomplish goals and increase benefits to our citizens.

There were some significant changes in 2017 with Chief Macy's retirement, and the promotions of Lt. Krouse to Chief, and Cpl. Peck to Lieutenant. Additionally, Garrett Henderson was promoted to Corporal. With retirements and resignations, the department had to fill three officer vacancies, and one Animal Control Officer/Police Services Technician vacancy.

Chief Krouse participated in an ongoing local committee/taskforce related to evaluation of emergency services responses to individuals in mental health or substance abuse crisis.

Lt. Peck has participated in the Communities That Care program as the police department's primary representative.

Lt. Peck, a records technician, and the Animal Control Officer attended Colorado Open Records Act (CORA) training.

The department continues to be involved in instruction at CMU and the Western Colorado Peace Officers Academy.

2018 Budget Highlights

The City will see some savings in this budget item due to personnel changes. Some more tenured/higher paid employees left the department in 2017.

A part-time position in Records was eliminated and combined with the Animal Control/PST position in order to make that position full-time.

The Capital Equipment budget includes three vehicle replacements.

Computer equipment includes replacing two MDC units and purchasing an additional 3 units.

The Service Contracts budget was increased to account for additional Net Motion and two-factor authentication licenses as well as New World system support from ProVelocity (City of Grand Junction and Mesa County are discontinuing their support in 2018).

Telephone and Fiber costs were increased to account for the five additional MDC units requiring mobile data service.

Public Safety Department

Administration

Goals and Objectives

The Fruita Police Department has an excellent relationship with our citizens. This relationship and the ongoing support we have experienced is the result of many years of good policing, empathy on the part of officers and treating people with respect and fairness.

The goal of the division is to emphasize the positive aspects of policing to both staff and the public and to strengthen public trust. We will continue to support staff in their efforts, providing the tools employees need to do quality police work for the citizens of Fruita and for our law enforcement partners.

The Administration Division continues to strive to keep up-to-date on national policing trends, issues, technologies, and challenges. The department will continue to be progressive in these areas while evaluating their applicability and appropriateness for our community. Some examples include body cameras, digital forensics, and police-community relations.

The Police Department will continue to look for new and improved ways to maintain and strengthen connections within the community. Enhancing the volunteer program and developing a citizen's academy are some examples of this effort.

Public Safety Department

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-421-60-4111	Salaries, Civilian	66,686	66,700	70,000	70,000	71,400	2%
110-421-60-4112	Salaries, Officers	157,673	158,917	160,650	160,650	156,700	-2%
110-421-60-4120	Part Time	18,371	21,771	18,925	18,925	-	-100%
110-421-60-4125	Contract Labor	21,459	-	-	-	-	0%
110-421-60-4130	Overtime	406	92	375	375	900	140%
		264,595	247,480	249,950	249,950	229,000	-8%
PERSONNEL SERVICES, BENEFITS							
110-421-60-4210	Health Insurance	56,109	58,235	55,600	55,600	60,300	8%
110-421-60-4220	FICA Payroll Expense	5,065	5,315	5,750	5,750	4,500	-22%
110-421-60-4221	Medicare Payroll Expense	3,441	3,519	3,675	3,675	3,350	-9%
110-421-60-4222	FPPA Death & Disability Insura	2,050	2,060	2,175	2,175	2,150	-1%
110-421-60-4230	Retirement Contribution	3,744	3,056	3,175	3,175	3,300	4%
110-421-60-4231	Police Pension Payroll Expense	19,709	19,802	20,100	20,100	19,600	-2%
110-421-60-4250	Unemployment Insurance	729	742	775	775	950	23%
110-421-60-4260	Workers Compensation Insurance	5,057	5,075	5,650	5,650	5,300	-6%
		95,904	97,804	96,900	96,900	99,450	3%
PURCHASED PROFESSIONAL SERVICES							
110-421-60-4310	Professional Development	2,351	5,513	3,500	3,500	3,500	0%
		2,351	5,513	3,500	3,500	3,500	0%
PURCHASED PROPERTY SERVICES							
110-421-60-4430	Service Contracts	13,804	10,933	18,500	18,500	26,575	44%
110-421-60-4435	Fleet Maintenance Charges	68,150	68,150	67,000	67,000	61,000	-9%
		81,954	79,083	85,500	85,500	87,575	2%
OTHER PURCHASED SERVICES							
110-421-60-4530	Telephone and Fiber	20,618	29,047	30,700	30,700	32,400	6%
		20,618	29,047	30,700	30,700	32,400	6%
SUPPLIES							
110-421-60-4610	Office Supplies	6,921	4,078	6,000	6,000	6,000	0%
110-421-60-4611	Postage	1,315	1,128	800	800	800	0%
110-421-60-4612	Supplies and Equipment	-	48	-	-	-	0%
110-421-60-4626	Fuel	15,645	14,334	21,000	21,000	21,000	0%
		23,881	19,588	27,800	27,800	27,800	0%
CAPITAL							
110-421-60-4742	Mobile Equipment	129,720	38,707	188,500	188,500	119,000	-37%
110-421-60-4744	Computer Equipment	-	-	24,000	24,000	24,875	0%
		129,720	38,707	212,500	212,500	143,875	-32%
TOTAL EXPENDITURE		619,023	517,222	706,850	706,850	623,600	-12%

Public Safety Department

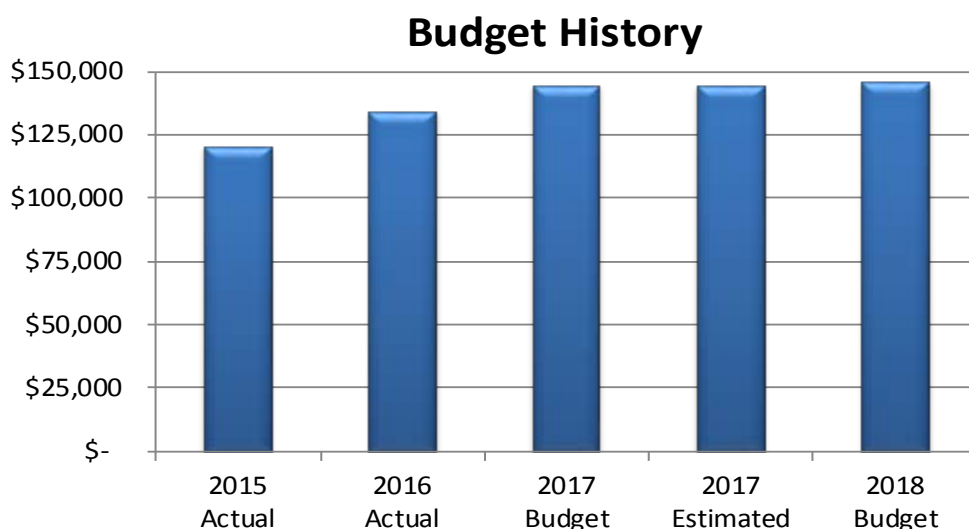
School Resource Officer

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 80,966	\$ 88,680	\$ 96,100	\$ 96,100	\$ 96,650	1%
Personnel Services, Benefits	37,770	42,893	45,575	45,575	46,000	1%
Purchased Professional Services	1,112	2,176	2,500	2,500	2,500	0%
Purchased Property Services	-	-	-	-	-	0%
Supplies	-	-	-	-	-	0%
Operating Expenses	\$ 119,848	\$ 133,749	\$ 144,175	\$ 144,175	\$ 145,150	1%
Capital	-	-	-	-	-	0%
Special Projects	-	-	1,000	1,000	-	-100%
Total Expense	\$ 119,848	\$ 133,749	\$ 145,175	\$ 145,175	\$ 145,150	0%

The purpose of the SRO program is to build relationships with young people in our community while increasing the safety of our schools and our students. The program allows students and District 51 administrators to interact with officers in a meaningful way.

The division consists of two full time SROs whose responsibilities include overseeing all public schools in the city: Shelledy and Rimrock Elementary, Fruita Middle School, the Fruita 8/9 School and Fruita Monument High School.

The SROs attend Crisis Team meetings, safety meetings, coordinate various safety drills, handle calls for service, and assist patrol with in progress calls when available. During the summer months, the SROs are assigned to support patrol and/or assigned to special assignments.



Public Safety Department

School Resource Officer

2017 Accomplishments

Due to the numerous officer vacancies, the SROs were needed to assist in filling patrol shifts. Even with this they maintained a strong presence in the schools.

With the Code Compliance Officer's departure, Officer Bomar is temporarily taking on some Code Compliance duties in addition to his normal SRO and Patrol duties.

Officer Rezak's idea for a summertime "backpack program" to help ensure children were able to access food throughout the summer was integrated into the citywide program in which employees from all City departments participated.

2018 Budget Highlights

The SRO overtime budget was reduced.

Goals and Objectives

Continue to provide a police presence in and around the schools for improved safety and better communication with staff, students and parents.

Monitor our partnership with the School District and District 51 security staff.

Coordinate with patrol to participate in safety drills.

Continue to work with the Patrol Division to increase police presence at the schools.

Public Safety Department

School Resource Officer

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-421-61-4112	Salaries, Officers	73,796	82,770	86,700	86,700	88,500	2%
110-421-61-4120	Salaries, Part time	-	-	-	-	-	0%
110-421-61-4130	Overtime	7,170	5,910	9,400	9,400	8,150	-13%
		80,966	88,680	96,100	96,100	96,650	1%
PERSONNEL SERVICES, BENEFITS							
110-421-61-4210	Health Insurance	23,191	27,084	28,600	28,600	28,750	1%
110-421-61-4221	Medicare Payroll Expense	1,135	1,229	1,400	1,400	1,400	0%
110-421-61-4222	FPPA Death & Disability Insura	936	1,043	1,125	1,125	1,150	2%
110-421-61-4230	Retirement Contribution	-	-	-	-	-	0%
110-421-61-4231	Police Pension Payroll Expense	9,220	10,221	10,850	10,850	11,100	2%
110-421-61-4250	Unemployment Insurance	243	266	300	300	400	33%
110-421-61-4260	Workers Compensation Insurance	3,045	3,050	3,300	3,300	3,200	-3%
		37,770	42,893	45,575	45,575	46,000	1%
PURCHASED PROFESSIONAL SERVICES							
110-421-61-4310	Professional Development	1,112	2,176	2,500	2,500	2,500	0%
		1,112	2,176	2,500	2,500	2,500	0%
PURCHASED PROPERTY SERVICES							
110-421-61-4430	Service Contracts	-	-	-	-	-	0%
		-	-	-	-	-	0%
SUPPLIES							
110-421-61-4626	Fuel	-	-	-	-	-	0%
		-	-	-	-	-	0%
CAPITAL							
110-421-61-4743	Furniture and equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
SPECIAL PROJECTS							
110-421-61-4848	Cops and Kids Program	-	-	1,000	1,000	-	0%
		-	-	1,000	1,000	-	0%
TOTAL EXPENDITURES		119,848	133,749	145,175	145,175	145,150	0%

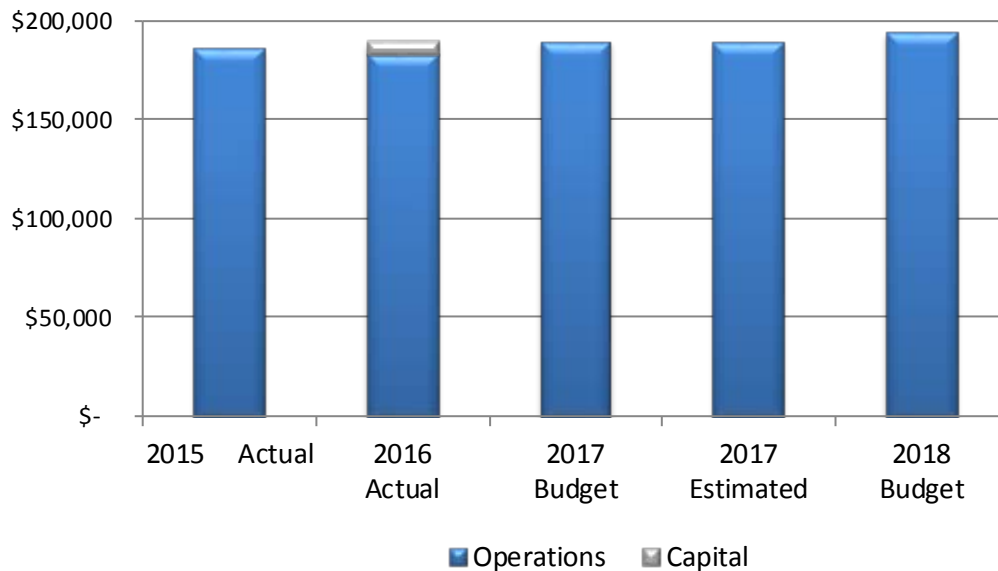
Public Safety Department

Investigations

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 129,309	\$ 128,028	\$ 130,025	\$ 130,025	\$ 133,500	3%
Personnel Services, Benefits	45,530	47,605	48,550	48,550	49,450	2%
Purchased Professional Services	2,248	1,000	2,500	2,500	2,500	0%
Supplies	8,645	6,670	8,000	8,000	8,000	0%
Operating Expenses	\$ 185,732	\$ 183,303	\$ 189,075	\$ 189,075	\$ 193,450	2%
Capital	-	6,375	-	-	-	0%
Total Expense	\$ 185,732	\$ 189,678	\$ 189,075	\$ 189,075	\$ 193,450	2%

This division comprises two detectives who handle all major/complex crimes, to include financial crimes, sex offenses, felony property crimes, crimes against persons, suspicious death investigations, child abuse and any reported offense requiring investigative expertise or comprehensive follow-up.

Budget History



Public Safety Department

Investigations

2017 Accomplishments

One detective left the department about midyear and the position remained vacant due to patrol staffing needs. With this the remaining detective's workload increased significantly; however, she was able to maintain high-quality and timely service to our internal and external customers.

One detective attended the *Colorado Association of Sex Crimes Investigators* conference, and a detective and the Lieutenant attended monthly seminars pertaining to child abuse/sex crimes training and peer review hosted by the *Western Slope Center for Children*.

Detectives assisted in the investigation of several significant crimes including several armed robberies and burglaries. In one substantial burglary case, the suspect was located and arrested in Utah. One of the robbery cases resulted in the arrests not only of the two robbery suspects, but with ongoing investigation also the arrests of four other individuals for a variety of drug related charges.

One detective assisted the *Critical Incident Team* with an officer involved shooting investigation.

Detectives participated in *Operation Cross County*, a joint task force with the FBI, the U.S. Marshalls Office and area law enforcement, targeting human trafficking and crimes against children, resulting in six arrests.

One Detective continued to work with the *Records Division* tracking *Sex Offender* registration and compliance. This continues to be a challenge, as the number of sex offenders registering with our department is steadily increasing.

2018 Budget Highlights

The Investigations overtime budget was reduced.

Goals and Objectives

Continue tracking registered sex offenders, parolees, and known career criminals.

Plan, research and conduct community informational seminar(s) on crime trends occurring in the city, for example; fraud (seniors), sex crimes involving teens, prescription drug diversion.

Continue participation with the *Western Colorado Auto Theft Task Force* to plan operations within the City of Fruita to reduce automobile, motorcycle, bicycle, and equipment thefts.

Public Safety Department

Investigations

Track crime patterns and organize proactive strategies. This includes maintaining involvement with regional investigators to share and analyze criminal activity that crosses jurisdictional boundaries.

Train new detective upon selection to fill existing vacancy.

Public Safety Department

Investigations

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-421-62-4112	Salaries, Officers	124,380	121,815	124,600	124,600	128,200	3%
110-421-62-4130	Overtime	4,929	6,213	5,425	5,425	5,300	-2%
		129,309	128,028	130,025	130,025	133,500	3%
PERSONNEL SERVICES, BENEFITS							
110-421-62-4210	Health Insurance	23,072	25,464	24,675	24,675	24,850	1%
110-421-62-4221	Medicare Payroll Expense	1,822	1,806	1,900	1,900	1,950	3%
110-421-62-4222	FPPA Death & Disability Insura	725	699	1,550	1,550	1,600	3%
110-421-62-4230	Retirement Contribution	-	-	-	-	-	0%
110-421-62-4231	Police Pension Payroll Expense	15,548	15,102	15,575	15,575	16,050	3%
110-421-62-4250	Unemployment Insurance	388	384	400	400	550	38%
110-421-62-4260	Workers Compensation Insurance	3,975	4,150	4,450	4,450	4,450	0%
		45,530	47,605	48,550	48,550	49,450	2%
PURCHASED PROFESSIONAL SERVICES							
110-421-62-4310	Professional Development	2,248	1,000	2,500	2,500	2,500	0%
		2,248	1,000	2,500	2,500	2,500	0%
SUPPLIES							
110-421-62-4612	Supplies	8,645	6,670	8,000	8,000	8,000	0%
110-421-62-4661	Uniforms and Safety Equipment	-	-	-	-	-	0%
		8,645	6,670	8,000	8,000	8,000	0%
CAPITAL							
110-421-62-4743	Furniture and equipment	-	6,375	-	-	-	0%
110-421-62-4744	Computer Equipment	-	-	-	-	-	0%
		-	6,375	-	-	-	0%
TOTAL EXPENDITURES		185,732	189,678	189,075	189,075	193,450	2%

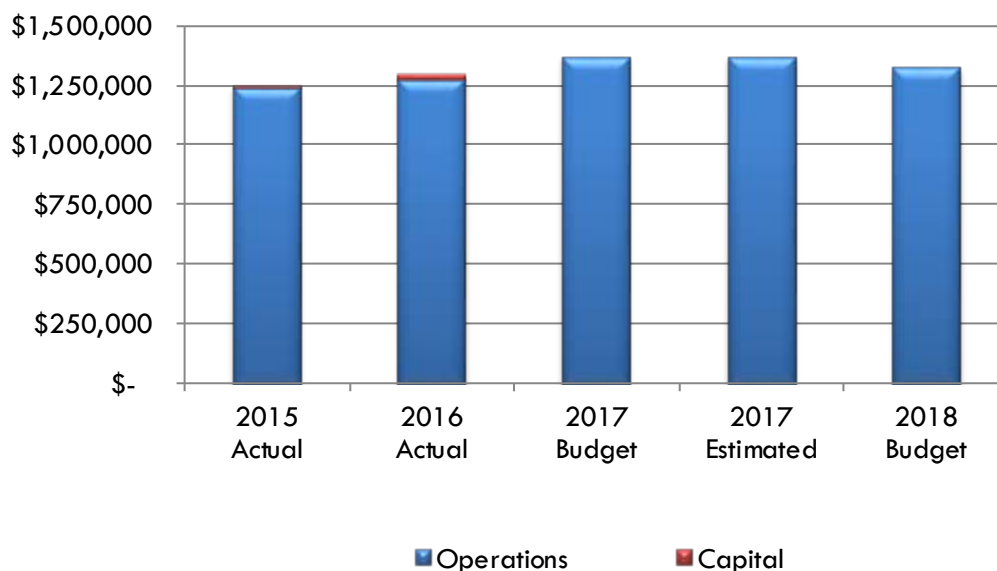
Public Safety Department

Traffic and Patrol

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 682,413	\$ 684,468	\$ 731,200	\$ 731,200	\$ 697,050	-5%
Personnel Services, Benefits	273,320	293,116	311,925	311,925	292,900	-6%
Purchased Professional Services	7,973	11,781	10,800	10,800	10,800	0%
Other Purchased Services	257,138	264,207	287,600	287,600	288,000	0%
Supplies	19,671	18,569	24,100	24,100	31,700	32%
Operating Expenses	\$1,240,515	\$1,272,141	\$1,365,625	\$1,365,625	\$1,320,450	-3%
Capital	5,920	20,785	-	-	-	0%
Total Expense	\$ 1,246,435	\$ 1,292,926	\$ 1,365,625	\$ 1,365,625	\$ 1,320,450	-3%

The patrol division consists of two Sergeants, two Corporals and ten Officers, including one K-9 Handler. The responsibilities of the division include all aspects of law enforcement and community relations. Officers handle calls for service generated through the Grand Junction Regional Communications Center as well as self initiated activity, community policing projects, crime prevention and assistance to the School Resource Officers.

Budget History



Public Safety Department

Traffic and Patrol

2017 Accomplishments

All officers are encouraged to work on a community policing project of their choosing involving community interaction which is not enforcement related. Some of the projects have become an institutional part of the police department. For example, the *Junior Citizens Police Academy* and the *Bike Rodeo* are events which have been in existence for 6+ years. The bike rodeo is a collaborative project done with the Fruita Community Center. Officers promoted *Bicycle Safety Month* in conjunction with the Mesa County Department of Health. One of our patrol Sergeants worked with CSP on the *Cops and Cars* car show and presented several "Response to Active Shooter" training classes to area businesses. The K-9 Officer hosted a *Police K-9 Agility Trial*, which was well attended and enjoyed by spectators. Other projects included: monthly meetings at *The Villages of Country Creek*, a bike registration program, and teaching at CMU and the POST Academy.

Addressing mental health issues is one of the greatest challenges facing law enforcement nationwide and Fruita is no different. Our officers have done an outstanding job helping individuals, coordinating with *Adult Protective Services*, *Mindsprings*, and the courts, working to find the best possible solution to a problem that is actually a complex social issue.

The State of Colorado now requires police officers to attend a specified amount of training on specific subject matter. This year, all officers attended training on Firearms, Defensive Tactics, De-escalation, Community Policing and Driving.

Patrol officers attended specialized training as well, to include: *Forensic Interviewing* (40 hours), *Colorado Drug Investigators Association Conference* (24 hrs), *Crisis Intervention Teams*, *Marijuana Impaired Driving Detection*, *Less-Lethal Weapons Instructor recertification*, and *Police K-9 Certification*.

The department has two officers attending various Universities in the state, working towards a Bachelors Degree. One of our officers obtained a Bachelors Degree in 2016.

2018 Budget Highlights

The City will see some savings in this budget item and the overtime budget due to personnel changes. Some more tenured/higher paid employees left the department in 2017.

The Uniforms budget was increased by \$6400 for 8 new ballistic vests at \$800 each to replace vests expiring in 2018.

Public Safety Department

Traffic and Patrol

Goals and Objectives

The patrol division is the most visible section of the police department with the greatest potential to impact our community. The priority of the division is to provide professional services, with respect and empathy, while focusing on the overall safety of our citizens and the city.

Continue supporting CMU- WCCC Police Academy through teaching and training opportunities, providing job enrichment for officers and recruitment opportunities.

Promote individual policing projects that engage officers with the community through non-enforcement activities.

Increase patrol presence at the schools during opening and closing hours.

Continue specialized and POST training for skills, supervisory potential and increased levels of expertise in the Patrol division.

Track crime patterns and organize proactive strategies.

Public Safety Department

Traffic and Patrol

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-421-64-4112	Salaries, Officers	628,723	644,939	672,300	672,300	650,400	-3%
110-421-64-4120	Part Time	-	-	-	-	-	0%
110-421-64-4130	Overtime	53,690	39,529	58,900	58,900	46,650	-21%
		682,413	684,468	731,200	731,200	697,050	-5%
PERSONNEL SERVICES, BENEFITS							
110-421-64-4210	Health Insurance	154,304	170,882	181,500	181,500	167,300	-8%
110-421-64-4220	FICA Payroll Expense	-	-	-	-	-	0%
110-421-64-4221	Medicare Payroll Expense	9,750	9,750	10,625	10,625	10,150	-4%
110-421-64-4222	FPPA Death & Disability	6,787	6,476	8,550	8,550	8,300	-3%
110-421-64-4230	Retirement Contribution	-	-	-	-	-	0%
110-421-64-4231	Police Pension	78,465	79,805	84,050	84,050	81,300	-3%
110-421-64-4250	Unemployment Insurance	2,047	2,053	2,200	2,200	2,800	27%
110-421-64-4260	Workers Compensation Ins	21,967	24,150	25,000	25,000	23,050	-8%
		273,320	293,116	311,925	311,925	292,900	-6%
PURCHASED PROFESSIONAL SERVICES							
110-421-64-4310	Professional Development	7,973	11,781	10,800	10,800	10,800	0%
110-421-64-4375	Moving Expenses	-	-	-	-	-	0%
		7,973	11,781	10,800	10,800	10,800	0%
OTHER PURCHASED SERVICES							
110-421-64-4535	Dispatch Center	257,138	264,207	287,600	287,600	288,000	0%
110-421-64-4541	K-9 Services	-	-	-	-	-	0%
		257,138	264,207	287,600	287,600	288,000	0%
SUPPLIES							
110-421-64-4612	Supplies and Equipment	7,102	6,355	7,000	7,000	7,000	0%
110-421-64-4615	Ammunition	2,859	2,888	4,000	4,000	5,200	30%
110-421-64-4661	Uniforms - Safety Equip	9,710	9,326	13,100	13,100	19,500	49%
		19,671	18,569	24,100	24,100	31,700	32%
CAPITAL							
110-421-64-4742	Mobile Equipment	-	-	-	-	-	0%
110-421-64-4743	Furniture and Equipment	5,920	-	-	-	-	0%
110-421-64-4744	Computer equipment	-	20,785	-	-	-	0%
		5,920	20,785	-	-	-	0%
TOTAL EXPENDITURES		1,246,435	1,292,926	1,365,625	1,365,625	1,320,450	-3%

Public Safety Department

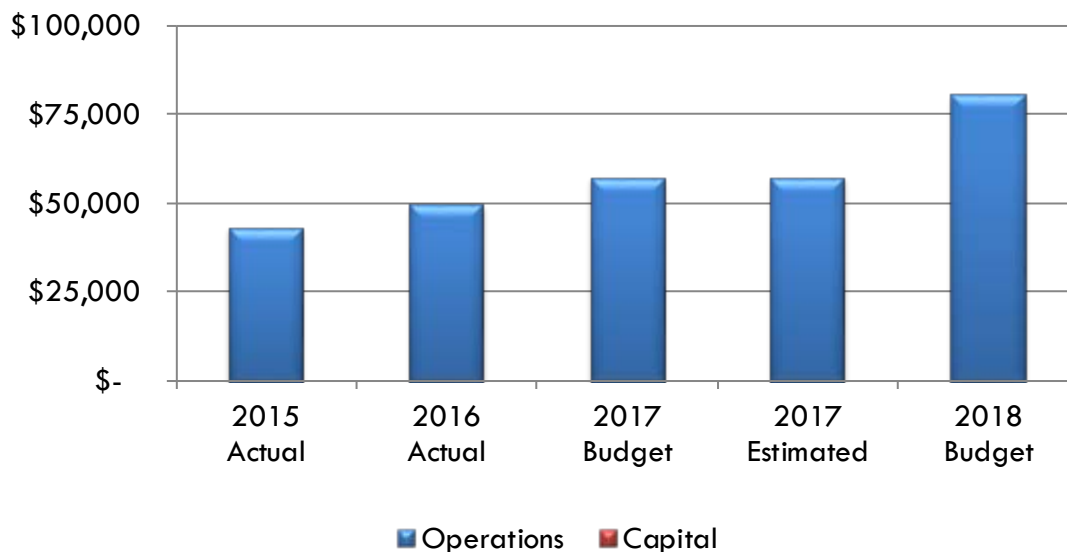
Police Support Services

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 32,144	\$ 38,025	\$ 40,050	\$ 40,050	\$ 56,700	42%
Personnel Services, Benefits	3,870	4,354	8,300	8,300	15,000	81%
Purchased Professional Services	1,654	1,479	1,500	1,500	1,500	0%
Purchased Property Services	-	-	300	300	300	N/A
Other Purchased Services	4,311	4,697	5,800	5,800	5,800	0%
Supplies	730	511	700	700	700	0%
Operating Expenses	\$ 42,709	\$ 49,066	\$ 56,650	\$ 56,650	\$ 80,000	41%
Capital	-	-	-	-	-	0%
Total Expense	\$ 42,709	\$ 49,066	\$ 56,650	\$ 56,650	\$ 80,000	41%

This division comprises one full time Animal Control Officer/Police Service Technician (PST) and one part-time Evidence Technician. The primary duties of the Animal Control Officer/PST are to handle calls for service regarding pets, livestock and occasionally, wildlife. This position also assists with evidence/property room duties. If available, the PST will handle various calls for service not requiring a police officer.

The Evidence Technician handles evidence duties exclusively. This includes managing the property/evidence facility and as well as property and evidence submitted for retention and processing.

Budget History



Public Safety Department

Police Support Services

2017 Accomplishments

The Animal Control/PST position was vacant for a portion of the year. The position was filled and several months later we were able to transition the position from part-time to full-time by eliminating a part-time position in the Records section.

2018 Budget Highlights

The part-time Animal Control Officer/Police Service Technician was transitioned to full-time through a personnel reorganization that involve the elimination of a part-time Records Clerk position.

Goals and Objectives

Provide quality animal services to the citizens of Fruita, with an emphasis on finding long term solutions for chronic nuisance problems. In addition, we will continue our cooperative efforts with Mesa County Animal Services.

Continue to educate staff and improve on best practices for evidence submission, retention and storage.

Find opportunities for volunteers to assist with the duties associated with police support services.

Public Safety Department

Police Support Services

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-421-65-4111	Salaries, Civilian	-	-	14,000	14,000	38,800	0%
110-421-65-4120	Salaries, Part time	32,144	37,974	26,050	26,050	17,200	-34%
110-421-65-4130	Overtime	-	51	-	-	700	N/A
		32,144	38,025	40,050	40,050	56,700	42%
PERSONNEL SERVICES, BENEFITS							
110-421-65-4210	Health Insurance	-	-	2,400	2,400	7,100	0%
110-421-65-4220	FICA Payroll Expense	1,993	2,400	3,075	3,075	3,550	15%
110-421-65-4221	Medicare Payroll Expense	466	561	750	750	850	13%
110-421-65-4230	Retirement Contribution	715	679	1,425	1,425	2,550	79%
110-421-65-4250	Unemployment Insurance	96	114	175	175	250	43%
110-421-65-4260	Workers Compensation Insurance	600	600	475	475	700	47%
		3,870	4,354	8,300	8,300	15,000	81%
PURCHASED PROFESSIONAL SERVICES							
110-421-65-4310	Professional Development	1,654	1,479	1,500	1,500	1,500	0%
		1,654	1,479	1,500	1,500	1,500	0%
PURCHASED PROPERTY SERVICES							
110-421-65-4430	Service Contracts	-	-	300	300	300	0%
		-	-	300	300	300	0%
OTHER PURCHASED SERVICES							
110-421-65-4540	Animal Control Services	4,311	4,697	5,800	5,800	5,800	0%
		4,311	4,697	5,800	5,800	5,800	0%
SUPPLIES							
110-421-65-4612	Supplies and Tools	344	171	300	300	300	0%
110-421-65-4661	Uniforms and Safety Equipment	386	340	400	400	400	0%
		730	511	700	700	700	0%
CAPITAL							
110-421-65-4742	Mobile Equipment	-	-	-	-	-	0%
110-421-65-4743	Furniture and equipment	-	-	-	-	-	0%
110-421-65-4744	Computer equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL EXPENDITURES		42,709	49,066	56,650	56,650	80,000	41%

Public Works Department

Public Works Department

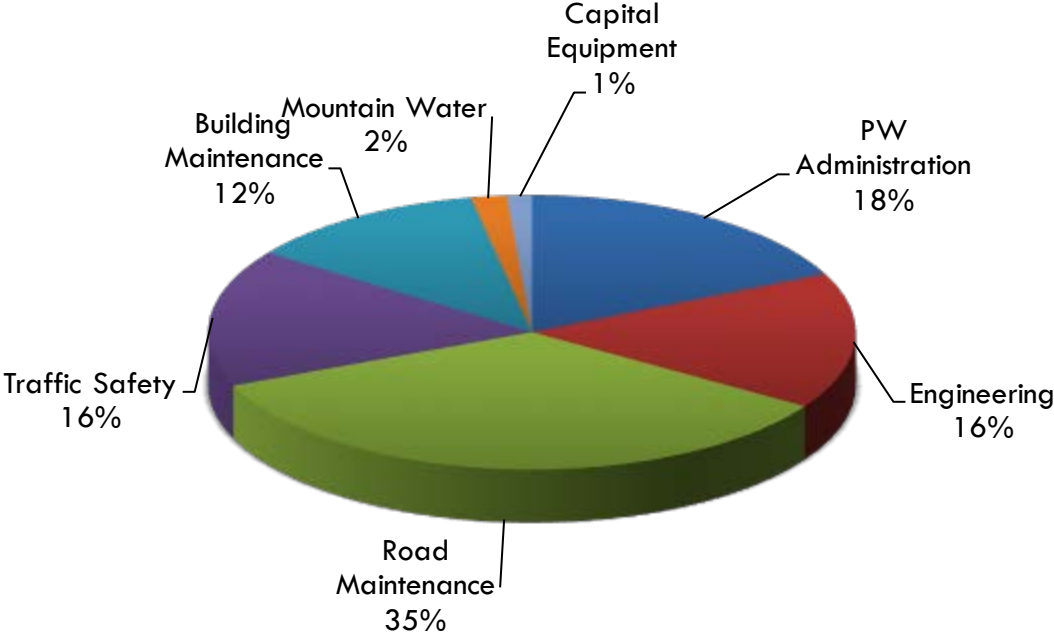
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Public Works Department

Expenses by Program	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	\$ 92,557	\$ 268,873	\$ 284,825	\$ 284,825	\$ 331,150	16%
Engineering	274,448	279,263	296,400	296,400	295,000	0%
Road Maintenance	537,430	470,791	406,400	406,400	634,550	56%
Traffic Safety	301,926	301,826	298,000	298,000	297,375	0%
Building Maintenance	253,811	213,761	248,750	248,750	223,200	-10%
Mountain Water	67,171	106,944	46,250	46,250	32,800	-29%
Operating Expenses	\$1,527,343	\$1,641,458	\$1,580,625	\$1,580,625	\$1,814,075	15%
Capital	41,020	455,538	149,125	149,125	23,000	-85%
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 1,568,363	\$ 2,096,996	\$ 1,729,750	\$ 1,729,750	\$ 1,837,075	6%

The Public Works Department provides for the maintenance and preservation of city streets, the safe and effective circulation of vehicular and pedestrian traffic, maintenance and preservation of the City’s mountain water reservoirs, pipeline and water rights, and maintenance and upkeep of city owned buildings.

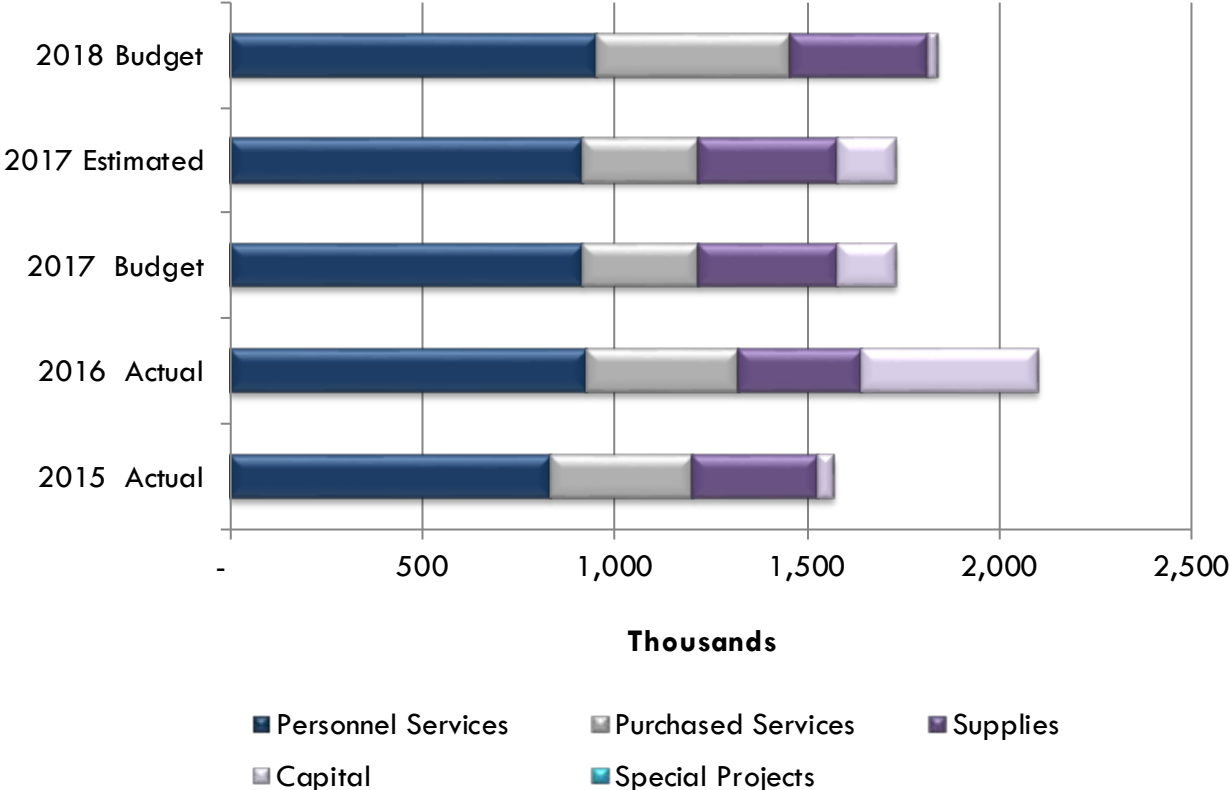
Public Works Department Programs



Public Works Department

Expenses by Type	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 591,292	\$ 663,972	\$ 656,825	\$ 656,825	\$ 680,675	4%
Personnel Services, Benefits	239,236	262,455	260,025	260,025	270,750	4%
Purchased Professional Services	13,455	52,983	20,700	20,700	17,200	-17%
Purchased Property Services	353,161	333,418	273,925	273,925	482,700	76%
Other Purchased Services	4,387	4,540	6,400	6,400	5,900	-8%
Supplies	325,812	324,090	362,750	362,750	356,850	-2%
Operating Expenses	\$1,527,343	\$1,641,458	\$1,580,625	\$1,580,625	\$1,814,075	15%
Capital	41,020	455,538	149,125	149,125	23,000	-85%
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 1,568,363	\$ 2,096,996	\$ 1,729,750	\$ 1,729,750	\$ 1,837,075	6%

Budget History



Public Works Department

Factors Affecting Expenses

- Overall expenses of the Public Works Department of \$1.8 million are budgeted to increase 6% from the \$1.7 million budgeted in 2017.
- Personnel services are budgeted to increase 4% in 2018 and include the addition of a part time custodial position.
- Purchased professional services are budgeted to decrease 17% in the 2018 budget. This reduction is due to the reallocation of legal expenses for water rights to the City Attorney program budget.
- Purchased property services are budgeted to increase 76%. This increase is due to:
 - Changing to a two year chipseal program with chipseal scheduled for the 2018 Budget.
 - Purchase of a work order system
 - Increase in allocation of fleet maintenance charges based on where equipment is used.
- Capital equipment is budgeted to decrease 85%. Capital equipment included in the 2018 Budget includes:
 - GPS Survey Equipment - \$18,000
 - Keyless lock entry system at the Civic Center - \$5,000

Personnel

There is a new part time custodial position included in the 2018 Budget. In addition, there are some different allocations of salaries to the various programs. The chart on the following page shows staffing levels for the various programs in the Public Works Department.

Public Works Department

PUBLIC WORKS (GENERAL FUND) FUND STAFFING CHART				
Hours	2015 Actual	2016 Actual	2017 Actual	2018 Budget
<u>Engineering</u>				
Full time employees	6,272	6,394	6295	6,240
Part time employees	0	-	-	-
Overtime	-	-	-	-
<i>Subtotal</i>	<u>6,272</u>	<u>6,394</u>	<u>6295</u>	<u>6,240</u>
<u>Public Works Administration</u>				
Full time employees	3,507	4,751	4318	3,027
Part time employees	-	-	-	-
Overtime	98	-	1	-
<i>Subtotal</i>	<u>3,605</u>	<u>4,751</u>	<u>4319</u>	<u>3,027</u>
<u>Road Maintenance</u>				
Full time employees	6,939	8,489	8148	10,120
Part time employees	1,540	2,403	1770	2,600
Overtime	6	78	65	310
<i>Subtotal</i>	<u>8,485</u>	<u>10,970</u>	<u>9983</u>	<u>13,030</u>
<u>Traffic Safety</u>				
Full time employees	2,216	2,130	1888	1,780
Part time employees	490	530	264	520
Overtime	200	236	200	85
<i>Subtotal</i>	<u>2,906</u>	<u>2,896</u>	<u>2,352</u>	<u>2,385</u>
<u>Building Maintenance</u>				
Full time employees	5,040	4,114	3680	2,820
Part time employees	659	406	349	1,560
Overtime	91	65	36	100
<i>Subtotal</i>	<u>5,790</u>	<u>4,585</u>	<u>4,065</u>	<u>4,480</u>
<u>Mountain Water</u>				
Full time employees	1,466	1,429	713	1,120
Part time employees	303	420	108	-
Overtime	26	31	8	-
<i>Subtotal</i>	<u>1,795</u>	<u>1,880</u>	<u>829</u>	<u>1,120</u>
<u>Total Public Works</u>				
Full time employees	25,440	27,307	25,042	25,107
Part time employees	2,992	3,759	2,491	4,680
Overtime	421	410	310	495
Total Hours	<u><u>28,853</u></u>	<u><u>31,476</u></u>	<u><u>27,843</u></u>	<u><u>30,282</u></u>
Total FTE Equivalents	13.87	15.13	13.39	14.56

Public Works Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
4111	Salaries, Engineering	186,454	189,169	190,700	190,700	194,550	2%
4113	Salaries, Public Works	353,970	414,015	406,475	406,475	408,950	1%
4120	Part Time	39,586	49,679	44,900	44,900	62,400	39%
4130	Overtime	11,282	11,109	14,750	14,750	14,775	0%
		591,292	663,972	656,825	656,825	680,675	4%
PERSONNEL SERVICES, BENEFITS							
4210	Health Insurance	152,864	165,612	160,800	160,800	164,500	2%
4220	FICA Payroll Expense	35,658	40,097	40,575	40,575	42,400	4%
4221	Medicare Payroll Expense	8,339	9,378	9,525	9,525	10,000	5%
4230	Retirement Contribution	24,310	27,101	27,600	27,600	27,950	1%
4250	Unemployment Insurance	1,774	1,992	2,000	2,000	2,900	45%
4260	Workers Compensation Insurance	16,291	18,275	19,525	19,525	23,000	18%
		239,236	262,455	260,025	260,025	270,750	4%
PURCHASED PROFESSIONAL SERVICES							
4310	Professional Development	5,588	6,241	12,200	12,200	12,200	0%
4330	Legal Fees	5,303	434	3,500	3,500	-	-100%
4335	Engineering	2,564	46,308	5,000	5,000	5,000	0%
		13,455	52,983	20,700	20,700	17,200	-17%
PURCHASED PROPERTY SERVICES							
4426	Water Line Repair	9,406	9,474	-	-	-	0%
4427	Reservoir Maintenance	679	1,115	1,500	1,500	1,500	0%
4430	Service Contracts	36,983	35,065	47,950	47,950	56,950	19%
4431	Landscaping	-	-	-	-	-	0%
4435	Fleet Maintenance Charges	124,287	120,232	133,225	133,225	170,000	28%
4440	Building Maintenance	14,869	13,399	15,500	15,500	17,500	13%
4442	Equipment Rental	1,426	204	1,750	1,750	1,750	0%
4450	Road Repair & Maintenance	62,283	83,520	70,000	70,000	70,000	0%
4451	Chipsealing and Patching	99,907	69,747	-	-	160,000	N/A
4452	Drainage	706	662	2,000	2,000	2,000	0%
4453	Street Light Repair & Maint.	2,615	-	2,000	2,000	3,000	50%
		353,161	333,418	273,925	273,925	482,700	76%
OTHER PURCHASED SERVICES							
4530	Telephone	3,791	4,394	5,150	5,150	5,150	0%
4550	Printing	596	146	750	750	750	0%
4551	Publishing	-	-	500	500	-	-100%
		4,387	4,540	6,400	6,400	5,900	-8%
SUPPLIES							
4610	Office Supplies	5,204	3,215	5,000	5,000	5,000	0%
4611	Postage	-	50	100	100	100	0%
4612	Supplies and Tools	20,902	17,994	29,250	29,250	29,250	0%
4620	Utilities	65,551	72,228	77,900	77,900	78,000	0%
4621	Street Lighting	170,653	172,283	174,000	174,000	168,000	-3%

Public Works Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
SUPPLIES (continued)							
4626	Fuel	22,465	23,228	34,100	34,100	34,100	0%
4641	Snow and Ice Removal	10,056	10,382	10,000	10,000	10,000	0%
4642	Signs and Paint	22,400	20,457	20,750	20,750	20,750	0%
4651	Weed Control	3,962	2,045	4,000	4,000	4,000	0%
4661	Uniforms	2,445	2,178	5,650	5,650	5,650	0%
4662	Safety Equipment	2,174	30	2,000	2,000	2,000	0%
		325,812	324,090	362,750	362,750	356,850	-2%
CAPITAL							
4742	Mobile Equipment	37,525	444,750	149,125	149,125	-	-100%
4743	Furniture and Equipment	-	4,000	-	-	23,000	N/A
4744	Computer Equipment	3,495	6,788	-	-	-	0%
		41,020	455,538	149,125	149,125	23,000	-85%
SPECIAL PROJECTS							
4822	Electrical and HVAC Imp.	-	-	-	-	-	0%
4825	US 6 Access Control Plan	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL PUBLIC WORKS EXPENDITURES		1,568,363	2,096,996	1,729,750	1,729,750	1,837,075	6%

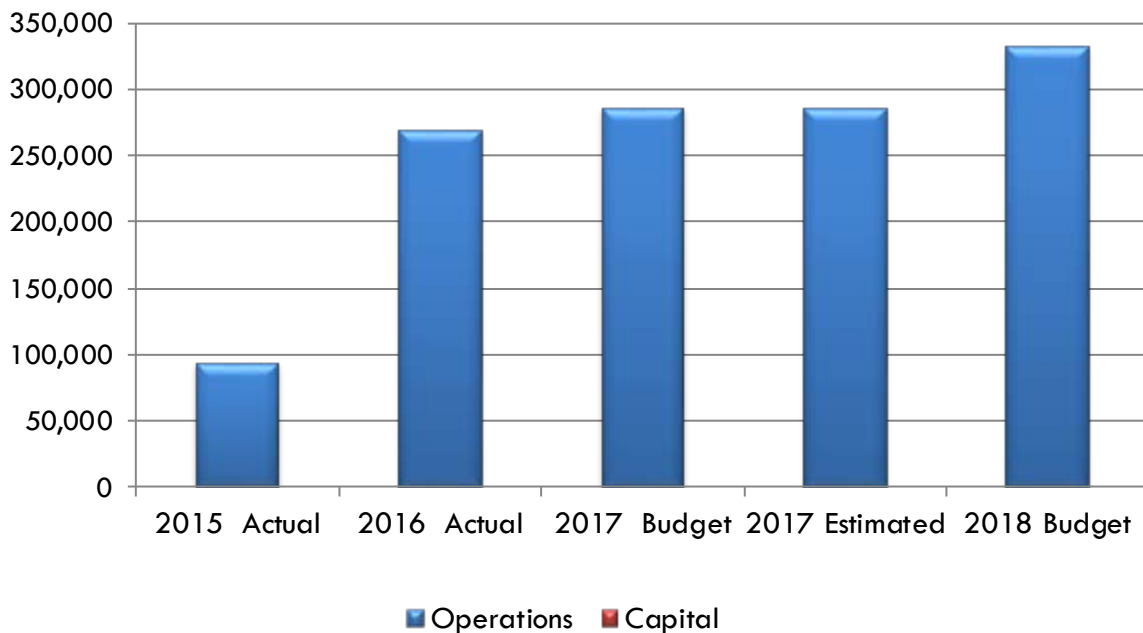
Public Works Department

Administration

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 55,152	\$ 103,178	\$ 91,100	\$ 91,100	\$ 93,800	3%
Personnel Services, Benefits	26,577	36,699	37,150	37,150	34,000	-8%
Purchased Professional Services	2,597	3,649	8,200	8,200	8,200	0%
Purchased Property Services	3,357	119,326	135,975	135,975	182,750	34%
Other Purchased Services	1,300	2,167	2,500	2,500	2,500	0%
Supplies	3,574	3,854	9,900	9,900	9,900	0%
Operating Expenses	\$ 92,557	\$ 268,873	\$ 284,825	\$ 284,825	\$ 331,150	16%
Capital	-	-	-	-	-	0%
Total Expense	\$ 92,557	\$ 268,873	\$ 284,825	\$ 284,825	\$ 331,150	16%

The Public Works Administration program is responsible for the overall operational and administrative functions of all Public Works programs that are funded through the General Fund. This includes coordination, planning, and management for the City's infrastructure. The division is responsible for coordinating and permitting all work within the right-of-way. Master planning for road replacements, upgrades, and maintenance operations are based on a Pavement Surface Evaluation and Rating (PASER) program that is updated on a triennial basis. Master planning for sidewalks, building, and other facilities are also evaluated on a regular basis and prioritized accordingly. This division manages the operations and budget for Public Works.

Budget History



Public Works Department

Administration

2017 Accomplishments

- Prepared and submitted annual HUTF report for the Colorado Department of Transportation. This program manages the statewide inventory of street infrastructure and is the basis for distribution of tax dollars for transportation.
- Processed 39 right-of-way permits (January through September) and coordinated with numerous contractors to insure work was completed in a safe manner that did not compromise the integrity of the City's infrastructure.

2018 Budget Highlights

Public Works plans to implement a new work order system in 2018 to more efficiently track and measure the wide variety of work performed by the department. Since most of these systems are subscription based platforms, the service contracts budget has been increased by \$10,000 to facilitate this.

The Fleet Maintenance budget for Public Works is increasing 28% in 2018 based on the actual costs of maintaining the General Fund equipment for this department, which is responsible for 57% of the Fleet Maintenance operations.

Goals and Objectives

Build upon the asset condition assessment tools to evaluate and prioritize repair and maintenance priorities for the City. This will include building upon the infrastructure inventory for streets and sidewalks, as well as more comprehensively identifying capital needs for the City's building facilities and identifying sustainable energy alternatives that can be improved upon.

Public Works Department

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-431-50-4113	Salaries, Public Works	55,075	103,150	91,100	91,100	93,800	3%
110-431-50-4120	Salaries, Part time	-	-	-	-	-	0%
110-431-50-4130	Overtime	77	28	-	-	-	0%
		55,152	103,178	91,100	91,100	93,800	3%
PERSONNEL SERVICES, BENEFITS							
110-431-50-4210	Health Insurance	19,473	22,591	25,275	25,275	21,550	-15%
110-431-50-4220	FICA Payroll Expense	3,209	6,102	5,650	5,650	5,850	4%
110-431-50-4221	Medicare Payroll Expense	751	1,427	1,325	1,325	1,400	6%
110-431-50-4230	Retirement Contribution	2,478	4,619	4,100	4,100	4,250	4%
110-431-50-4250	Unemployment Insurance	166	310	275	275	400	45%
110-431-50-4260	Workers Compensation Ins	500	1,650	525	525	550	5%
		26,577	36,699	37,150	37,150	34,000	-8%
PURCHASED PROFESSIONAL SERVICES							
110-431-50-4310	Professional Development	2,597	3,649	8,200	8,200	8,200	0%
		2,597	3,649	8,200	8,200	8,200	0%
PURCHASED PROPERTY SERVICES							
110-431-50-4430	Service Contracts	1,845	1,619	2,750	2,750	12,750	364%
110-431-50-4435	Fleet Maintenance Charges	1,512	117,707	133,225	133,225	170,000	28%
		3,357	119,326	135,975	135,975	182,750	34%
OTHER PURCHASED SERVICES							
110-431-50-4530	Telephone	1,300	2,167	2,500	2,500	2,500	0%
		1,300	2,167	2,500	2,500	2,500	0%
SUPPLIES							
110-431-50-4610	Office Supplies	3,574	1,990	2,000	2,000	2,000	0%
110-431-50-4626	Fuel	-	51	750	750	750	0%
110-431-50-4661	Uniforms	-	1,783	5,150	5,150	5,150	0%
110-431-50-4662	Safety Equipment	-	30	2,000	2,000	2,000	0%
		3,574	3,854	9,900	9,900	9,900	0%
CAPITAL							
110-431-50-4742	Mobile Equipment	-	-	-	-	-	0%
110-431-50-4743	Furniture and equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL ROAD ADMINISTRATION		92,557	268,873	284,825	284,825	331,150	16%

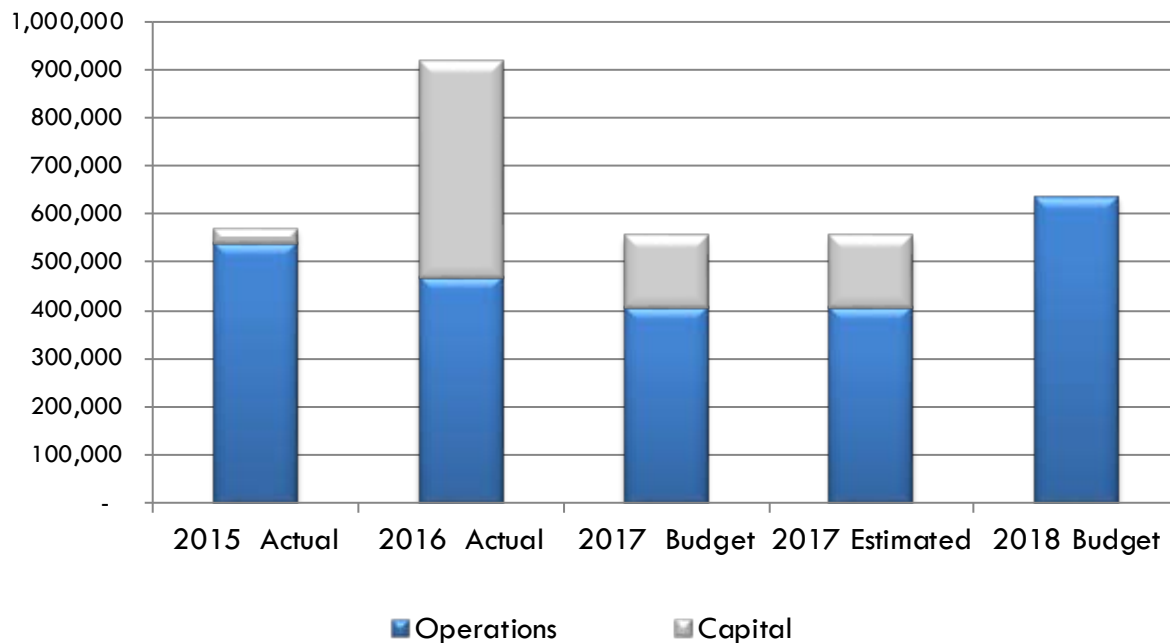
Public Works Department

Road Maintenance

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 161,539	\$ 206,789	\$ 210,250	\$ 210,250	\$ 250,750	19%
Personnel Services, Benefits	67,973	82,038	79,400	79,400	108,050	36%
Purchased Professional Services	1,215	-	-	-	-	0%
Purchased Property Services	276,739	155,822	77,750	77,750	236,750	205%
Other Purchased Services	355	-	-	-	-	0%
Supplies	29,609	26,142	39,000	39,000	39,000	0%
Operating Expenses	\$ 537,430	\$ 470,791	\$ 406,400	\$ 406,400	\$ 634,550	56%
Capital	31,385	444,750	149,125	149,125	-	-100%
Total Expense	\$ 568,815	\$ 915,541	\$ 555,525	\$ 555,525	\$ 634,550	14%

The Road Maintenance program is designed to replace and repair roads, to extend the life expectancy of the roads through the use of pavement management programs, and to provide routine maintenance; such as, sweeping, storm drainage, right-of-way mowing, and stormwater system maintenance.

Budget History



Public Works Department

Road Maintenance

2017 Accomplishments

Road Maintenance completed two projects for the Parks and Recreation Department which included grading new handicap trail at Snooks Bottom and overflow parking lot built by LSW Ball Field.

City crews patched 29 patches requiring 242 Ton of asphalt. Maintenance operations also included magnesium chloride applications and grading of gravel roads. Crack seal operations were completed on various streets throughout the City to reduce deterioration of the roadway.

2018 Budget Highlights

Initial discussions with Mesa County indicate that cost savings may be experienced by combining the City chip seal operations with the County's program. Partnering with Mesa County in 2016 was highly successful and the City will combine efforts again in 2018. In addition, the City has transitioned to a two year chipseal program with chipsealing occurring every other year. This will maximize efficiencies of the chipsealing operations by combining the two years of chipsealing.

Goals

The goal is to continue the aggressive preventative road maintenance program through patching, chip sealing and crack sealing throughout the year in order to reduce long-term costs associated with full roadway reconstruction projects. The overlay program will continue to prioritize maintenance based up the PASER condition ratings, traffic volumes, location and proximity, and consider combining efforts with utility and other projects.

Objectives

- Apply the effective use of development impact fees for chip/slurry seal programs and road improvements.
- Continue with the high level of chip seal program to extend the life of residential roads and coordinate with Mesa County to determine the feasibility of combining chip seal operations.
- Continue to remove hazardous trees along the road corridors.
- Continue street sweeping program to improve cleanliness of streets and improve water quality of surface drainage.

Public Works Department

Road Maintenance

Expenses		2015	2016	2017	2017	2018	%
Account	Description	Actual	Actual	Budget	Estimated	Budget	Change
PERSONNEL SERVICES, SALARIES							
110-431-51-4113	Salaries, Public Works	138,800	172,730	182,925	182,925	207,200	13%
110-431-51-4120	Part Time	20,112	31,925	25,150	25,150	34,650	38%
110-431-51-4130	Overtime	2,627	2,134	2,175	2,175	8,900	309%
		161,539	206,789	210,250	210,250	250,750	19%
PERSONNEL SERVICES, BENEFITS							
110-431-51-4210	Health Insurance	41,089	49,173	43,650	43,650	64,400	48%
110-431-51-4220	FICA Payroll Expense	9,800	12,584	13,225	13,225	15,600	18%
110-431-51-4221	Medicare Payroll Expense	2,292	2,943	3,100	3,100	3,650	18%
110-431-51-4230	Retirement Contribution	6,246	7,843	8,350	8,350	9,750	17%
110-431-51-4250	Unemployment Insurance	485	620	650	650	1,050	62%
110-431-51-4260	Workers Compensation Ins	8,061	8,875	10,425	10,425	13,600	30%
		67,973	82,038	79,400	79,400	108,050	36%
PURCHASED PROFESSIONAL SERVICES							
110-431-51-4310	Professional Development	1,215	-	-	-	-	0%
		1,215	-	-	-	-	0%
PURCHASED PROPERTY SERVICES							
110-431-51-4430	Service Contracts	3,217	1,689	4,000	4,000	3,000	-25%
110-431-51-4431	Landscaping	-	-	-	-	-	0%
110-431-51-4435	Fleet Maintenance Charges	109,200	-	-	-	-	0%
110-431-51-4442	Equipment Rental	1,426	204	1,750	1,750	1,750	0%
110-431-51-4450	Road Repair & Maintenance	62,283	83,520	70,000	70,000	70,000	0%
110-431-51-4451	Chipsealing and Patching	99,907	69,747	-	-	160,000	N/A
110-431-51-4452	Drainage	706	662	2,000	2,000	2,000	0%
		276,739	155,822	77,750	77,750	236,750	205%
OTHER PURCHASED SERVICES							
110-431-51-4530	Telephone	355	-	-	-	-	0%
		355	-	-	-	-	0%
SUPPLIES							
110-431-51-4612	Supplies and Tools	5,883	5,824	9,000	9,000	9,000	0%
110-431-51-4626	Fuel	17,473	18,273	26,000	26,000	26,000	0%
110-431-51-4651	Weed Control	3,962	2,045	4,000	4,000	4,000	0%
110-431-51-4661	Uniforms	1,120	-	-	-	-	0%
110-431-51-4662	Safety Equipment	1,171	-	-	-	-	0%
		29,609	26,142	39,000	39,000	39,000	0%
CAPITAL							
110-431-51-4742	Mobile Equipment	31,385	444,750	149,125	149,125	-	-100%
110-431-51-4744	Computer Equipment	-	-	-	-	-	0%
		31,385	444,750	149,125	149,125	-	-100%
TOTAL ROAD MAINTENANCE		568,815	915,541	555,525	555,525	634,550	14%

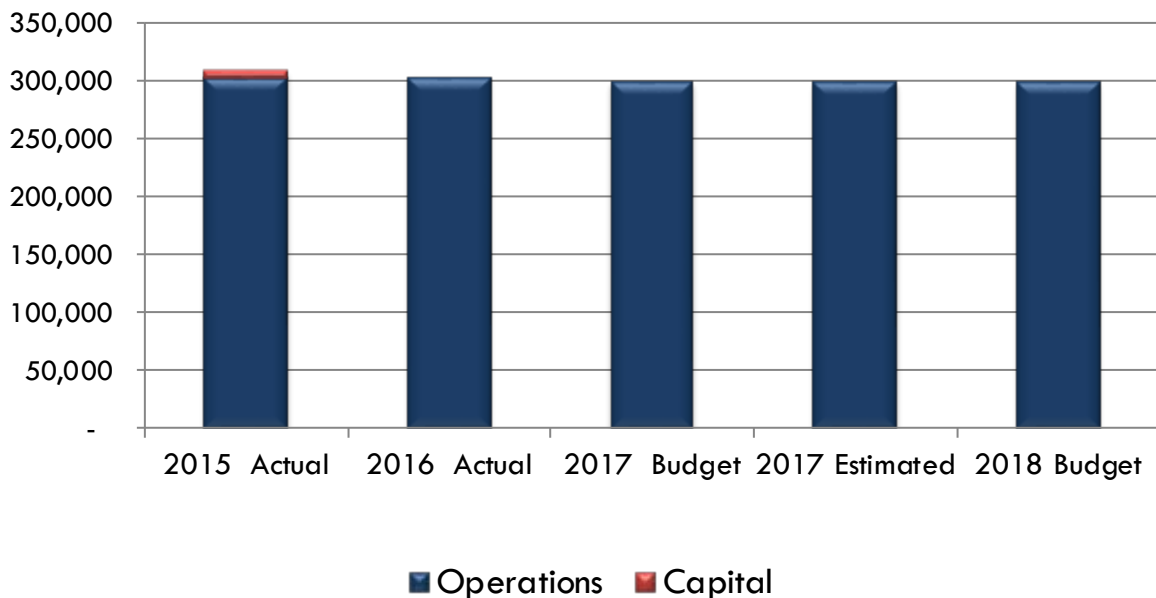
Public Works Department

Traffic Safety

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 50,644	\$ 53,411	\$ 41,625	\$ 41,625	\$ 44,575	7%
Personnel Services, Benefits	21,231	23,793	19,775	19,775	21,200	7%
Purchased Professional Services	491	-	-	-	-	0%
Purchased Property Services	23,689	20,738	28,000	28,000	29,000	4%
Supplies	205,871	203,884	208,600	208,600	202,600	-3%
Operating Expenses	\$ 301,926	\$ 301,826	\$ 298,000	\$ 298,000	\$ 297,375	0%
Capital	6,140	-	-	-	-	0%
Total Expense	\$ 308,066	\$ 301,826	\$ 298,000	\$ 298,000	\$ 297,375	0%

The Traffic Safety program objective is to design and regulate the safe traffic flow for vehicles, pedestrians and bicycles. This program is responsible for snow removal, curb and crosswalk painting, street striping, traffic and street signage, street lighting and traffic control permits (TCPs). The Traffic Safety Division works with Engineering, Police, Planning, and other City staff assigned to the Traffic Committee to implement changes focused on making our roads safer for vehicles, bicyclists, and pedestrians. This includes installing and maintaining crosswalks, signage, and other pavement markings.

Budget History



Public Works Department

Traffic Safety

2017 Accomplishments

- A traffic control software program was used in traffic control for everyday street operations and projects, as well as for City traffic control (TCP) plans for festivals and special events.
- Public Works provided traffic control for paving and special events, saving a substantial cost for City projects.
- All school zones and high use crosswalks are marked with thermal plastic. Annual street striping was completed by an outside contractor. Circle Park Square was restriped to coincide with the changes proposed in the Downtown Master Plan to further evaluate the layout prior to hard improvements being constructed.
- Traffic safety maintains and operates safe light system for schools zones.
- Wildcat Blvd street striping was redesigned to accommodate a center turn lane. Thermal arrows was removed, fog coat was applied to remove all painted lines, outside contractor restriped new lines.
- Additional signage was install on Wildcat Blvd
- Three Traffic count was completed, 1- on east Ottley and Fremont St. and 1- one Raptor Road at the roundabout and 1- Pine and Blackridge.
- Installed parking lanes at Snooks Bottom parking lot
- Installed new thermal cross walks at Willow and 6&50
- 107 Gallons of white traffic paint was applied to Aspen Ave, Circle Park square, and Civic Center parking lot. Museum of Western Colorado, LSW Park. Heritage Park, and Community Center parking lot. Mulberry parking lot. Wildcat Blvd
- Sprayed 17,713 L.F. of white traffic paint and 343 L.F of yellow paint
- Outside contractor sprayed 293,631 L.F. of traffic paint.
- Completed 46 individual sign projects such as stop sign, street sign, school zone signs
- Install signage on the Fremont pathway for Ped and bicycle to enter onto Ottley, Aspen, and J.2 and Wildcat Blvd.
- Upgrading City limit signs
- Upgrading street sign on Ottley and Pine street to upper and lower case lettering

Public Works Department

Traffic Safety

2018 Budget Highlights

- Continue improvements of traffic and pedestrian safety through coordination with the Safety Committee to enhance the signage and general pedestrian safety
- Evaluate traffic safety needs for all modes of travel as pavement marking and signage changes are implemented.

Goals

- Ensure a safe and efficient transportation network for City residents
- Initiate timely engineering and traffic investigations and surveys to provide for the normal and reasonable movement of pedestrians, bicycle and vehicular traffic.

Objectives

- Complete traffic studies and respond to citizen requests made within one month.
- Collect updated traffic counts for 1/2 of all collector roadways to better evaluate traffic circulation and safety issues.
- Completed a side walk evaluation program of all city side walks

Public Works Department

Traffic Safety

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-431-52-4113	Salaries, Public Works	39,102	39,805	30,100	30,100	35,000	16%
110-431-52-4120	Part Time	6,458	7,359	6,875	6,875	6,950	1%
110-431-52-4130	Overtime	5,084	6,247	4,650	4,650	2,625	-44%
		50,644	53,411	41,625	41,625	44,575	7%
PERSONNEL SERVICES, BENEFITS							
110-431-52-4210	Health Insurance	14,217	16,624	13,150	13,150	13,650	4%
110-431-52-4220	FICA Payroll Expense	3,081	3,236	2,600	2,600	2,800	8%
110-431-52-4221	Medicare Payroll Expense	721	757	625	625	650	4%
110-431-52-4230	Retirement Contribution	1,760	1,791	1,575	1,575	1,700	8%
110-431-52-4250	Unemployment Insurance	152	160	125	125	200	60%
110-431-52-4260	Workers Compensation Ins	1,300	1,225	1,700	1,700	2,200	29%
		21,231	23,793	19,775	19,775	21,200	7%
PURCHASED PROFESSIONAL SERVICES							
110-431-52-4310	Professional Development	491	-	-	-	-	0%
		491	-	-	-	-	0%
PURCHASED PROPERTY SERVICES							
110-431-52-4430	Service Contracts	19,999	20,738	26,000	26,000	26,000	0%
110-431-52-4435	Fleet Maintenance Charges	1,075	-	-	-	-	0%
110-431-52-4453	Street Light Repair & Maint.	2,615	-	2,000	2,000	3,000	50%
		23,689	20,738	28,000	28,000	29,000	4%
SUPPLIES							
110-431-52-4612	Supplies and Tools	2,257	1,398	2,000	2,000	2,000	0%
110-431-52-4621	Street Lighting	170,653	172,283	174,000	174,000	168,000	-3%
110-431-52-4626	Fuel	-	177	2,600	2,600	2,600	0%
110-431-52-4641	Snow and Ice Removal	10,056	10,383	10,000	10,000	10,000	0%
110-431-52-4642	Signs and Paint	21,902	19,643	20,000	20,000	20,000	0%
110-431-52-4661	Uniforms	-	-	-	-	-	0%
110-431-52-4662	Safety Equipment	1,003	-	-	-	-	0%
		205,871	203,884	208,600	208,600	202,600	-3%
CAPITAL							
110-431-52-4742	Mobile Equipment	6,140	-	-	-	-	0%
		6,140	-	-	-	-	0%
TOTAL TRAFFIC SAFETY		308,066	301,826	298,000	298,000	297,375	0%

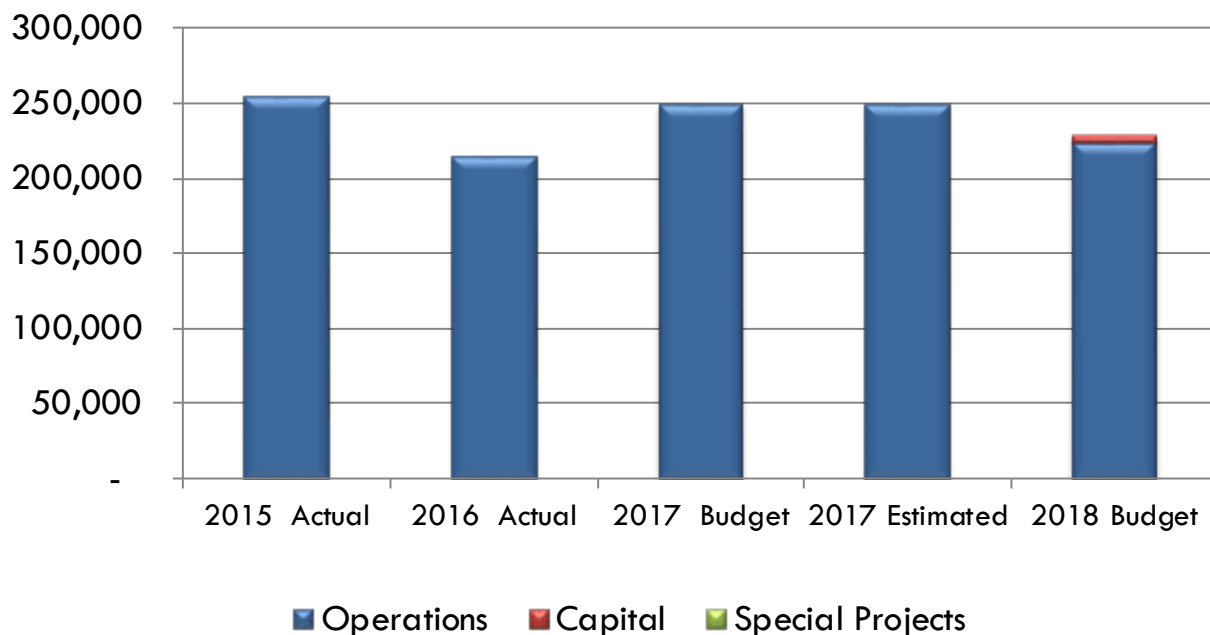
Public Works

Building Maintenance

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 105,646	\$ 77,783	\$ 89,700	\$ 89,700	\$ 76,550	-15%
Personnel Services, Benefits	39,035	31,495	38,250	38,250	23,750	-38%
Purchased Professional Services	29,840	20,524	26,500	26,500	28,500	8%
Purchased Property Services	575	576	650	650	650	0%
Supplies	\$ 78,715	\$ 83,383	\$ 93,650	\$ 93,650	\$ 93,750	0%
Operating Expenses	253,811	213,761	248,750	248,750	223,200	-10%
Capital	-	-	-	-	5,000	0%
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 253,811	\$ 213,761	\$ 248,750	\$ 248,750	\$ 228,200	-8%

The Building Maintenance program provides facility maintenance and custodial services for the Police Services, Civic Center, Chamber of Commerce, Fruita City Shops, and Wastewater Reclamation buildings.

Budget History



Public Works

Building Maintenance

2017 Accomplishments

- Building Maintenance continued to perform custodial services for all General Fund and Wastewater facilities with City personnel.
- Continued interior painting program, which included the old DMV room and Dance room, floor sanded and sealed dance room floor in the Civic Center as well as various painting projects in the existing portions of the City Shop building.
- Installed new capacitor and surge protection at the Police Services building to protect HVAC and lighting systems from power surges.
- Provided safety training to all Public Works employees on procedures regarding roll-up fire doors and elevator during power outages in Civic Center.
- Updated 5 electrical panels at the civic center by locating and marking all 250 breakers
- Installed new basement sump pump and provided additional backup sump pump.
- Preparation was made to accommodate the Mike the headless chicken festival inside the civic center. the HVAC system was on 24/7 for adequate ventilation, HVAC filter was changed out and carpets were cleaned following the festival
- A plan was implemented to move long term storage to the old multipurpose room in the basement of the civic enter. The Room was cleaned out, kiln was disconnected and removed, and kitchen hood vent was disconnected and removed. Water was turned off and capped. Ceiling and walls were repaired.
- A safety hand rail at the roof hatch will be installed on the roof of the civic center for additional safety precautions.
- Additional offices and hall way was constructed at Public Works facility in old break room area, wall framing, sheet rock, electrical, plumbing, new doors, and sprinkler system modification were all part of the renovation project.
- Installed new LED light in the P.W. welding shop
- The interview room at the P.D. was modified by relocating cabinets to other parts of the building and repairing and painting the room.
- Yearly fire extinguisher inspection city wide.
- Yearly elevator inspection and service.
- Yearly back flow inspection and service.

Public Works

Building Maintenance

- Complete yearly inspections on all city owned facility excluding FCC.

2018 Budget Highlights

- Provide cost efficient building maintenance
- Maintain all appurtenances in safe operational condition
- Allocation of public works personnel costs is reduced in the 2018 Budget with the completion of the renovation project at the Public Works Facility
- The budget includes the addition of a part time custodial position
- Capital equipment includes \$5,000 for the purchase and installation of a keyless lock entry system for the Civic Center.

Goals

- The building maintenance program is operated to assure that all buildings are kept in an attractive, safe and operational condition at all times.

Objectives

- Provide daily and weekly building cleaning using in-house staff
- Routine carpet cleaning at Civic Center, Police Services, and Public Works buildings
- Provide routine window and blind cleaning for all buildings
- Provide repairs of floors, walls, and electrical
- Maintain all building HVAC systems

Public Works Department

Building Maintenance

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-431-54-4113	Salaries, Public Works	93,732	70,962	82,150	82,150	52,500	-36%
110-431-54-4120	Part Time	9,065	4,873	3,575	3,575	20,800	482%
110-431-54-4130	Overtime	2,849	1,948	3,975	3,975	3,250	-18%
		105,646	77,783	89,700	89,700	76,550	-15%
PERSONNEL SERVICES, BENEFITS							
110-431-54-4210	Health Insurance	23,637	19,229	23,625	23,625	11,850	-50%
110-431-54-4220	FICA Payroll Expense	6,380	4,690	5,575	5,575	4,750	-15%
110-431-54-4221	Medicare Payroll Expense	1,492	1,097	1,300	1,300	1,150	-12%
110-431-54-4230	Retirement Contribution	4,209	3,171	3,875	3,875	2,500	-35%
110-431-54-4250	Unemployment Insurance	317	233	275	275	350	27%
110-431-54-4260	Workers Compensation Insu	3,000	3,075	3,600	3,600	3,150	-13%
		39,035	31,495	38,250	38,250	23,750	-38%
PURCHASED PROPERTY SERVICES							
110-431-54-4430	Service Contracts	9,446	7,125	11,000	11,000	11,000	0%
110-431-54-4435	Fleet Maintenance Charges	5,525	-	-	-	-	0%
110-431-54-4440	Building Maintenance	14,869	13,399	15,500	15,500	17,500	13%
		29,840	20,524	26,500	26,500	28,500	8%
OTHER PURCHASED SERVICES							
110-431-54-4530	Telephone	575	576	650	650	650	0%
		575	576	650	650	650	0%
SUPPLIES							
110-431-54-4612	Supplies and Tools	10,536	8,773	13,000	13,000	13,000	0%
110-431-54-4620	Utilities	65,551	72,229	77,900	77,900	78,000	0%
110-431-54-4626	Fuel	1,108	1,567	2,000	2,000	2,000	0%
110-431-54-4642	Signs	498	814	750	750	750	0%
110-431-54-4661	Uniforms	1,022	-	-	-	-	0%
110-431-54-4662	Safety equipment	-	-	-	-	-	0%
		78,715	83,383	93,650	93,650	93,750	0%
CAPITAL							
110-431-54-4742	Mobile Equipment	-	-	-	-	-	0%
110-431-54-4743	Furniture and Equipment	-	-	-	-	5,000	0%
		-	-	-	-	5,000	0%
SPECIAL PROJECTS							
110-431-54-4822	Electrical and HVAC Imp.	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL BUILDING MAINTENANCE		253,811	213,761	248,750	248,750	228,200	-8%

Public Works Department

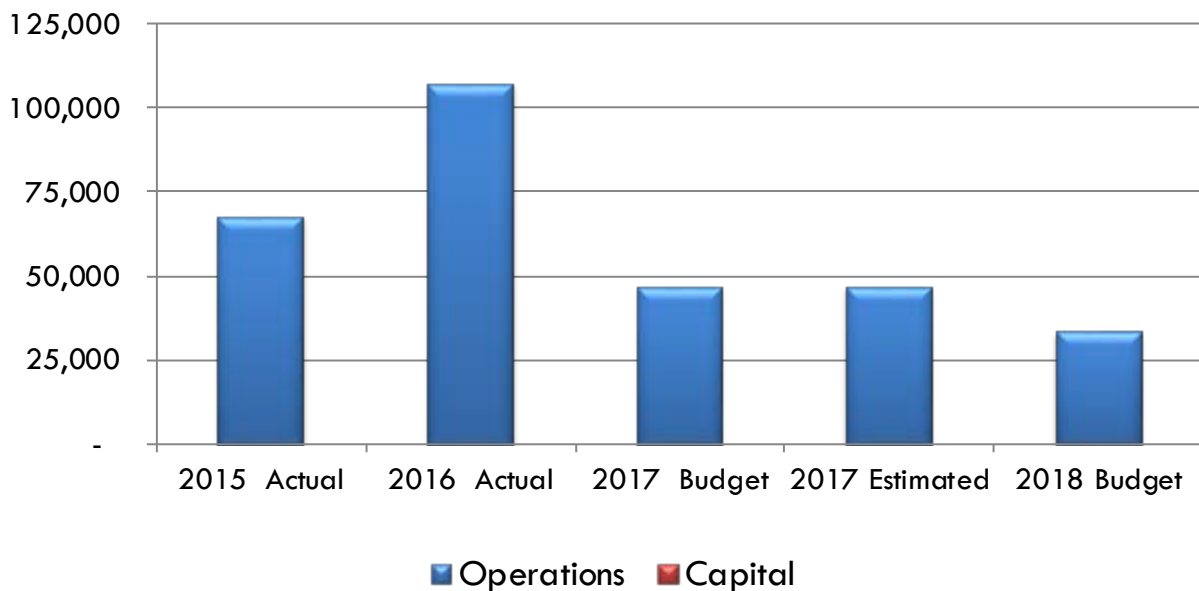
Mountain Water

EXPENDITURES

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 31,858	\$ 33,642	\$ 27,450	\$ 27,450	\$ 20,450	-26%
Personnel Services, Benefits	11,055	12,810	10,550	10,550	7,600	-28%
Purchased Professional Services	5,303	45,734	3,500	3,500	-	-100%
Purchased Property Services	14,536	10,588	1,500	1,500	1,500	0%
Supplies	4,419	4,170	3,250	3,250	3,250	0%
Operating Expenses	\$ 67,171	\$ 106,944	\$ 46,250	\$ 46,250	\$ 32,800	-29%
Capital	-	-	-	-	-	0%
Total Expense	\$ 67,171	\$ 106,944	\$ 46,250	\$ 46,250	\$ 32,800	-29%

The goal of the Mountain Water program is to maintain the pipeline, water reservoirs and water rights for irrigation and recreational purposes and to preserve the City's options in making wise use of this asset. A lease agreement with the Glade Park Pipeline Water Users Association provides untreated water for irrigation in exchange for a portion of repair and maintenance of the pipeline. In addition, the City owns approximately 120 acres of land on Pinyon Mesa. The City maintains a long term water lease with Ronald Tipping for water from Enochs reservoir. This lease is ongoing until sufficient water has been released to Mr. Tipping in exchange for the repair costs incurred for Enochs Lake and Reservoir #1. Water is leased at a rate agreed to and maintained in the contract between the City and Tipping as well as other similar users. The state dam safety engineer gave Reservoir #2 a 0 storage height restriction and outlet gate must remain open and locked, due to a slip in the downstream face of the dam.

Budget History



Public Works Department

Mountain Water

2017 Accomplishments

- Held an open house on mountain water for the residents of Fruita.
- Removed trash receptacles from ENOCH lake campground and signed for day use only.
- Read and recorded reservoir heights and monitored and recorded delivery rates biweekly for water District 42 and 73 as mandated by the Colorado Division of Water Resources Division 4.
- Releasing 125 gpm from ENOCH to Lake Canyon for Mr. Tipping's 100 Acre feet for 2017.
- GPPWUA made a repair below Reservoir #3 and installed 384' of 6" class 100 PIP and 40' of 24" culvert.
- Monitor Reservoir #2 for lake level while it is out of service.
- Completed dam maintenance on Reservoir #1 resulting from dam inspection.

2018 Budget Highlights

- Continue pipeline repairs as needed and provide irrigation water distribution.
- Working with GPPWUA to take over maintenance on more of the distribution system.
- Legal fees associated with water, storage and pipeline rights have been reallocated to the City Attorney budget.

Goals

- Continue water storage for irrigation water distribution to GPPWUA, Tipping, Muhr and any new irrigation water users connecting to the system.
- Maintain an uninterrupted water flow throughout the season.
- Continue completing water records and measurements to comply with the Water Commissioners.
- Reducing Public works hours for pipeline maintenance by working with GPPWUA to replace pipe in problem areas below reservoir #3.
- Maintain biweekly water adjustment to minimize man hours spent on mountain water.

Public Works Department

Mountain Water

Objectives

- Maintain irrigation water distribution to GPPWUA as needed throughout the year.
- Maintain all active springs and reservoirs.
- Maintain accurate records of irrigation water distribution through flow meter recording.
- Complete decree location correction cases for numerous springs with paramount decrees.
- Mark all valves, spring boxes, air vacs and low points on map.

Public Works Department

Mountain Water

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estiamted	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-431-70-4113	Salaries, Public Works	27,261	27,368	20,200	20,200	20,450	1%
110-431-70-4120	Salaries, Part time	3,951	5,522	3,300	3,300	-	-100%
110-431-70-4130	Overtime	646	752	3,950	3,950	-	-100%
		31,858	33,642	27,450	27,450	20,450	-26%
PERSONNEL SERVICES, BENEFITS							
110-431-70-4210	Health Insurance	6,229	7,873	6,525	6,525	4,250	-35%
110-431-70-4220	FICA Payroll Expense	1,952	2,070	1,700	1,700	1,300	-24%
110-431-70-4221	Medicare Payroll Expense	456	484	400	400	300	-25%
110-431-70-4230	Retirement Contribution	1,227	1,232	1,100	1,100	950	-14%
110-431-70-4250	Unemployment Insurance	96	101	100	100	100	0%
110-431-70-4260	Workers Compensation Insurance	1,095	1,050	725	725	700	-3%
		11,055	12,810	10,550	10,550	7,600	-28%
PURCHASED PROFESSIONAL SERVICES							
110-431-70-4330	Legal Fees	5,303	434	3,500	3,500	-	-100%
110-431-70-4335	Engineering	-	45,300	-	-	-	0%
		5,303	45,734	3,500	3,500	-	-100%
PURCHASED PROPERTY SERVICES							
110-431-70-4426	Water Line Repair	9,406	9,473	-	-	-	0%
110-431-70-4427	Reservoir Maintenance	680	1,115	1,500	1,500	1,500	0%
110-431-70-4435	Fleet Maintenance	4,450	-	-	-	-	0%
		14,536	10,588	1,500	1,500	1,500	0%
SUPPLIES							
110-431-70-4612	Supplies and Tools	1,156	1,587	1,750	1,750	1,750	0%
110-431-70-4626	Fuel	3,263	2,583	1,500	1,500	1,500	0%
		4,419	4,170	3,250	3,250	3,250	0%
CAPITAL							
110-431-70-4743	Furniture and Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL MOUNTAIN WATER		67,171	106,944	46,250	46,250	32,800	-29%

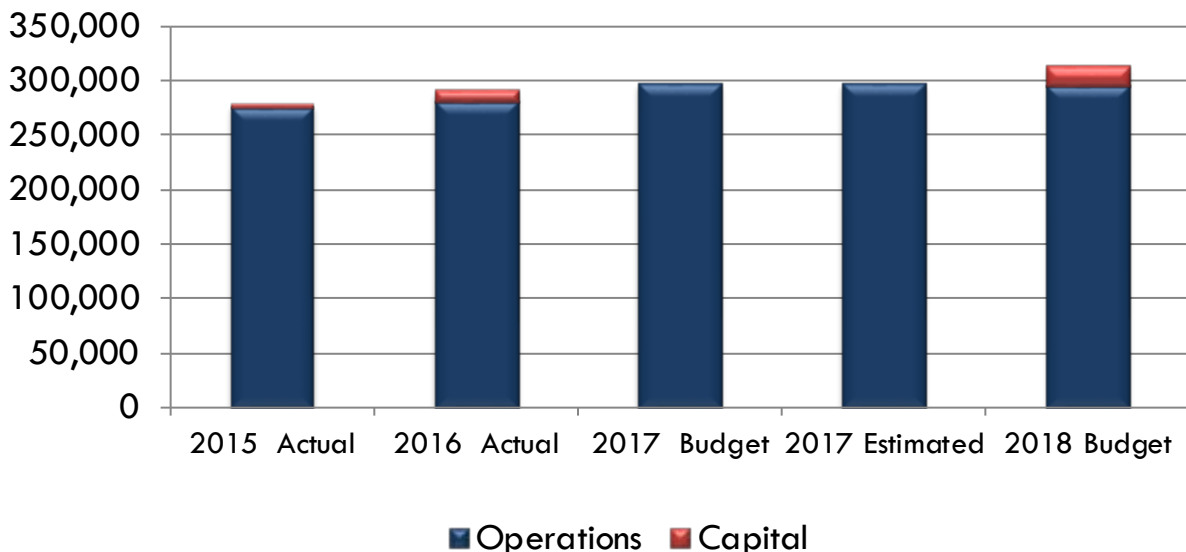
Public Works Department

Engineering

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 186,454	\$ 189,169	\$ 196,700	\$ 196,700	\$ 194,550	-1%
Personnel Services, Benefits	73,366	75,620	74,900	74,900	76,150	2%
Purchased Professional Services	3,848	3,599	9,000	9,000	9,000	0%
Purchased Property Services	5,000	6,419	4,200	4,200	4,200	0%
Other Purchased Services	2,158	1,798	3,250	3,250	2,750	-15%
Supplies	3,622	2,658	8,350	8,350	8,350	0%
Operating Expenses	\$ 274,448	\$ 279,263	\$ 296,400	\$ 296,400	\$ 295,000	0%
Capital	3,495	10,788	-	-	18,000	N/A
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 277,943	\$ 290,051	\$ 296,400	\$ 296,400	\$ 313,000	6%

The Engineering Department provides a variety of technical services to other City departments as well as developers, builders, and the general public. Departmental responsibilities include surveying and mapping of City infrastructure, development review, stormwater management, design criteria and construction specifications, traffic safety and traffic impact analysis, and construction inspection. The Engineering Department is also responsible for the planning, design, bidding, and construction oversight of most major Capital Improvement Projects for the City, including Road and Bridge projects, Sanitary Sewer projects, Storm Drainage projects, Facility Projects, and Parks Projects.

Budget History



Public Works Department

Engineering

2017 Accomplishments

The Engineering Division's 2017 workload remained similar to 2016, and as such kept the same 3.0 FTE's. With the limited staff, the Engineering Division provided a tremendous level of services to the community. The Engineering Division also had the help of an Engineering Intern for 12 weeks during the summer. Including project management for:

- The completion of the in-house design for Phase I Kokopelli Section Riverfront Trail (Little Salt Wash Trail to 15 Road), and the anticipated completion prior to the end of 2017, a project under contract for \$1,110,000.
- The completion of the consultant design for Phase II Kokopelli Section Riverfront Trail (15 Road to Highway 139), and the anticipated start of construction prior to the end of 2017, with a completion in the spring of 2018.
- The design and completed construction of the I-70 Lift Station Secondary Force Main.
- The design and completed construction of the Snook Bottom ADA path.
- The completion of the Aspen/Pabor Sewer and Irrigation Project replacing the sewer from Pine Street to Independent Ranchmen's Ditch.
- The completion of overlays on Applewood Drive from N. Mesa Ave to Maple Street, W. Pabor Way, Lonne Way, Leo Ave. & Pisces Ln. in Holly Park.
- Finalizing the design of the Downtown Phase II Streetscape Improvements
- Finalized the Gateway Master Plan.
- Finalizing the Aspen Alley Drainage and Paving project.

2018 Budget Highlights

- The Engineering Division will continue to make every effort to minimize or reduce expenses for the 2018 budget year.
- The engineering intern position included in the 2017 Budget and funded, in part, through an APWA grant is not a recurring expense and not included in the 2018 Budget.

Public Works Department

Engineering

Capital Equipment

- New GPS survey equipment is included in the 2018 Budget - \$18,000.

Goals

The goals of the Engineering Department remain consistent with the goals from the previous years as they strive to maintain and improve the level of service provided by each program performed. The following lists the main goals of the Engineering Department.

- Perform consistent and fair development review in an efficient manner.
- Provide timely construction inspections.
- Prioritize, design, and manage capital construction projects to meet the infrastructure needs of the community.
- Maintain an up-to-date GIS database that can be used by a wide variety of users.
- Develop master-planning tools to assist in development review and capital project planning.
- Improve intergovernmental relations and work together to accomplish tasks that benefit the quality of life for the community.
- Provide necessary training to staff and provide opportunities for advancement.

Objectives

- Provide design and construction management for the Cedar Way Sewer, Drainage, Irrigation and Pavement project.
- Provide construction management services necessary for the Kokopelli Section of the Colorado Riverfront Trail System.
- Update Engineering Specifications manual and Right-of-Way permit application to improve review and inspection process.

Public Works Department

Engineering

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-418-30-4111	Salaries, Administrative	186,454	189,169	190,700	190,700	194,550	2%
110-418-30-4120	Part Time	-	-	6,000	6,000	-	0%
110-418-30-4130	Overtime	-	-	-	-	-	0%
		186,454	189,169	196,700	196,700	194,550	-1%
PERSONNEL SERVICES, BENEFITS							
110-418-30-4210	Health Insurance	48,219	50,121	48,575	48,575	48,800	0%
110-418-30-4220	FICA Payroll Expense	11,235	11,418	11,825	11,825	12,100	2%
110-418-30-4221	Medicare Payroll Expense	2,628	2,670	2,775	2,775	2,850	3%
110-418-30-4230	Retirement Contribution	8,390	8,445	8,600	8,600	8,800	2%
110-418-30-4250	Unemployment Insurance	559	566	575	575	800	39%
110-418-30-4260	Workers Compensation Ins	2,335	2,400	2,550	2,550	2,800	10%
		73,366	75,620	74,900	74,900	76,150	2%
PURCHASED PROFESSIONAL SERVICES							
110-418-30-4310	Professional Development	1,284	2,591	4,000	4,000	4,000	0%
110-418-30-4335	Engineering	2,564	1,008	5,000	5,000	5,000	0%
		3,848	3,599	9,000	9,000	9,000	0%
PURCHASED PROPERTY SERVICES							
110-418-30-4430	Service Contracts	2,475	3,894	4,200	4,200	4,200	0%
110-418-30-4435	Fleet Maintenance Charges	2,525	2,525	-	-	-	0%
		5,000	6,419	4,200	4,200	4,200	0%
OTHER PURCHASED SERVICES							
110-418-30-4530	Telephone	1,562	1,652	2,000	2,000	2,000	0%
110-418-30-4550	Printing	596	146	750	750	750	0%
110-418-30-4551	Publishing	-	-	500	500	-	-100%
		2,158	1,798	3,250	3,250	2,750	-15%
SUPPLIES							
110-418-30-4610	Office Supplies	1,629	1,225	3,000	3,000	3,000	0%
110-418-30-4611	Postage	-	50	100	100	100	0%
110-418-30-4612	Supplies and Equipment	1,069	411	3,500	3,500	3,500	0%
110-418-30-4626	Gas and Oil	621	577	1,250	1,250	1,250	0%
110-418-30-4661	Uniforms and Safety Equip	303	395	500	500	500	0%
		3,622	2,658	8,350	8,350	8,350	0%
CAPITAL							
110-418-30-4743	Furniture and Equipment	-	4,000	-	-	18,000	N/A
110-418-30-4744	Computer Equipment	3,495	6,788	-	-	-	0%
		3,495	10,788	-	-	18,000	N/A
SPECIAL PROJECTS							
110-418-30-4825	US 6 Access Control Plan	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL ENGINEERING		277,943	290,051	296,400	296,400	313,000	6%

Parks and Recreation Department

Parks and Recreation Department

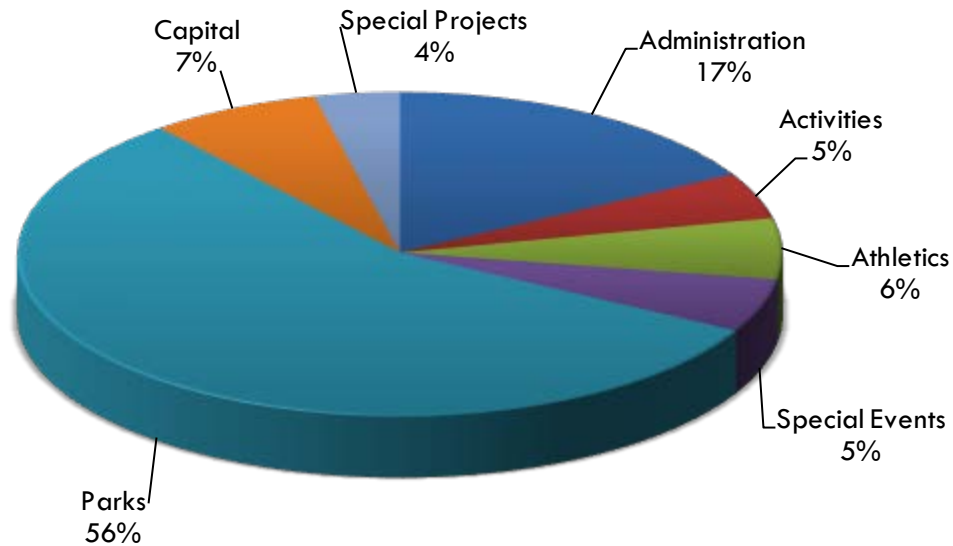
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Parks and Recreation Department

EXPENSES BY PROGRAM	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	\$ 172,904	\$ 176,171	\$ 180,025	\$ 180,025	\$ 185,100	3%
Activities	42,961	45,750	54,900	54,900	51,075	-7%
Athletics	68,662	72,661	87,825	87,825	66,600	-24%
Special Events	63,138	60,519	65,600	65,300	58,575	-11%
Parks	552,539	566,323	586,800	582,300	614,350	5%
Operating Expenses	\$ 900,204	\$ 921,424	\$ 975,150	\$ 970,350	\$ 975,700	0%
Capital	12,760	27,700	131,575	131,575	79,350	-40%
Special Projects	24,918	40,070	55,525	50,525	39,800	-28%
Total Expense	\$ 937,882	\$ 989,194	\$1,162,250	\$1,152,450	\$1,094,850	-6%

The purpose of the Parks and Recreation Department is to provide opportunities for residents of the community to maintain enhance and improve their physical and mental well being.

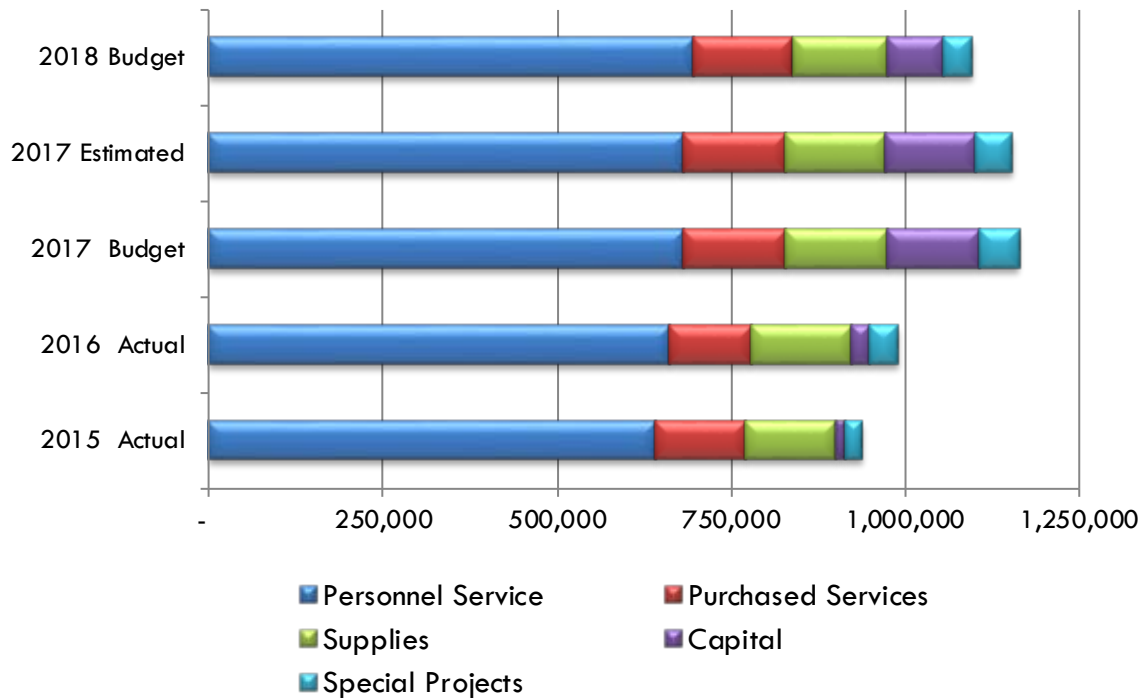
Parks and Recreation Programs



Parks and Recreation Department

EXPENSES BY TYPE	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ 475,389	\$ 498,287	\$ 511,750	\$ 511,750	\$ 533,750	4%
Personnel Services, Benefits	167,675	163,670	169,275	169,275	161,550	-5%
Purchased Professional Services	32,389	26,885	30,225	30,725	28,925	-4%
Purchased Property Services	82,069	77,900	100,375	100,375	96,950	-3%
Other Purchased Services	14,355	12,197	16,650	15,950	16,950	2%
Supplies	128,327	142,486	146,875	142,275	137,575	-6%
Operating Expenses	\$ 900,204	\$ 921,425	\$ 975,150	\$ 970,350	\$ 975,700	0%
Capital	12,760	27,700	131,575	131,575	79,350	-40%
Special Projects	24,917	40,070	55,525	50,525	39,800	-28%
Total Expense	\$ 937,881	\$ 989,195	\$1,162,250	\$1,152,450	\$1,094,850	-6%

Budget History



Parks and Recreation Department

Factors Affecting Expenses

Overall expenses of the Parks and Recreation Department are budgeted to decrease 6% (\$67,400) from the 2017 Budget.

Personnel services are budgeted to increase 4% and include a reduction due to the removal of programs from Recreation Athletics to the Fruita Community Center Fund and an increase with the addition of a part time parks employee.

Purchased services are budgeted to decrease 3%. Reductions are associated with entertainment expenses in special events that are dependent on sponsorships and reduction in tamarisk removal expenses for the 2018 Budget. Professional development is budgeted to increase 37% for additional training and certifications for staff and service contracts are budgeted to increase 70% for added weed control and tree care in the parks program.

Supplies are budgeted to decrease 6%. This decrease is primarily associated with special event expenses typically offset with donations and sponsorships received throughout the year and offset by supplemental appropriations.

Capital equipment expenditures are budgeted to decrease 40% and reflects annual changes in capital equipment needs in the Parks program. A detailed list of new and replacement equipment is included in the Parks program narrative.

Special projects are budgeted to decrease 28%. Additional funds may be appropriated throughout the year based on sponsorships and contributions for special projects including the Evening of Art Gala fund raising, fireworks display sponsorships, and scholarship contributions through the Youth Golf Tournament event.

Parks and Recreation Department

Personnel

Parks and Recreation Staffing Chart				
Hours Summary	2015 Actual	2016 Actual	2017 Estimated	2018 Budget
<u>Administration</u>				
Full time employees	4,357	4,345	4,160	4,160
Part time employees	-	6	-	-
<i>Total Administration Hours</i>	<u>4,357</u>	<u>4,351</u>	<u>4,160</u>	<u>4,160</u>
<u>Activities</u>				
Full time employees	1,013	1,053	1,040	1,040
Part time employees	73	45	800	180
<i>Total Activities Hours</i>	<u>1,086</u>	<u>1,098</u>	<u>1,840</u>	<u>1,220</u>
<u>Athletics</u>				
Full time employees	1,031	1,053	1,040	1,040
Part time employees	1,565	1,452	1,900	1,100
<i>Total Athletics Hours</i>	<u>2,596</u>	<u>2,505</u>	<u>2,940</u>	<u>2,140</u>
<u>Special Events</u>				
Full time employees	-	-	-	-
Part time employees	217	130	250	250
<i>Total Special Event Hours</i>	<u>217</u>	<u>130</u>	<u>250</u>	<u>250</u>
<u>Parks</u>				
Full time employees	11,194	11,341	11,180	11,475
Part time employees	5,606	6,743	6,625	7,950
<i>Total Park Hours</i>	<u>16,800</u>	<u>18,084</u>	<u>17,805</u>	<u>19,425</u>
Total Hours	<u>25,056</u>	<u>26,168</u>	<u>26,995</u>	<u>27,195</u>
Total FTE Equivalents	<u>12.05</u>	<u>12.58</u>	<u>12.98</u>	<u>13.07</u>

Parks and Recreation Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
4111	Salaries, Administrative	155,357	155,975	163,125	163,125	168,850	4%
4113	Salaries, Parks	202,783	201,482	200,750	200,750	204,400	2%
4120	Part Time	98,917	109,187	113,475	113,425	125,900	11%
4125	Contract Labor	9,203	18,538	22,000	22,000	19,000	-14%
4130	Overtime	9,129	13,105	12,400	12,450	15,600	26%
		475,389	498,287	511,750	511,750	533,750	4%
<u>PERSONNEL SERVICES, BENEFITS</u>							
4210	Health Insurance	103,327	96,095	98,850	98,850	88,650	-10%
4220	FICA Payroll Expense	28,399	29,491	30,775	30,775	32,000	4%
4221	Medicare Payroll Expense	6,641	6,897	7,250	7,250	7,600	5%
4230	Retirement Contribution	16,119	16,298	16,950	16,950	17,400	3%
4250	Unemployment Insurance	1,398	1,439	1,525	1,525	2,150	41%
4260	Workers Compensation Insurance	11,791	13,450	13,925	13,925	13,750	-1%
		167,675	163,670	169,275	169,275	161,550	-5%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
4310	Professional Development	7,581	4,912	5,900	5,900	8,100	37%
4343	Registration Processing Fees	135	32	250	250	250	0%
4345	Background Investigations	513	976	750	750	750	0%
4350	Entertainment	24,160	20,965	23,325	23,825	19,825	-15%
		32,389	26,885	30,225	30,725	28,925	-4%
<u>PURCHASED PROPERTY SERVICES</u>							
4424	Parks Repair & Maintenance	44,444	35,311	45,000	45,000	48,000	7%
4425	Tamarisk Removal	3,000	3,000	10,000	10,000	3,000	-70%
4430	Service Contracts	4,100	4,320	4,300	4,300	7,300	70%
4435	Fleet Maintenance Charges	30,525	31,625	37,425	37,425	35,000	-6%
4441	Facility Rental	-	3,644	3,650	3,650	3,650	0%
		82,069	77,900	100,375	100,375	96,950	-3%
<u>OTHER PURCHASED SERVICES</u>							
4530	Telephone	4,857	3,429	5,700	4,700	5,700	0%
4550	Printing	8,017	7,308	8,500	8,500	8,500	0%
4553	Advertising	1,481	1,460	2,450	2,750	2,750	12%
		14,355	12,197	16,650	15,950	16,950	2%
<u>SUPPLIES</u>							
4610	Office Supplies	2,728	3,379	4,000	4,000	4,000	0%
4611	Postage	375	967	1,200	1,200	1,500	25%
4612	Supplies and Equipment	63,417	75,921	74,525	73,425	64,425	-14%
4620	Utilities	30,869	28,021	29,000	29,000	29,000	0%
4626	Gas and Oil	15,082	13,407	17,950	15,450	17,950	0%
4629	Water Share Assessments	672	693	1,200	1,200	1,200	0%
4650	Landscaping Supplies	1,094	4,709	4,000	3,000	4,000	0%
4661	Uniforms and Safety Equipment	2,290	2,884	3,000	3,000	3,500	17%
4680	Refunds	-	-	-	-	-	0%
4690	Supplies for Resale	11,800	12,505	12,000	12,000	12,000	0%
		128,327	142,486	146,875	142,275	137,575	-6%

Parks and Recreation Department

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>CAPITAL</u>							
4742	Mobile Equipment	12,760	18,414	126,575	126,575	79,350	-37%
4743	Furniture and Equipment	-	9,286	5,000	5,000	-	-100%
		12,760	27,700	131,575	131,575	79,350	-40%
<u>SPECIAL PROJECTS</u>							
4810	Tree and Art Boards	1,296	2,785	6,000	6,000	2,800	-53%
4821	Fireworks Display	17,995	29,457	30,525	30,525	23,000	-25%
4826	Trails Planning	-	-	5,000	-	5,000	0%
4842	Scholarship Contributions	5,626	7,828	14,000	14,000	9,000	-36%
		24,917	40,070	55,525	50,525	39,800	-28%
TOTAL EXPENDITURES		937,881	989,195	1,162,250	1,152,450	1,094,850	-6%

Parks and Recreation Department Administration

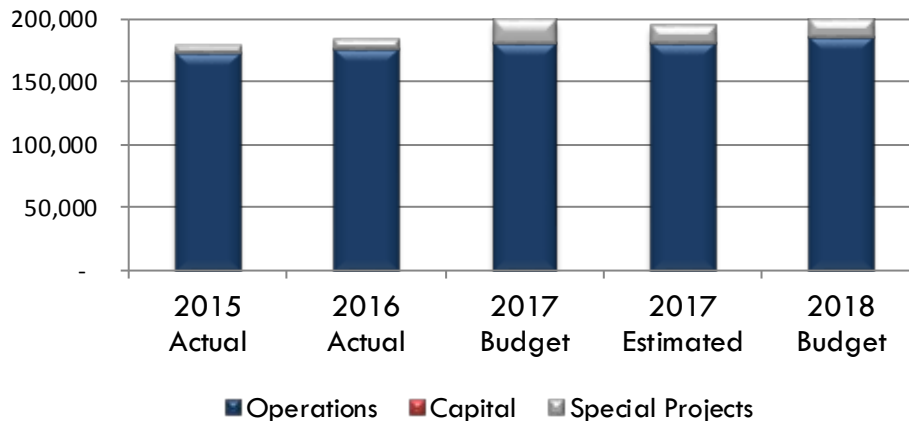
EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 115,768	\$ 118,438	\$ 120,375	\$ 120,375	\$ 125,050	4%
Personnel Services, Benefits	38,833	40,254	39,925	39,925	40,850	2%
Purchased Professional Services	3,227	2,455	2,350	2,350	2,350	0%
Purchased Property Services	1,625	1,745	1,725	1,725	1,200	-30%
Other Purchased Services	9,912	8,600	10,200	10,200	10,200	0%
Supplies	3,539	4,679	5,450	5,450	5,450	0%
Operating Expenses	\$ 172,904	\$ 176,171	\$ 180,025	\$ 180,025	\$ 185,100	3%
Capital	-	-	-	-	-	0%
Special Projects	5,627	7,828	19,000	14,000	14,000	0%
Total Expense	\$ 178,531	\$ 183,999	\$ 199,025	\$ 194,025	\$ 199,100	0%

Parks and Recreation Administration is responsible for the overall stewardship of the department including program administration (youth, adults, seniors, activities, athletics, etc.), financial management, marketing, facility management (including the Fruita Community Center), special events, parks, open space and trail maintenance and the development of new facilities, parks, open space areas and trail. Parks and Recreation Administration will continue to be responsible for city-wide facility (buildings and parks) scheduling and departmental personnel management.

Parks and Recreation Administration provide staff support to the Parks and Recreation Advisory Board, the Senior Task Force, and the Arts and Culture Board. Administration is the primary point of contact for City parks and recreation service to external agencies and organizations including local, state and federal governmental agencies, school district, non-profit organizations, local businesses, and local media.

Finally, Parks and Recreation Administration is accountable for ensuring Capital Improvement Projects affecting recreation facilities, park, open space areas and trails are appropriately planned, managed and completed.

Budget History



Parks and Recreation Department

Administration

2017 Accomplishments

The Parks and Recreation Department continues to offer a variety of community programs, activities, events, as well as offer spaces for residents and visitors to recreate. In 2016, there will be well over 3000 registrations for youth, adult and senior activities and events, over 600 registrations for running races, thousands of visitors to special events (including the Mike the Headless Chicken Festival, Thursday Night Concerts, etc.), approximately 185,000 paid guests at the Fruita Community Center, and an immeasurable amount of users at Fruita's parks, trails and open space lands.

The Fruita Community Center is in its seventh year of operation and continues to fulfill community recreation demands. Through October 2017, the center has again experienced its busiest year to date, approximately 160,000 visits for an average of 541 visits per day. Subsequently, pass revenues are also on pace to exceed budget and be the best year since opening in 2011. FCC Program Revenue in 2017 has exceeded expectations and is estimated to be \$20,000 over budget – programs include: swim lessons, private swim lessons, fitness classes, DinoMites camps, etc. FCC point-of-sales have also exceeded expectations as Guest Services has made a concerted effort to offer additional items for sale. FCC Room Rentals have remained static in 2017.

Recreation programs budgeted in the General Fund have done very well in 2017. 2017 Program Revenues have exceeded budget amounts by almost \$7,000 through the end of October. Expenses are within budget amounts.

Special Events continue to thrive in the Fruita area. The Parks and Recreation Department coordinates and manages a variety of events such as the Sweetheart Health Expo and 5K Run, Mike the Headless Chicken Festival, Thursday Night Concerts Series, July 3rd Fireworks Show,. Staff also permits and ensures events that are held in the City of Fruita but managed by outside organizations meet safety expectations. Approximately, 30 external events are permitted each year, including the Fat Tire Festival, Maverick Classic Road Bicycle Time Trials, Rim Rock Marathon, Tour of the Moon, Fruita Fall Festival, etc.

The Parks Department continues to maintain parks, trails, open space lands, and facility landscapes at a high level. There were approximately 250 park shelter reservations annually and in 2017 and the City has collected approximately \$15,000 in park reservation revenues (this includes Fruita Little League fees assessed). Parks staff prepared fields for well over 400 baseball, softball, soccer and flag football games throughout the year.

Parks and Recreation Department

Administration

Parks and Recreation Administration staff throughout 2017 continued to implement the Parks, Open Space and Trails Master Plan and City Council goals. Staff has made significant progress towards the development of the Kokopelli Section of the Colorado Riverfront Trail. Designated as a 16 in 2016 trail by Governor Hickenlooper, staff secured multiple large grants, including grants through the Department of Local Affairs, Great Outdoors Colorado and the Colorado Department of Transportation. Design work for the Kokopelli section has been completed and construction of the trail has begun with a completion date sometime in the Spring of 2018.

Staff was able to secure a Great Outdoors Colorado Land Acquisition grant in 2017 for the purpose of purchase a 4.78 acre parcel next to Little Salt Wash Park. The land was purchased in June of 2017 and a portion of that land has since been converted into overflow parking for the park. This has been extremely helpful during busy games days on Saturdays and has eliminated people parking on the busy 18 Road.

In September, the City of Fruita hosted the Great Outdoors Colorado Board Retreat as well as helped GOCO celebrate their 25th year of existence. It was an honor for Fruita to host the events and many people from the region attended the evening celebration at Civic Center Park.

Staff has also been working with various local agencies, including BLM, COPMOBA, local businesses etc. to develop new trails on public lands specifically at Mack Ridge in the Kokopelli Trail system. Approximately 3 miles on trail at the Kokopelli Trail system was constructed and opened in early 2017. The City worked with BLM and COPMOBA who lead the construction efforts to get this trail built. There is a goal to build and reroute trails in 2017 which COPMOBA is spearheading but the City will assist where needed.

Staff also prepared and submitted a Colorado Parks and Wildlife Non-Motorized Planning Grant Application for a Master Plan of the North Fruita Desert Mountain Bike Trail system. This was completed and submitted in partnership with BLM and COPMOBA. Grant awards will be in early 2018 and if successful, planning will occur later in 2018.

In early 2017, the City of Fruita was approached by Mesa County Health Department about partnering to implement a planning process called Communities That Care. CTC, funded by State marijuana tax funds, is a process aimed at reducing substance abuse in youth, grades 6-12. The process created a coalition of the local Fruita schools, the health department, local businesses and the City of Fruita. The process is a multi-year process and the intent is to lead to funding for the City or schools to implement programs to combat substance abuse in our local youth.

The Parks and Recreation Department received very favorable results in the 2017 Fruita Community Survey. 85% of the community was very satisfied or satisfied with the Overall Quality of City Parks, 80% with the Overall Quality of Recreation Programs (up for 57% in 2009 and 71% in 2013) and 88% with the Overall Impression of the Fruita Community Center. Staff is pleased with the improvements and happy the community recognizes their efforts.

Parks and Recreation Department

Administration

2018 Budget Highlights

- There are no other major changes – increases / decreases in the Recreation Administration budget for 2018.

Goals

- Continue to provide Cultural and Recreational opportunities for the residents of the community to maintain and enhance their physical, social and mental well being. Continue to provide Cultural activities that promote community and a small town atmosphere.
- Continue to ensure the financial security of the Fruita Community Center while keeping a well-maintained facility for the Fruita community to use. Continue to enhance and provide excellent customer service to patrons of the Parks and Recreation Department.
- Continue to implement the mission, goals and projects as set by the Parks, Open Space and Trails Master Plan.
- Work closely with local community partners including but not limited to local businesses, City of Fruita Chamber of Commerce, Mesa County School District 51, Family Health West, James M Robb Colorado River State Park, Bureau of Land Management, Mesa County, Colorado Canyons Association, Greater Grand Junction Sports Commission, the Outdoor Recreation Coalition, various trails and outdoor recreation organizations in the area, Mesa County and the communities of Grand Junction and Palisade.
- Continue to promote the development of staff and provide a positive working environment.
- Assist with economic development efforts to attract outdoor recreation opportunities and businesses related to outdoor recreation.
- Continue to work through the Communities That Care Process with local schools, businesses and Mesa County Health Department.
- Apply for and work through the process of becoming an Livable Community as designated by AARP.

Objectives

- Continue to work towards the completion of the Kokopelli Section of the Colorado Riverfront Trail. Celebrate the completion when it is open for use.
- Through community partners, work towards maintaining and developing trail inventory on public lands.
- Work to maintain visits to the Fruita Community Center by offering a clean, safe, and customer friendly atmosphere. Continue to encourage staff to offer and expand program, activity and event offerings at the Fruita community Center to bring existing and future patrons into the facility – programs and activities at the FCC will provide patron's activities to do and encourage pass sales.
- When needed recruit excellent employees to coordinate programs and maintain facilities for parks and recreation. Provide on-going training opportunities for staff development.

Parks and Recreation Department Administration

- Continue staff involvement and direction of a staff level from citizen committees (Parks and Recreation Advisory Board, Senior Task Force, and the Arts and Culture Commission).
- Monitor budget tracking mechanisms for parks and recreation to ensure necessary revenues are realized and expenses are controlled.

Parks and Recreation Department

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-451-20-4111	Salaries, Administrative	115,673	118,310	120,225	120,225	125,050	4%
110-451-20-4120	Part Time	-	72	-	-	-	0%
110-451-20-4130	Overtime	95	56	150	150	-	-100%
		115,768	118,438	120,375	120,375	125,050	4%
PERSONNEL SERVICES, BENEFITS							
110-451-20-4210	Health Insurance	24,350	25,464	24,700	24,700	24,850	1%
110-451-20-4220	FICA Payroll Expense	7,075	7,240	7,475	7,475	7,800	4%
110-451-20-4221	Medicare Payroll Expense	1,655	1,693	1,750	1,750	1,850	6%
110-451-20-4230	Retirement Contribution	5,205	5,302	5,425	5,425	5,650	4%
110-451-20-4250	Unemployment Insurance	347	355	375	375	500	33%
110-451-20-4260	Workers Compensation Ins	201	200	200	200	200	0%
		38,833	40,254	39,925	39,925	40,850	2%
PURCHASED PROFESSIONAL SERVICES							
110-451-20-4310	Professional Development	3,092	2,423	2,100	2,100	2,100	0%
110-451-20-4343	Credit Card Processing Fees	135	32	250	250	250	0%
		3,227	2,455	2,350	2,350	2,350	0%
PURCHASED PROPERTY SERVICES							
110-451-20-4430	Service Contracts	-	120	300	300	300	0%
110-451-20-4435	Fleet Maintenance Charges	1,625	1,625	1,425	1,425	900	-37%
		1,625	1,745	1,725	1,725	1,200	-30%
OTHER PURCHASED SERVICES							
110-451-20-4530	Telephone	1,895	1,292	1,700	1,700	1,700	0%
110-451-20-4550	Printing	8,017	7,308	8,500	8,500	8,500	0%
		9,912	8,600	10,200	10,200	10,200	0%
SUPPLIES							
110-451-20-4610	Office Supplies	2,728	3,379	4,000	4,000	4,000	0%
110-451-20-4611	Postage	85	884	1,000	1,000	1,000	0%
110-451-20-4626	Gas and Oil	726	416	450	450	450	0%
		3,539	4,679	5,450	5,450	5,450	0%
CAPITAL							
110-451-20-4743	Furniture and Equipment	-	-	-	-	-	0%
110-451-20-4744	Computer Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
SPECIAL PROJECTS							
110-451-20-4826	Trail Planning Contribution	-	-	5,000	-	5,000	0%
110-451-20-4842	Scholarship Contributions	5,627	7,828	14,000	14,000	9,000	-36%
		5,627	7,828	19,000	14,000	14,000	-26%
TOTAL EXPENDITURES		178,531	183,999	199,025	194,025	199,100	0%

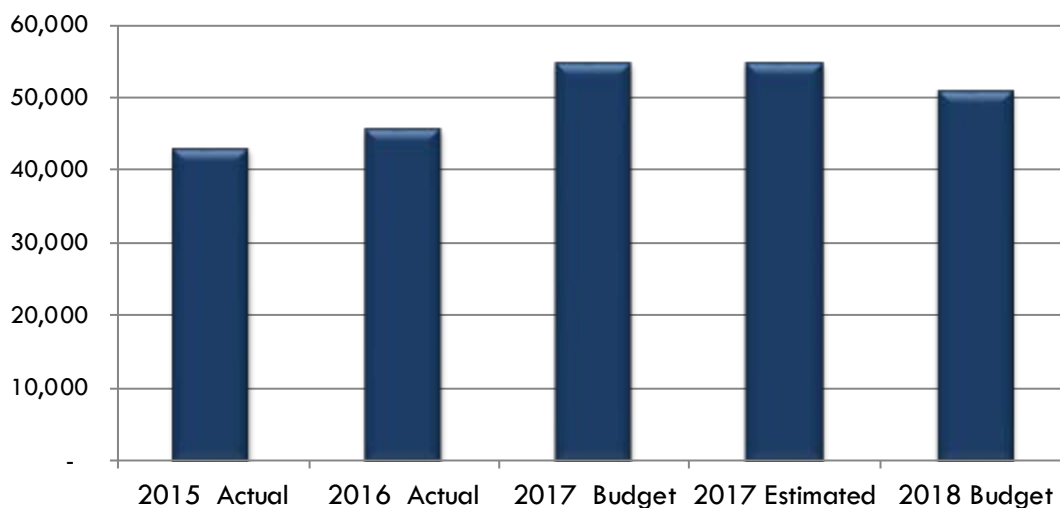
Parks and Recreation Department

Activities

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 29,679	\$ 32,844	\$ 35,950	\$ 35,950	\$ 37,900	5%
Personnel Services, Benefits	12,357	8,789	13,475	13,475	7,600	-44%
Purchased Professional Services	423	-	550	550	650	18%
Purchased Property Services	-	-	-	-	-	0%
Other Purchased Services	250	250	750	750	750	0%
Supplies	252	3,867	4,175	4,175	4,175	0%
Operating Expenses	\$ 42,961	\$ 45,750	\$ 54,900	\$ 54,900	\$ 51,075	-7%
Capital	-	-	-	-	-	0%
Special Projects	-	-	-	-	-	0%
Total Expense	\$ 42,961	\$ 45,750	\$ 54,900	\$ 54,900	\$ 51,075	-7%

Program Activities and Events provide the Fruita community with local, economical recreation opportunities to get and stay physically, socially and mentally healthy. Recreation Activities include a variety of programs including: dance, math and science, and fencing and events such as: Cookies-n-Claus and Truck-N-Treat.

Budget History



Parks and Recreation Department

Activities

2017 Accomplishments

We continued to offer a variety of activities throughout the year and have added some programs while dropping others. We contracted with John McConnell Math & Science Center to offer MESA-type educational programming but did not take any registrations through our system. Our dance program is finally getting a steady flow of enrollments and we continue to market as much as possible.

The seventh annual Back to School Bike Rodeo was held August 26th in partnership with the Fruita Police Department and Family Health West. Children were able to register their bikes, have bikes inspected by a mechanic, learn safety skills, get their helmets properly sized and fitted and complete a fun safety course. The first 100 children received a free helmet. 2016 Cookies-N-Claus was another huge success bringing in 98 kids plus their parents. Another Cookies-N-Claus is scheduled for December 21st 2017 and expected to be just as successful. Truck-n-Treat is a free event created for the youth and families of the community. 2017 was the 11th anniversary and was expanded down Aspen Avenue to Maple Street. Approximately 50 vehicles and 2 jeep clubs were at the 2017 Truck-n-Treat. It is estimated that more than 3,000 people will attend.

Program Participation

Youth Activities	2014	2015	2016	2017
Dance Combo	65	52	17	32
Creative Movement	76	15	5	22
Children's Ballet	NA	NA	33	31
Twinkle Toes	NA	NA	38	58
Fencing	NA	NA	39	33
Math and Science	NA	19	76	NA
Bike Rode	10	94	105	60
Cookies-N-Claus	50	88	98	NA
Truck-n-Treat	2500	3000	4000	4000
Egg Scramble	300	300	400	400

*Enrollments through 10/18/17

2018 Budget Highlights

- Health Insurance Costs for staff was reduced by \$5,000 due to changes in status.
- Part Time Staff salaries were increase by \$1,500

Parks and Recreation Department

Activities

Goals

- Continue to meet the needs of the community by maintaining, enhancing and improving their physical and mental well-being through current and new activities and programs.
- Continue to offer, coordinate and evaluate current activities and programs.
- Continue to build new programs as the demand increases for a variety of different activities and programs.
- Continue to provide free and low cost activities and events throughout the year.

Objectives

- Continue maintaining current level of activity course offerings by ensuring that instructors and class leaders are providing quality instruction.
- Continue to explore and utilize the appropriate marketing tools which will help increase activity and program attendance.
- Increase programming where needed to meet community needs and demands.
- Take the new program Tiny Striders and implement it in an indoor setting.
- Explore the possibility of Tot Gym Time.

Parks and Recreation Department

Activities

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-451-21-4111	Salaries, Full Time	19,681	18,877	21,450	21,450	21,900	2%
110-451-21-4120	Part Time	4,984	2,907	2,500	2,500	4,000	60%
110-451-21-4125	Contract Labor	5,014	11,031	12,000	12,000	12,000	0%
110-451-21-4130	Overtime	-	29	-	-	-	0%
		29,679	32,844	35,950	35,950	37,900	5%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-451-21-4210	Health Insurance	8,632	5,308	8,825	8,825	3,550	-60%
110-451-21-4220	FICA Payroll Expense	1,501	1,343	1,950	1,950	1,600	-18%
110-451-21-4221	Medicare Payroll Expense	351	314	475	475	400	-16%
110-451-21-4230	Retirement	886	834	975	975	1,000	3%
110-451-21-4250	Unemployment Insurance	74	65	100	100	150	50%
110-451-21-4260	Workers Compensation Ins	913	925	1,150	1,150	900	-22%
		12,357	8,789	13,475	13,475	7,600	-44%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-451-21-4310	Professional Development	415	-	400	400	500	25%
110-451-21-4345	Background Investigations	8	-	150	150	150	0%
		423	-	550	550	650	18%
<u>PURCHASED PROPERTY SERVICES</u>							
110-451-21-4441	Facility Rental	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>OTHER PURCHASED SERVICES</u>							
110-451-21-4553	Advertising	250	250	750	750	750	0%
		250	250	750	750	750	0%
<u>SUPPLIES</u>							
110-451-21-4612	Supplies and Equipment	252	3,867	4,175	4,175	4,175	0%
110-451-21-4680	Refunds	-	-	-	-	-	0%
		252	3,867	4,175	4,175	4,175	0%
TOTAL EXPENDITURES		42,961	45,750	54,900	54,900	51,075	-7%

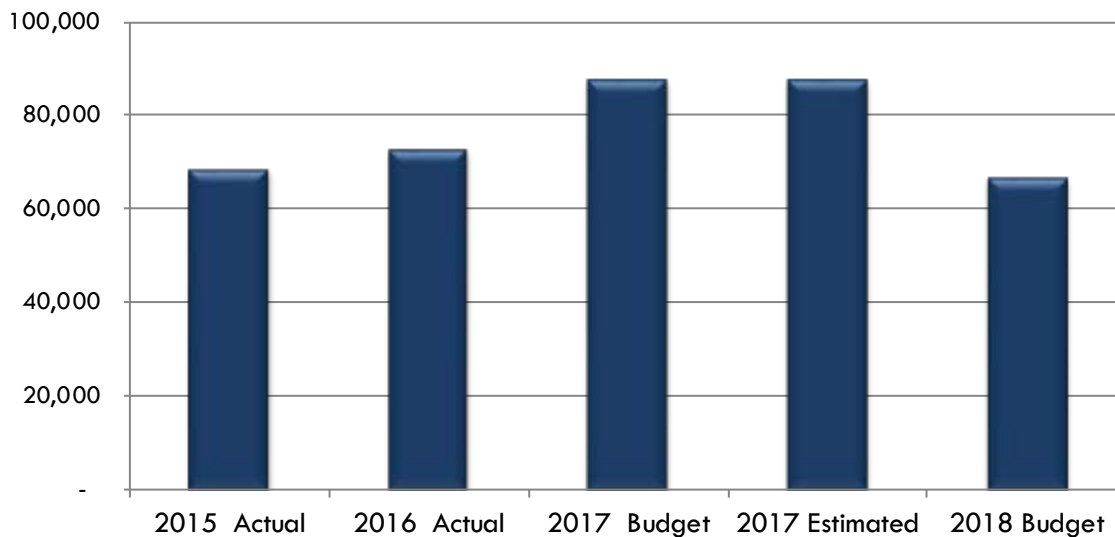
Parks and Recreation Department

Athletics

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 40,118	\$ 41,488	\$ 52,350	\$ 52,350	\$ 42,400	-19%
Personnel Services, Benefits	13,773	10,123	14,575	14,575	8,700	-40%
Purchased Professional Services	997	1,675	1,000	1,000	1,100	10%
Purchased Property Services	-	3,644	3,650	3,650	3,650	0%
Other Purchased Services	125	-	500	500	500	0%
Supplies	13,649	15,731	15,750	15,750	10,250	-35%
Operating Expenses	\$ 68,662	\$ 72,661	\$ 87,825	\$ 87,825	\$ 66,600	-24%
Capital	-	-	-	-	-	0%
Special Projects	-	-	-	-	-	0%
Total Expense	68,662	72,661	87,825	87,825	66,600	-24%

Athletic Programs provide the Fruita community with local, economical, organized sports opportunities for youth and adults to get and stay physically and mentally healthy. Providing quality programs to the families of Fruita and surrounding areas provides services that they may not otherwise receive.

Budget History



Parks and Recreation Department

Athletics

2017 Accomplishments

We continue to offer athletic programs for our areas youth. Registration numbers remain consistent with previous years. This Fall, flag football transitioned from the normal t-shirt uniform to a reversible jersey that players/parents purchase once and can use on multiple seasons. Soccer made the conversion to the reversible Jersey in 2016. This was done in hopes of reducing program costs (however, we experienced a high cost in the initial season to allow families to adjust to the method) as well as providing a higher quality jersey for games.

Program Participation

	Season	2013	2014	2015	2016	2017
Soccer Spring	Spring	178	220	206	219	233
Soccer Fall	Fall	187	190	231	227	228
Pee Wee Soccer Spring	Spring	20	47	36	38	27
Pee Wee Soccer Fall	Fall	15	20	12	20	23
Challenger Soccer Camp	Summer	32	32	26	NA	NA
Girls Basketball	Winter	90	80	74	74	74
Boys Basketball	Winter	179	168	171	151	161
Junior Jammers	Winter	23	13	16	15	12
Flag Football	Fall	78	71	85	84	64
Wrestling	Winter	19	17	16	20	29
Basketball Skills Camp/Clinics	Spr/Su/W	109	145	122	119	86
Track and Field Camp	Summer	12	27	32	50	67
Tennis	Summer	38	32	46	19	21
Adobe Golf Camps	Summer	22	27	15	27	33
Karate	All	97	94	45	50 [^]	120*
**Adult Basketball	Summer/Fall					12
Adult Co-Ed Volleyball	Spring/Fall	14	12	7*	14	13
*Enrollments through September 14, 2017						
**Program started 2017		1113	1195	1096	1008	1203

Athletics had consistent showings for our youth sports: youth soccer, pee wee soccer, flag football, boys and girls basketball, junior jammers, wrestling, and tennis camp. Our continued partnership with Grand Junction P&R provides basketball leagues for boys and girls grades 3-8. We also continued to host a British Challenger Soccer Camp in the summer of 2016 and our Attack Basketball Camps continue to remain strong.

For 2018 we will be moving Adult Basketball, Adult Volleyball, Junior Jammers, Pee Wee Soccer and the Future Cats Basketball Camps under the FCC budget since the programs are hosted there in addition to youth volleyball.

Parks and Recreation Department

Athletics

2018 Budget Highlights

- Reductions in Part Time Salaries (\$9,000), contract labor (\$3,000) and supplies and equipment (\$5,500) for programs moved to the Fruita Community Center
- Revenues for Athletics is predicted to be the same in 2018 despite moving the programs to the FCC. Growth in these programs will make up the revenue that will be lost to the FCC.

Goals

- Continue to offer and coordinate a variety of recreation programs to meet the needs of the community to maintain, enhance and improve their physical and mental well-being
- Provide more offerings for adult recreation
- Ensure athletic programs are safe for participants, spectators and employees
- Continue to evaluate and create new sports programs for adults and youth
- Provide adequate promotional materials and contacts for athletic programs to increase participation in all athletic programs
- Evaluate programs for all athletic and activities programs

Objectives

- Continue to maintain youth and adult athletic offerings for the community
- Increase revenue in youth and adult programming by strengthening logistics, marketing and employee training.
- Continue to perform background checks on all volunteer coaches, provide training to officials and staff, and ensure facilities used are free of hazards.
- Build strong relationships with volunteer coaches and parents to ensure successful programming
- Promote and evaluate programs to ensure the needs of participants, parents, and families are being met.

Parks and Recreation Department

Athletics

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
110-451-25-4111	Salaries, Full Time	20,004	18,788	21,450	21,450	21,900	2%
110-451-25-4120	Part Time	15,925	15,193	20,900	20,900	13,500	-35%
110-451-25-4125	Contract Labor	4,189	7,507	10,000	10,000	7,000	-30%
110-451-25-4130	Overtime	-	-	-	-	-	0%
		40,118	41,488	52,350	52,350	42,400	-19%
PERSONNEL SERVICES, BENEFITS							
110-451-25-4210	Health Insurance	8,834	5,318	8,825	8,825	3,550	-60%
110-451-25-4220	FICA Payroll Expense	2,199	2,122	2,550	2,550	2,200	-14%
110-451-25-4221	Medicare Payroll Expense	514	497	600	600	550	-8%
110-451-25-4230	Retirement	900	834	975	975	1,000	3%
110-451-25-4250	Unemployment Insurance	108	102	125	125	150	20%
110-451-25-4260	Workers Compensation Ins	1,218	1,250	1,500	1,500	1,250	-17%
		13,773	10,123	14,575	14,575	8,700	-40%
PURCHASED PROFESSIONAL SERVICES							
110-451-25-4310	Professional Development	492	699	400	400	500	25%
110-451-25-4345	Background Investigations	505	976	600	600	600	0%
		997	1,675	1,000	1,000	1,100	10%
PURCHASED PROPERTY SERVICES							
110-451-25-4441	Facility Rental	-	3,644	3,650	3,650	3,650	0%
		-	3,644	3,650	3,650	3,650	0%
OTHER PURCHASED SERVICES							
110-451-25-4553	Advertising	125	-	500	500	500	0%
		125	-	500	500	500	0%
SUPPLIES							
110-451-25-4612	Supplies and Equipment	13,649	15,731	15,750	15,750	10,250	-35%
110-451-25-4680	Refunds	-	-	-	-	-	0%
		13,649	15,731	15,750	15,750	10,250	-35%
CAPITAL							
110-451-25-4743	Furniture and Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL EXPENDITURES		68,662	72,661	87,825	87,825	66,600	-24%

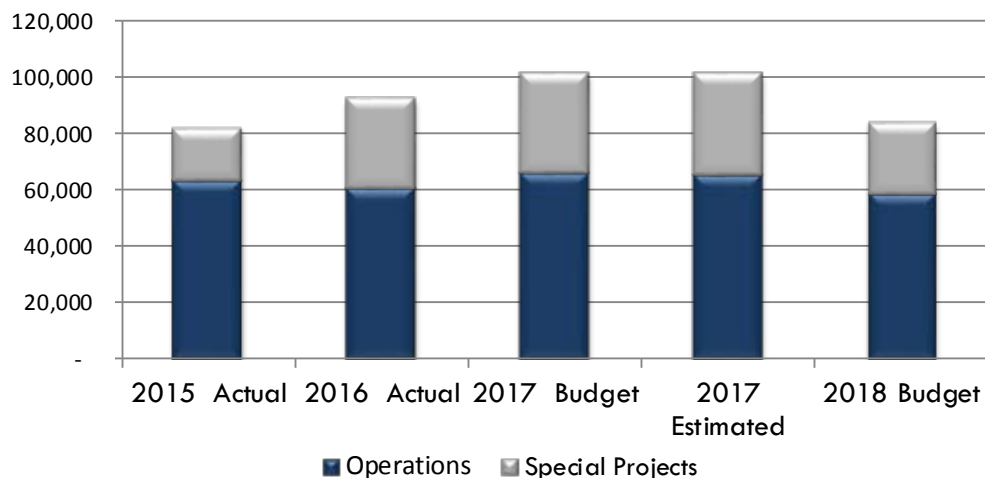
Parks and Recreation Department

Special Events

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 2,750	\$ 1,528	\$ 3,800	\$ 3,800	\$ 4,150	9%
Personnel Services, Benefits	336	247	475	475	600	26%
Purchased Professional Services	24,160	20,964	23,825	23,825	19,825	-17%
Other Purchased Services	1,107	1,210	1,500	1,500	1,500	0%
Supplies	34,785	36,570	36,000	35,700	32,500	-10%
Operating Expenses	\$ 63,138	\$ 60,519	\$ 65,600	\$ 65,300	\$ 58,575	-11%
Capital	-	-	-	-	-	0%
Special Projects	18,986	31,677	35,725	35,725	25,000	0%
Total Expense	\$ 82,124	\$ 92,196	\$ 101,325	\$ 101,025	\$ 83,575	-18%

Special Events presented by the City of Fruita help bring the community together, keep people active, and provide fun and affordable family activities and outings. Events coordinated by the City of Fruita in 2017 include Sweetheart 5K/10K Run and Health Expo, Evening of Art Gala, Easter Egg Scramble, Youth Scholarship Golf Tournament, Bike Rodeo, Arbor Day Celebration, Bike to Work Day, Mike the Headless Chicken Festival, Thursday Night Concert Series, City Council Ice Cream Social, 3rd of July Fireworks Show, Truck-n-Treat, Arts and Crafts Fair, and Cookies N Claus. The Recreation Department also assists with other Special Events that occur within the community. Through the special events application process and coordination with other city departments, the recreation department helps other event coordinators by ensuring they have traffic control plans, appropriate security, liquor licenses when needed, properly notified the community and are logistically well-planned. Events sponsored by the City of Fruita in 2016 include: Girls on the Run 5K race, Fat Tire Festival, Famers Market, Food Truck Fridays, Summer Community Harvest Dinner Fall Festival, Tour of the Moon, Rim Rock Marathon, Hometown Christmas and more.

Budget History



Parks and Recreation Department

Special Events

2017 Accomplishments

The Sweetheart Run in February drew another large crowd, with 386 registered runners in the 5k and 10k runs. The health expo sponsored and coordinated by Family Health West was held in the FCC gym and offered free health screenings and educational booths. Rocky Mountain Orthopedic Associates donated, again, a TV for the “Best Dressed Sweetheart Couple”.

The Arts and Culture Boards hosted its second annual Evening of Art event. Held in March, the event drew over 100 attendees and raised over \$6000 to go towards art in the community. Funds have been placed in a reserve account for future use. Alpine Bank and Family Health West were co-title sponsors for the event and many other organizations provided funding in a variety of ways. The event was held at the Fruita Community Center which was transformed into an elegant stage for art, music and local foods and drink.

The second annual Youth Scholarship Golf Tournament was held in early April and attracted 75 golfers and multitude of hole sponsors and funders. The Fruita Rotary Club was the title sponsor and the event raised almost \$6,000 for the youth scholarship program. As a result of the funds raised, 50 summer youth passes were provide to local area school counselors to distribute to children who they believe would benefit from visiting and using the Fruita Community Center over the summer.

Arbor Day was held in April. The celebrations started with a 5th grade Arbor Day poster competition. Each 5th grade class submitted their poster to the community center to be judged and the winning poster was sent off to state. A tree was planted at the Fruita Police Department in memoriam of falling officers. The planting was led by Colorado State Forester Cami Long, and the Mayor, Lori Buck, read the proclamation. Free tree saplings were distributed to community members, free crafts were available for kids, and the CSU Extension Program was available for questions.

The 19th Annual Mike the Headless Chicken Festival was themed “Colorado to the Core”. The event was sponsored by Credit Union of Colorado, which we are in the 3rd year of a 3 year agreement.

- Event entertainment included El Camino Burnout, The Williams Brothers Band, D&G Railroad, and The Smithereens. All entertainment was booked through local promoter James Williams. Entertainment, specifically The Smithereens was excellent and brought significantly more attendees to the festival.
- Throughout the event, people were entertained by free backyard games, corn hole tournament, great live entertainment, peep and wing eating contests, rooster calling contest, car show, 5k run and lots of food and vendors.
- The ‘Mike Store’ sold more than \$12,000 worth of t-shirts, souvenir mugs, water bottles, stickers, and other memorabilia throughout the weekend. The Mike Online store continues to sell product throughout the year both nationally and internationally.
- The Mike 5k run had 236 participants.
- The Disc Golf Tournament had its best year yet with 59 golfers
- The Blue Dots Car Show had over 120 cars entered.

Parks and Recreation Department

Special Events

- 2017 was the third year that Mike the Headless Chicken festival partnered with the High Plains Poultry Club that hosted a poultry show. Over 120 chickens were on display in the Civic Center and we will look to continue in 2018.

The Thursday Night Concert Series was held every Thursday evening for 9 weeks during the summer months. A variety of entertainers performed and the concert series continues to attract good crowds in downtown on Thursday evenings. All entertainment was booked through local promoter James Williams.

The City of Fruita hosted the July 3rd fireworks again this year. City staff secured a sponsorship from Western Rockies Federal Credit Union which allowed the City to continue with the fireworks display. Fireworks West was contracted to set the fireworks off instead of City Staff. This event worked closely with the Police Department to ensure safe exiting after the show.

The seventh annual Back to School Bike Rodeo was held August 26th in partnership with the Fruita Police Department and Family Health West. It was reconstructed with the use of Grand Valley Bikes Instructors and the Safe Routes to School program which had an attendance of over 50 children. Children were able to register their bikes, have bikes inspected by a mechanic, learn safety skills, get their helmets properly sized and fitted and complete a fun safety course.

Truck-n-Treat is a free event created for the youth and families of the community. Approximately 50 vehicles and 2 jeep clubs were at the 2017 Truck-n-Treat. It is estimated that more than 4,000 people attended.

In December, the City will present the Holiday Arts and Crafts Fair at the FCC. The event will be held in the gym. This is an opportunity for local artisan to sell their goods and for community members to find gifts.

2018 Budget Highlights

- Credit Union of Colorado has already agreed to be a sponsor for Mike the Headless Chicken festival for the next 3 years and have increased their sponsorship due to the increased popularity of the festival.
- The special events budget reflects decreases in several accounts. This is done to ensure sponsorships are obtained for events. When sponsorship moneys have been received, expense budgets are adjusted up accordingly. If sponsorship funds are not collected, the event is altered to meet budget or cancelled entirely.

Parks and Recreation Department

Special Events

Goals and Objectives

- Continue to provide free and low cost activities and events throughout the year.
- Continue to improve Mike the Headless Chicken Festival by increasing the number of vendors, adding additional free family games, and increasing the public awareness of the event.
- Continue to bring in a wide variety of quality bands for the Thursday Night Concert Series.

Parks and Recreation Department

Special Events

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-451-29-4111	Salaries	-	-	-	-	-	0%
110-451-29-4120	Part Time	2,184	1,306	2,800	3,500	3,150	13%
110-451-29-4125	Contract Labor	-	-	-	-	-	0%
110-451-29-4130	Overtime	566	222	1,000	300	1,000	0%
		2,750	1,528	3,800	3,800	4,150	9%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-451-29-4210	Health Insurance	-	-	-	-	-	0%
110-451-29-4220	FICA Payroll Expense	171	95	250	250	300	20%
110-451-29-4221	Medicare Payroll Expense	40	22	75	75	100	33%
110-451-29-4230	Retirement Contribution	2	-	-	-	-	0%
110-451-29-4250	Unemployment Insurance	8	5	25	25	50	100%
110-451-29-4260	Workers Compensation Ins	115	125	125	125	150	20%
		336	247	475	475	600	26%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-451-29-4310	Professional Development	-	-	-	-	-	0%
110-451-29-4350	Entertainment	24,160	20,964	23,825	23,825	19,825	-17%
		24,160	20,964	23,825	23,825	19,825	-17%
<u>OTHER PURCHASED SERVICES</u>							
110-451-29-4553	Advertising	1,107	1,210	1,500	1,500	1,500	0%
		1,107	1,210	1,500	1,500	1,500	0%
<u>SUPPLIES</u>							
110-451-29-4610	Office Supplies	-	-	-	-	-	0%
110-451-29-4611	Postage	289	83	500	200	500	0%
110-451-29-4612	Supplies and Equipment	22,696	23,982	23,500	23,500	20,000	-15%
110-451-29-4690	Supplies for Resale	11,800	12,505	12,000	12,000	12,000	0%
		34,785	36,570	36,000	35,700	32,500	-10%
<u>SPECIAL PROJECTS</u>							
110-451-29-4810	Arts and Culture Board	991	2,220	5,200	5,200	2,000	-62%
110-451-29-4821	Fireworks Display	17,995	29,457	30,525	30,525	23,000	-25%
		18,986	31,677	35,725	35,725	25,000	-30%
TOTAL EXPENDITURES		82,124	92,196	101,325	101,025	83,575	-18%

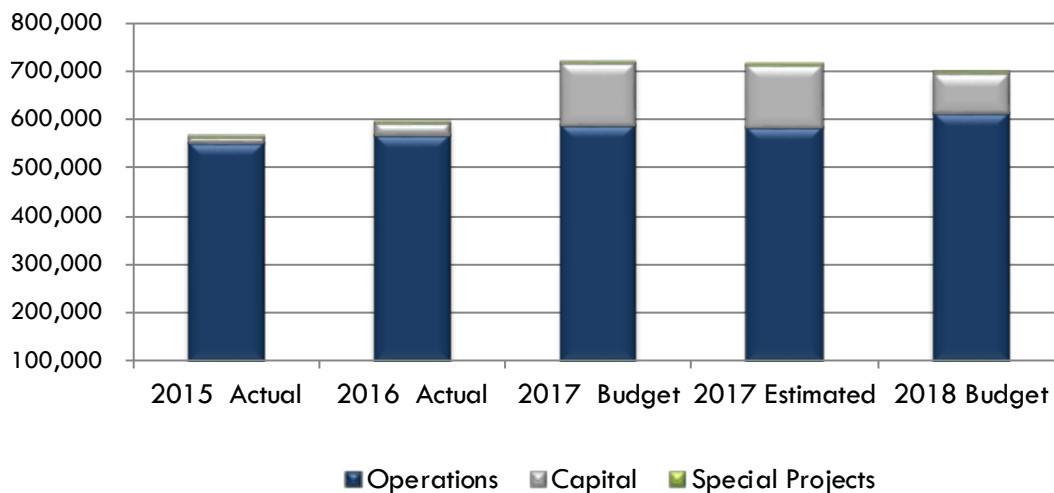
Parks and Recreation Department

Parks

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 287,074	\$ 303,990	\$ 299,275	\$ 299,275	\$ 324,250	8%
Personnel Services, Benefits	102,376	104,256	100,825	100,825	103,800	3%
Purchased Professional Services	3,582	1,790	3,000	3,000	5,000	67%
Purchased Property Services	80,444	72,511	95,000	95,000	92,100	-3%
Other Purchased Services	2,962	2,136	4,000	3,000	4,000	0%
Supplies	76,101	81,640	84,700	81,200	85,200	1%
Operating Expenses	\$ 552,539	\$ 566,323	\$ 586,800	\$ 582,300	\$ 614,350	5%
Capital	12,760	27,700	131,575	131,575	79,350	-40%
Special Projects	305	565	800	800	800	0%
Total Expense	\$ 565,604	\$ 594,588	\$ 719,175	\$ 714,675	\$ 694,500	-3%

The Parks Division provides and generally maintains parks, trails, and open space lands in the best possible condition while ensuring a clean and safe environment for community members to enjoy these areas.

Budget History



Parks and Recreation Department

Parks

2017 Accomplishments

Performed maintenance on 41 acres of developed parkland (1 community park, 4 neighborhood parks and 5 specialty/pocket parks), 192 acres of open space lands (Snooks Bottom, Fruita Riverfront Park, Little Salt and Big Salt Wash Greenways), 15 miles of trail, downtown planters and all grounds at the Fruita Community Center, Police Department, Waste Water Treatment Facility, City Shops, and the Fruita Civic Center. Ensure irrigation is running optimally and repair the multitude of line breaks throughout the year.

Supported internal and external recreational activities at various parks, which included dragging and marking baseball and multipurpose fields daily for the little league baseball program as well as Fruita's youth soccer and youth flag football programs.

Supported the needs of City and non-City special events, including: Sweetheart Run, Fat Tire Festival, Mike the Headless Chicken Festival, Thursday Night Concert Series, July 3rd Celebration, Farmers Market, Food Truck Friday Fruita Fall Festival, and Truck-n-Treat. Coordinated all electrical needs for special events. Assisted with planning activities and provided staffing to assist fire personnel with suppressing spot fires during the July 3rd Fireworks Celebration.

Hosted tournaments (Triple Crown Baseball and Fruita Little League) at Little Salt Wash Park. Prepared fields by dragging and lining for games and providing upkeep during the tournaments. Worked with Fruita Monument High School to provide field space for softball and baseball practices as well as games. Hosted baseball, softball and soccer camps as well as a regional K9 competition at Little Salt Wash Park and cyclo-cross race events.

Worked with Engineering staff to finish the design of the Kokopelli Section of the Colorado Riverfront Trail and start construction of the trail which began in September, 2017. Cleared tamarisk, russian Olive and other vegetation at future sections of trail. Worked with Engineering and Public Works staff to plan and create a new overflow parking area at Little Salt Wash Park which reduced the need for park patrons parking on 18 Road and in local neighborhoods on Saturday's and other busy days at the park. Also worked with Engineering and Public Works staff to plan and install and ADA compliant trail at Snooks Bottom.

Participated in the planning of the Downtown Streetscape Phase II project to ensure electrical meets future needs for special events and appropriate plantings are selected and appropriately installed as well as irrigation is adequately designed and installed.

Worked with the Lower Valley Fire Department and Colorado National Guard Fire Team to do fire mitigation on Big Salt Wash and Little Salt Wash. Coordinated the Western Colorado Conservation Corps to eradicate tamarisk and Russian olives at Snooks Bottom Open Space Area.

Repaired fencing along access road to Snooks Bottom Open Space. Contracted to mitigate weeds at Snooks Bottom Open Space, the Fruita Riverfront Park and along the newly constructed Little Salt Wash Trail. Began maintaining trash receptacles along with dog waste collections at Devil's Canyon Trailhead to support BLM's operations.

Parks and Recreation Department

Parks

Parks Crew Leader, Art Shires, attended and successfully graduated from Mesa County's Leadership Academy. Parks Maintenance Worker Dominic Medina, was certified as a playground inspector.

The Parks Department was the highest rated City Service in the 2017 Fruita Community Survey – actually Tied with Police. 85% of the community was Very Satisfied or Satisfied with the Overall Quality of City Parks.

2018 Budget Highlights

- Add one seasonal position to help with current workload of the parks department and to help with the additional amount of trail maintenance.
- Increased Professional Development by \$2,000 to continue training full and part time staff on irrigation, turf care, tree care, etc.
- Increase parks repair and maintenance by \$3,000.
- Increase Service Contracts account by \$3,000 to include costs for Open Space Weed Control.
- Increase Supplies and Tools Account by \$2,000.
- Decrease Tamarisk Removal account by \$7,000. Account was previously funded in part by Grand Valley Drainage District receipts.
- Capital expenses of \$79,350 includes replacement of the following equipment:
 - Tree spade – repair - \$5,000
 - Truck, 4 x 4 with dump bed - \$45,750
 - Utility Vehicle 4 x 4 - \$28,600

Goals

- Continue to maintain and improve all City parks, trails and open space areas.
- Look for areas to improve efficiencies in the Parks Division operations.
- Participate in the in planning, design and construction of Parks related Capital Projects.
- Integrate 4.5 miles of new trail in the maintenance operations.

Objectives

- To provide for all citizens a variety of enjoyable leisure facilities which are accessible, safe, physically attractive and well maintained. A level of maintenance consisting of the following will be applied:
 - Turf care: Cut a minimum once every 5 days or as needed
 - Fertilizer: Apply one time per year to maintain healthy grass.
 - Irrigation: Supplemental irrigation on demand at least 3 times per week
 - Litter control: Minimum service of three times per week during off season. During
 - the warm months it is collected a minimum of seven times per week.
 - Pruning: When required, for health or reasonable appearance.

Parks and Recreation Department

Parks

- Disease and Insect Control: Completed on an annual routine basis to maintain
 - health of vegetation
- Lighting: Replacement or repair of fixtures when needed
- Safety Inspections: conduct and document findings of safety inspections on a
 - routine basis of playground and other facilities
- Restrooms: Serviced a minimum of 7 times per week
- Snow Removal: Remove snow that has accumulated more than 2 inches along trails and public sidewalks, focusing on transportation corridors for public facilities and schools.
- Continue to add trees to the City Parks for beautification, environmental protection and cooling of concreted / asphalted areas.
- Increase the effective preventive maintenance of all parks to include spraying for insect infestations and tree spraying to prevent possible blight and tree loss.
- Participate in the following Capital Projects: Kokopelli Trail Section of the Riverfront Trail, Rim Rock Trail improvements, Reed Park Playground Improvements, and the Heritage Park ADA access improvements

Parks and Recreation Department

Parks

Expenses		2015	2016	2017	2017	2018	%
Account	Description	Actual	Actual	Budget	Estimated	Budget	Change
PERSONNEL SERVICES, SALARIES							
110-451-80-4113	Salaries, Public Works	202,784	201,482	200,750	200,750	204,400	2%
110-451-80-4120	Part Time	75,823	89,709	86,525	86,525	105,250	22%
110-451-80-4130	Overtime	8,467	12,799	12,000	12,000	14,600	22%
		287,074	303,990	299,275	299,275	324,250	8%
PERSONNEL SERVICES, BENEFITS							
110-451-80-4210	Health Insurance	61,511	60,005	56,500	56,500	56,700	0%
110-451-80-4220	FICA Payroll Expense	17,453	18,690	18,550	18,550	20,100	8%
110-451-80-4221	Medicare Payroll Expense	4,082	4,371	4,350	4,350	4,700	8%
110-451-80-4230	Retirement Contribution	9,125	9,328	9,575	9,575	9,750	2%
110-451-80-4250	Unemployment Insurance	861	912	900	900	1,300	44%
110-451-80-4260	Workers Compensation Ins	9,344	10,950	10,950	10,950	11,250	3%
		102,376	104,256	100,825	100,825	103,800	3%
PURCHASED PROFESSIONAL SERVICES							
110-451-80-4310	Professional Development	3,582	1,790	3,000	3,000	5,000	67%
		3,582	1,790	3,000	3,000	5,000	67%
PURCHASED PROPERTY SERVICES							
110-451-80-4424	Parks Repair & Maintenance	44,444	35,311	45,000	45,000	48,000	7%
110-451-80-4425	Tamarisk Removal	3,000	3,000	10,000	10,000	3,000	-70%
110-451-80-4430	Service Contracts	4,100	4,200	4,000	4,000	7,000	75%
110-451-80-4435	Fleet Maintenance Charges	28,900	30,000	36,000	36,000	34,100	-5%
		80,444	72,511	95,000	95,000	92,100	-3%
OTHER PURCHASED SERVICES							
110-451-80-4530	Telephone	2,962	2,136	4,000	3,000	4,000	0%
		2,962	2,136	4,000	3,000	4,000	0%
SUPPLIES							
110-451-80-4612	Supplies and Tools	26,820	32,341	30,000	30,000	30,000	0%
110-451-80-4620	Utilities	30,869	28,021	29,000	29,000	29,000	0%
110-451-80-4626	Fuel	14,356	12,991	17,500	15,000	17,500	0%
110-451-80-4629	Water Share Assessments	672	693	1,200	1,200	1,200	0%
110-451-80-4650	Landscaping Supplies	1,094	4,710	4,000	3,000	4,000	0%
110-451-80-4661	Uniforms and Safety Equip	2,290	2,884	3,000	3,000	3,500	17%
		76,101	81,640	84,700	81,200	85,200	1%
CAPITAL							
110-451-80-4742	Mobile Equipment	12,760	18,414	126,575	126,575	79,350	-37%
110-451-80-4743	Furniture and Equipment	-	9,286	5,000	5,000	-	-100%
		12,760	27,700	131,575	131,575	79,350	-40%
SPECIAL PROJECTS							
110-451-80-4810	Tree Projects	305	565	800	800	800	0%
		305	565	800	800	800	0%
TOTAL PARKS		565,604	594,588	719,175	714,675	694,500	-3%

Non-Departmental

Non-Departmental

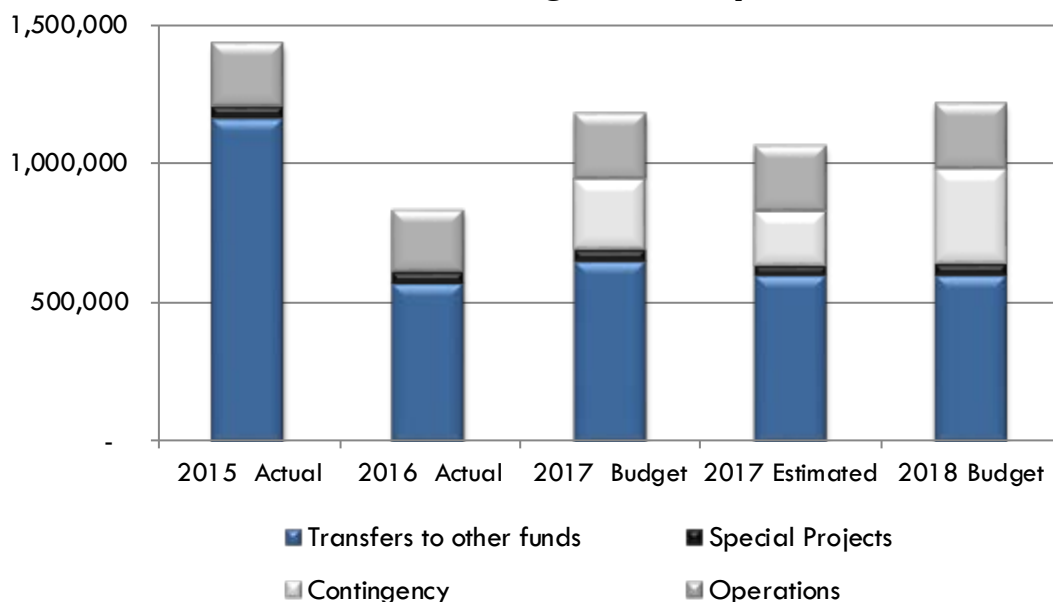
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Non-Departmental

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Personnel Services, Benefits	20,087	21,066	21,500	20,025	20,000	-7%
Purchased Professional Services	40,617	34,456	43,400	43,400	53,500	23%
Purchased Property Services	6,363	21,233	16,000	16,000	16,000	0%
Other Purchased Services	166,325	147,318	157,000	157,000	150,000	-4%
Operating Expense	\$ 233,392	\$ 224,073	\$ 237,900	\$ 236,425	\$ 239,500	1%
Special Projects	41,551	41,489	42,000	42,000	42,000	0%
Contingency	-	-	248,850	194,150	338,400	36%
Transfers to Other Funds	1,153,832	569,447	646,500	591,500	595,000	-8%
Total Expense	\$1,428,775	\$ 835,009	\$1,175,250	\$1,064,075	\$1,214,900	3%

This program represents expenses which are not assigned to a specific program within the General Fund. It includes transfers to other funds; liability, vehicle and property insurance; contingency funds set aside for unforeseen expenses; service contracts for shared equipment, and contributions made to other governmental agencies for cost sharing arrangements including transportation services provided through Grand Valley Transit.

Budget History



Non-Departmental

2018 Budget Highlights

Transportation Services - \$41,500. The City of Fruita contributes to the regional transportation system which provides transit services to the elderly and disabled as well as a fixed route bus system that was implemented in February of 2000. The City's contribution is \$39,000 in 2018. Also included in transportation services is \$2,500 for costs associated with administration of the Unified Planning Work Program administered by the Metropolitan Planning Organization and governed the Regional Transportation Committee

5-2-1 Drainage Authority - \$19,000. The purpose of the Authority is to provide regional solutions to storm water and drainage issues. The drainage authority was formed in 2004 by intergovernmental agreement between Mesa County, City of Grand Junction, City of Fruita, Town of Palisade and the Grand Junction Drainage District. The 2018 budget reflects a 46% increase (\$6,000) from 2017. This amount is determined as part of a percentage of the total permits issued through the Authority.

Mesa Land Trust - \$6,900. The City contributes to the operational costs for Mesa Land Trust in administering the conservation easements in the buffer areas.

Property Tax Rebates - \$500. Fruita residents who meet the age, income and other criteria are eligible for a property tax rebate on their City of Fruita property tax assessment. The rebate amount is the greater of \$50.00 or 50% of the City of Fruita assessment.

Contingency for Health Insurance Risk - \$67,000. The City will participate in a health insurance risk/reward program in 2018. In the event the City's claims are less than anticipated, the City will receive a reward from the health insurance provider and in the event claims are higher than anticipated, the City will owe additional funds to the provider. Funds are available in the Health Insurance Reserve account for this contingency.

Contingency - \$200,000. Contingency funds are appropriated from unrestricted fund balance for unanticipated expenses or reductions in revenue which may arise throughout the year. Contingency funds are approximately 3% of the General Fund operating expenses (excludes capital and transfers).

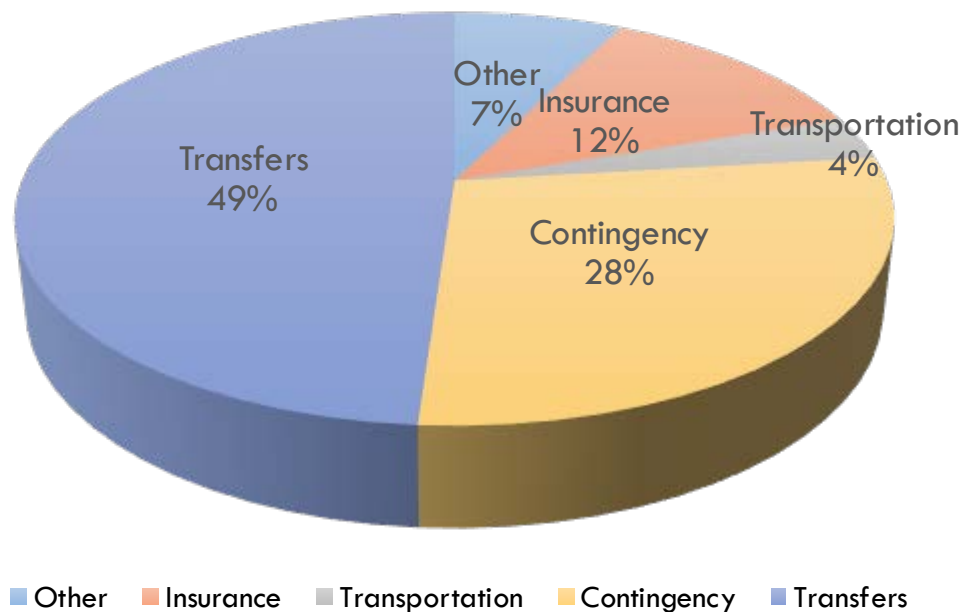
Contingency for Economic Development - \$65,400. Contingency funds are appropriated from unrestricted fund balance for expenses associated with economic development. This amount reflects the initial \$100,000 allocated in 2016 less expenses that occurred 2016 and 2017 and budgeted for use in 2018. The City has committed up to \$30,000 of this contingency for designation of the region as a Foreign Trade zone. Funds are typically transferred from the contingency account to the economic development line item in the City Manager's Budget with Council approval.

Non-Departmental

Transfers - \$595,000. Transfers include \$488,000 to the Capital Projects Fund for specific projects, a transfer of \$95,000 to the Community Center Fund which represents the historic subsidy provided by the General Fund for programs which were transferred to the Community Center Fund, including the outdoor swimming pool and aquatics programs, senior services, and fitness/wellness programs, and a transfer of the \$12,000 in billboard lease revenues to the Marketing and Promotion fund for alternative marketing tools.

Service Contracts and Other Non-Departmental Expenses. Other non-departmental expenses include property, vehicle and liability insurance. Service contracts include maintenance of office equipment such as the copier, postage machine, and fax. Other items in non-departmental services include the collection fee paid to Mesa County for collection of taxes. This fee is deducted from the monthly remittance from Mesa County for property and specific ownership taxes and motor vehicle registration fees. The fee is 2% of the property tax collection and 1% of motor vehicle registration fees. The 2018 Budget also includes the continuation of the supplemental health insurance program which helps offset employee's increased deductible expenses for health care. This supplemental program is funded by funds available and assigned for health insurance.

Non-Departmental Expenses- \$1.2 million



Non-Departmental

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
110-490-01-4119	Salary Contingency	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>PERSONNEL SERVICES, BENEFITS</u>							
110-490-01-4210	Health Insurance Assessment	931	1,340	1,500	25	-	-100%
110-490-01-4211	Supplemental Health Ins.	19,156	19,726	20,000	20,000	20,000	0%
		20,087	21,066	21,500	20,025	20,000	-7%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
110-490-01-4310	Tuition Reimbursement	-	-	-	-	3,600	
110-490-01-4318	County Collection Fees	21,992	22,556	23,500	23,500	24,000	2%
110-490-01-4333	Mesa Land Trust	13,625	6,900	6,900	6,900	6,900	0%
110-490-01-4334	5-2-1 Drainage Authority	5,000	5,000	13,000	13,000	19,000	0%
		40,617	34,456	43,400	43,400	53,500	23%
<u>PURCHASED PROPERTY SERVICES</u>							
110-490-01-4430	Service Contracts	6,363	8,392	9,000	9,000	9,000	0%
110-490-01-4452	Drainage Fees	-	12,841	7,000	7,000	7,000	0%
		6,363	21,233	16,000	16,000	16,000	0%
<u>OTHER PURCHASED SERVICES</u>							
110-490-01-4520	Property Insurance	39,518	34,243	36,000	36,000	32,000	-11%
110-490-01-4521	Vehicle Insurance	18,070	15,792	18,000	18,000	25,000	39%
110-490-01-4522	Liability Insurance	81,800	83,000	83,000	83,000	73,000	-12%
110-490-01-4523	Insurance Deductible	26,937	14,283	20,000	20,000	20,000	0%
		166,325	147,318	157,000	157,000	150,000	-4%
<u>SPECIAL PROJECTS</u>							
110-490-01-4830	Transportation	41,489	41,489	41,500	41,500	41,500	0%
110-490-01-4840	Property Tax Rebates	62	-	500	500	500	0%
		41,551	41,489	42,000	42,000	42,000	0%
<u>CONTINGENCY</u>							
110-490-01-4846	Contingency - Health Ins. Risk	-	-	-	-	67,000	
110-490-01-4850	Contingency	-	-	194,150	194,150	206,000	6%
110-490-01-4851	Contingency - Economic Dev	-	-	54,700	-	65,400	20%
		-	-	248,850	194,150	338,400	36%
<u>TRANSFERS TO OTHER FUNDS</u>							
110-490-01-4917	Transfer to Marketing Fund	-	-	12,000	12,000	12,000	
110-490-01-4919	Transfer to Comm Center	95,000	95,000	95,000	95,000	95,000	0%
110-490-01-4930	Transfer to Capital Project	1,058,832	474,447	539,500	484,500	488,000	-10%
		1,153,832	569,447	646,500	591,500	595,000	-8%
TOTAL EXPENDITURES		1,428,775	835,009	1,175,250	1,064,075	1,214,900	3%

Conservation Trust Fund

Conservation Trust Fund

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Conservation Trust Fund

SUMMARY

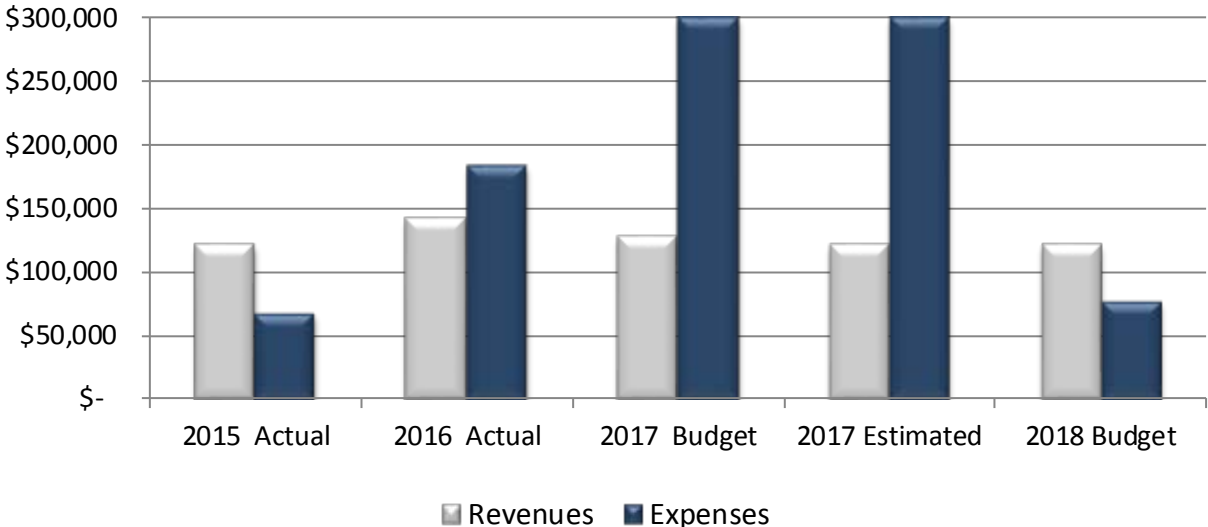
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
<u>Beginning Funds Available</u>	\$ 223,871	\$ 278,237	\$ 236,151	\$ 236,151	\$ 56,776	-76%
<u>Revenues</u>						
Intergovernmental Revenues	\$ 121,379	\$ 141,498	\$ 127,000	\$ 120,000	\$ 120,000	-6%
Miscellaneous	-	-	-	-	-	0%
Total Revenues	\$ 121,379	\$ 141,498	\$ 127,000	\$ 120,000	\$ 120,000	-6%
<u>Expenses</u>						
Capital Projects	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 10,000	-38%
Transfer to Capital Projects	67,013	183,584	283,375	283,375	77,500	-73%
Total Expense	\$ 67,013	\$ 183,584	\$ 299,375	\$ 299,375	\$ 87,500	-71%
<u>Excess (Deficiency) of Revenues over Expenditures</u>	\$ 54,366	\$ (42,086)	\$ (172,375)	\$ (179,375)	\$ 32,500	-119%
<u>Ending Funds Available</u>	\$ 278,237	\$ 236,151	\$ 63,776	\$ 56,776	\$ 89,276	40%
<u>Components of Funds Available</u>						
Restricted for POST	\$ 188,137	\$ 139,000	\$ 47,776	\$ 56,776	\$ 89,276	87%
Assigned for conservation easements	-	-	16,000	-	-	-100%
Assigned for land acquisition	90,100	97,151	-	-	-	0%
	\$ 278,237	\$ 236,151	\$ 63,776	\$ 56,776	\$ 89,276	40%

Conservation Trust Fund

PURPOSE OF THE FUND

The Conservation Trust Fund is a special revenue fund established to account for the receipt of Lottery Funds received from the State. These funds are restricted in use to the acquisition, development, and maintenance of new conservation sites or for capital improvements for recreational purposes on any public site.

REVENUES AND EXPENSES



Revenues

Conservation Trust Fund revenues are received by the City of Fruita from the distribution of Lottery proceeds received by the State of Colorado. Forty percent (40%) of the net proceeds are distributed to eligible entities using a formula based on population. Lottery proceeds tend to fluctuate based on interest in lottery games. Revenues are budgeted at \$120,000 in 2018 and reflect a 6% decrease from the 2017 Budget and are flat compared to estimated 2017 revenues.

Expenses

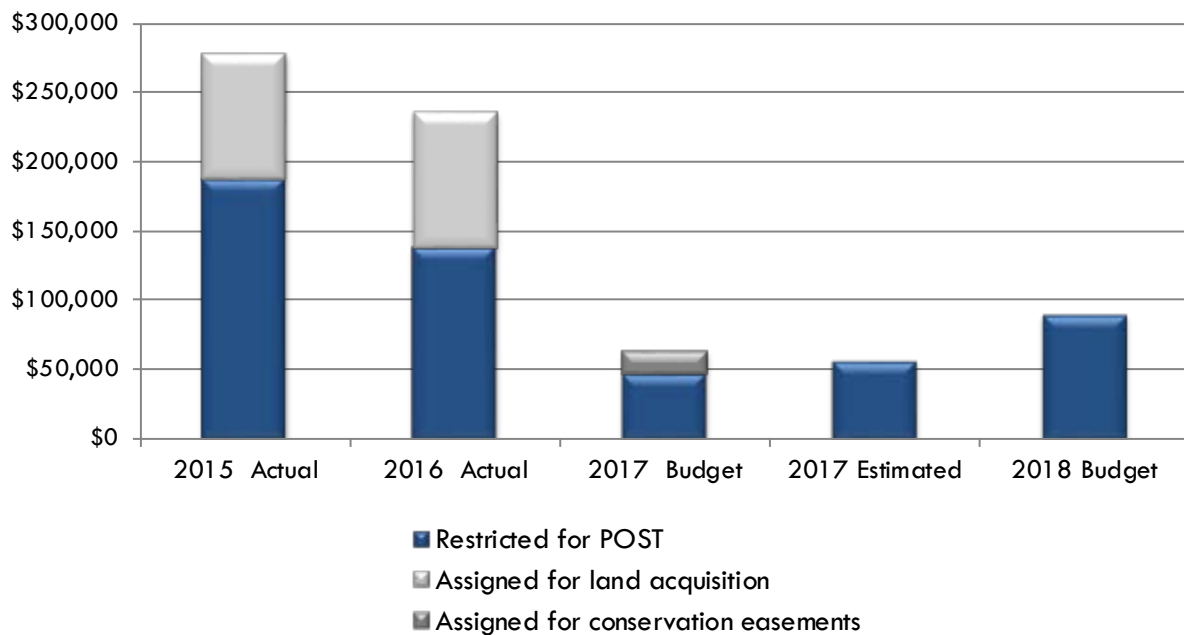
Conservation Trust Funds must be spent for parks, recreation and open space purposes in accordance with Colorado Revised Statutes (29-21-101). The City is required to file annual reports on these expenditures to ensure compliance with state statutes. Expenses vary from year to year based on capital projects planned for the year. Expenses are budgeted at \$87,500 in 2018, with \$77,500 transferred to the Capital Projects Fund and \$10,000 in contributions to COPMOBA for trail construction. Capital projects for 2018 include:

Conservation Trust Fund

- Pedestrian trail from Pine Street to Rimrock Elementary - \$37,500
- Pump houses (Cinder block) at Heritage Park and Reed Park - \$40,000

Additional information on these projects can be found in the Capital Projects Fund.

FUNDS AVAILABLE



The Conservation Trust Fund is estimated to have available funds of \$89,276 at the end of 2018. The 2018 Budget includes the addition of \$32,500 to available funds.

PERSONNEL

The Conservation Trust Fund does not include any personnel costs. Activities in the Fund are supported by city staff, primarily from the Public Works Engineering Division for the engineering, design and management of capital projects.

2017 ACCOMPLISHMENTS

- The City contributed \$10,000 to COPMOBA for construction of the 6 miles of trail on the Kokopelli Trail system including Hawkeye Trail and the Wrangler reroute.
- The City anticipates closing on a conservation easement on a working, multigenerational farm between Palisade and Grand Junction

Conservation Trust Fund

- Completion of capital projects including
 - Acquisition of property located adjacent to the Little Salt Wash Park
 - ADA improvements to the trail at Snooks Bottom
 - Construction and design of the Kokopelli Trail
 - Purchase and installation of playground equipment at Reed Park

GOALS AND OBJECTIVES

Conserve open space and develop parks and trails for recreational opportunities for citizens of Fruita.

Conservation Trust Fund

Transfer to Capital Projects - Project #121-880-78						
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
3358 Lottery Funds	\$ 67,013	\$ 183,584	\$ 283,375	\$ 283,375	\$ 77,500	-73%
Total Revenues	\$ 67,013	\$ 183,584	\$ 283,375	\$ 283,375	\$ 77,500	-73%
Expenses						
4930 Transfer to Capital Projects	\$ 67,013	\$ 183,584	\$ 283,375	\$ 283,375	\$ 77,500	-73%
Total Expenses	\$ 67,013	\$ 183,584	\$ 283,375	\$ 283,375	\$ 77,500	-73%

Project Description

Conservation Trust Funds are transferred to the Capital Projects Fund for parks, open space and trail capital projects. Additional information and total project costs on these projects may be found in the Capital Projects Fund.

The 2018 Budget includes transfers to the Capital Projects Fund for the following parks, open space and trail improvement projects:

- Pedestrian trail from Pine Street to Rimrock Elementary - \$37,500
- Pump houses (Cinder block) at Heritage Park and Reed Park - \$40,000

Conservation Trust Fund

Trail Construction Project - Project #121-880-78

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
3358 Lottery Funds	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%
Total Revenues	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%
Expenses						
4842 Trail Const. Contributions	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%
Total Expenses	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%

Project Description

This is a contribution to COPMOBA (the Colorado Plateau Mountain Bike Trail Association), a nonprofit organization of volunteer mountain bikers dedicated to building and maintaining mountain bike trails for the construction of trails in the Mack Ridge area that are part of the Kokopelli Trail system.

Conservation Trust Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
INTERGOVERNMENTAL REVENUES							
121-000-00-3358	Lottery Funds	121,379	141,498	127,000	120,000	120,000	-6%
		121,379	141,498	127,000	120,000	120,000	-6%
MISCELLANEOUS							
121-000-00-3610	Interest on deposits	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL REVENUES		121,379	141,498	127,000	120,000	120,000	-6%

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
CAPITAL PROJECTS							
121-820-78	Furniture and equipment	-	-	-	-	-	0%
121-880-78	Trail construction contribution	-	-	10,000	10,000	10,000	0%
121-880-78	Conservation Easements	-	-	16,000	16,000	-	0%
		-	-	26,000	26,000	10,000	0%
TRANSFERS TO OTHER FUNDS							
121-880-78-4930	Transfer to Capital Projects	67,013	183,584	283,375	283,375	77,500	-73%
		67,013	183,584	283,375	283,375	77,500	-73%
TOTAL EXPENSES		67,013	183,584	309,375	309,375	87,500	-72%

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Marketing and Promotion Fund

Marketing and Promotion Fund

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Marketing and Promotion Fund

SUMMARY

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 87,072	\$ 88,818	\$ 100,760	\$ 100,760	\$ 95,760	-5%
Revenues						
Taxes	\$ 106,695	\$ 110,846	\$ 113,000	\$ 113,000	\$ 113,000	0%
Charges for Services	203	72	-	-	-	0%
Miscellaneous	-	-	500	500	-	0%
Subtotal	\$ 106,898	\$ 110,918	\$ 113,500	\$ 113,500	\$ 113,000	0%
Transfers from Other Funds	-	-	12,000	12,000	12,000	0%
Total Revenues	\$ 106,898	\$ 110,918	\$ 125,500	\$ 125,500	\$ 125,000	0%
Expenses						
Personnel Services, Salaries	\$ 13,811	\$ 14,079	\$ 14,350	\$ 14,350	\$ 14,250	-1%
Personnel Services, Benefits	3,363	4,365	4,550	4,550	4,750	4%
Purchased Professional Services	-	-	-	-	1,400	0%
Other Purchased Services	63,572	55,367	53,775	53,775	59,000	10%
Supplies	1,906	3,665	25,600	25,600	5,300	-79%
Subtotal Operating Expenses	\$ 82,652	\$ 77,476	\$ 98,275	\$ 98,275	\$ 84,700	-14%
Special Projects	22,500	21,500	32,225	32,225	32,500	1%
Contingency	-	-	-	-	7,800	N/A
Transfers to Other Funds	-	-	-	-	-	0%
Total Expense	\$ 105,152	\$ 98,976	\$ 130,500	\$ 130,500	\$ 125,000	-4%
Excess (Deficiency) of Revenues over Expenditures	\$ 1,746	\$ 11,942	\$ (5,000)	\$ (5,000)	\$ -	
Ending Funds Available	\$ 88,818	\$ 100,760	\$ 95,760	\$ 95,760	\$ 95,760	0%
Components of Funds Available						
Restricted for marketing	\$ 82,791	\$ 100,760	\$ 95,760	\$ 95,760	\$ 95,760	0%
Assigned for health insurance	6,027	-	-	-	-	0%
	\$ 88,818	\$ 100,760	\$ 95,760	\$ 95,760	\$ 95,760	0%

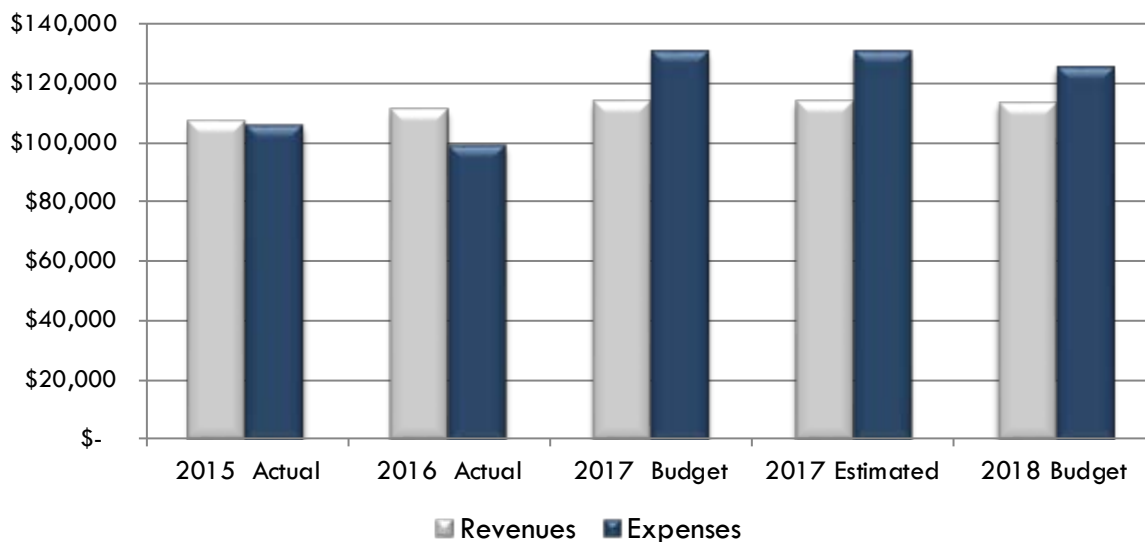
Marketing and Promotion Fund

PURPOSE OF THE FUND

The purpose of the Marketing and Promotion Fund is to promote Fruita to visitors through tourism related business. The Marketing and Promotion Fund was created in 1996 to account for the lodging revenues received by the City. Revenues received from the lodging tax are exempt from limitations of Article X, Section 20 of the Colorado Constitution (Tabor) as a voter approved revenue change.

The Fruita Tourism Advisory Council strives to promote responsible tourism in an area where geology, paleontology, mountain biking, and other outdoor recreation resources are abundant. The Fruita Tourism Advisory Council, established pursuant to the Ordinance, consists of representatives of the lodging industry, area attractions, retail business owners, the City Council and other interested parties. The Advisory Council advises the City Manager and City Council concerning the use of funds collected from the tax on lodging. All expenses from this fund are used for the purpose of marketing and promoting the City.

REVENUES AND EXPENSES



Revenues

The voter's approved a 3% lodging tax in April 1996. Revenues received from the lodging tax are exempt from limitations of Article X, Section 20 of the Colorado Constitution (Tabor) as a voter approved revenue change.

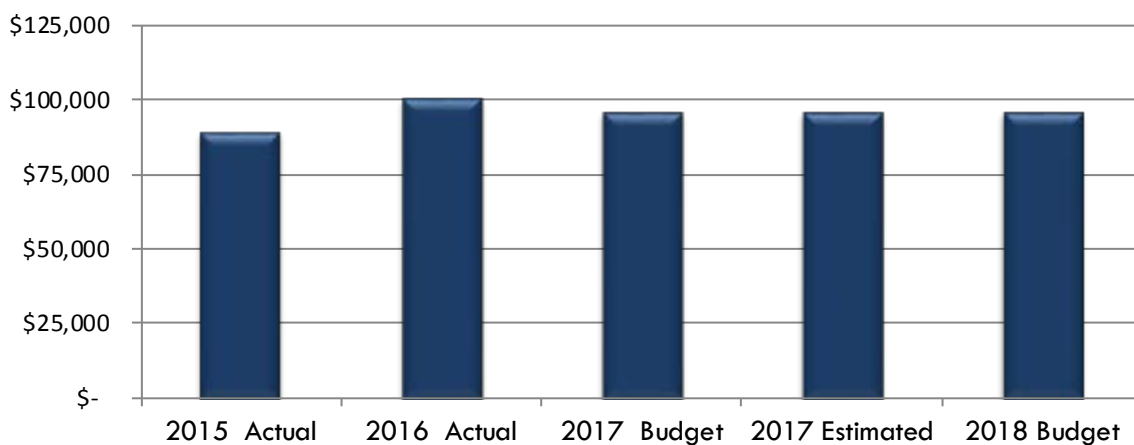
Revenues for 2018 are projected to remain relatively flat compared to 2017 estimated revenues. The 2018 Budget includes a transfer of \$12,000 from the General Fund from the rental of the I-70 billboard.

Marketing and Promotion Fund

Expenses

Expenses of \$125,000 are budgeted to decrease 4% in 2018. This decrease is due to reduction in signs and banner expenses in 2018 of approximately \$22,000 for the Coop grain tower signage and is offset by an increase in the service contracts with Slate Communications for marketing and promotion of the City.

FUNDS AVAILABLE



Available Funds of \$95,760 are estimated at the end of 2018 and remain unchanged from 2017 estimated available funds.

PERSONNEL

Marketing and Promotion Fund - Staffing Chart (Manhours)				
	2015	2016	2017	2018
<u>Hours Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Budget</u>
Full time employees	409	416	416	416
Part time employees	-	-	-	-
Overtime	-	-	-	-
Total Hours	409	416	416	416
Total FTE Equivalents	0.20	0.20	0.20	0.20

Marketing and Promotion Fund

2017 Accomplishments

- In 2017, Slate Communications was hired as the Marketing firm to move tourism efforts forward. Slate implemented a new Marketing Plan for 2017-2018 with strategies that focus on reaching Denver and Front Range families by showcasing the wide variety of recreation activities Fruita has available for all ages. The Plan calls for a focus on growing digital marketing with some print to compliment those efforts.
- The “Play Like a Local” marketing campaign was created and rolled out through digital and print mediums. The campaign will carry over into 2018.
- GoFruita.com was optimized for search engines resulting in an increase in the number of website sessions coming from organic search. Content and photos on the site were also improved.
- To encourage cross-promotion and tourism efforts among area organizations, several social media workshops were held. Other business tools were also created and distributed to help businesses grow their online presence.
- New photography and video footage was captured. To coincide with the campaign, photos were taken of Fruita locals partaking in recreation activities, and video footage included interview with residents.
- Fruita’s social media presence continued to be strong on Facebook with boosted posts to reach new audiences and high video views. The Instagram presence was improved with a 15% increase in followers and more consistent posting.
- Increased partnership with the Colorado Tourism Office and Colorado.com to take advantage of their avenues to reach potential visitors.

It continues to be a priority to support our unique festivals and tourism related events. Annually, \$22,000 is allocated to various festivals and events; however, the process of disbursing those budget dollars was determined by applications submitted from various individuals or groups and recommendations from the Fruita Tourism Advisory Council were made to City Council as to how the special events dollars should be allocated.

2018 Budget Highlights

- *Advertising and Promotion services* are budgeted at \$59,000 for advertising and promotion services provided by Slate Communications.
- *IT Services* of \$1,400 including the annual website hosting fee for gofruita.org.

Marketing and Promotion Fund

- *Signs and banners* of \$5,000 include \$1,000 towards replacement of the kiosks at the Colorado Welcome Center as part of a joint project including donations from other agencies and a grant. The total cost of the project is budgeted at \$7,500 and is included in the Capital Projects Fund. The remaining \$4,000 is for repair and maintenance of the billboard, replacement of the signs for the billboard and maintenance of the Coop grain tower signage.

- *Miscellaneous contributions* of \$10,000 include contributions to other agencies for regional tourism related efforts. The following contributions are anticipated in 2018
 - CMU Sports Commission.....\$3,000
 - Outdoor Recreation Product Launches.....\$5,000
 - Outdoor Retailer Show in Denver\$2,000
 -

- *Special event contributions* of \$22,500 have been awarded for special events which brings visitors and tourists to the City. A competitive process was established in 2017 for awarding these funds based on their benefit to the community. The following special event funding awards were made for the 2018 Budget year.
 - Fat Tire Festival\$3,500
 - Mike the Headless Chicken Festival\$3,000
 - Thursday Night Concert Series.....\$4,000
 - Fruita Fall Festival.....\$3,000
 - Farmer’s Market\$5,000
 - Colorado Riverfront Concert Series.....\$3,000
 - Rimrock Rodeo\$1,000

- The 2018 Budget also includes \$7,800 in *contingency funds*.

Goals and Objectives

- Continued focus on reaching Denver and Front Range families through the “Play Like a Local” campaign in digital and print mediums.

- Continued growth of the photo and video library to be shared on a variety of platforms.

- Improvements to GoFruita.com site to increase user-friendliness and further showcase photo and video content.

- Increase content creation for Facebook, Instagram and the GoFruita.com blog. Extra social media pushes will also be implemented to increase followers, engagement, and traffic to website.

Marketing and Promotion Fund

- Explore new partnerships and avenues to grow awareness in niche groups and specific locations in Colorado.

Marketing and Promotion Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
TAXES							
125-000-00-3134	Lodgers Tax	106,695	110,846	113,000	113,000	113,000	0%
		106,695	110,846	113,000	113,000	113,000	0%
CHARGES FOR SERVICES							
125-000-00-3483	Penalties	203	72	-	-	-	0%
		203	72	-	-	-	0%
MISCELLANEOUS							
125-000-00-3610	Interest on deposits	-	-	-	-	-	0%
125-000-00-3641	Miscellaneous Donations	-	-	500	500	-	
125-000-00-3680	Miscellaneous	-	-	-	-	-	0%
		-	-	500	500	-	0%
TRANSFERS FROM OTHER FUNDS							
125-000-00-3910	Transfer from General Fund	-	-	12,000	12,000	12,000	0%
		-	-	12,000	12,000	12,000	0%
TOTAL REVENUES		106,898	110,918	125,500	125,500	125,000	0%

Marketing and Promotion Fund

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
125-465-53-4111	Salaries, Administrative	13,811	14,079	14,350	14,350	14,250	-1%
125-465-53-4120	Part Time	-	-	-	-	-	0%
		13,811	14,079	14,350	14,350	14,250	-1%
<u>PERSONNEL SERVICES, BENEFITS</u>							
125-465-53-4210	Health Insurance	1,644	2,606	2,675	2,675	2,850	7%
125-465-53-4220	FICA Payroll Expense	836	837	900	900	900	0%
125-465-53-4221	Medicare Payroll Expense	196	196	225	225	225	0%
125-465-53-4230	Retirement Contribution	622	634	650	650	650	0%
125-465-53-4250	Unemployment Insurance	41	42	50	50	75	50%
125-465-53-4260	Workers Compensation Insurance	24	50	50	50	50	0%
		3,363	4,365	4,550	4,550	4,750	4%
<u>PURCHASED PROPERTY SERVICES</u>							
125-465-53-4438	IT Services	-	-	-	-	1,400	0%
		-	-	-	-	1,400	0%
<u>OTHER PURCHASED SERVICES</u>							
125-465-53-4550	Printing	-	-	-	-	-	0%
125-465-53-4553	Advertising & Promotion	63,572	55,367	53,775	53,775	59,000	10%
		63,572	55,367	53,775	53,775	59,000	10%
<u>SUPPLIES</u>							
125-465-53-4610	Office Supplies	-	-	-	-	-	0%
125-465-53-4612	Supplies and Equipment	-	-	-	-	-	0%
125-465-53-4620	Billboard utilities	204	166	300	300	300	0%
125-465-53-4642	Signs & Banners	1,702	3,499	25,300	25,300	5,000	-80%
		1,906	3,665	25,600	25,600	5,300	-79%
<u>SPECIAL PROJECTS</u>							
125-465-53-4842	Miscellaneous Contributions	-	-	8,725	8,725	10,000	15%
125-465-53-4843	Mini Entertainment Grants	-	-	-	-	-	0%
125-465-53-4844	Special Events	22,500	21,500	23,500	23,500	22,500	-4%
125-465-53-4846	Health Insurance Reserve	-	-	-	-	-	0%
		22,500	21,500	32,225	32,225	32,500	1%
<u>CONTINGENCY</u>							
125-465-53-4850	Contingency	-	-	-	-	7,800	N/A
		-	-	-	-	7,800	0%
<u>TRANSFERS TO OTHER FUNDS</u>							
125-465-53-4950	Transfer to General Fund	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL EXPENSES		105,152	98,976	130,500	130,500	125,000	-4%

Community Center Fund

Community Center Fund

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Community Center Fund

SUMMARY

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$1,044,249	\$1,105,200	\$1,061,857	\$1,061,857	\$1,019,732	
Revenues						
Taxes	\$1,060,851	\$1,122,697	\$1,098,000	\$1,180,000	\$1,187,500	8%
Charges for Services	1,038,301	1,065,847	1,057,000	1,081,250	1,226,475	16%
Intergovernmental Revenues	-	2,000	-	-	-	0%
Fines and Forfeitures	-	-	-	-	-	0%
Interest and Rentals	52,409	47,858	44,000	42,500	50,000	14%
Other Financing Sources	9,573	24,839	-	-	-	0%
Transfers from Other Funds	95,000	95,000	95,000	95,000	95,000	0%
Total Revenues	\$2,256,134	\$2,358,241	\$2,294,000	\$2,398,750	\$2,558,975	12%
Expenses						
Personnel Services, Salaries	\$ 860,325	\$ 919,940	\$ 926,650	\$ 926,650	\$1,030,350	11%
Personnel Services, Benefits	172,288	185,129	199,200	207,700	205,525	3%
Purchased Professional Services	40,227	44,145	46,050	44,000	41,750	-9%
Purchased Property Services	93,495	94,503	100,175	100,675	122,300	22%
Other Purchased Services	34,912	44,174	40,575	41,575	32,000	-21%
Supplies	263,836	289,582	302,525	303,075	286,550	-5%
Operating Expenses	\$1,465,083	\$1,577,473	\$1,615,175	\$1,623,675	\$1,718,475	6%
Capital	16,175	89,370	112,500	112,500	76,000	-32%
Contingency	-	-	-	-	30,000	N/A
Transfer to Capital Projects	-	39,391	-	-	-	0%
Transfer to Debt Service	713,925	695,350	704,700	704,700	734,500	4%
Total Expense	\$2,195,183	\$2,401,584	\$2,432,375	\$2,440,875	\$2,558,975	5%
Excess (Deficiency) of Revenues over Expenditures	\$ 60,951	\$ (43,343)	\$ (138,375)	\$ (42,125)	\$ -	-100%
Ending Funds Available	\$ 1,105,200	\$ 1,061,857	\$ 923,482	\$ 1,019,732	\$ 1,019,732	
Components of Funds Available						
Assigned-Equip replacement	\$ 571,250	\$ 486,004	\$ 373,504	\$ 373,504	\$ 500,000	34%
Assigned-Health insurance	17,463	-	-	-	-	0%
Operating Reserve (25%)	370,314	394,368	403,794	405,919	429,619	6%
Restricted for Community Cntr	146,173	181,485	146,184	240,309	90,113	-38%
	\$1,105,200	\$1,061,857	\$ 923,482	\$ 1,019,732	\$ 1,019,732	10%

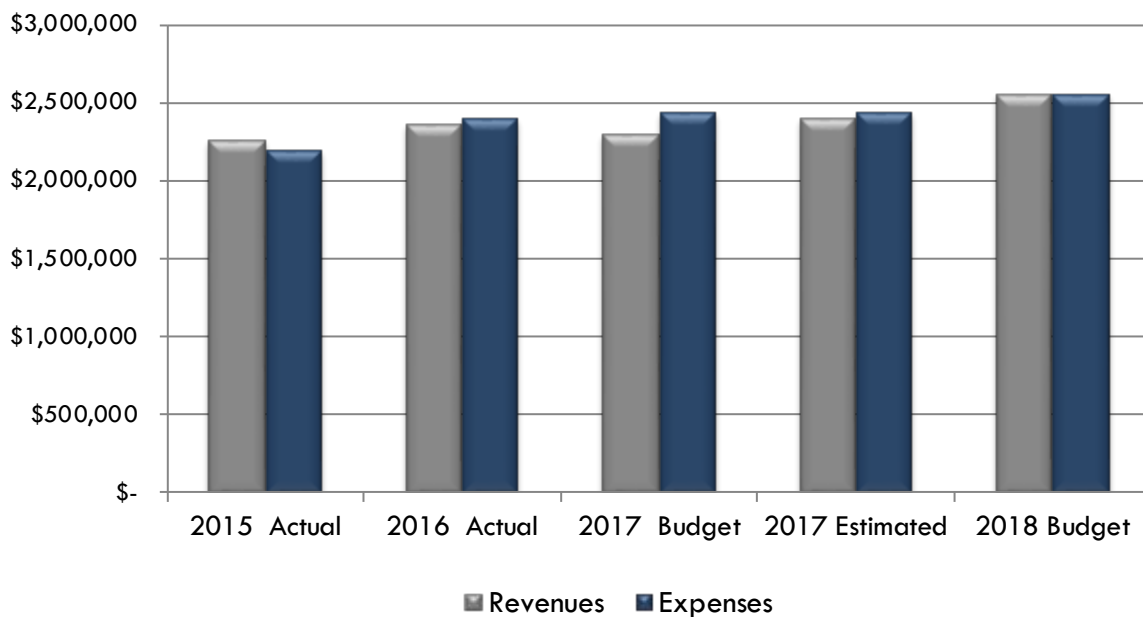
Community Center Fund

PURPOSE OF THE FUND

The Community Center Fund was established in 2009 for the purpose of accounting for the operations of the Community Center. The voters approved a one cent increase in the sales and use tax rate for the construction and operation of a Community Center. The tax increase went into effect of January 1, 2009. Bonds were issued in November 2009 and construction of the center was completed in early 2011 and the Center began operations in February 2011.

The Fruita Community Center provides a recreational facility and activities for the Fruita community. The Community Center enhances and improves the quantity and quality of programs, activities and special events. The Community Center consists of the following programs: Senior Center, Indoor Leisure / Lap Pool, Outdoor Pool, Fitness / Wellness Areas, Multi-purpose Meeting Rooms, Catering Kitchen, One and Half Court Gymnasium, Child Sitting, Staff Offices, Lobby Space, and Landscaping / Parking Lot Areas. Mesa County Public Library also has a branch library in the Community Center. The Fruita Community Center is available for drop in use and has space programmed for classes and activities. The facility has rooms available for rent by the community for birthday parties, classes, meetings, weddings, and other community events.

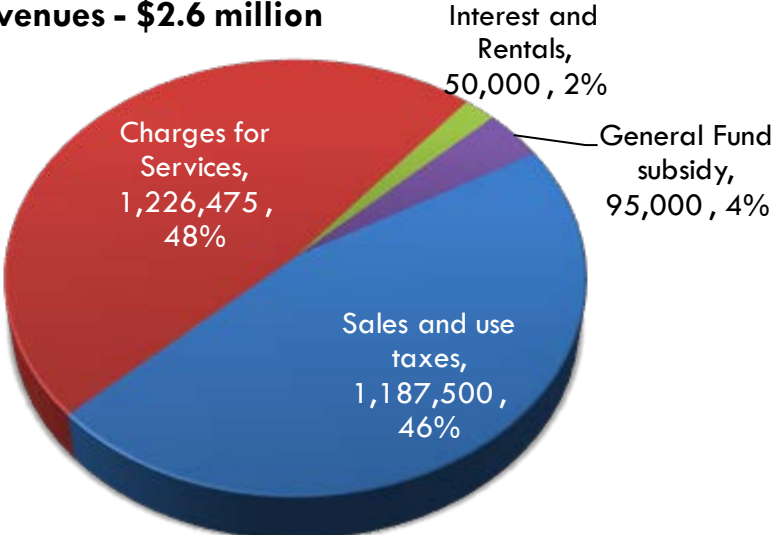
REVENUES AND EXPENSES



Community Center Fund

Revenues

2018 Revenues - \$2.6 million



Community Center Fund revenues are budgeted at \$2.6 million in 2018. This reflects a 12% increase from the 2017 budgeted revenues. Revenues are generated from both user fees and sales and use tax.

Sales and use tax revenues of \$1.19 million represent 46% of the overall revenues of the Community Center Fund and are derived from a one cent sales and use tax that was approved by voters in November 2008. A portion of the tax (6/10th) will expire no later than January 1, 2039. The remaining tax (4/10th) will continue without any sunset provisions as an operational subsidy. Tax revenues are budgeted to increase 4%

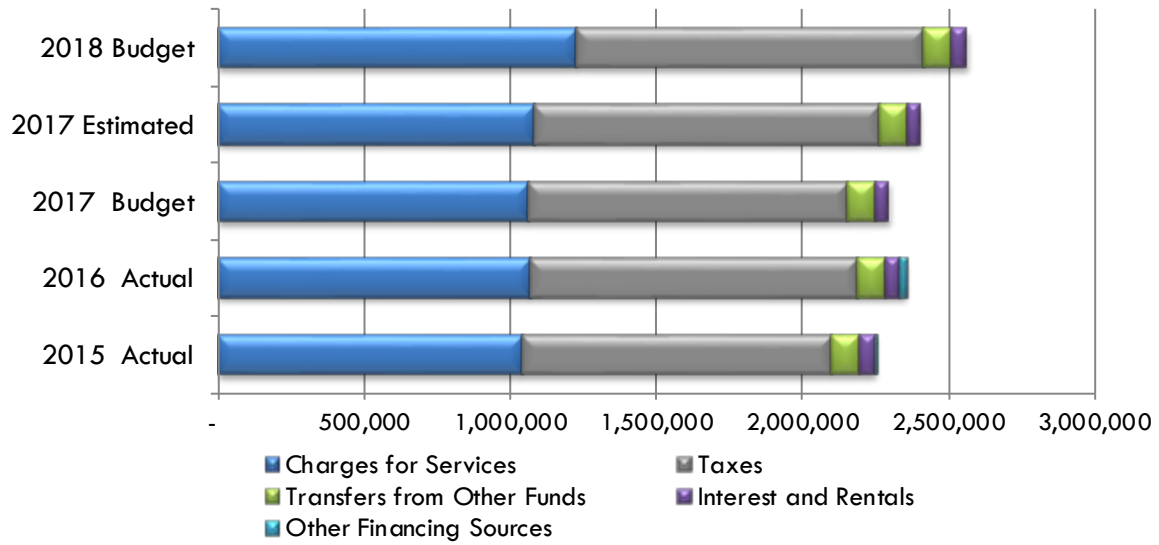
Charges for services of \$1.23 million represent 48% of the overall revenue and include pass sales, daily admission fees, registrations for various recreation program offerings, retail sales and concession/vending revenues. Charges for services are budgeted to increase 17% with a significant portion of this increase coming from a \$1 increase in the daily pass rate from \$6 to \$7. This increase is also reflected in quarterly and annual pass rates. The increase in pass rates are largely due to increased labor costs associated with the minimum wage increase from \$9.30 to \$10.20 per hour effective January 1, 2018.

Revenues from interest and facility rentals of \$50,000 are projected to increase 16% from 2017 budgeted revenues.

Other financing sources include an annual transfer from the General Fund of \$95,000. This transfer is an additional operational subsidy based on historical data of program revenues and expenses previously subsidized by the General Fund (outdoor pool, senior services and some recreation programs) prior to construction of the Community Center and which are now included in the Community Center Fund.

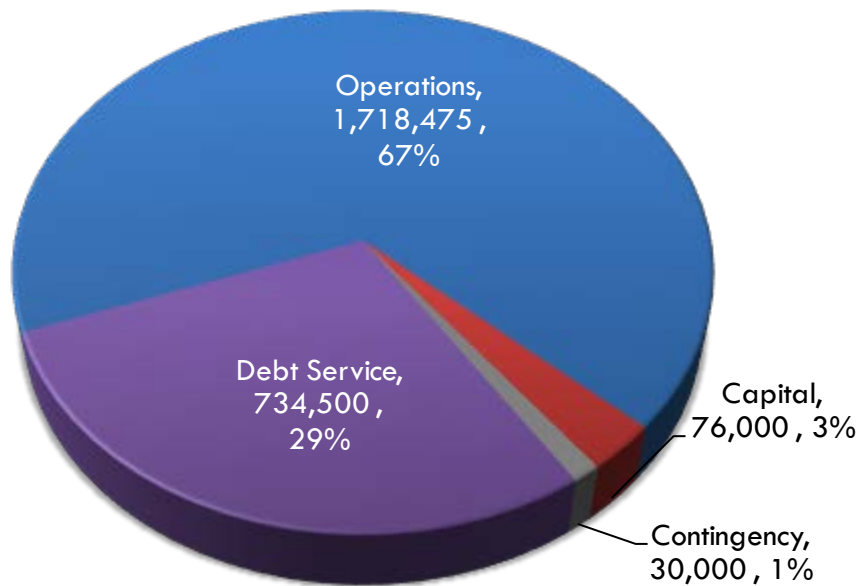
Community Center Fund

Revenue History



Expenses

2018 Expenses - \$2.6 million



Community Center Fund

Community Center Fund expenses of \$2.6 million are budgeted to increase 5% from the 2017 budgeted expenses. This increase is primarily related to increases in personnel costs due to the 10% minimum wage increase effective January 1, 2018.

Operational expenses of \$1.7 million are budgeted to increase 6% in 2018 and account for 67% of the overall Community Center Fund expenses. Factors affecting operating expenses in 2018 include the \$0.90 per hour increase in minimum wage, additional staffing positions (facility coordinator and aquatics coordinator), increases in IT expenses, and the addition of a new Athletics program.

Debt payments of \$734,500 account for 27% of the 2018 expenses and includes the principal and interest payments on the bonds issued in 2009 for construction of the Fruita Community Center. The City is currently in the process of a potential refinancing of the bonds which would effect debt service payments in 2018.

Capital equipment expenses of \$76,000 account for 3% of the overall Community Center Fund expenses. These expenses fluctuate annually based on capital needs. The following is a summary capital expenses included in the 2018 Budget.

CAPITAL PROJECTS AND EQUIPMENT	
Description	Amount
Capital equipment	
Aquatics Program	
Aqua Zip N - outdoor pool	11,000
Pool lighting	50,000
Pool pump lint strainer baskets	15,000
Total Capital Equipment and Projects	\$ 76,000

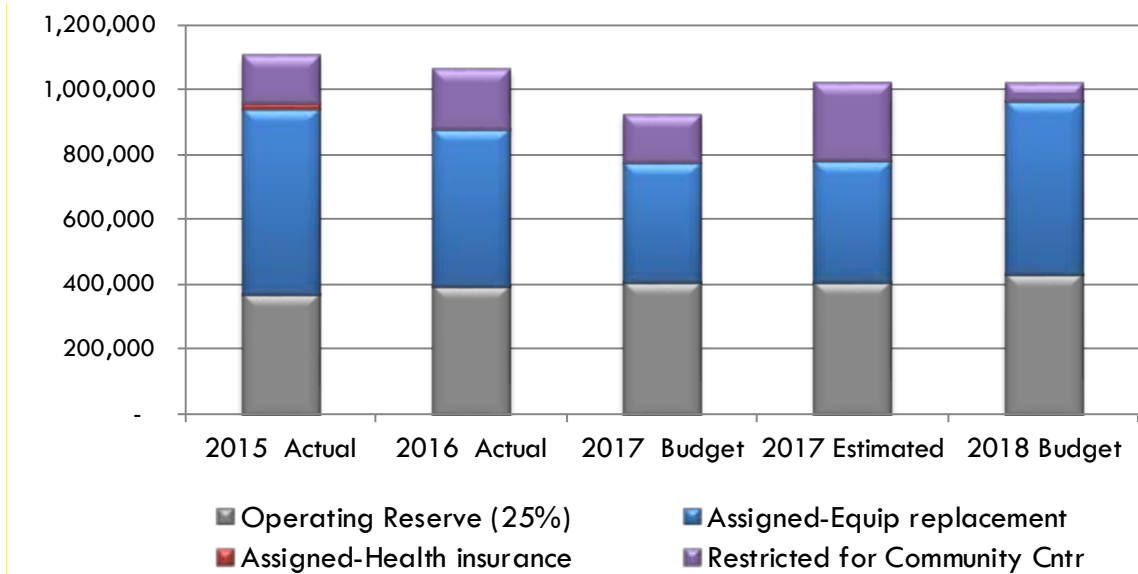
The following table summarizes the various program expenses in the Community Center Fund.

Community Center Fund

EXPENSES BY PROGRAM	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	351,103	368,645	373,525	374,025	411,350	10%
Aquatics	440,783	480,643	449,850	454,850	514,025	14%
Youth Activities	86,691	98,640	121,275	121,275	113,350	-7%
Athletics	-	-	-	-	22,850	N/A
Child Care	34,521	34,418	35,675	35,675	39,300	10%
Fitness/Wellness Programs	92,021	91,809	92,300	92,300	96,950	5%
Senior Programs	86,263	98,754	105,000	104,000	106,075	1%
Building Maintenance	373,704	404,563	437,550	441,550	414,575	-5%
Operating Expenses	\$1,465,086	\$1,577,472	\$1,615,175	\$1,623,675	\$1,718,475	6%
Capital Equipment	16,175	89,370	112,500	112,500	76,000	-32%
Contingency	-	-	-	-	30,000	N/A
Transfer to Capital Projects Fund	-	39,391	-	-	-	0%
Transfer to Debt Service Fund	713,925	695,350	704,700	704,700	734,500	4%
Total Expense	\$ 2,195,186	\$ 2,401,583	\$ 2,432,375	\$ 2,440,875	\$ 2,558,975	5%

FUNDS AVAILABLE

A 10% increase is projected in available funds for the 2018 Budget. Available funds of \$1 million include amounts assigned for facility and equipment replacement, amounts committed for the 25% operational reserve and amounts not designated for any specific purpose.



Community Center Fund

Available for Community Center - \$90,113. This amount represents funds available for Community Center use but not designated for any specific purpose.

Committed for Operating Reserve - \$429,619. The City's Financial Policies recommend that an operational reserve equal to 25% of the Fund's current year operating expenses be maintained. The \$23,700 addition to this amount reflects the increase in operation expenses budgeted for 2018.

Assigned for equipment/building replacements – \$500,000. Budget policies establish an annual addition to the capital equipment replacement fund (CERF) of \$50,000, which is equivalent to \$500,000 over a 10 year period, for the Community Center Fund to ensure that funds are available for replacement of equipment and facility improvements as needed. This amount is budgeted to increase \$126,496 in 2018 to bring this balance up to the annual funding amount over the 8 year period since the Community Center opened. This amount combined with the supplemental reserve of \$500,000 for the bonds that will be available in 2019 will provide \$1 million in 2021 for funding of facility improvements and upgrades.

PERSONNEL

The impacts of the minimum wage increase in the State of Colorado have added costs to personnel and will continue to have an impact over the next several years with an annual increase of \$0.90 per hour until the minimum is increased to the \$12.00 per hour cost in 2020.

In addition to the minimum wage impacts, there are an additional three full time equivalent positions added to the operations in 2018 with 2 FTE positions in aquatics with the remaining position split among various programs, including the addition of the Athletics program at 0.5 FTE.

The chart on the following page shows the manhours for each program in the Community Center Fund.

Community Center Fund

Fruita Community Center Staffing Chart				
Hours Summary	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Administration				
Full time employees	4,289	4,360	4,160	4,160
Part time employees	10,263	10,654	10,275	11,200
Overtime	203	202	240	140
<i>Total Administration Hours</i>	14,755	15,216	14,675	15,500
Aquatics				
Full time employees	2,080	2,158	2,080	2,080
Part time employees	28,532	32,701	29,250	33,816
Overtime	543	580	550	680
<i>Total Aquatics Hours</i>	31,155	35,439	31,880	36,576
Youth Activities				
Full time employees	2,114	2,097	2,080	2,080
Part time employees	1,397	1,741	1,400	2,080
Overtime	9	51	75	25
<i>Total Youth Activities Hours</i>	3,520	3,889	3,555	4,185
Athletics				
Full time employees	-	-	-	-
Part time employees	-	-	-	1,000
Overtime	-	-	-	-
<i>Total Athletics Hours</i>	-	-	-	1,000
Child Care				
Full time employees	-	-	-	-
Part time employees	3,319	3,259	3,350	3,350
Overtime	67	63	70	70
<i>Total Child Care Hours</i>	3,386	3,322	3,420	3,420
Fitness/Wellness				
Full time employees	-	-	-	-
Part time employees	3,029	3,076	3,035	3,150
Overtime	34	32	35	35
<i>Total Fitness/Wellness Hours</i>	3,063	3,108	3,070	3,185
Senior Programs				
Full time employees	1,581	2,214	2,080	2,080
Part time employees	1,083	605	600	600
Overtime	14	15	80	30
<i>Total Senior Hours</i>	2,678	2,834	2,760	2,710
Building Maintenance				
Full time employees	2,087	2,071	2,080	2,080
Part time employees	942	920	2,850	2,080
Overtime	116	98	105	140
<i>Total Building Hours</i>	3,145	3,089	5,035	4,300
Total Hours	61,702	66,897	64,395	70,876
Total FTE Equivalent	29.66	32.16	30.96	34.08

Community Center Fund

Revenues

Revenues		2015	2016	2017	2017	2018	%
Account	Description	Actual	Actual	Budget	Estimated	Budget	Change
TAXES							
127-000-00-3131	City Sales Tax	731,871	754,480	755,000	812,500	820,000	9%
127-000-00-3132	Use Tax on Vehicles	276,594	266,662	268,000	307,500	307,500	15%
127-000-00-3133	Use Tax on Bldg Materials	52,386	101,555	75,000	60,000	60,000	-20%
		1,060,851	1,122,697	1,098,000	1,180,000	1,187,500	8%
INTERGOVERNMENTAL REVENUES							
127-000-00-3371	Mesa County Grants	-	2,000	-	-	-	0%
		-	2,000	-	-	-	0%
CHARGES FOR SERVICES							
127-000-00-3461	Advertising Revenue	1,000	2,650	-	-	-	
127-000-00-3471	Passes/Daily Admission	835,388	848,835	842,500	855,000	990,000	18%
127-000-00-3473	Retail Sales	5,917	7,072	6,000	7,750	7,500	25%
127-000-00-3474	Concession/Vending	3,494	3,996	3,500	3,500	3,975	14%
127-000-00-3476	Program Registration Fees	192,152	202,884	205,000	215,000	225,000	10%
127-000-00-3485	Manpower	350	410	-	-	-	0%
		1,038,301	1,065,847	1,057,000	1,081,250	1,226,475	16%
FINES AND FORFEITURES							
127-000-00-3512	Restitution	-	-	-	-	-	0%
		-	-	-	-	-	0%
MISCELLANEOUS							
127-000-00-3610	Interest	20	619	-	1,000	-	0%
127-000-00-3627	Facility Rental	43,927	43,660	43,000	40,000	50,000	16%
127-000-00-3642	Recreation Donations	1,239	2,100	1,000	1,500	-	0%
127-000-00-3680	Miscellaneous	239	423	-	-	-	0%
127-000-00-3681	Cash Over/Short	1,296	1,056	-	-	-	0%
127-000-00-3682	Refunds	5,688	-	-	-	-	
		52,409	47,858	44,000	42,500	50,000	14%
OTHER FINANCING SOURCES							
127-000-00-3910	Transfer from General Fund	95,000	95,000	95,000	95,000	95,000	0%
127-000-00-3960	Insurance payments	9,573	24,839	-	-	-	0%
		104,573	119,839	95,000	95,000	95,000	0%
TOTAL REVENUES		2,256,134	2,358,241	2,294,000	2,398,750	2,558,975	12%

Community Center Fund

Summary

Expenses		2015	2016	2017	2017	2018	%
Account	Description	Actual	Actual	Budget	Estimated	Budget	Chg
<u>PERSONNEL SERVICES, SALARIES</u>							
4111	Salaries, Administrative	236,649	252,255	267,750	267,750	273,150	2%
4120	Part Time	519,918	562,339	542,725	544,725	638,675	18%
4125	Contract Labor	87,419	88,424	90,450	91,450	98,000	8%
4130	Overtime	16,339	16,922	25,725	22,725	20,525	-20%
		860,325	919,940	926,650	926,650	1,030,350	11%
<u>PERSONNEL SERVICES, BENEFITS</u>							
4210	Health Insurance	83,758	87,693	95,750	104,250	91,350	-5%
4220	FICA Payroll Expense	47,599	51,877	51,875	51,875	58,000	12%
4221	Medicare Payroll Expense	11,132	12,132	12,175	12,175	13,675	12%
4230	Retirement Contribution	10,899	11,307	12,500	12,500	12,600	1%
4250	Unemployment Insurance	2,319	2,495	2,575	2,575	3,850	50%
4260	Workers Compensation Insurance	16,581	19,625	24,325	24,325	26,050	7%
		172,288	185,129	199,200	207,700	205,525	3%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
4310	Professional Development	11,639	13,123	13,900	11,950	9,550	-31%
4314	Red Cross Certification	2,042	2,490	2,600	2,500	2,000	-23%
4343	Credit Card Processing Fees	22,799	25,106	24,000	24,000	24,000	0%
4345	Background Investigations	346	(180)	550	550	1,200	118%
4350	Entertainment	3,401	3,606	5,000	5,000	5,000	0%
		40,227	44,145	46,050	44,000	41,750	-9%
<u>PURCHASED PROPERTY SERVICES</u>							
4430	Service Contracts	52,252	47,646	50,000	52,500	36,000	-28%
4435	Fleet Maintenance Charges	675	675	2,075	2,075	2,000	-4%
4438	IT Services	-	-	-	-	38,200	N/A
4440	Building Maintenance	40,568	46,182	45,600	43,600	43,600	-4%
4441	Facility Rental	-	-	-	-	-	0%
4452	Drainage Fees	-	-	2,500	2,500	2,500	N/A
		93,495	94,503	100,175	100,675	122,300	22%
<u>OTHER PURCHASED SERVICES</u>							
4530	Telephone	5,157	10,005	9,900	9,900	1,750	-82%
4550	Printing	2,072	6,861	7,400	7,900	8,500	15%
4553	Advertising and Promotion	4,287	2,105	3,750	4,250	2,750	-27%
4580	Travel Activities	23,396	25,203	19,525	19,525	19,000	-3%
		34,912	44,174	40,575	41,575	32,000	-21%
<u>SUPPLIES</u>							
4610	Office Supplies	2,486	2,412	2,500	2,500	2,000	-20%
4611	Postage	27	23	3,600	3,600	3,600	0%
4612	Supplies and Equipment	48,459	56,543	59,550	59,900	65,725	10%
4616	Chemicals	34,532	30,852	30,000	27,000	29,650	-1%
4620	Utilities	155,227	147,402	147,000	150,000	150,000	2%
4626	Fuel	840	764	1,525	1,525	1,525	0%
4649	Repair and Maint. Supplies	16,522	43,581	51,500	51,500	25,500	-50%
4661	Uniforms	2,648	4,018	3,350	3,550	3,550	6%
4690	Supplies for Resale	3,095	3,987	3,500	3,500	5,000	43%
		263,836	289,582	302,525	303,075	286,550	-5%

Community Center Fund

Summary

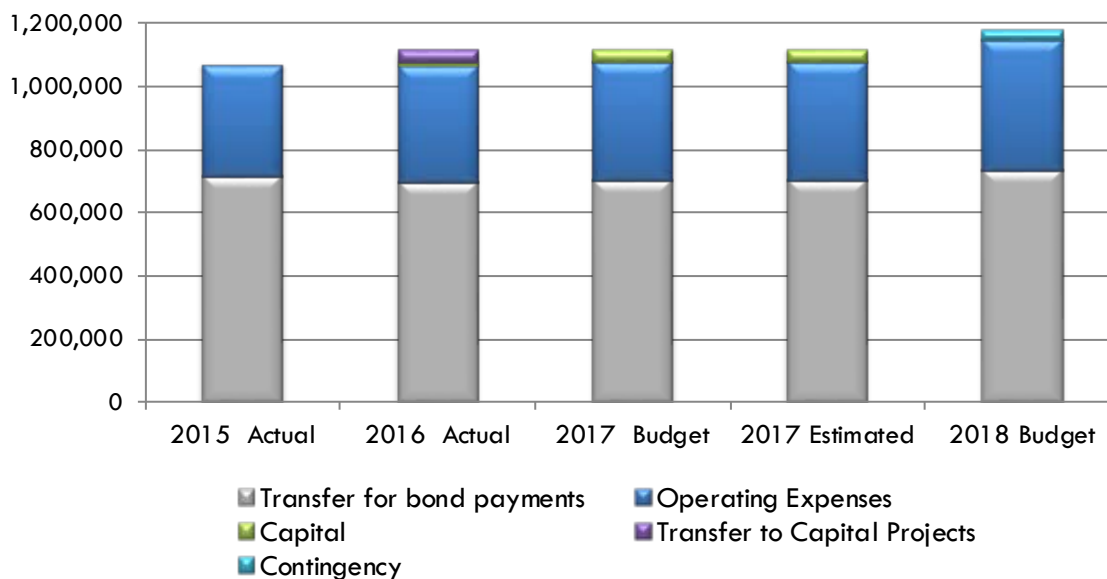
Expenses							
Account Description	2015 Actual	2016 Estimated	2017 Budget	2017 Budget	2017 Budget	% Chg	
<u>CAPITAL EQUIPMENT</u>							
4741 Land Acquisition	-	9,934	11,000	11,000	-		
4743 Furniture and Equipment	16,175	79,436	101,500	101,500	76,000	-25%	
4744 Computer Equipment	-	-	-	-	-	0%	
	16,175	89,370	112,500	112,500	76,000	-32%	
<u>CONTINGENCY</u>							
4850 Contingency	-	-	-	-	30,000	N/A	
	-	-	-	-	30,000	N/A	
<u>TRANSFER TO OTHER FUNDS</u>							
4915 Transfer to Debt Service Fund	713,925	695,350	704,700	704,700	734,500	4%	
4930 Transfer to Capital Projects	-	39,391	-	-	-	0%	
	713,925	734,741	704,700	704,700	734,500	4%	
TOTAL EXPENSES	2,195,183	2,401,584	2,432,375	2,440,875	2,558,975	5%	

Community Center Fund Administration

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 209,137	\$ 214,977	\$ 216,750	\$ 216,750	\$ 238,450	10%
Personnel Services, Benefits	56,108	60,074	59,775	59,775	62,050	4%
Purchased Professional Services	28,396	32,532	29,050	29,050	27,550	-5%
Purchased Property Services	37,739	32,519	32,500	32,500	54,200	67%
Other Purchased Services	11,116	17,921	21,050	21,050	11,500	-45%
Supplies	8,604	10,622	14,900	14,900	17,600	18%
Operating Expenses	\$ 351,100	\$ 368,645	\$ 374,025	\$ 374,025	\$ 411,350	10%
Transfer to Debt Service Fund	713,925	695,350	704,700	704,700	734,500	4%
Transfer to Capital Projects	-	39,391	-	-	-	0%
Contingency	-	-	-	-	30,000	N/A
Capital	-	9,934	38,000	38,000	-	-100%
Total Expense	\$1,065,025	\$1,113,320	\$1,116,725	\$1,116,725	\$1,175,850	5%

The Fruita Community Center provides recreational opportunities for youth, families, and seniors. The Community Center also provides meeting space for rentals as well as senior luncheons and other internal activities. The Community Center is managed based on the following principle: provide a safe, clean and customer service oriented atmosphere for its patrons and the general public. The Community Center is funded on a 1 cent sales and use tax. Revenue generated from pass sales, daily visits, program registrations, and rentals also support operations and capital replacements within the facility.

Budget History



Community Center Fund

Administration

2017 Accomplishments

The Fruita Community Center has experienced approximately 160,000 paid visits from January to October 2017 with an average of 16,000 visits per month. Visits in 2017 are tracking higher than in 2016 and are on pace to exceed any previous year of operations since the FCC opened. Currently visits to the FCC are 6,000 ahead of 2016 for the same period. The FCC surpassed 1,000,000 paid visits on November 16, 2016— this is since opening on February 1, 2011.

Pass revenues are improved over 2016 and are tracking at just over \$29,000 over last year's pass fee collections from January through October. While revenues are up, revenue per visit is remaining the same at about \$4.70. March credit card billing saw the implementation of a \$2.00 surcharge fee on those accounts using credit cards for installment billing. This was received by the community with no comment and has transitioned many over to ACH (Checking Accounts) from EFT (Credit Cards)

The Silver & Fit has program has continued to increase in 2017. There are currently 57 active participants. Through the end of October there have been 3,346 visits. Silver Sneakers continues to be steady with a total number of 220 active participants. Through the end of October, there have been 14,353 visits. Three dollars is paid by health insurance organizations to the FCC for each visit Silver & Fit and Silver Sneakers visit (up to \$30 per month). This is estimated to generate approximately \$50,000 in pass revenue for 2017.

Rentals and pool party reservations are on a similar pace as in 2016. The Community Center continues to host a variety of special events, public meetings, birthday parties, luncheons, and various private events. The meeting rooms are also home to fitness and youth programs, Senior Potluck and Gray Gourmet. The largest contributor continues to be Calvary Chapel Church reservations for Sunday mornings. The Mesa County Public Library also contributes approximately \$6,000 annually, which offsets their utility costs. It is anticipated that the rental revenues will meet the budgeted amount of \$43,000.

Guest Services continues to improve on retail sales during the year through point of sale. These items include: pool swim noodles, swim kick boards, ear buds, and swim towels. In September, our 2017 revenue budget of \$6,000 in sales has been surpassed by almost \$1,000.

Marketing efforts in 2017 included continuing the activity guide glossy front and back cover. The objective was to increase the shelf life of the publication when distributed. Continue to direct mail activity guides to approximately 7,700 households. An increase of programs offered has increased the page count from 32 pages to 36 pages to accommodate the additional programs. For the first time, we used a digital marketing campaign January through March.

The facility changed its hours of operation effective January 1, 2017. The facility is now open at 5:30 AM Monday- Friday. The facility closes at 8:00 PM on Fridays and 7:00 PM on Saturdays. The FCC continues to be a host site for many events. In May 2017, the FCC Girls on the Run 5K race for the second year in a row. There were over 2,200 racers from all over the western slope in attendance who then migrated to area restaurants after the race. The FCC also hosted in 2017 the following events: Chamber of Commerce Annual Dinner, Sweetheart Health Expo, An Evening of Art, Chamber of Commerce Business Expo, the Easter Egg Scramble, GOCO 25th anniversary celebration and board meeting, Bike Rodeo, Dog Dayz, Holiday Arts and Crafts Fair, and Cookies and Claus.

The computer software program RecTrac was upgraded from version 10.3 to version 3.1 during the

Community Center Fund

Administration

Fruita Community Center Maintenance Week. We hope this will have an impact on web registrations as the user interface has changed.

A Youth Scholarship Golf Tournament was established in April 2016. The tournament raised \$6,000 for youth scholarships in its first year and raised an additional \$6000 in its second year. These funds have been used to purchase 50 summer passes (3Month) to the FCC for youth who may not otherwise be able to the facility. 10 Scholarships were given to each of the 5 local schools, were their counselors distributed them to students who they felt either couldn't afford a pass at the FCC or needed the pass for emotional, social or physical development over the summer. In addition, the FCC participated in Fruita Middle School's Fruita's Finest Program. On a quarterly basis, youth who meet basic academic standards received \$10 that could be used towards admission to the FCC or a Night at the Rec evening.

Finally, the 2017 Fruita Community Survey provided very favorable results for the Fruita Community Center. 88% of respondents indicated they were 'Very Satisfied' of Satisfied' with the Overall Impression of the Community Center; 86% with cleanliness; 80% with customer service; 78% with hours of operations; and, 74% with availability of meeting spaces. Only 61 % indicated they were 'Very Satisfied' of 'Satisfied' with the Appropriateness of Pass Fees.

2018 Budget Highlights

- A \$20,000 increase in part time salaries for the rise in minimum wage. This is increase is primarily for Front Desk staff at the Fruita Community
- A Capital Contingency account of \$30,000 was created and will be used in the event of large and unexpected equipment and facility repairs at the Fruita Community Center.
- An increase in supplies for resale by \$1,500. Revenues were also increased by the same amount.
- IT Services increased approximately \$15,000 and were reallocated from service contracts and telephone accounts to a new IT Service account.
- Transfers for Debt Service payments increased \$29,800

Goals

- Continue to promote safety, cleanliness and customer service.
- Consistently implement facility policies and procedures and make adjustments based on public and internal feedback.
- Accurately monitor and track expenses and revenues for the Fruita Community Center.
- Expand marketing techniques to help increase all room rentals and daily visits.
- Work on inventory control for POS sales to monitor for possible theft shortages.
- Introduce the use of Gift Cards for more efficient gift opportunities.

Community Center Fund

Administration

Objectives

- Change facility hours to better accommodate demand and slow times. Specifically determine whether to close the FCC earlier on Friday and Saturday evenings as well as look at seasonal adjustments to hours of operations.
- Implement a FCC pass rate increase to offset increased costs due to salary increases for part time employees. The increases are due to Amendment 70 increasing the minimum wage throughout the State of Colorado.
- Conduct seasonal customer service trainings.
- Continue to monitor the facility closely during the day to ensure cleanliness and safety.
- Continue to coordinate cleaning schedules between contracted services and FCC staff.
- Continue daily processing of cash and receipts. Work with administration to ensure revenue accounts for passes, facility rentals and program registrations balance.
- Continue to monitor and track all revenues and visits including pass type visits, facility rentals, and program participation.
- Monitor all expenses against established budget in an effort to minimize spending and maximize efficiencies. Adjust operations as necessary to stay within budget parameters and subsidy requirements of the facility.
- Develop a strategic marketing plan to promote rentals, pass sales, daily visits, activities and special events.

Community Center Fund

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-22-4111	Salaries, Full time	97,969	99,282	103,775	103,775	105,850	2%
127-451-22-4120	Part Time	107,929	112,550	108,650	108,650	129,300	19%
127-451-22-4130	Overtime	3,239	3,145	4,325	4,325	3,300	-24%
		209,137	214,977	216,750	216,750	238,450	10%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-22-4210	Health Insurance	34,936	36,446	35,300	35,300	35,500	1%
127-451-22-4220	FICA Payroll Expense	12,794	13,320	13,450	13,450	14,800	10%
127-451-22-4221	Medicare Payroll Expense	2,992	3,115	3,150	3,150	3,500	11%
127-451-22-4230	Retirement Contribution	4,409	4,423	4,725	4,725	4,850	3%
127-451-22-4250	Unemployment Insurance	627	645	650	650	1,000	54%
127-451-22-4260	Workers Compensation Ins	350	2,125	2,500	2,500	2,400	-4%
		56,108	60,074	59,775	59,775	62,050	4%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-22-4310	Professional Development	5,597	7,394	4,950	4,950	3,450	-30%
127-451-22-4343	Credit Card Fees	22,799	25,106	24,000	24,000	24,000	0%
127-451-22-4345	Background Investigations	-	32	100	100	100	0%
		28,396	32,532	29,050	29,050	27,550	-5%
<u>PURCHASED PROPERTY SERVICES</u>							
127-451-22-4430	Service Contracts	37,739	32,519	32,500	32,500	16,000	-51%
127-451-22-4438	IT Services	-	-	-	-	38,200	N/A
		37,739	32,519	32,500	32,500	54,200	67%
<u>OTHER PURCHASED SERVICES</u>							
127-451-22-4530	Telephone	4,757	8,955	9,150	9,150	1,000	-89%
127-451-22-4550	Printing	2,072	6,861	7,900	7,900	8,500	8%
127-451-22-4553	Advertising & Promotion	4,287	2,105	4,000	4,000	2,000	-50%
		11,116	17,921	21,050	21,050	11,500	-45%
<u>SUPPLIES</u>							
127-451-22-4610	Office Supplies	1,998	1,747	2,000	2,000	2,000	0%
127-451-22-4611	Postage	27	23	3,600	3,600	3,600	0%
127-451-22-4612	Supplies and Equipment	2,748	3,973	4,800	4,800	6,000	25%
127-451-22-4661	Uniforms	736	892	1,000	1,000	1,000	0%
127-451-22-4690	Supplies for Resale	3,095	3,987	3,500	3,500	5,000	43%
		8,604	10,622	14,900	14,900	17,600	18%
<u>CAPITAL EQUIPMENT</u>							
127-451-22-4741	Land Acquisition	-	9,934	11,000	11,000	-	0%
127-451-22-4743	Furniture and Equipment	-	-	27,000	27,000	-	0%
		-	9,934	38,000	38,000	-	0%
<u>CONTINGENCY</u>							
127-451-22-4743	Furniture and Equipment	-	-	-	-	30,000	0%
		-	-	-	-	30,000	0%

Community Center Fund

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
TRANSFERS TO OTHER FUNDS							
127-451-22-4915	Transfer to Debt Service	713,925	695,350	704,700	704,700	734,500	4%
127-451-22-4930	Transfer to Capital Projects	-	39,391	-	-	-	0%
		713,925	734,741	704,700	704,700	734,500	4%
TOTAL EXPENSES		1,065,025	1,113,320	1,116,725	1,116,725	1,175,850	5%

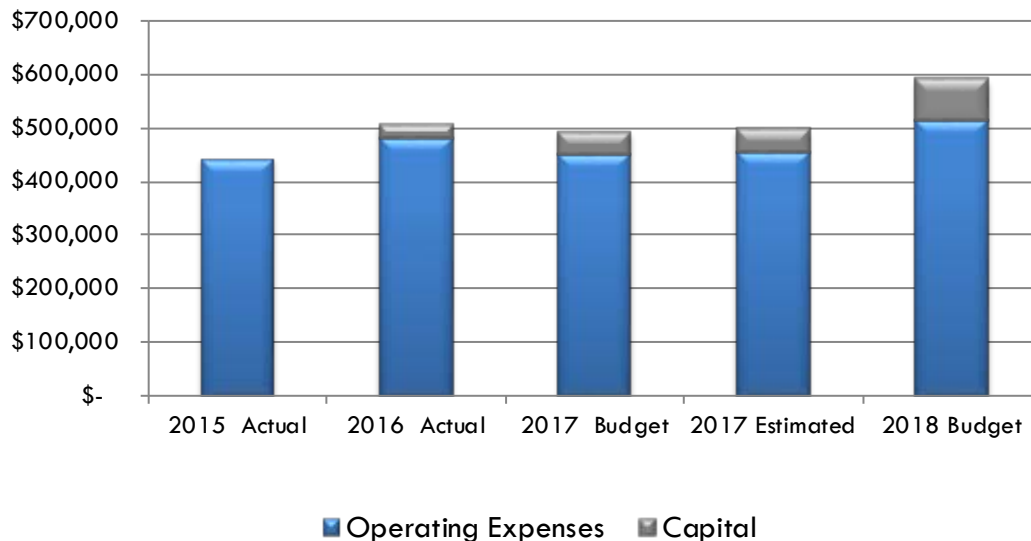
Community Center Fund

Aquatics

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 342,730	\$ 383,579	\$ 354,975	\$ 354,975	\$ 416,900	17%
Personnel Services, Benefits	49,970	51,028	50,775	59,275	57,225	13%
Purchased Professional Services	4,562	4,140	6,150	5,650	2,950	-52%
Purchased Property Services	-	-	-	-	-	0%
Other Purchased Services	100	300	400	550	800	100%
Supplies	43,421	41,596	37,550	34,400	36,150	-4%
Operating Expenses	\$ 440,783	\$ 480,643	\$ 449,850	\$ 454,850	\$ 514,025	14%
Capital	-	24,800	42,500	42,500	76,000	79%
Total Expense	\$ 440,783	\$ 505,443	\$ 492,350	\$ 497,350	\$ 590,025	20%

Fruita Aquatics includes the Indoor/Outdoor Pools and Hot Tub at the Fruita Community Center. The Aquatics Department is responsible for the general oversight of aquatic safety, water quality, aquatic special events, swim lessons, lap swim, masters swim, youth swim conditioning/swim team, and general open swim.

Budget History



Community Center Fund

Aquatics

2017 Accomplishments

The safety of patrons continues to be our top priority. Monthly in-service trainings were conducted focusing on preventive action, rescues and first-aid. We have implemented additional weekly skill and fitness practice for lifeguards in order to meet our continuing training requirements as an American Red Cross facility. Periodic audits of lifeguard's skills were conducted in 2017. Preventive lifeguarding techniques were continually refined and practiced in order to keep our facility safe.

Multiple staff CPR/FA, Lifeguard, and WSI certifications were updated and renewed. Periodic WSI in-services were established to focus on teaching strategies and improve skills. We have hired several new lifeguards and promoted many veteran guards to Pool Managers.

In mid-2017 a part time Recreation Coordinator was hired to oversee all programming within the aquatics program. The intent is to reduce the direct management by the Aquatics Supervisor of programs as this position was over-burdened. Our participation numbers for aquatics programs have seen an increase and are as follows (as of October, 2017):

<u>Description</u>	<u>2016</u>	<u>2017</u>
Group Swim Lessons	1265	1371
Private Swim Lessons	291	400
Youth Swim Conditioning	55	59
Summer Swim Team	46	27
Water Aerobics	4000 (approximate)	4000 (approximate)

Maintenance week was busy and productive. As usual, the indoor pool was drained, pool surface was power washed and fresh, clean water filled the pool. Pool decks were lightly acid washed to reduce slips. The filter was taken apart, cleaned and new socks were installed. The new socks are a different material than the original cloth sock and is more durable and less likely to fail.

The pools were converted to a CO2 system to mitigate pH. The pools were also converted to bleach instead of a briquette system. Both systems are easier and safer to use and will ultimately reduce the cost of chemicals.

Additional pumps were purchased and put in to storage. If a pump were to go down, lease time for replacement can take weeks or months. We now have the pumps on hand and down time for a pump failure will be a couple of hours, if not days.

A lane line reel was purchased for the outdoor pool

All records were maintained as required by the state and county health codes. Records were monitored and reviewed regularly and adjusted to ensure water sanitation and safety. Our facility passed all inspections by Mesa County Health with no issues.

Community Center Fund

Aquatics

2018 Highlights

- Capital Equipment:
 - Aqua Zip N for outdoor pool - \$11,000
 - Pool lighting for indoor pool - \$50,000
 - Pool pump lint strainer baskets - \$15,000
- Part time salary increase of \$60,000 due to the rise in minimum wage.

Goals

- Adjust and monitor pool and staffing schedules to meet demands of the facility within budget parameters
- Improve pool mechanical operations to ensure water cleanliness and clarity.
- Continue to prioritize safety and maintain a clean and fun environment.
- Offer programs, events and activities to meet the demand of the public.
- Increase swimming lesson revenue.

Objectives

- Expand programming to meet specific needs of various groups within our community (home-school swim lessons, masters swimming, etc.)
- Track trends within swimming lessons and adjust programming and scheduling to meet demands.
- Prepare and establish a budget for a possible master's swim program.
- Continue to provide and expand in-services and customer service trainings throughout the year for lifeguards and water safety instructors.
- Continue to schedule staff as efficiently as possible without sacrificing safety.
- Continue to track, maintain and adjust chemical levels as required by Health Codes
- Continue to implement effective cleaning practices and preventive maintenance.

Community Center Fund

Aquatics

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-23-4111	Salaries, Full time	38,048	38,752	42,875	42,875	43,750	2%
127-451-23-4120	Part Time	296,197	335,957	301,425	301,425	362,225	20%
127-451-23-4125	Contract Labor	-	-	-	-	-	0%
127-451-23-4130	Overtime	8,485	8,870	10,675	10,675	10,925	2%
		342,730	383,579	354,975	354,975	416,900	17%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-23-4210	Health Insurance	10,839	7,568	7,500	16,000	7,100	-5%
127-451-23-4220	FICA Payroll Expense	21,220	24,081	22,000	22,000	25,900	18%
127-451-23-4221	Medicare Payroll Expense	4,963	5,632	5,150	5,150	6,050	17%
127-451-23-4230	Retirement Contribution	1,645	1,721	2,050	2,050	2,000	-2%
127-451-23-4250	Unemployment Insurance	1,028	1,151	1,075	1,075	1,675	56%
127-451-23-4260	Workers Comp Insurance	10,275	10,875	13,000	13,000	14,500	12%
		49,970	51,028	50,775	59,275	57,225	13%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-23-4310	Professional Development	2,443	1,643	3,400	3,000	800	-76%
127-451-23-4314	Red Cross Certifications	2,042	2,489	2,600	2,500	2,000	-23%
127-451-23-4345	Background Investigations	77	8	150	150	150	0%
		4,562	4,140	6,150	5,650	2,950	-52%
<u>PURCHASED PROPERTY SERVICES</u>							
127-451-23-4423	Pool Repair and Maintenance	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>OTHER PURCHASED SERVICES</u>							
127-451-23-4530	Telephone	100	300	300	300	300	0%
127-451-23-4553	Advertising	-	-	100	250	500	N/A
		100	300	400	550	800	100%
<u>SUPPLIES</u>							
127-451-23-4610	Office Supplies	262	389	500	500	-	-100%
127-451-23-4612	Supplies and Equipment	7,698	8,509	5,750	5,400	5,000	-13%
127-451-23-4616	Chemicals	34,532	30,852	30,000	27,000	29,650	-1%
127-451-23-4626	Gas and Oil	-	-	-	-	-	0%
127-451-23-4620	Uniforms	929	1,846	1,300	1,500	1,500	15%
127-451-23-4680	Refunds	-	-	-	-	-	0%
		43,421	41,596	37,550	34,400	36,150	-4%
<u>CAPITAL EQUIPMENT</u>							
127-451-23-4743	Furniture and Equipment	-	24,800	42,500	42,500	76,000	79%
		-	24,800	42,500	42,500	76,000	79%
TOTAL EXPENSES		440,783	505,443	492,350	497,350	590,025	20%

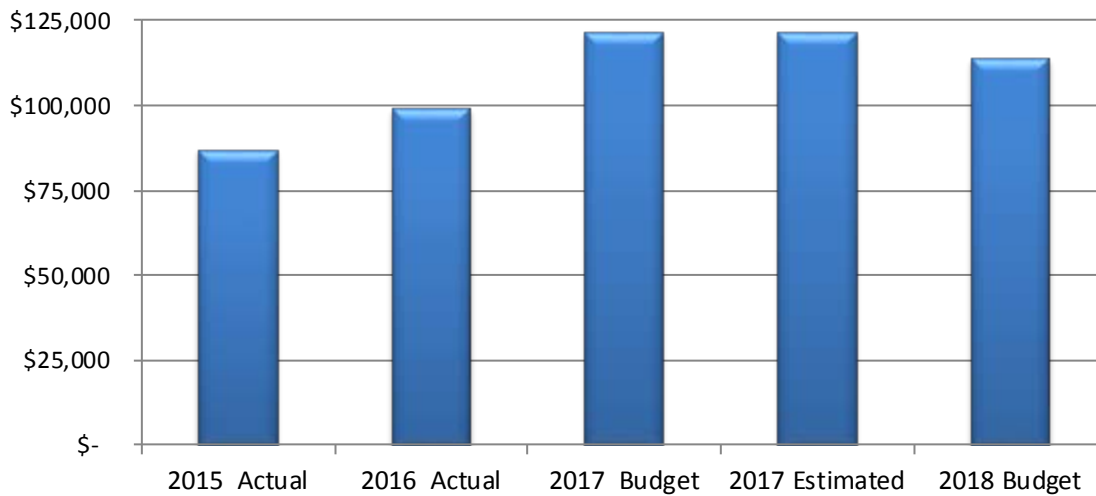
Community Center Fund

Youth Activities

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 56,414	\$ 62,386	\$ 71,125	\$ 71,125	\$ 70,050	-2%
Personnel Services, Benefits	15,137	15,698	27,950	27,950	23,500	-16%
Purchased Professional Services	3,763	3,384	4,200	4,200	4,300	2%
Other Purchased Services	2,435	2,455	3,025	3,025	2,500	-17%
Supplies	8,942	14,717	14,975	14,975	13,000	-13%
Operating Expenses	\$ 86,691	\$ 98,640	\$ 121,275	\$ 121,275	\$ 113,350	-7%
Capital	-	-	-	-	-	0%
Total Expense	\$ 86,691	\$ 98,640	\$ 121,275	\$ 121,275	\$ 113,350	-7%

Youth activities provide children with unique enrichment, learning, and recreational activities that foster each child's intellectual, social, emotional, and physical well-being. Youth activities staff oversee the Dinomites Summer Day Camp (a state licensed youth summer day camp for 5-10 year olds), DinoMites Days-Off Camp (5-10 year olds, and Night at the FCC (5th-7th graders).

Budget History



Community Center Fund

Youth Activities

2017 Accomplishments

2017 was another break-through year for the DinoMites Summer. Camp capacity increased to 30 from 24 and with 270 spots throughout the summer there were 252 youth who participated – 93.3% capacity. Camp was again located at Shelledy Elementary school. Each week included team activities, crafts, science experiments, swimming and field trips. The registration process was changed to help accommodate parents who cannot pay for the entire summer up front. This new process proved to work very smooth. We had zero violations upon State inspection.

DinoMites Days Off Camp is designed for parents who need care for their children for days the district is not in session during the school year. The cost is \$30 (\$40 day of registration) a day for participants and is also seeing increased participation however it has not reached capacity like the Summer Camp.

Night at the FCC is held four times per year at the Community Center for 5th-7th grade students on Friday evenings from 7:00-10:00pm. Each event is themed and includes food, dancing, swimming, photo booth and bump 'n jump. Night at the FCC continues to be a popular event for youth. January 2017 brought 278 kids and March 2017 had 233 to our facility. The September Night at the FCC was the largest ever with 346 youth attending the event. There is 1 more event left in November 2017.

2018 Budget Highlights

- Operationally there has been a decrease of almost \$8,000 in youth activities but those expenses have been moved to FCC Athletics for Youth Volleyball.

Goals

- Ensure a constant, stable location for camps and programs.
- Increase participation in camps and programs by research and utilizing appropriate marketing methods.
- Promote and maintain safety in camps and programs.
- Continue to develop a staff training program for DinoMites which includes a detailed schedule of activities for the summer.
- Develop new programs.

Objectives

- Continue to use Shelledy Elementary for the DinoMites Day Camp and research potential permanent locations for Days Off camp.

Community Center Fund

Youth Activities

- Continue to work closely with the Colorado Department of Human Services to ensure all rules and regulations are being followed properly for youth camps. Maintain and update staff certifications as required by state licensure.
- Continue to provide a safe and welcoming atmosphere for participants.
- Continue researching new cost effective activities to implement in DinoMites.
- Continue to promote programs using e-blasts, social media, flyers, the activity guide, Peachjar and other new found strategies.
- Research and analyze how to make our two new programs Homeschool PE and Tiny Striders more successful.

Community Center Fund

Youth Activities

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estiamted	2018 Budget	% Chg
PERSONNEL SERVICES, SALARIES							
127-451-24-4111	Salaries, Administrative	38,317	39,149	42,875	42,875	43,750	0%
127-451-24-4120	Part Time	17,958	22,294	26,000	26,000	25,800	0%
127-451-24-4120	Contract Labor	-	-	-	-	-	0%
127-451-24-4130	Overtime	139	943	2,250	2,250	500	0%
		56,414	62,386	71,125	71,125	70,050	0%
PERSONNEL SERVICES, BENEFITS							
127-451-24-4210	Health Insurance	7,272	7,249	17,650	17,650	13,350	0%
127-451-24-4220	FICA Payroll Expense	3,498	3,889	4,425	4,425	4,350	0%
127-451-24-4221	Medicare Payroll Expense	818	909	1,050	1,050	1,050	0%
127-451-24-4230	Retirement Contribution	1,730	1,739	2,000	2,000	2,000	0%
127-451-24-4250	Unemployment Insurance	169	187	225	225	300	0%
127-451-24-4260	Workers Compensation Insurance	1,650	1,725	2,600	2,600	2,450	0%
		15,137	15,698	27,950	27,950	23,500	0%
PURCHASED PROFESSIONAL SERVICES							
127-451-24-4310	Professional Development	580	693	1,100	1,100	800	0%
127-451-24-4345	Background Investigations	269	(245)	100	100	500	0%
127-451-24-4350	Entertainment	2,914	2,936	3,000	3,000	3,000	0%
		3,763	3,384	4,200	4,200	4,300	0%
OTHER PURCHASED SERVICES							
127-451-24-4580	Travel Activities	2,435	2,455	3,025	3,025	2,500	0%
		2,435	2,455	3,025	3,025	2,500	0%
SUPPLIES							
127-451-24-4612	Supplies and Equipment	8,942	14,717	14,975	14,975	13,000	0%
		8,942	14,717	14,975	14,975	13,000	0%
TOTAL EXPENSES		86,691	98,640	121,275	121,275	113,350	0%

Community Center Fund

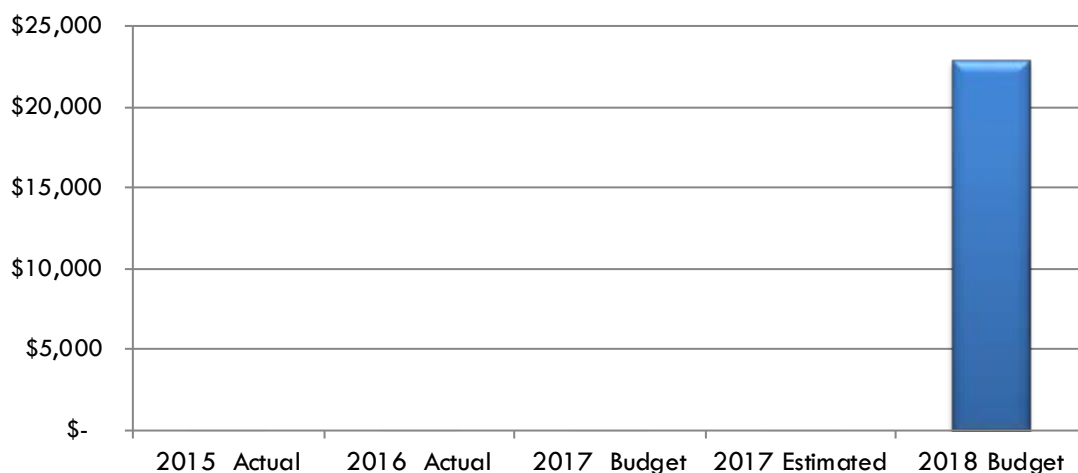
Athletics

<u>EXPENDITURES</u>	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ -	\$ -	\$ -	\$ -	\$ 14,000	0%
Personnel Services, Benefits	-	-	-	-	1,350	0%
Purchased Professional Services	-	-	-	-	250	0%
Other Purchased Services	-	-	-	-	250	0%
Supplies	-	-	-	-	7,000	0%
Operating Expenses	\$ -	\$ -	\$ -	\$ -	\$ 22,850	0%
Capital	-	-	-	-	-	0%
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 22,850	0%

Athletic Programs provide the Fruita community with local, economical, organized sports opportunities for youth and adults to get and stay physically and mentally healthy. Providing quality programs to the families of Fruita and surrounding areas provides services that they may not otherwise receive.

For 2018 we will be moving Adult Basketball, Adult Volleyball, Junior Jammers, Pee Wee Soccer, Youth Volleyball and the Future Cats Basketball Camps under the FCC budget since the programs are hosted at this facility. This is a newly created program within the Fruita Community Center budget

Budget History



Community Center Fund

Athletics

2017 Accomplishments

We continue to offer athletic programs for our areas youth. In 2017 only youth volleyball was under the FCC budget and was budgeted under youth activities. We saw a big jump in the second year of the program with all games housed at the FCC.

ATHLETIC PROGRAM REGISTRATIONS

	Season	2013	2014	2015	2016	2017
Pee Wee Soccer Spring	Spring	20	47	36	38	27
Pee Wee Soccer Fall	Fall	15	20	12	20	23
Youth Volleyball	Winter				89	114
Junior Jammers	Winter	23	13	16	15	12
Basketball Skills Camp/Clinics	Spr/Su/W	109	145	122	119	86
Adult Basketball (new 2017)	All					14
Adult Co-Ed Volleyball	Spring/Fall	14	12	7*	14	13

*Enrollments through September 14, 2017

2018 Budget Highlights

- Personnel costs, including \$9,000 in Part Time Salaries and \$3,000 in contract labor, and \$5500 in supplies and equipment were removed from general fund budget and added to the Athletics Program in the Fruita Community Center.
- Anticipated revenues with the new programs will be \$20,000 as well as revenue already generated from youth volleyball.

Goals

- Continue to offer and coordinate a variety of recreation programs to meet the needs of the community to maintain, enhance and improve their physical and mental well-being
- Provide adult and youth athletic programming at the FCC to promote pass sales
- Ensure athletic programs are safe for participants, spectators and employees
- Continue to evaluate and create new sports programs for adults and youth
- Provide adequate promotional materials and contacts for athletic programs to increase participation in all athletic programs
- Evaluate programs for all athletic and activities programs

Objectives

- Continue to maintain youth and adult athletic offerings for the community at the Fruita Community Center

Community Center Fund

Athletics

- Increase revenue in youth and adult programming by strengthening logistics, marketing and employee training.
- Continue to perform background checks on all volunteer coaches, provide training to officials and staff, and ensure facilities used are free of hazards.
- Build strong relationships with volunteer coaches and parents to ensure successful programming
- Promote and evaluate programs to ensure the needs of participants, parents, and families are being met.

Community Center Fund

Athletics

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estiamted	2018 Budget	% Chg
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-25-4111	Salaries, Administrative	-	-	-	-	-	0%
127-451-25-4120	Part Time	-	-	-	-	11,000	0%
127-451-25-4120	Contract Labor	-	-	-	-	3,000	0%
127-451-25-4130	Overtime	-	-	-	-	-	0%
						14,000	0%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-25-4210	Health Insurance	-	-	-	-	-	0%
127-451-25-4220	FICA Payroll Expense	-	-	-	-	700	0%
127-451-24-4221	Medicare Payroll Expense	-	-	-	-	175	0%
127-451-25-4230	Retirement Contribution	-	-	-	-	-	0%
127-451-25-4250	Unemployment Insurance	-	-	-	-	50	0%
127-451-25-4260	Workers Compensation Insurance	-	-	-	-	425	0%
						1,350	0%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-25-4310	Professional Development	-	-	-	-	-	0%
127-451-25-4345	Background Investigations	-	-	-	-	250	0%
127-451-25-4350	Entertainment	-	-	-	-	-	0%
						250	0%
<u>OTHER PURCHASED SERVICES</u>							
127-451-25-4553	Advertising	-	-	-	-	250	0%
						250	0%
<u>SUPPLIES</u>							
127-451-25-4612	Supplies and Equipment	-	-	-	-	7,000	0%
						7,000	0%
TOTAL EXPENSES		-	-	-	-	22,850	0%

Community Center Fund

Child Care

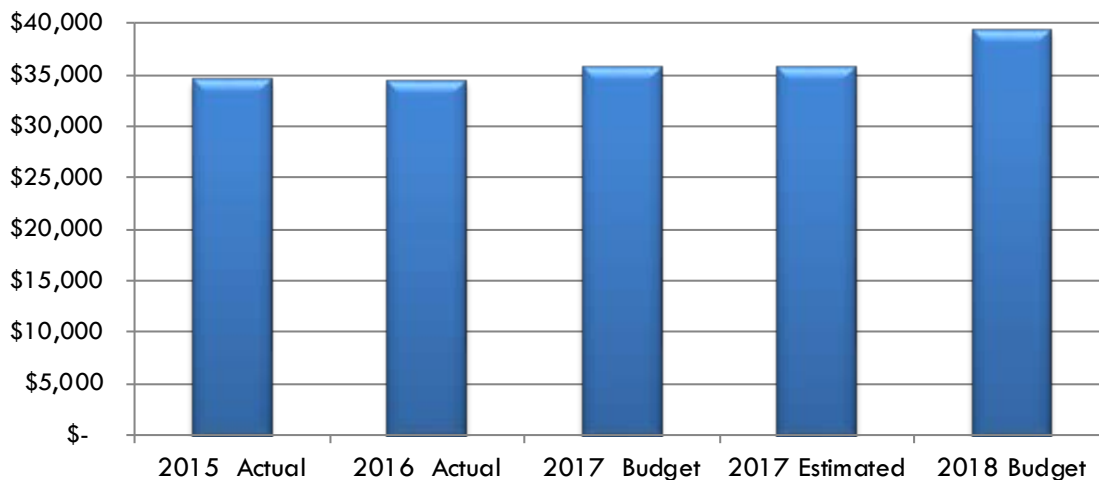
EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 31,278	\$ 30,896	\$ 32,000	\$ 32,000	\$ 35,300	10%
Personnel Services, Benefits	2,667	2,739	2,775	2,775	3,100	12%
Purchased Professional Services	-	54	250	250	250	0%
Supplies	576	729	650	650	650	0%
Operating Expenses	\$ 34,521	\$ 34,418	\$ 35,675	\$ 35,675	\$ 39,300	10%
Capital	-	-	-	-	-	0%
Total Expense	\$ 34,521	\$ 34,418	\$ 35,675	\$ 35,675	\$ 39,300	10%

Child Care, aka RecRat Room, is responsible for caring for children while their parent or guardian uses the Fruita Community Center. While this department does generate revenue, it does not cover expenses, making it a loss leader in the Community Center operations. Customers pay to have their children cared for while they participate in programs and activities within the Community Center. Children are not allowed to stay in childcare for longer than two hours due to state regulations.

The Guest Services Supervisor is responsible for the management of Child Care. This includes maintaining a safe and healthy environment for kids while encouraging developmental activities. The supervisor oversees four part-time employees who help maintain a safe environment by tending to the children, providing snacks, and ensuring all toys and surfaces are clean.

Currently Child Care runs Monday-Friday 8:00-1:00PM. Monday-Thursday 4:00-8:00PM and Saturdays 8:00-12:00PM. The busiest months in 2017 for Childcare were January and March. The average number of children that are signed in each month is 463 kids.

Budget History



Community Center Fund

Child Care

2017 Accomplishments

Small modifications were made in 2017 to meet the high demands experienced in childcare during the morning hours between 9:00 AM and 11:00 AM. In early 2017 due to capacity being reached frequently, staffing was increased in the child care room from 2 to 3 staff during peak hours. This provided five additional spaces over capacity. Later in the year as capacity concerns subsided, staffing was reduced to normal staffing levels. Child Care and front desk staff worked closely together to provide additional supervision when capacity in Child Care was reached during popular fitness programs.

The Childcare carpet was replaced in March to be more child friendly and easier to clean.

140 \$20/20 punch cards were purchased at the front desk.

45 \$40/40 punch cards were purchased at the front desk.

113 ½ hour drop ins and 95 1 hour drop ins were purchased.

All Child Care staff are CPR Certified to comply with policies and procedures.

2018 Highlights

- Part time salaries increased \$3,000 increase due to the rise in minimum wage.

Goals

- Continue to ensure a safe and encouraging environment for children while they are placed in child care.
- Monitor and adjust child care schedules as needed.

Objectives

- Maintain policies and procedures to ensure safety, especially check-in / check-out procedures and food / allergy policies.
- Continue to work alongside front desk staff to provide extended service as needed.
- Update CPR/FA certifications as needed and process background checks for new staff.

Community Center Fund

Child Care

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-26-4111	Salaries, Administrative	-	-	-	-	-	0%
127-451-26-4120	Part Time	30,369	30,036	31,000	31,000	34,200	10%
127-451-26-4130	Overtime	909	860	1,000	1,000	1,100	10%
		31,278	30,896	32,000	32,000	35,300	10%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-26-4210	Health Insurance	-	-	-	-	-	0%
127-451-26-4220	FICA Payroll Expense	1,939	1,962	2,000	2,000	2,200	10%
127-451-26-4221	Medicare Payroll Expense	453	459	475	475	525	11%
127-451-26-4230	Retirement Contribution	-	-	-	-	-	0%
127-451-26-4250	Unemployment Insurance	94	93	100	100	150	50%
127-451-26-4260	Workers Compensation Insurance	181	225	200	200	225	13%
		2,667	2,739	2,775	2,775	3,100	12%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-26-4310	Professional Development	-	54	200	200	200	0%
127-451-26-4345	Background Investigations	-	-	50	50	50	0%
		-	54	250	250	250	0%
<u>SUPPLIES</u>							
127-451-26-4610	Office Supplies	84	97	-	-	-	0%
127-451-26-4612	Supplies and Equipment	322	393	400	400	400	0%
127-451-26-4661	Uniforms	170	239	250	250	250	0%
		576	729	650	650	650	0%
TOTAL EXPENSES		34,521	34,418	35,675	35,675	39,300	10%

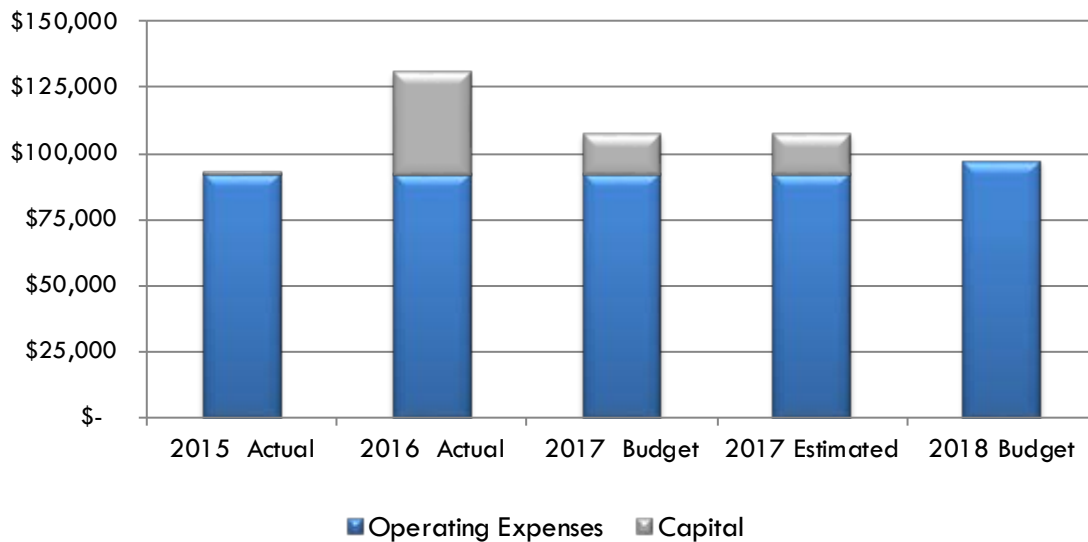
Community Center Fund

Fitness/Wellness Programs

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 80,973	\$ 80,183	\$ 80,700	\$ 80,700	\$ 85,100	5%
Personnel Services, Benefits	5,052	5,373	5,350	5,350	5,600	5%
Purchased Professional Services	1,449	2,000	1,800	1,800	1,800	0%
Other Purchased Services	-	150	150	150	150	0%
Supplies	4,547	4,103	4,300	4,300	4,300	0%
Operating Expenses	\$ 92,021	\$ 91,809	\$ 92,300	\$ 92,300	\$ 96,950	5%
Capital	1,170	39,059	15,000	15,000	-	-100%
Total Expense	\$ 93,191	\$ 130,868	\$ 107,300	\$ 107,300	\$ 96,950	-10%

Fitness and Wellness programs help to increase the physical, emotional and mental health and wellbeing of the Fruita community. The goals are to provide safe, effective and affordable fitness programs, such as group fitness classes, fitness assessments and orientations and personal training. Along with these programs, the fitness department provides strength and cardio equipment for Community Center users.

Budget History



Community Center Fund

Fitness/Wellness Programs

2017 Accomplishments

Group fitness classes continue to be very successful and an attraction for patrons and pass sales. Many of the classes that were started in 2016 continued in 2017. Several new classes were added based on industry trends, customer demands and staffing changes while some were discontinued.

Equipment replacement of miscellaneous fitness equipment (resistance bands, treadmill rear endcap, spring collars, Yoga straps, etc.) was take care of this year. Capital Reserve funds were used to replace two adaptive motion trainers in the fitness area that broke down this year. During maintenance week worn out upholstered weight equipment was reupholstered.

In addition to replaced equipment, an additional microphone and bodypack transmitter was purchased to use in conjunction with the sound system as well as the addition of miscellaneous fitness equipment (Core Hammers, kettlebells, training rope, SilverSneakers CDs, etc.).

A quarterly maintenance schedule with Mountain Fitness Services to clean, repair and check all fitness equipment regularly continued

Class Attendance

2014													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Participants	1277	791	891	875	841	809	841	612	678	878	883	743	10119
Classes	180	192	188	16	149	129	146	107	133	138	175	114	1736
2015													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Participants	1235	989	1183	903	1068	1224	873	115	1100	1200	1200	1000	13090
Classes	146	137	151	130	125	136	141	141	141	143	145	145	1681
2016													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Participants	1422	1442	1393	988	1097	869	855	939	558	1628	1015	956	13162
Classes	148	158	165	145	155	129	139	156	109	153	149	156	1758
2017													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Participants	1339	1311	1406	1182	1076	1035	856	1150	726	1206			11287
Classes	174	159	158	151	164	166	152	115	125	159			1523

Community Center Fund

Fitness/Wellness Programs

2018 Highlights

There are no significant budget changes.

Goals

- Provide a clean, safe and customer-oriented fitness/wellness facility.
- Provide health and wellness educational opportunities for the community.
- Monitor and replace (when needed) fitness equipment to ensure the best customer experience and safety. Obtain additional equipment in order to meet with fitness trends and satisfy the desires of our patrons.
- Continue to expand fitness class participation averages.
- Ensure adequate training/certifications of fitness staff, and contributing a monetary amount to cover a portion of the cost(s) incurred toward preapproved new certifications and re-certifications which directly enhance our group exercise area. Continue to seek out avenues to host group fitness certifications at our facility.
- Provide fitness instructors with FCC apparel which can be worn while teaching group exercise classes to demonstrate unity and commitment to our patrons and the facility.

Objectives

- Continue to host Guest Speaker Series in conjunction with Family Health West.
- Continue to retain and recruit experienced instructors to provide affordable, high-quality classes to patrons.
- Continually monitor and offer fitness classes and programs that the community wants. Monitor classes and programs to ensure that they are not placing patrons at risk.
- Monitor all equipment within the fitness/wellness areas to make certain that it is mechanically safe and is used in a safe manner. Purchase equipment (or repair) as needed for replacement or based on community needs. Work with building maintenance coordinator to assure that all equipment is properly maintained and functioning correctly.
- Manage contracts of personal trainers and confirm that they are providing safe and acceptable health instruction and information.
- Work with both the Senior Services Supervisor and SilverSneakers and Silver&Fit programmers to offer classes for the senior population.

Community Center Fund

Fitness/Wellness Programs

- The Fitness/Wellness department will continue to reach a broad audience with programs offered for to a wide spectrum of our local population. Free fitness orientations and assessments, along with instructed classes, will help to keep users safe and the equipment protected.
- Continue to grow in the therapeutic recreation area by offering clinical exercise opportunities in a non-clinical setting.

Community Center Fund

Fitness/Wellness Programs

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-27-4111	Salaries, Administrative	-	-	-	-	-	0%
127-451-27-4120	Part Time	45,797	46,818	45,700	45,700	46,800	2%
127-451-27-4125	Contract Labor	34,407	32,642	34,200	34,200	37,500	10%
127-451-27-4130	Overtime	769	723	800	800	800	0%
		80,973	80,183	80,700	80,700	85,100	5%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-27-4210	Health Insurance	-	-	-	-	-	0%
127-451-27-4220	FICA Payroll Expense	2,887	3,064	2,875	2,875	3,000	4%
127-451-27-4221	Medicare Payroll Expense	675	717	675	675	700	4%
127-451-27-4230	Retirement Contribution	-	-	-	-	-	0%
127-451-27-4250	Unemployment Insurance	140	142	150	150	200	33%
127-451-27-4260	Workers Compensation Insura	1,350	1,450	1,650	1,650	1,700	3%
		5,052	5,373	5,350	5,350	5,600	5%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-27-4310	Professional Development	1,449	1,976	1,700	1,700	1,700	0%
127-451-27-4345	Background Investigations	-	24	100	100	100	0%
		1,449	2,000	1,800	1,800	1,800	0%
<u>OTHER PURCHASED SERVICES</u>							
127-451-27-4530	Telephone	-	150	150	150	150	0%
		-	150	150	150	150	0%
<u>SUPPLIES</u>							
127-451-27-4610	Office Supplies	19	22	-	-	-	0%
127-451-27-4612	Supplies and Equipment	4,276	3,641	4,000	4,000	4,000	0%
127-451-27-4661	Uniforms	252	440	300	300	300	0%
		4,547	4,103	4,300	4,300	4,300	0%
<u>CAPITAL EQUIPMENT</u>							
127-451-27-4743	Furniture and Equipment	1,170	39,059	15,000	15,000	-	-100%
		1,170	39,059	15,000	15,000	-	-100%
TOTAL EXPENSES		93,191	130,868	107,300	107,300	96,950	-10%

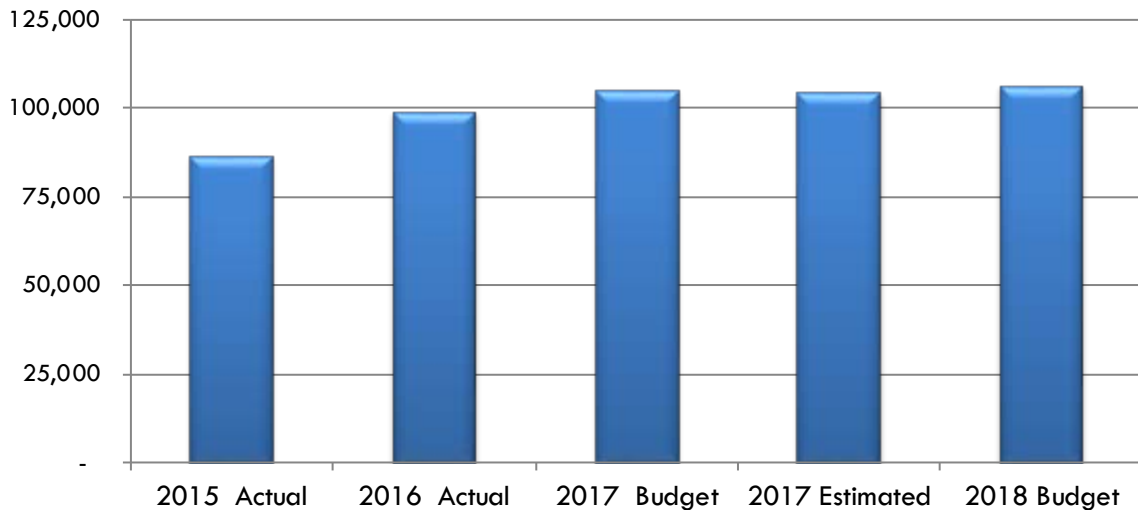
Community Center Fund

Senior Programs

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 41,288	\$ 46,163	\$ 51,725	\$ 50,725	\$ 52,500	1%
Personnel Services, Benefits	19,236	24,889	25,600	25,600	25,900	1%
Purchased Professional Services	1,388	1,255	2,950	2,850	2,850	-3%
Purchased Property Services	-	-	-	-	-	0%
Other Purchased Services	20,961	23,049	16,500	16,500	16,500	0%
Supplies	3,390	3,398	8,225	8,325	8,325	1%
Operating Expenses	\$ 86,263	\$ 98,754	\$ 105,000	\$ 104,000	\$ 106,075	1%
Capital	-	-	-	-	-	0%
Total Expense	\$ 86,263	\$ 98,754	\$ 105,000	\$ 104,000	\$ 106,075	1%

The Senior Center is a free gathering place for seniors in the Fruita Community Center. A number of programs are coordinated at the Senior Center and in the surrounding area. In addition, Senior services is charged with providing programs, events and trips for senior to remain physically, socially, and mentally active. Staff also provides educational opportunities on services and programs offered not only through the City but also through Mesa County Health Department and other senior service organizations.

Budget History



Community Center Fund

Senior Programs

2017 Accomplishments

Senior services programs and events continue to be popular and more often than not are filled to capacity. Seniors were able to participate in 20 day trips and 4 overnight trips organized by senior services staff. Day trips included Picnics, Extended Hikes, and Sunset Float trips on the Colorado River to an Autumn Colorado Drive over the Mesa. Overnight trips included a trip to Lehi, Utah to experience the Tulip Festival. Day activities included Cook-Off, Super bowl Party, Computer Classes, and Aging in Place Series, GVT travel training, AARP Elder Watch Seminars, & Ancestry Classes. Seniors also have the opportunity to participate in on-going activities such as food for thought, Friday hike and lunch programs.

2018 Highlights

- An additional \$3,000 was added to part time salaries.

Goals

- Continue to offer and coordinate an increasing variety of recreation programs and activities to meet the needs of the senior community.
- Provide programs and activities that encourage the senior population to stay active or become more active.
- Work with Fitness/Wellness staff to provide ‘Silver’ fitness programs, educational seminars.
- Work with Aquatics staff to provide Senior level Water Aerobics.
- Work with AARP to become a “Livable Community”

Objectives

- Work with Silver Sneakers/Silver and Fit staff to offer classes and social opportunities for the senior community to stay fit and active.
- Increase opportunities for seniors by introducing more diverse programs focusing on the varied interests, income and physical abilities of seniors within the community. Focus on both divisions of the senior department; the Senior Center and the older adult programs.
- Continue to ensure that programs and activities are cost-effective for the City. Provide programs for seniors that are affordable.

Community Center Fund

Senior Programs

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-28-4111	Salaries, Administrative	27,846	40,071	42,875	42,875	43,750	0%
127-451-28-4120	Part Time	13,246	5,857	6,850	5,850	8,100	18%
127-451-28-4125	Contract Labor	-	-	-	-	-	0%
127-451-28-4130	Overtime	196	235	2,000	2,000	650	0%
		41,288	46,163	51,725	50,725	52,500	1%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-28-4210	Health Insurance	13,245	18,215	17,650	17,650	17,750	0%
127-451-28-4220	FICA Payroll Expense	2,495	2,767	3,150	3,150	3,300	5%
127-451-28-4221	Medicare Payroll Expense	583	647	750	750	775	3%
127-451-28-4230	Retirement Contribution	1,564	1,721	2,000	2,000	2,000	0%
127-451-28-4250	Unemployment Insurance	124	139	175	175	225	29%
127-451-28-4260	Workers Compensation Insura	1,225	1,400	1,875	1,875	1,850	-1%
		19,236	24,889	25,600	25,600	25,900	1%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-28-4310	Professional Development	900	585	900	800	800	-11%
127-451-28-4345	Background Investigations	-	-	50	50	50	0%
127-451-28-4350	Entertainment	488	670	2,000	2,000	2,000	0%
		1,388	1,255	2,950	2,850	2,850	-3%
<u>PURCHASED PROPERTY SERVICES</u>							
127-451-28-4441	Facility Rentals	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>OTHER PURCHASED SERVICES</u>							
127-451-28-4530	Telephone	-	300	-	-	-	0%
127-451-28-4553	Advertising	-	-	-	-	-	0%
127-451-28-4580	Senior Travel Activities	20,961	22,749	16,500	16,500	16,500	0%
		20,961	23,049	16,500	16,500	16,500	0%
<u>SUPPLIES</u>							
127-451-28-4612	Supplies and Equipment	3,390	3,398	8,225	8,325	8,325	1%
127-451-28-4680	Refunds	-	-	-	-	-	0%
		3,390	3,398	8,225	8,325	8,325	1%
<u>CAPITAL EQUIPMENT</u>							
127-451-28-4743	Furniture and Equipment	-	-	-	-	-	N/A
		-	-	-	-	-	N/A
TOTAL EXPENSES		86,263	98,754	105,000	104,000	106,075	1%

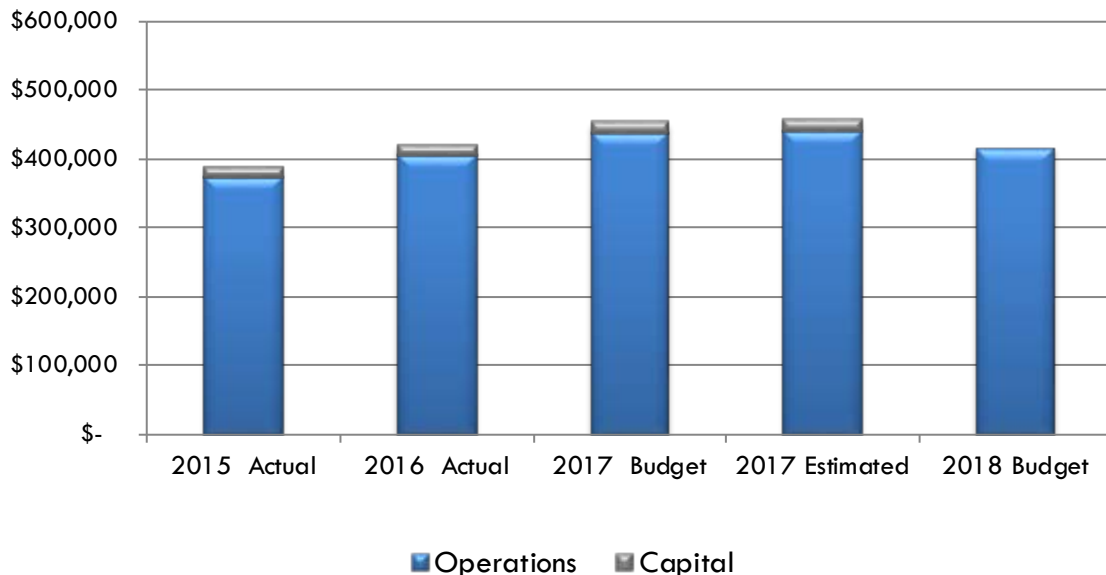
Community Center Fund

Building Maintenance

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 98,504	\$ 101,755	\$ 119,375	\$ 120,375	\$ 118,050	-1%
Personnel Services, Benefits	24,117	25,329	26,975	26,975	26,800	-1%
Purchased Professional Services	670	779	700	200	1,800	157%
Purchased Property Services	55,757	61,984	67,675	68,175	68,100	1%
Other Purchased Services	300	300	300	300	300	0%
Supplies	194,356	214,416	222,525	225,525	199,525	-10%
Operating Expenses	\$ 373,704	\$ 404,563	\$ 437,550	\$ 441,550	\$ 414,575	-5%
Capital	15,005	15,577	17,000	17,000	-	-100%
Total Expense	\$ 388,709	\$ 420,140	\$ 454,550	\$ 458,550	\$ 414,575	-9%

Building Maintenance oversees general maintenance and custodial services at the Fruita Community Center. Building Maintenance includes one full time employee, as well as 2 part-time custodians / day porters. Contracted services such as HVAC and custodial are also included in Building Maintenance. Building Maintenance oversees and responds to public concerns, system and equipment failures and general preventative maintenance.

Budget History



Community Center Fund

Building Maintenance

2017 Accomplishments

Preventative maintenance was routinely completed on all pumps, filters, chemical feeders and boilers. Preventative maintenance on HVAC and the pool dehumidification unit was contracted to outside services with GMMI.

It was a challenging year for maintenance as we had to replace a compressor on three different HVAC units, fix a Hydraulic leak in the elevator and had to replace the plumbing which helps remove ground water from under the Community Center.

The Community Center closed for maintenance week in mid September. Projects included general deep cleaning, painting, wood floor refinishing, carpet cleaning, fitness equipment deep cleaning and maintenance, tile cleaning, window cleaning, and replaced carpet in the back hallway, senior center and front desk.

We installed 10 new security cameras throughout the community center to help with monitoring what's happening inside and outside of the building.

The addition of a second day time custodian has made a significant impact on the cleanliness of the facility. We are now able to do a mid-day cleaning of the women's locker room as well as daily cleaning of fitness equipment, windows etc.

Through the Fruita Community Survey the overall satisfaction of Cleanliness of the Fruita Community Center was 86% of Very Satisfied and Satisfied.

2018 Highlights

- Reallocated professional development money from other areas in the budget to send staff to an electrician training

Goals

- Maintain high standards of cleanliness, safety and security at the Fruita Community Center.
- Continue to provide a high level of service through prompt response to customer and staff concerns.
- Prevent mechanical failures in the facility that may affect patron visit and usage.

Community Center Fund

Building Maintenance

Objectives

- Evaluate contracted custodial services and secure new custodial agreement.
- Coordinate facility maintenance week in 2018.
- Establish ongoing preventive maintenance budget to be used in budget preparations and expense tracking
- Maintain aquatic systems including pumps, boilers, UVs and filters.
- Maintain chemical feeders, logs and reports as required by health code.
- Continue to work with the Parks and Public Works Departments to maintain landscaping and grounds. Assist as needed.
- Continue to research and implement new and efficient cleaning practices and procedures.
- Coordinate snow and ice removal with the Parks and Public Works Department. Assist where needed.
- Monitor and maintain catering kitchen equipment to satisfy health code requirements.
- Monitor and report vandalism to the Fruita Police Department.
- Maintain HVAC, aquatic and emergency service contracts.
- Purchase custodial supplies and equipment, ensure proper use of equipment.
- Continue to maintain and monitor maintenance logs.

Community Center Fund

Building Maintenance

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg
<u>PERSONNEL SERVICES, SALARIES</u>							
127-451-54-4111	Salaries, Administrative	34,469	35,000	35,350	35,350	36,050	2%
127-451-54-4120	Part Time	8,422	8,827	23,100	26,100	21,250	-8%
127-451-54-4125	Contract Labor	53,011	55,782	56,250	56,250	57,500	2%
127-451-54-4130	Overtime	2,602	2,146	4,675	2,675	3,250	-30%
		98,504	101,755	119,375	120,375	118,050	-1%
<u>PERSONNEL SERVICES, BENEFITS</u>							
127-451-54-4210	Health Insurance	17,466	18,215	17,650	17,650	17,650	0%
127-451-54-4220	FICA Payroll Expense	2,766	2,795	3,975	3,975	3,750	-6%
127-451-54-4221	Medicare Payroll Expense	647	654	925	925	900	-3%
127-451-54-4230	Retirement Contribution	1,551	1,702	1,725	1,725	1,750	1%
127-451-54-4250	Unemployment Insurance	137	138	200	200	250	25%
127-451-54-4260	Workers Compensation Insura	1,550	1,825	2,500	2,500	2,500	0%
		24,117	25,329	26,975	26,975	26,800	-1%
<u>PURCHASED PROFESSIONAL SERVICES</u>							
127-451-54-4310	Professional Development	670	779	700	200	1,800	157%
		670	779	700	200	1,800	157%
<u>PURCHASED PROPERTY SERVICES</u>							
127-451-54-4430	Service Contracts	14,514	15,127	17,500	20,000	20,000	14%
127-451-54-4435	Fleet Maintenance	675	675	2,075	2,075	2,000	-4%
127-451-54-4440	Building Maintenance	40,568	46,182	45,600	43,600	43,600	-4%
127-451-54-4452	Drainage Fees	-	-	2,500	2,500	2,500	N/A
		55,757	61,984	67,675	68,175	68,100	1%
<u>OTHER PURCHASED SERVICES</u>							
127-451-54-4530	Telephone	300	300	300	300	300	0%
		300	300	300	300	300	0%
<u>SUPPLIES</u>							
127-451-54-4610	Office Supplies	123	158	-	-	-	0%
127-451-54-4612	Supplies and Equipment	21,082	21,910	22,000	22,000	22,000	0%
127-451-54-4620	Utilities	155,227	147,402	147,000	150,000	150,000	2%
127-451-54-4626	Fuel	840	764	1,525	1,525	1,525	0%
127-451-54-4649	Repair & Maint Supplies	16,522	43,581	51,500	51,500	25,500	-50%
127-451-54-4661	Uniforms	562	601	500	500	500	0%
		194,356	214,416	222,525	225,525	199,525	-10%
<u>CAPITAL</u>							
127-451-54-4743	Furniture and Equipment	15,005	15,577	17,000	17,000	-	-100%
127-451-54-4744	Computer Equipment	-	-	-	-	-	0%
		15,005	15,577	17,000	17,000	-	-100%
TOTAL EXPENSES		388,709	420,140	454,550	458,550	414,575	-9%

Capital Projects Fund

Capital Projects Fund

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Capital Projects Fund

SUMMARY

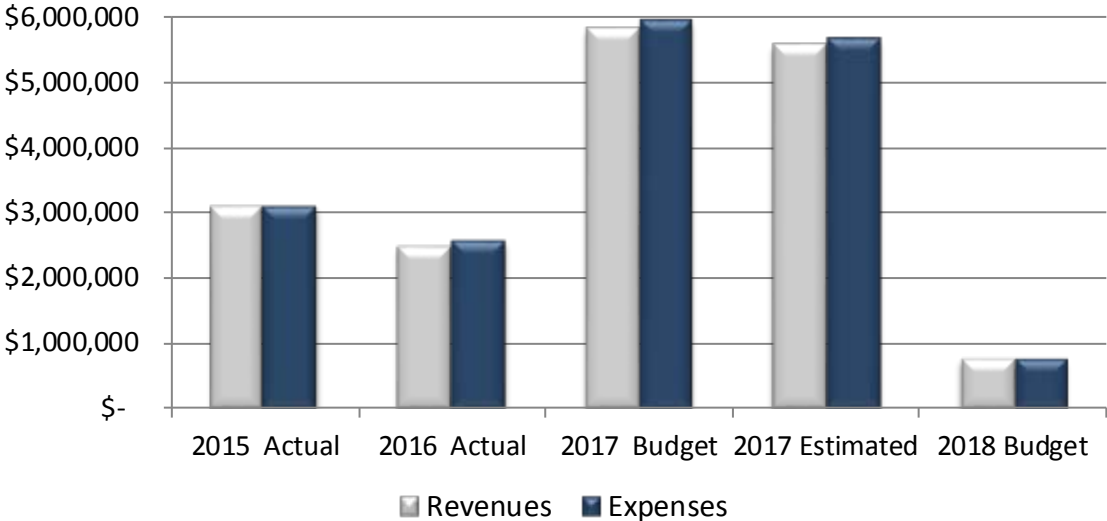
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
<u>Beginning Funds</u>	\$ 544,267	\$ 546,248	\$ 442,303	\$ 442,303	\$327,603	-26%
<u>Revenues</u>						
Intergovernmental Revenue	\$1,274,710	\$1,514,599	\$4,745,275	\$4,680,275	\$ 93,500	-98%
Development Impact Fees	78,011	233,386	58,350	58,350	57,500	-1%
Interest and Rents	1,981	6,054	-	-	-	0%
Donations	3,000	8,394	178,000	170,000	4,000	-98%
Transfers from other funds	1,731,355	706,726	822,875	641,450	613,500	-25%
Sale of Property	-	-	-	-	-	0%
Total Revenues	\$3,089,057	\$2,469,159	\$5,804,500	\$5,550,075	\$768,500	-87%
<u>Expenses</u>						
Miscellaneous Projects	\$ 482,145	\$ 33,624	\$ 304,925	\$ 304,925	\$ 7,500	-98%
Street Improvements	1,183,845	770,047	461,425	290,000	171,000	-63%
Drainage Improvements	52,188	-	72,525	52,525	250,000	0%
Building Improvements	1,296,385	224,304	-	-	-	N/A
Parks and Open Space	72,513	1,545,129	4,980,325	4,917,325	140,000	-97%
Contingency	-	-	100,000	100,000	200,000	100%
Total Expenses	\$3,087,076	\$2,573,104	\$5,919,200	\$5,664,775	\$768,500	-87%
<u>Excess (Deficiency) of Revenues over Expenditures</u>	\$ 1,981	\$ (103,945)	\$ (114,700)	\$ (114,700)	\$ -	
<u>Ending Funds Available</u>	\$ 546,248	\$ 442,303	\$ 327,603	\$ 327,603	\$327,603	0%
<u>Components of Funds Available</u>						
Restricted for POST	\$ 42,902	\$ 43,447	\$ 5,947	\$ 5,947	\$ 5,947	0%
Restricted for streets	234,980	240,490	163,290	163,290	163,290	0%
Unassigned	268,366	158,366	158,366	158,366	158,366	0%
	\$ 546,248	\$ 442,303	\$ 327,603	\$ 327,603	\$327,603	0%

Capital Projects Fund

PURPOSE OF THE FUND

The Capital Projects Fund provides for acquisition and construction of improvements and enhancements to the general governmental infrastructure and facilities of the City such as streets, parks and open space, and other projects in accordance with the City’s Five Year Capital Improvement Plan. Capital projects associated with enterprise funds such as the Sewer and Irrigation Funds are accounted for in the respective funds and are not included in the Capital Projects Fund. A capital project is typically defined as a project with a useful life of five years or greater and a minimum cost of \$10,000. Capital equipment is generally funded in operating budgets.

REVENUES AND EXPENSES



Revenues

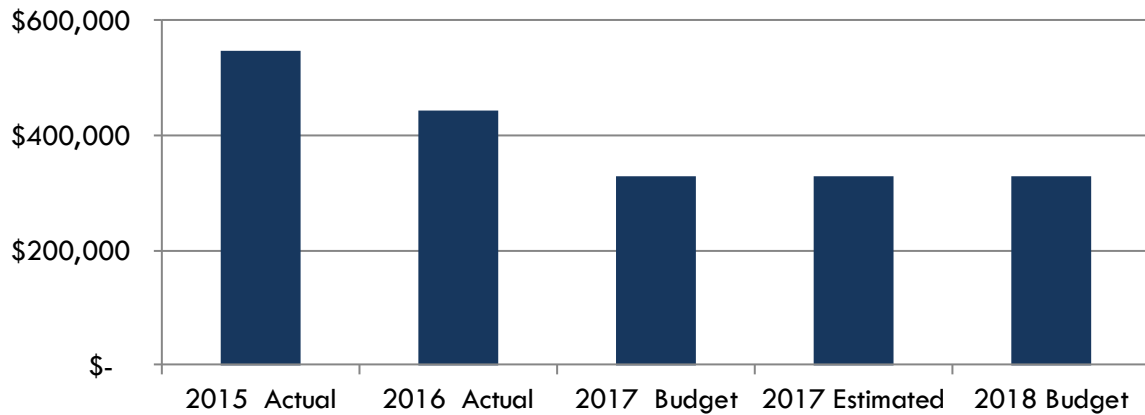
The Capital Project Fund receives most of its funding from grant revenues and transfers from other funds. Revenues of \$768,500 in the 2018 Budget include grant revenues of \$93,500 (12%) and transfers from other funds of \$613,500 (80%) with the majority of the transfers from available funds in the General Fund. The City has historically been very successful in leveraging City funds with grant revenues.

Expenses

There are a number of individual projects in the 2018 budget which are detailed in the following pages. The most significant project is the construction of the Cedar Way drainage improvements.

Capital Projects Fund

FUNDS AVAILABLE



The Capital Projects Fund has estimated available funds of \$327,603 at December 31, 2018. Of these funds, \$169,237 are restricted for specific uses and \$158,366 is unassigned and available for any capital project use.

PERSONNEL

The Capital Projects Fund does not include any personnel costs. Activities in the Fund are supported by city staff, primarily from the Public Works Engineering Division for the engineering, design and management of capital projects.

Capital Projects Fund Summary

Revenues

Account Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>INTERGOVERNMENTAL REVENUES</u>						
3313 Federal Enhancement Grant	-	649,540	-	-	-	0%
3342 Energy Impact Grant	1,062,808	117,672	1,000,000	1,000,000	-	-100%
3344 Tourism Mini Grant	-	-	-	-	3,500	
3346 GOCO Grant	-	200,000	2,135,000	2,135,000	-	-100%
3347 TAP Grant	-	144,188	1,215,800	1,215,800	-	-100%
3348 CPW Grant	-	-	45,000	-	-	
3371 Mesa County Grants	211,902	323,199	279,475	279,475	-	-100%
3377 GV Drainage District	-	80,000	70,000	50,000	90,000	0%
	1,274,710	1,514,599	4,745,275	4,680,275	93,500	-98%
<u>FINES, FORFEITS AND ASSESSMENTS</u>						
3550 Special Assessments	2,052	5,237	-	-	-	0%
3555 Development Impact Fees	75,959	228,149	58,350	58,350	57,500	-1%
	78,011	233,386	58,350	58,350	57,500	-1%
<u>INTEREST AND RENTS</u>						
3610 Interest on deposits	1,981	6,054	-	-	-	0%
	1,981	6,054	-	-	-	0%
<u>DONATIONS</u>						
3641 Donations	3,000	8,394	178,000	170,000	4,000	-98%
	3,000	8,394	178,000	170,000	4,000	-98%
<u>TRANSFERS FROM OTHER FUNDS</u>						
3910 Transfer from General Fund	1,058,832	474,447	539,500	363,075	488,000	-10%
3911 Transfer from Sewer Fund	605,510	9,304	-	-	-	0%
3913 Transfer from Devils Canyon Fund	-	-	-	-	48,000	N/A
3916 Transfer from Cons. Trust	67,013	183,584	283,375	278,375	77,500	-73%
3918 Transfer from Comm Cntr	-	39,391	-	-	-	0%
	1,731,355	706,726	822,875	641,450	613,500	-25%
<u>OTHER FINANCING SOURCES</u>						
3950 Sale of Property	-	-	-	-	-	0%
	-	-	-	-	-	0%
TOTAL REVENUES	3,089,057	2,469,159	5,804,500	5,550,075	768,500	-87%

Capital Projects Fund Summary

Expenses						
Account Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>MISCELLANEOUS PROJECTS</u>						
701-77 Mountain Water System Imp	-	-	-	-	-	0%
703-77 Marketing/Signage	-	-	-	-	7,500	0%
708-77 Downtown Improvements	482,145	33,624	304,925	304,925	-	-100%
	482,145	33,624	304,925	304,925	7,500	-98%
<u>STREET IMPROVEMENTS</u>						
732-77 N Maple Bridge Replacement	-	-	50,000	-	50,000	0%
733-77 Sidewalk Replacement	27,992	31,453	40,000	40,000	30,000	-25%
735-77 Overlay Program	375,848	442,217	371,425	250,000	-	-100%
736-77 Business Park Improvements	6,789	-	-	-	-	0%
740-77 Ottley Ave Improvements	771,510	-	-	-	25,000	N/A
742-77 I70/Hwy 340 Gateway	1,706	37,261	-	-	66,000	N/A
745-77 J.2 Road Improvements	-	259,116	-	-	-	0%
	1,183,845	770,047	461,425	290,000	171,000	-63%
<u>DRAINAGE IMPROVEMENTS</u>						
763-77 Drainage Improvements	52,188	-	72,525	52,525	250,000	0%
	52,188	-	72,525	52,525	250,000	0%
<u>BUILDING IMPROVEMENTS</u>						
781-77 Shop Improvements	1,296,385	224,304	-	-	-	0%
783-77 Civic Center Improvements	-	-	-	-	-	N/A
	1,296,385	224,304	-	-	-	N/A
<u>PARK AND OPEN SPACE IMPROVEMENTS</u>						
790-77 Kokopelli Trail	4,300	215,969	4,636,800	4,636,800	-	-100%
791-77 Little Salt Wash Trail	54,247	1,250,641	8,025	8,025	-	0%
792-77 Trails	-	-	58,000	-	90,000	55%
793-77 Snooks Bottom Open Space	-	-	30,000	25,000	-	-100%
794-77 Little Salt Wash Park Imp	-	11,419	217,500	217,500	-	-100%
795-77 Reed Park Improvements	3,500	-	30,000	30,000	20,000	-33%
797-77 Heritage Park	-	-	-	-	10,000	0%
798-77 Fruita Community Center	-	39,391	-	-	-	0%
800-77 Prospector Park	-	-	-	-	20,000	
802-77 Civic Center Park	-	19,484	-	-	-	0%
803-77 Park Improvements	10,466	8,225	-	-	-	0%
	72,513	1,545,129	4,980,325	4,917,325	140,000	-97%
<u>CONTINGENCY</u>						
700-77 Contingency	-	-	100,000	100,000	200,000	100%
	-	-	100,000	100,000	200,000	100%
TOTAL EXPENDITURES	3,087,076	2,573,104	5,919,200	5,664,775	768,500	-87%

Capital Projects Fund

Marketing and Signage Improvements - Project #130-703-77					
	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Estimated	Budget
Revenues					
3344 Tourism Mini Grant	\$ -	\$ -	\$ -	\$ -	\$ 3,500
3641 Donations	-	-	-	-	4,000
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Expenses					
4730 Construction	-	-	-	-	7,500
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 7,500

Project Description

This project is for signage improvements at the Colorado Welcome Center and is a cooperative project with other entities including the Chamber of Commerce, Museum of Western Colorado, Colorado Canyons and the City of Fruita Marketing and Promotion Fund and a Mini Tourism grant.

Purpose and Need

There are seven information signs located at the Colorado Welcome Center that need updated with current information to assist tourists to the area on local attractions and commercial areas. These signs have become weathered, unreadable and the information is outdated. The framework for the signs indicate that the display was installed and is to be maintained by the City of Fruita.

History and Current Status

Signage of local attractions and area activities were installed at the Fruita Welcome Center many years ago. Information included on these signs were where to ride mountain bikes, details on the dinosaur diamond route, the Colorado National Monument as well as information on local history. These signs over the years have become damaged, worn and more or less unreadable. Staff from the Fruita Welcome Center contacted City of Fruita staff to develop a plan to replace the signs with updated and current information on bike trails (mountain bike and the Colorado Riverfront Trail), local commerce areas and the McInnins Canyons NCA, the Colorado National Monument, etc.

Staff from both organizations have worked together to develop a coalition of partners to both fund and provide information for updated signs. Partners include: the Friends of the Colorado National Monument, Colorado Canyons Association, COPMOBA, the Colorado Riverfront Foundation/Commission, Museum of Western Colorado, Fruita Chamber of Commerce, and the Fruita Tourism Advisory Commission. Together at grant application was submitted to the Colorado Tourism Office to help pay for the design and production of new signs.

Capital Projects Fund

Schedule

The CTO Grant was submitted in September of 2017 and awards will be made in November of 2017. If awarded, the City of Fruita along with partners will embark on designing and producing the seven panels in January 2018. The signs should be installed in the spring of 2018.

Operating Budget Impact

There is no or very minimal operating impacts for several years or until the signs need replaced. It is estimated that the current signs have been in place for approximately 20 years or longer. We anticipate the new signs will need to be updated/replaced every 8-10 years depending on weathering and outdated information.

Capital Projects Fund

N. Maple Bridge Replacement - Project #130-732-77					
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Revenues					
3910 Transfer from General Fund	-	-	50,000	-	50,000
Total Revenues	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Expenses					
4741 Land Acquisition	-	-	50,000	-	50,000
Total Expenses	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000

Project Description

The project consists of replacing an old bridge crossing of the Little Salt Wash at Maple Street. Mesa County has contracted with DOWL to design the bridge with Mesa County covering the costs of design. The City will utilize the completed design documents to seek grant and other funding sources in 2018 necessary for the construction of the Bridge in 2019. The City will apply for a Hazard Elimination Grant upon completion of the design and estimates of construction cost. Funds are included in the 2018 Budget for miscellaneous costs associated with land acquisition, easements and other expenses in preparation for construction in 2019.

Purpose and Need

Currently the bridge is functionally obsolete. It is only 30-ft wide with 6-ft walks and 22-ft of paved surface. As Maple Street is designated as one of our Collectors Streets, it is to have 60-ft of right of way with 44-ft of asphalt pavement and 7-ft vertical curb, gutter and sidewalks on both sides. Additionally a fatality occurred in 2014 at this location where a southbound vehicle drove through the fence west of the bridge and ended up in Little Salt Wash. With continued growth in the northern portion of the City, replacement of this bridge and others will reduce the safety hazards with having a narrow bridge with widened approaches. Elimination of the existing bridge will result in an increase in the safety and welfare of the public.

History and Current Status

The need for improvements to this bridge arose from the fatality in 2014. Both north and south of the bridge, the street section was widened with the North Maple Street Improvements Project of 2007.

Schedule

The completion of the design documents is scheduled for the end of 2016. Upon successfully obtaining grant funding for the construction, and obtaining any identified right-of-way, Construction is scheduled for the later part of 2019.

Capital Projects Fund

Operating Budget Impact

With a bridge replacement, there will be no additional maintenance cost with the new bridge. The design phase of the project will evaluate alternatives to reduce overall long term maintenance.

Capital Projects Fund

Sidewalk Replacement - Project #130-733-77					
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Revenues					
3550 Sidewalk Assessments	\$ 2,052	\$ 5,237	\$ -	\$ -	\$ -
3910 Transfer from General Fund	25,940	26,216	40,000	40,000	30,000
Total Revenues	\$ 27,992	\$ 31,453	\$ 40,000	\$ 40,000	\$ 30,000
Expenses					
4730 Construction	\$ 27,992	\$ 31,453	\$ 40,000	\$ 40,000	\$ 30,000
Total Expenses	\$ 27,992	\$ 31,453	\$ 40,000	\$ 40,000	\$ 30,000

Project Description

This project is established for the repair and replacement of sidewalks within the City. This is an ongoing program and includes sidewalks along private property which are in poor condition on a cost share basis with the property owner. In 2008, the City increased its reimbursement to the property owner from 50% to 80% of the cost of replacement of eligible sidewalks. The 2018 budget includes \$30,000 for this cost share program as well as address existing ADA and safety issues. The Fruita Traffic Committee has identified multiple locations that warrant crosswalk improvements. An additional \$25,000 has been set aside for the Ottley Avenue and Fremont Street crosswalk as a separate project.

Purpose and Need

The Public Works Department has compiled an inventory of sidewalks in the City and established a priority list of areas where sidewalks need to be repaired, replaced or installed to provide a safe walking environment for residents.

History and Current Status

Both the 2009 and 2013 Fruita Community Surveys identified the quality of City streets and sidewalks as the areas that should receive the most emphasis. This program has been established to meet this focus by improving sidewalks and meeting necessary ADA standards for disabled pedestrians. In 2017, the sidewalk program continued to see substantial participation from private property owners. By the end of 2017, approximately \$15,000 will be spent towards ADA improvements to relocate the crosswalk at Pabor Avenue and Pine Street and provide a refuge island.

Schedule

Sidewalk replacements will occur throughout the year.

Operating Budget Impact

This project will not have an impact on the operating budget.

Capital Projects Fund

Overlay Program - Project #130-735-77					
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Revenues					
3371 Mesa County	\$ 100,000	\$ 251,746	\$ 75,000	\$ 75,000	\$ -
3555 Development Impact Fees	17,080	-	-	-	-
3910 Transfer from General Fund	258,768	190,471	296,425	175,000	-
Total Revenues	\$ 375,848	\$ 442,217	\$ 371,425	\$ 250,000	\$ -
Expenses					
4730 Construction	\$ 375,848	\$ 442,217	\$ 371,425	\$ 250,000	\$ -
Total Expenses	\$ 375,848	\$ 442,217	\$ 371,425	\$ 250,000	\$ -

Project Description

This is a capital project fund for asphalt overlay improvements, including patching on various streets in the City of Fruita. This project will focus on overlays for the Maple Street Phase 1 project and includes a sewer line repair/replacement project in the Sewer Fund. This is a contingency project dependent on the Sewer Interceptor from 18 Road to 18 1/2 Road. Currently there is a DOLA Grant application to pay for the Sewer Interceptor Project that the City will not have final award notice prior to adoption of the 2018 Budget. If the Sewer Interceptor Grant is awarded, then the Maple Street Sewer Project will not be constructed in 2018, and therefore the overlay money for Maple Street will not be utilized.

Purpose and Need

Performing overlays on asphalt road surfaces is an important part of a street maintenance plan. This process, in combination with chip sealing, patching, and other maintenance operations, help maximize the lifespan of the road surface.

History and Current Status

The City of Fruita maintains an inventory of a Pavement and Surface Evaluation Rating (PASER) that evaluates all streets within the City limits every 3 years and continually updates the inventory as maintenance operations are completed. These evaluation ratings are used in conjunction with traffic data to prioritize streets in need of overlaying. Both the 2009 and 2013 Fruita Community Surveys identified the quality of City streets and sidewalks as the areas that should receive the most emphasis.

Schedule

The proposed overlays are planned to be constructed in the late spring or early summer months of 2017, and will be tied to the associated sewer projects.

Capital Projects Fund

Operating Budget Impact

This project will not have a direct impact on the operating budget, but may help reduce future maintenance costs associated with patching these sections of the City's street system.

Capital Projects Fund

Crosswalk at Ottley and Fremont - Project #130-740-77					
	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Estimated	Budget
Revenues					
3342 Energy Impact Grant	\$ 385,722	\$ -	\$ -	\$ -	\$ -
3555 Development Impact Fees	52,090	-	-	-	-
3910 Transfer from GEN	333,698	-	-	-	25,000
Total Revenues	<u>\$ 771,510</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>
Expenses					
4335 Engineering and Design	\$ -	\$ -	\$ -	\$ -	\$ -
4730 Construction	771,510	-	-	-	25,000
Total Expenses	<u>\$ 771,510</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>

Project Description

This project includes the addition of intersection improvements and additional signage at Ottley and Fremont.

Purpose and Need

The Fruita 8/9 School and Rim Rock Elementary were constructed in 2005 and 2006, respectively. This added a great demand for a north-south pedestrian connection on the east side of town with developments such as Brandon Estates and others building out on the northeast area of town. In, 2013, the Fremont Trail was constructed in what is to be the future Fremont Street road right of way. With the construction of the trail, came the pedestrian use and the conflicts with motorists at Ottley Avenue.

History and Current Status

The Fruita 8/9 School and Rim Rock Elementary were constructed in 2005 and 2006, respectively. This added a great demand for a north-south pedestrian connection on the east side of town with developments such as Brandon Estates and others building out on the northeast area of town. In, 2013, the Fremont Trail was constructed in what is to be the future Fremont Street road right of way. With the construction of the trail, came the pedestrian use and the conflicts with motorists at Ottley Avenue.

Schedule

The crosswalk improvements will be designed in-house and will be incorporated into the schedule for concrete replacements for the summer months.

Operating Budget Impact

This project will not have a direct impact on the operating budget.

Capital Projects Fund

Cedar Way Drainage Improvements - Project #130-763-77						
	2015	2016	2017	2017	2018	
	Actual	Actual	Budget	Estimated	Budget	
Revenues						
3377 GVDD Contribution	\$ -	\$ -	\$ 70,000	\$ 50,000	\$ 90,000	
3555 Development Impact Fees	-	-	2,525	2,525	-	
3910 Transfer from GEN	52,188	-	-	-	160,000	
Total Revenues	\$ 52,188	\$ -	\$ 72,525	\$ 52,525	\$ 250,000	
Expenses						
4335 Engineering and Design	\$ -	\$ -	\$ -	\$ -	\$ -	
4730 Construction	52,188	-	72,525	52,525	250,000	
Total Expenses	\$ 52,188	\$ -	\$ 72,525	\$ 52,525	\$ 250,000	

Project Description

This is a Capital Project fund and Sewer fund project for improvements to sewer, irrigation, drainage and paving for the area of Cedar Street and Cedar Way. The sanitary sewer lines in the alley south of Laura Avenue and north of Aspen Avenue between the Independent Ranchman's Ditch and Pine Street (Lines 766 and 770) and the sanitary sewer in Cedar Street and Cedar Way from Aspen Avenue to Pine Street (Lines 773, 2022, 775, and 777) are scheduled for replacement with this project. Since there are drainage issues in both Cedar Street and Cedar Way as well, a new storm drain will be constructed in Cedar St beginning at the alley north of Aspen Avenue and continue south through Cedar Way connecting to the storm drain in Pine Street. With this much disturbance to the street, the roadway will utilize overlay money for repaving the roadway after the utilities are construction as well as placing sidewalk on one side of the street for better pedestrian movement. The irrigation open ditches in the alley where the sewer is to be replaced, will be replaced with a pipe.

Purpose and Need

This project is replacing sewer lines that are orangeburg, clay, or asbestos cement pipes that require frequent maintenance. Similar to other projects, this project will replace the old concrete irrigation ditch above the sewer with a piped irrigation line that will improve maintenance access for the sewer line. This will also provide benefit in reducing the level of maintenance required to deliver water to the adjoining irrigation customers. Currently the drainage at Cedar St. and the alley north of Aspen is poor and with the piping of the irrigation ditch, the limited drainage that is there will be removed. Cedar Way has historically had numerous issues with drainage as there is an open ended pipe at its angle point that is susceptible to clogging and callouts for jetting. Combing the two drainage issues into once new storm drain that is piped to Pine Street will eliminate these poor drainage conditions. With this much disturbance to the pavement, providing a new pavement surface for Cedar Way rather than patching will result in a longer-lasting surface while not spending that much more money. There is no sidewalk along Cedar Way, so reducing the pavement width to our residential standard and adding sidewalk on one side will

Capital Projects Fund

History and Current Status

The City of Fruita maintains an inventory of sewer lines and pavements and scores each. The scoring for each are compared to other scores in identifying pavement and sewers in need of repair/replacement. Since this area had several deficiencies, this project became a higher priority. Both the 2009 and 2013 Fruita Community Surveys identified the quality of City streets and sidewalks as the areas that should receive the most emphasis.

Schedule

This project is planned to be constructed in the first part of 2018 prior to irrigation water coming on line.

Operating Budget Impact

This project will not have a direct impact on the operating budget, but may help reduce future maintenance costs associated with callouts for jetting.

Capital Projects Fund

170/SH340 Gateway Enhancement - Project #130-742-77					
	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Estimated	Budget
Revenues					
3342 Energy Impact Grant	\$ -	\$ 17,672	\$ -	\$ -	\$ -
3910 Transfer from GEN	1,706	19,589	-	-	18,000
3913 Transfer from DCC	-	-	-	-	48,000
Total Revenues	\$ 1,706	\$ 37,261	\$ -	\$ -	\$ 66,000
Expenses					
4335 Engineering and Design	\$ 1,706	\$ 37,261	\$ -	\$ -	\$ -
4730 Construction	-	-	-	-	66,000
Total Expenses	\$ 1,706	\$ 37,261	\$ -	\$ -	\$ 66,000

Project Description

This project will provide improvements to the roundabouts at 170/SH340 to enhance the entryway to the City.

Purpose and Need

The roundabouts are a gateway to the City of Fruita. As such they are an initial impression that a visitor experiences as they enter our community. The roundabouts are also viewed many times per week by residents of Fruita and the sparse landscaping and decoration do not provide a welcoming and Fruita-like feel. Currently, the two roundabouts are undecorated and unattractive. The outer edges of the roundabouts are grey concrete and the interior of the roundabouts is crushed granite with large boulders placed at the center.

History and Current Status

The two roundabouts located at I-70 and highway 340 were constructed in 2008. At that time the City of Fruita did not have funds identified to 'fill' the roundabouts with landscaping and artwork. The roundabouts have remained free of improvements since they were filled with crushed granite.

The City of Fruita in 2016 went through a public process and developed and adopted the Gateway Enhancement Conceptual Design and Plan which included the roundabouts. In this plan the roundabouts were identified as an area of importance and conceptual designs were prepared for wall enhancements. The plan called for landscaping and sculptures in the interior of the roundabouts but did not specifically provide a detailed plan. This will need to be completed.

In 2015 the Fruita Arts and Culture Board coordinated the first annual Evening of Art. The event was successful and raised approximately \$6000 to go towards art in the community. In 2016, the event was again hosted by the Fruita Arts and Culture Board and again raised approximately \$6,000. This time the Board met with the Fruita City Council and requested that these funds and future funds raised go towards improving the roundabouts, including artwork and sculptures. There is approximately \$12,000 held in a reserve account for this project and another \$6,000 anticipated from the 2018 Evening of Art event that is currently being planned by the Arts and Culture Board.

Capital Projects Fund

In addition to the funds raised by the Arts and Culture Board, the project will be partially funded from available funds in the Devil's Canyon Center Fund.

Schedule

In early 2018 and utilizing the concepts developed from the Gateway Enhancement study, the City will develop plans for the roundabouts. These plans will be reviewed and approved by a landscape architect.

The Fruita Arts and Culture Board will hold the Evening of Art in Fruita event in March 2018 raising the remaining funds. After the event and through the summer, the Arts and Culture Board will identify the 'theme' of the artwork to be placed in the roundabouts based on community feedback and discussion.

Once plans are developed and art themes are developed local artists will be solicited to provide proposals to install the wall enhancements and landscaping. Construction will take place in the Fall of 2018, depending on planning process and costs for performing the work.

Operating Budget Impact

With the addition of landscaping in the roundabouts, maintenance costs will be increased for water, power, pruning and generally maintaining any vegetation and artwork that is installed in the roundabouts. The initial and overall operational impact has yet to be determined as a detailed plan has not been created.

Capital Projects Fund

Trails - Project #130-792-77					
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Revenues					
3555 Development Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 22,500
3910 Transfer from General Fund	-	-	-	-	30,000
3916 Transfer from CTF	-	-	-	-	37,500
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Expenses					
4335 Engineering and Design	\$ -	\$ -	\$ -	\$ -	\$ -
4730 Construction	-	-	-	-	90,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Project Description

Improve the .4 mile pedestrian trail from Pine Street to Rim Rock Elementary. Install proper drainage to remove water from the area. Remove vegetation on the north side of the trail and replace with rock landscaping.

Purpose and Need

In 2017, funds were budgeted to replace several ‘stones’ that have heaved due to freeze, thaw conditions and poor drainage along the trail. Due to heaving, the trail is not even and has become unsafe. It was determined that the integrity of the trail over time would be improved if the trail has proper drainage to reduce the likelihood of future movement of the underlying soils.

There are considerable maintenance needs along this trail and the parks department is responsible for irrigating and maintaining the landscaping and vegetation along the trail. Given the slope and rocky terrain, it is difficult to maintain this area at a high level. As such it is often weedy and unkept.

History and Current Status

The trail is heavily used by the local residents, especially youth who go to and from Rim Rock Elementary School on a daily basis during the school year. The trail has become unsafe and needs to be improved to ensure safe passage of users.

Schedule

The drainage and trail will be designed in house by the City’s Engineering Department with the assistance of the Parks Department. The design will be completed in the spring of 2018. Construction of the project is planned to take place during the summer months when school is out of session.

Capital Projects Fund

Operating Budget Impact

Improving this trail segment will reduce the parks overall operating budget as well as future maintenance needs. Installing a proper drainage system will reduce the potential of trail damage due to shifting soils. Removing the vegetation and replacing it with rock landscaping will reduce the weekly maintenance requirements along this trail segment.

Capital Projects Fund

Reed Park - Project #130-795-77					
	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Estimated	Budget
Revenues					
3916 Transfer from CTF	\$ 3,500	\$ -	\$ 30,000	\$ 30,000	\$ 20,000
Total Revenues	\$ 3,500	\$ -	\$ 30,000	\$ 30,000	\$ 20,000
Expenses					
4730 Construction	\$ 3,500	\$ -	\$ -	\$ -	\$ 20,000
4743 Furniture and Equipment	-	-	30,000	30,000	-
Total Expenses	\$ 3,500	\$ -	\$ 30,000	\$ 30,000	\$ 20,000

Project Description

Construction of Pump House for Reed Park. The pump house will be built with colored split face concrete masonry units to match the pump houses and restroom facilities at other parks, namely Little Salt Wash Park.

Purpose and Need

The pump house located on the north side of Reed Park is a wood structure that was installed over 10 years ago and has weathered and deteriorated to a point where it needs replaced. Irrigation water collects and sits at the base of the pump house where the wood frame attaches to the foundation. The pump house framing has rotted and has become structurally unsound and is also an unsightly detraction in the park. The structure is intended to secure and protect the irrigation pumping systems for the park and as such the existing structure needs replaced.

History and Current Status

Reed Park was built and created in 1983 and has been and continues to be the busiest passive (non-programmed) park in Fruita. Parents bring their children to this park to picnic and play at the playground which still has two play structures and a merry-go-round. Playground equipment is scheduled to be purchased and installed at Reed Park in 2017.

Schedule

Reed Park was built and created in 1983 and has been and continues to be one the busiest passive (non-programmed) park in Fruita. Parents bring their children to this park to picnic and play at the playground. In addition, the park has a large turf area where people can throw a Frisbee, play with their dogs or simply lie in the grass. The park is also host to many practices for soccer and flag football teams.

Operating Budget Impact

There are no operational budget impacts.

Capital Projects Fund

Heritage Park - Project #130-797-77					
	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Estimated	Budget
Revenues					
3555 Development Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ 10,000
3916 Transfer from CTF	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Expenses					
4730 Construction	\$ -	\$ -	\$ -	\$ -	\$ 10,000
4743 Furniture and Equipment	-	-	-	-	-
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -

Project Description

Installation of a rubberized path for ADA access to the playground from the shelter/plaza area. Current access to the playground does not meet ADA standards as the slope to the playground is too steep.

Purpose and Need

In 2009, park improvements were made to Heritage Park including the installation of shelter, rock wall around the playground, parking area and a trail around the play area. At that time an ADA path to the play area was not installed and it currently does not meet ADA standards for accessibility. The City needs to install an ADA compliant trail from the concrete shelter area to the base of the playground.

History and Current Status

The City of Fruita is working towards improving facilities for all facilities, parks, trail and open space areas to meet ADA requirements and standards. Each year and due to limited capital funds, the city is investing in an ADA park improvement project.

Schedule

Staff work solicit bids and work towards installing the ADA ramp/path in early summer.

Operating Budget Impact

There are no operational budget impacts with the installation of a rubberized path.

Capital Projects Fund

Prospector Park - Project #130-800-77							
	2015	2016	2017	2017			
Revenues							
3916 Transfer from CTF	\$ -	\$ -	\$ -	\$ -	-	\$	20,000
Total Revenues	\$ -	\$ -	\$ -	\$ -	-	\$	20,000
Expenses							
4730 Construction	\$ -	\$ -	\$ -	\$ -	-	\$	20,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	-	\$	20,000

Project Description

Construction of pump house for Prospector Park (located in Comstock Subdivision). The pump house will be built with colored split face concrete masonry units to match the pump houses and restroom facilities at other parks, namely Little Salt Wash Park.

Purpose and Need

The pump house located on the north side of Prospector Park is a wood structure that was installed over 10 years ago has weathered and deteriorated to a point where it needs replaced. Irrigation water collects and sits at the base of the pump house where the wood frame attaches to the foundation. The pump house framing has rotted and has become structurally unsound and is also an unsightly detraction in the park. The structure is intended to secure and protect the irrigation pumping systems for the park and as such the existing structure needs replaced.

History and Current Status

Prospector Park was built when the Comstock neighborhood was developed in the early 2000's. Parents bring their children to this park to picnic and play at the playground. In addition, the park has a large turf area where people can throw a Frisbee, play with their dogs or simply lie in the grass. The park is also host to many practices for soccer and flag football teams.

Schedule

The pump house will be built prior to the 2018 irrigation season by a local contractor.

Operating Budget Impact

There are no operational budget impacts.

Capital Projects Fund

Contingency - Project #130-700-77					
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget
Revenues					
3910 Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Expenses					
4850 Contingency	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Description

Contingency funds of \$200,000 are allocated for capital projects in 2018. Of this amount, \$100,000 is intended for the Maple Street overlay project in the event that this project is constructed. For a description of this project see Project #130-735.

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Debt Service Fund

Debt Service Fund

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Debt Service Fund

SUMMARY

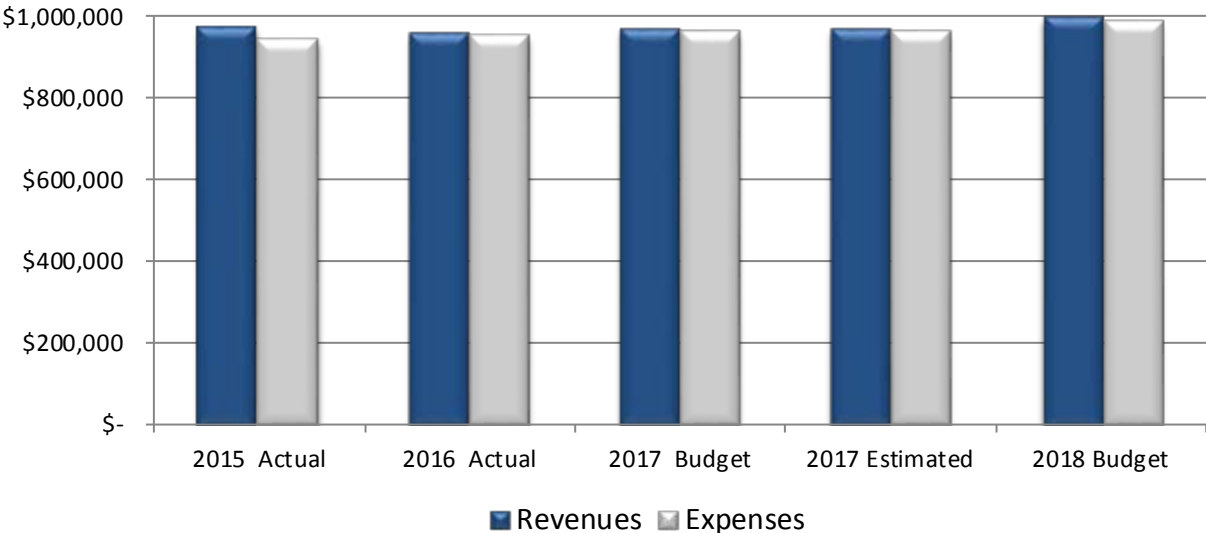
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 2,694,906	\$ 2,726,735	\$ 2,734,800	\$ 2,734,800	\$ 2,740,250	0%
Revenues						
Intergovernmental Revenue	\$ 247,467	\$ 248,400	\$ 248,200	\$ 248,200	\$ 249,000	0%
Investment Earnings	10,450	12,453	10,700	13,300	10,700	0%
Transfers	713,925	695,350	704,700	704,700	734,500	4%
Total Revenues	\$ 971,842	\$ 956,203	\$ 963,600	\$ 966,200	\$ 994,200	3%
Expenses						
Other Purchased Services	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	0%
Debt Service Principal	50,000	60,000	75,000	75,000	100,000	33%
Debt Service Interest	889,513	887,638	885,250	885,250	882,240	0%
Total Expense	\$ 940,013	\$ 948,138	\$ 960,750	\$ 960,750	\$ 982,740	2%
Excess (Deficiency) of Revenues over Expenditures	\$ 31,829	\$ 8,065	\$ 2,850	\$ 5,450	\$ 11,460	
Ending Funds Available	\$ 2,726,735	\$ 2,734,800	\$ 2,737,650	\$ 2,740,250	\$ 2,751,710	1%
Components of Funds Available						
Restricted - Debt service reserve	1,756,500	1,756,500	1,756,500	1,756,500	1,756,500	0%
Restricted for debt service	970,235	978,300	981,150	983,750	995,210	1%
	\$ 2,726,735	\$ 2,734,800	\$ 2,737,650	\$ 2,740,250	\$ 2,751,710	1%

Debt Service Fund

PURPOSE OF THE FUND

The Debt Service Fund is used to account for general long term debt of the City not otherwise accounted for in enterprise funds. Currently, the City of Fruita Sales and Use Tax Revenue Bonds, Series 2009A and 2009B, issued for construction of the Community Recreation Center is the only general long term debt of the City. The Sales and Use Tax Revenue Bonds, Series 2009A and 2009B were issued in November 2009 in the amount of \$12,565,000 for construction of a community recreation center. The bonds are comprised of tax-exempt obligations in the amount of \$2,440,000 and federally taxable Build America Bonds in the amount of \$10,125,000. The bonds were issued for a 30 year term with the debt scheduled to be paid off in 2039. The bonds were issued with an AAA rating from Standard and Poor’s with insurance from the Assured Guaranty Corp and an underlying rating of BBB+. The underlying rating off BBB+ was upgraded in September of 2013 to an A/Stable unenhanced rating.

REVENUES AND EXPENSES



Revenues

The bonds are paid through a dedicated one cent increase in the sales and use tax revenue of the City as approved by voters at the November 2008 election. The sales and use tax increase is intended to cover both the debt service for construction of the center as well as the subsidy of operational costs of the Fruita Community Center. The pledged sales and use tax is reduced from 1.0% to 0.4% on January 1st following the date which the bonds are paid in full, but not later than January 1, 2039. Funds are transferred from the Community Center Fund on a monthly basis for debt service payments on the bonds. The amount budgeted to be transferred in 2018 is \$734,500.

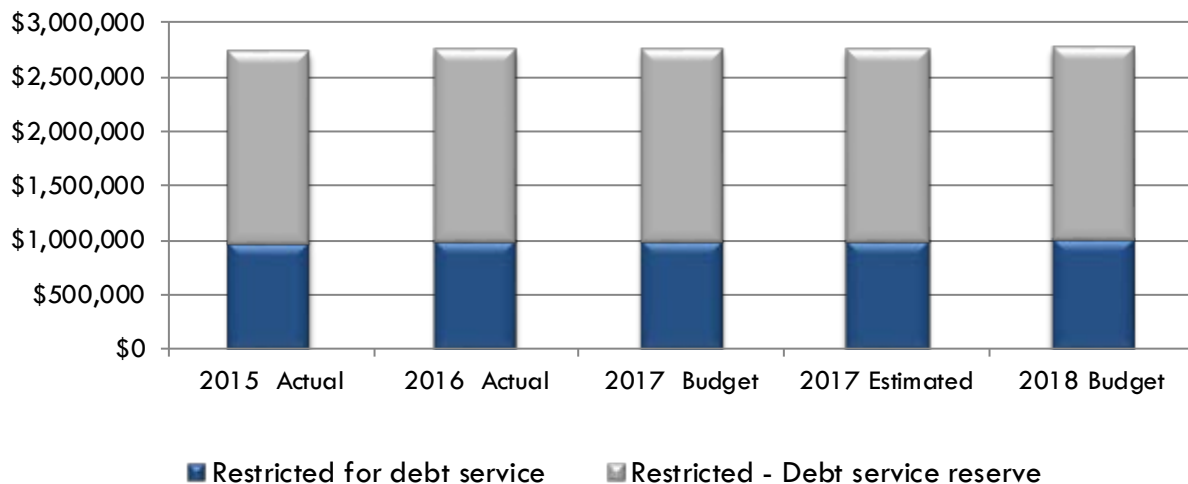
Debt Service Fund

A 35% interest subsidy was scheduled to be received by the City of Fruita from the federal government on each interest payment date for the taxable bonds. However, as a result of the Federal government's budget sequestration, these interest subsidy payments have been reduced by a percentage that is established on an annual basis by the federal government. Additional revenues include interest revenues on bond reserve funds.

Expenses

Expenses of \$960,750 in the Debt Service Fund include principal and interest payments on the bonds and payment of escrow agent fees for the bonds. A detailed repayment schedule is attached.

FUNDS AVAILABLE



The reserved fund balance of \$2.75 million represents the Bond Reserve Fund and Supplemental Reserve Fund of \$1,756,500, in addition to accumulations of revenue from the sales tax dedicated to bond payments at year end of \$995,210 to be used for future bond payments. An analysis of cash flow needs for the life of the bonds is updated on an annual basis to determine the amount of sales tax revenues needed to ensure the payment of bonds on a long term basis.

Debt Service Fund

CITY OF FRUITA SALES AND USE TAX REVENUE BONDS SERIES 2009AB COMMUNITY RECREATION CENTER						
YEAR	PRINCIPAL	COUPON RATE	INTEREST	INTEREST BAB SUBSIDY	ANNUAL TOTAL	PRINCIPAL BALANCE
2018	100,000	4.250%	882,238	(249,000)	733,238	12,180,000
2019	125,000	4.250%	877,988	(249,000)	753,988	12,055,000
2020	160,000	7.420%	872,675	(249,000)	783,675	11,895,000
2021	190,000	7.420%	860,803	(245,119)	805,684	11,705,000
2022	220,000	7.420%	846,705	(240,511)	826,194	11,485,000
2023	255,000	7.420%	830,381	(235,174)	850,207	11,230,000
2024	290,000	7.420%	811,460	(245,170)	856,290	10,940,000
2025	330,000	7.420%	789,942	(237,638)	882,304	10,610,000
2026	370,000	7.420%	765,456	(229,068)	906,388	10,240,000
2027	415,000	7.420%	738,002	(219,459)	933,543	9,825,000
2028	460,000	7.420%	707,209	(208,682)	958,527	9,365,000
2029	510,000	7.420%	673,077	(196,736)	986,341	8,855,000
2030	565,000	7.520%	635,235	(183,491)	1,016,744	8,290,000
2031	620,000	7.520%	592,747	(168,620)	1,044,127	7,670,000
2032	680,000	7.520%	546,123	(152,302)	1,073,821	6,990,000
2033	745,000	7.520%	494,987	(134,404)	1,105,583	6,245,000
2034	815,000	7.520%	438,963	(114,796)	1,139,167	5,430,000
2035	860,000	6.729%	377,675	(93,345)	1,144,330	4,570,000
2036	945,000	6.838%	319,810	(81,344)	1,183,466	3,625,000
2037	1,035,000	6.924%	255,188	(66,675)	1,223,513	2,590,000
2038	1,120,000	7.002%	183,520	(49,340)	1,254,180	1,470,000
2039	1,470,000	7.149%	105,095	(29,337)	1,545,758	-
TOTAL	12,280,000	-	13,605,279	(3,878,211)	22,007,068	-

*2018 BAB Subsidy reduction due to sequestration is 6.6% which results in a loss of revenue of \$17,600
2019 thru 2023 subsidy reduction estimated at 6.6%*

Debt Service Fund

Revenues

Account	Description	2015	2016	2017	2017	2018	%
		Actual	Actual	Budget	Estimated	Budget	Change
INTERGOVERNMENTAL REVENUES							
140-000-00-3317	Build America Bonds Subsidy	247,467	248,400	248,200	248,200	249,000	0%
		247,467	248,400	248,200	248,200	249,000	0%
INVESTMENT EARNINGS							
140-000-00-3610	Interest on deposits	899	2,803	2,400	5,000	2,400	-52%
140-000-00-3611	Interest on bond reserves	9,551	9,650	8,300	8,300	8,300	0%
140-000-00-3680	Miscellaneous revenues	-	-	-	-	-	0%
		10,450	12,453	10,700	13,300	10,700	-20%
TRANSFERS							
140-000-00-3918	Trsfr from Comm Cntr Fund	713,925	695,350	704,700	704,700	734,500	4%
140-000-00-3919	Tsfr from Capital Projects	-	-	-	-	-	0%
		713,925	695,350	704,700	704,700	734,500	4%
TOTAL DEBT SERVICE REVENUES		971,842	956,203	963,600	966,200	994,200	3%

Expenses

Account	Description	2015	2016	2017	2017	2018	%
		Actual	Actual	Budget	Estimated	Budget	Change
OTHER PURCHASED SERVICES							
140-470-91-4591	Escrow Agent Fees	500	500	500	500	500	0%
		500	500	500	500	500	0%
DEBT SERVICE PRINCIPAL							
140-470-91-4711	Bond Payment, Principal	50,000	60,000	75,000	75,000	100,000	33%
140-470-91-4712	Lease Payment, Principal	-	-	-	-	-	0%
		50,000	60,000	75,000	75,000	100,000	33%
DEBT SERVICE INTEREST							
140-470-91-4721	Bond Payment, Interest	889,513	887,638	885,250	885,250	882,240	0%
140-470-91-4722	Lease Payment, Interest	-	-	-	-	-	0%
		889,513	887,638	885,250	885,250	882,240	0%
TOTAL DEBT SERVICE EXPENSE		940,013	948,138	960,750	960,750	982,740	2%

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Devils Canyon Center Fund

Devils Canyon Center Fund

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Devils Canyon Center Fund

SUMMARY

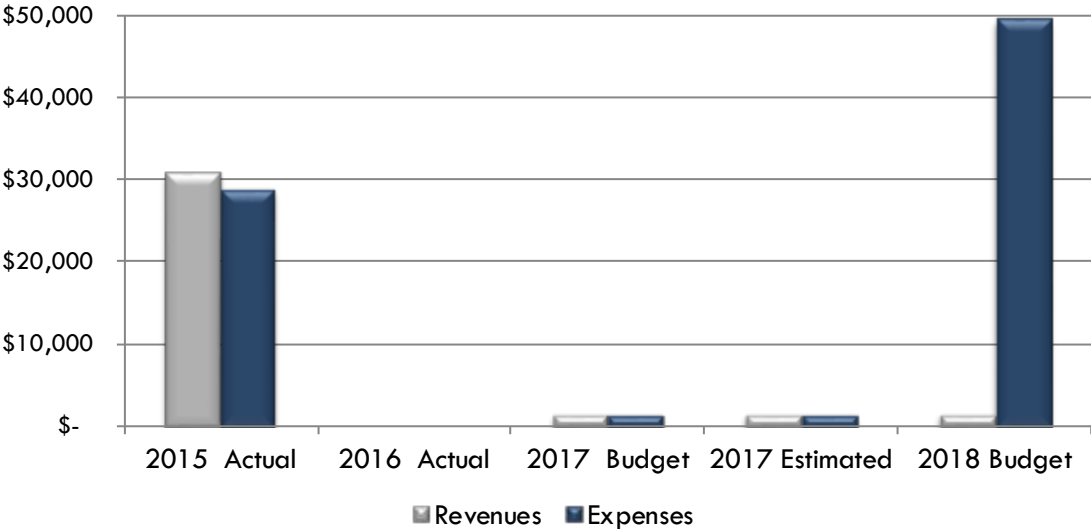
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 227,554	\$ 229,554	\$ 229,554	\$ 229,554	\$ 229,554	
Revenues						
Miscellaneous	\$ 30,800	\$ -	\$ 1,450	\$ 1,450	\$ 1,450	0%
Total Revenues	\$ 30,800	\$ -	\$ 1,450	\$ 1,450	\$ 1,450	0%
Expenses						
Purchased Property Services	\$ -	\$ -	\$ 1,450	\$ 1,450	\$ 1,450	0%
Other Purchased Services	1,700	-	-	-	-	0%
Supplies	-	-	-	-	-	0%
Special Projects	-	-	-	-	-	0%
Operating Expenses	\$ 1,700	\$ -	\$ 1,450	\$ 1,450	\$ 1,450	0%
Transfers to Other Funds	27,100	-	-	-	48,000	N/A
Total Expense	\$ 28,800	\$ -	\$ 1,450	\$ 1,450	\$ 49,450	3310%
Excess (Deficiency) of Revenues over Expenditures	\$ 2,000	\$ -	\$ -	\$ -	\$ (48,000)	N/A
Ending Funds Available	\$ 229,554	\$ 229,554	\$ 229,554	\$ 229,554	\$ 181,554	-21%
Components of Funds Available						
Unassigned	\$ 229,554	\$ 229,554	\$ 229,554	\$ 229,554	\$ 181,554	-21%

Devils Canyon Center Fund

PURPOSE OF THE FUND

The Devils Canyon Center was built as an economic development project to provide a focal point for attraction of visitors to the community and increase the economic vitality of the City. The Center has been successful as an economic development tool with new commercial businesses constructed in the Hwy 340 Corridor since it opened in July 1994. The Center is currently leased to the Museum of Western Colorado for their "Dinosaur Journey" museum. It is a 22,000 square foot educational facility which provides hands on learning experience on both the paleontology and geology of the area. In addition to the educational exhibits, the Museum has a number of animated prehistoric creatures on display, a working laboratory where fossil finds are prepared, an auditorium for lectures and meetings and a gift shop.

REVENUES AND EXPENSES



Revenues

The Museum of Western Colorado and the City of Fruita entered into a Memorandum of Understanding (MOU) in 2014 to renegotiate the lease for the Devils' Canyon Center with the goal of reducing the lease payment in 2015 and essentially eliminating the payments in 2016 and thereafter. Savings realized by the Museum due to reduction/elimination of lease payments are to be dedicated to improving and marketing Dinosaur Journey. In addition, the MOU provides for a reduction in the amount of property leased to the Museum to include the existing building footprint for the Dinosaur Journey Museum and an Expansion Area adjacent to the existing



Devils Canyon Center Fund

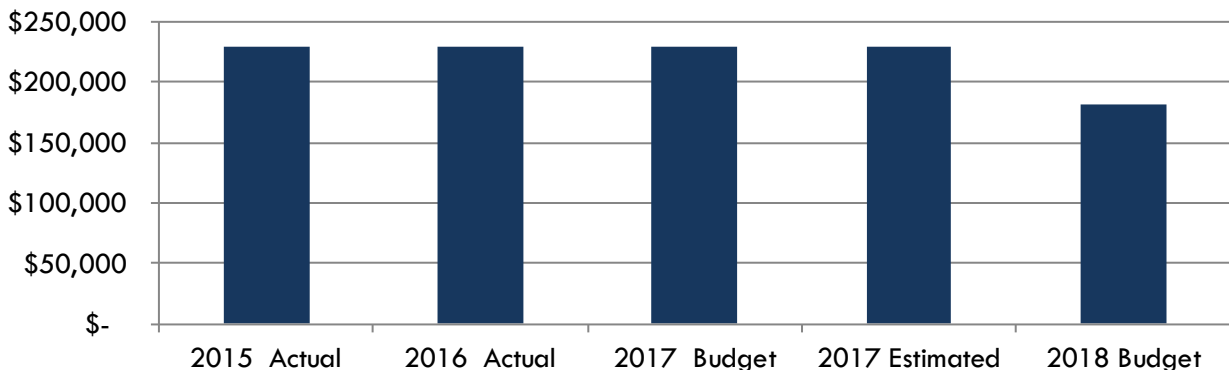
building; along with non-exclusive use of the parking lot.

A new 10 year lease, with options to renew the lease for 4 additional five year periods, was executed in 2015 with the Museum in accordance with the terms of the MOU. The terms of the lease agreement allowed for a lease payment reduction in 2015 of 50% and allows for the base rent required under the lease (\$57,600 annually) to be offset by expenses associated with Dinosaur Journey including building maintenance and improvements, insurance, marketing, and specific operational expenses as defined in the lease agreement for the remaining 9 years of the lease.

Expenses

The lease requires that the Museum of Western Colorado provide insurance and building maintenance and improvements. Minimal expenses in the 2017 Budget include the Grand Valley Drainage Fee which is reimbursed to the City by the Museum. The City may contract with the Museum to provide maintenance of the parking lot and landscaping. However, the Museum will be charged for the costs for labor and associated supplies and equipment

FUNDS AVAILABLE



The 2018 Budget includes the use of \$48,000 in available funds as a transfer to the Capital Projects Fund for a Gateway Enhancement Project. The Devils Canyon Center Fund will have \$181,554 in available funds at the end of 2018. The reflects a reduction of 21% of the available funds. Available funds may be used to assist with economic development opportunities that may arise or other purposes of the City.

PERSONNEL

The Devils Canyon Center Fund does not have any staff employed by the City.

Devils Canyon Center Fund

2018 BUDGET HIGHLIGHTS

The transfer of funds to the Capital Projects Fund are for the purpose of enhancing the I70/Hwy 340 Gateway to the City of Fruita and will be combined with funds raised by the Arts and Culture Board for art work in the roundabouts. The City continues to support the efforts of the Museum in the operations of Dinosaur Journey to ensure that it remains a point of interest and education for residents and tourists.

GOALS AND OBJECTIVES

- Continue to support the Museum with their Dinosaur Journey operations on the Devils Canyon Center site that furthers cultural and educational opportunities for residents and visitors.
- Monitor the operations of the Museum to ensure that terms of the lease agreement are met and that the City's investment in the building and property are protected.

Devils Canyon Center Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
MISCELLANEOUS							
210-000-00-3610	Interest on deposits	-	-	-	-	-	0%
210-000-00-3622	Lease Revenue	30,800	-	1,450	1,450	1,450	0%
		30,800	-	1,450	1,450	1,450	0%
TOTAL REVENUES		30,800	-	1,450	1,450	1,450	0%

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
PURCHASED PROPERTY SERVICES							
210-450-00-4440	Building Maintenance	-	-	-	-	-	0%
210-450-00-4452	Drainage Fees	-	-	1,450	1,450	1,450	0%
		-	-	1,450	1,450	1,450	0%
OTHER PURCHASED SERVICES							
210-450-00-4520	Property Insurance	1,700	-	-	-	-	0%
		1,700	-	-	-	-	0%
SUPPLIES							
210-450-00-4612	Supplies and Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
SPECIAL PROJECTS							
210-450-00-4842	Miscellaneous Contributions	-	-	-	-	-	0%
		-	-	-	-	-	0%
TRANSFERS TO OTHER FUNDS							
210-450-00-4930	Transfer to Capital Projects	27,100	-	-	-	48,000	N/A
		27,100	-	-	-	48,000	N/A
TOTAL EXPENSES		28,800	-	1,450	1,450	49,450	3310%

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Irrigation Water Fund

Irrigation Water Fund

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Irrigation Water Fund

Summary

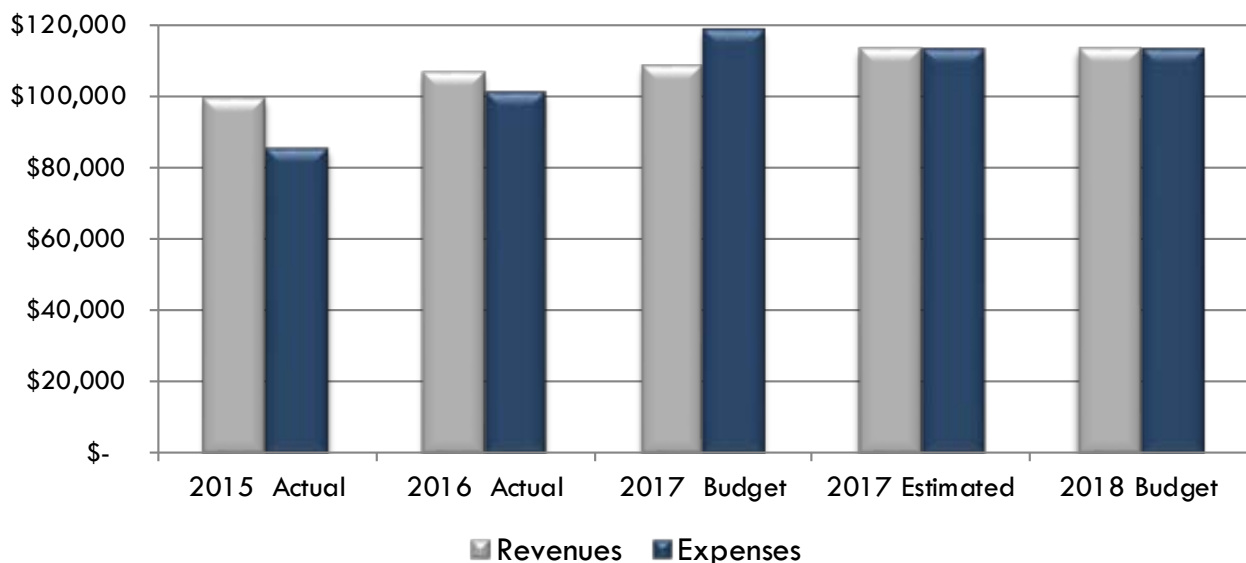
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
<u>Beginning Funds Available</u>	\$ 134,752	\$ 148,539	\$ 154,098	\$ 154,098	\$ 154,098	0%
<u>Revenues</u>						
Charges for Services	\$ 99,352	\$ 106,691	\$ 108,000	\$ 113,000	\$ 113,000	5%
Miscellaneous	-	-	-	-	-	0%
Other Finance Sources	-	-	-	-	-	0%
Total Revenue	\$ 99,352	\$ 106,691	\$ 108,000	\$ 113,000	\$ 113,000	5%
<u>Expenses</u>						
Personnel Services, Salaries	\$ 40,404	\$ 50,845	\$ 50,175	\$ 50,175	\$ 50,850	1%
Personnel Services, Benefits	15,968	17,571	19,400	19,400	22,625	17%
Purchased Property Services	1,375	1,500	2,275	2,275	3,300	45%
Other Purchased Services	5,810	5,120	8,000	8,000	8,000	0%
Supplies	12,008	13,934	15,450	15,450	15,450	0%
Operating Expenses	\$ 75,565	\$ 88,970	\$ 95,300	\$ 95,300	\$ 100,225	5%
Capital Projects/Equipment	-	-	13,400	7,700	-	-100%
Contingency	-	-	-	-	2,775	0%
Transfers to Other Funds	10,000	10,000	10,000	10,000	10,000	0%
Adjustments to budgetary basis	-	2,162	-	-	-	0%
Total Expense	\$ 85,565	\$ 101,132	\$ 118,700	\$ 113,000	\$ 113,000	-5%
<u>Excess (Deficiency) of Revenues over Expenditures</u>	\$ 13,787	\$ 5,559	\$ (10,700)	\$ -	\$ -	
<u>Ending Funds Available</u>	\$ 148,539	\$ 154,098	\$ 143,398	\$ 154,098	\$ 154,098	7%
<u>Components of Funds Available</u>						
Assigned for irrigation operations	\$ 147,614	\$ 154,098	\$ 143,398	\$ 154,098	\$ 154,098	7%
Assigned for health insurance	925	-	-	-	-	0%
	\$ 148,539	\$ 154,098	\$ 143,398	\$ 154,098	\$ 154,098	7%

Irrigation Water Fund

PURPOSE OF THE FUND

The Irrigation Fund is an enterprise fund established for the purposes of providing irrigation water to the core area of the city and several outlying subdivisions and farmers as well. The fund was established in the 1980's as part of an effort to pipe open irrigation ditches in the core area of the City in order to mitigate and reduce damage to the City's streets resulting from the open irrigation ditches. The core area includes property located between Ottley and Hwy 6 and between Coulson and the Independent Ranchman's Ditch. The City also supplies irrigation water to the area above the Ranchman's Ditch to 18 Road, North to K Road and from Pine Street o Fremont Street (18 1/2 Road) including all the farms between Ottley Avenue and J.6 Road. This line is referred to as the Encanto line. The Public Works Department is responsible for maintaining 17 miles of irrigation mains.

REVENUES AND EXPENSES



Revenues

The annual charge for maintenance of the underground piped irrigation distribution system for the core area of the City is \$130 annually. The City is responsible for maintenance of the irrigation lines serving the individual properties. The City also charges \$100 per year for irrigation distribution to the properties serviced by the Encanto line. The City maintains the Encanto main line and delivers irrigation water to a subdivision or user. The user is responsible for maintaining the irrigation lines from the point of delivery off of the Encanto line to their subdivision or property. Users of the system may rent a share of water from the City. This is a pass through cost and is currently established at \$25 per year.

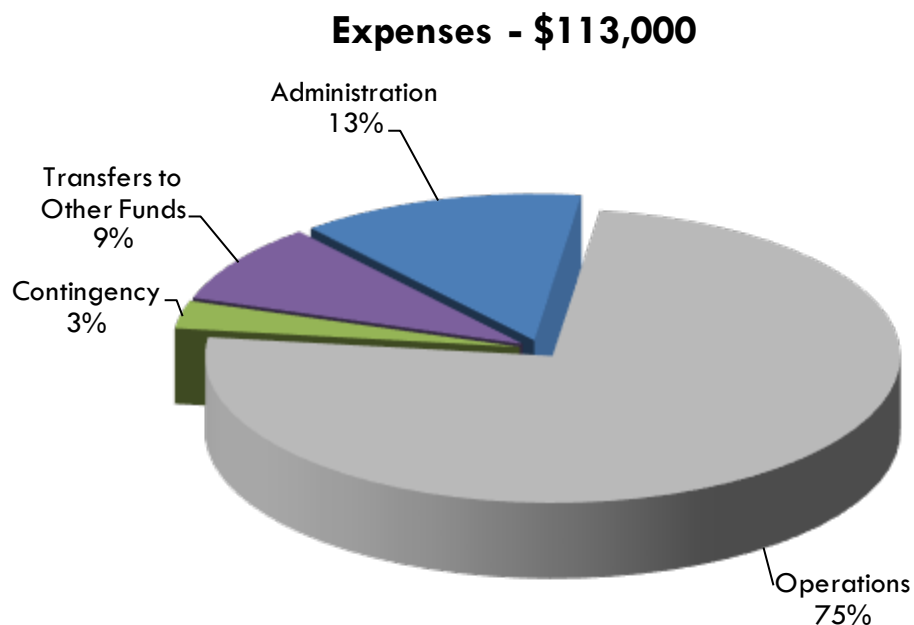
Irrigation Water Fund

There are approximately 759 customers served through the City operated irrigation system. This includes 706 customers on the underground piped irrigation system in the core area of Fruita and 53 customers on the Encanto line, with 680 of these users also renting irrigation water for the system through the City. The number of customers remains fairly constant from year to year.

Expenses

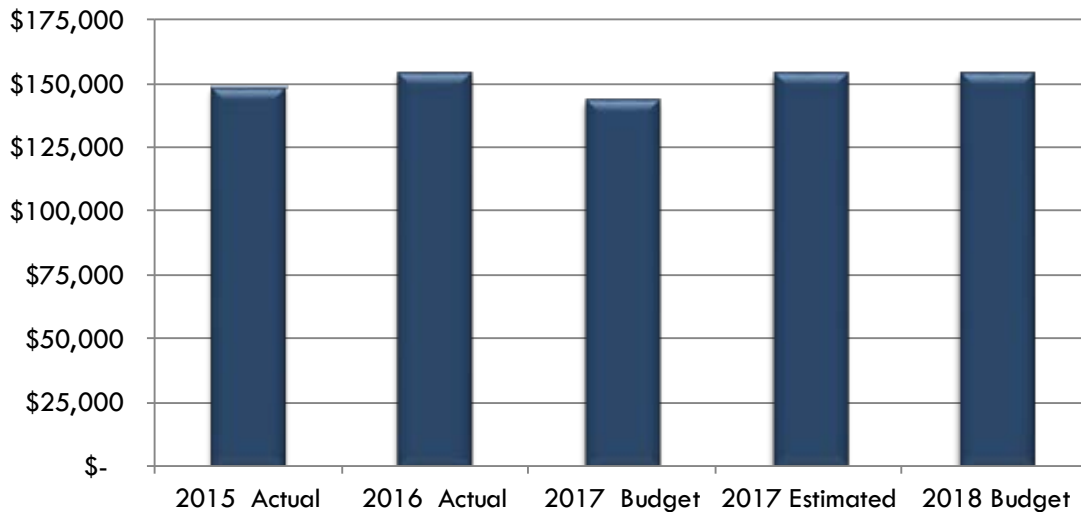
PROGRAM EXPENSES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	\$ 1,219	\$ 4,951	\$ 6,100	\$ 6,100	\$ 15,100	148%
Operations	74,347	84,019	89,200	89,200	85,125	-5%
Subtotal - Operating Expenses	\$ 75,566	\$ 88,970	\$ 95,300	\$ 95,300	\$ 100,225	5%
Capital	-	-	13,400	7,700	-	-100%
Contingency	-	-	-	-	2,775	0%
Transfers to Other Funds	10,000	10,000	10,000	10,000	10,000	0%
Total Expense	\$ 85,566	\$ 98,970	\$ 118,700	\$ 113,000	\$ 113,000	-5%

Expenses are budgeted to decrease 5% in 2018. This decrease is primarily related to capital equipment. Additional information can be found in the program narratives.



Irrigation Water Fund

FUNDS AVAILABLE



The 2018 Budget does not include the use of any of the available funds of \$154,098.

PERSONNEL

The Irrigation Water Fund includes an allocation of several full time and part time employees. The following chart indicates the total manhours allocated for irrigation administration and operations.

Irrigation Fund - Staffing Chart (Manhours)				
Hours Summary	2015 Actual	2016 Actual	2017 Estimated	2018 Budget
Administration				
Full time employees	11	84	157	332
Part time employees	0	0	-	-
Overtime	-	-	-	-
<i>Total Administration Hours</i>	11	84	157	332
Operations				
Full time employees	1,725	1,686	1,540	1,680
Part time employees	179	386	245	520
Overtime	126	193	177	60
<i>Total Operations Hours</i>	2,030	2,265	1,962	2,260
Total Hours	2,041	2,349	2,119	2,592
Total FTE Equivalent	0.98	1.13	1.02	1.25

Irrigation Water Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>CHARGES FOR SERVICES</u>							
211-000-00-3441	Monthly Irrigation Charges	99,352	106,191	108,000	113,000	113,000	5%
211-000-00-3449	Plant Investment Fees	-	500	-	-	-	0%
211-000-00-3489	Penalty and Interest Charges	-	-	-	-	-	0%
		99,352	106,691	108,000	113,000	113,000	5%
<u>MISCELLANEOUS</u>							
211-000-00-3610	Interest on deposits	-	-	-	-	-	0%
211-000-00-3611	Interest on assessments	-	-	-	-	-	0%
211-000-00-3680	Miscellaneous Revenues	-	-	-	-	-	0%
		-	-	-	-	-	0%
<u>OTHER FINANCING SOURCES</u>							
211-000-00-3950	Sale of Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL REVENUES		99,352	106,691	108,000	113,000	113,000	5%

Irrigation Water Fund

Expense Summary

Expenses						
Account Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>						
4113 Salaries, Public Works	34,082	40,325	40,650	40,650	41,600	2%
4120 Part Time	2,397	5,035	4,050	4,050	7,150	77%
4130 Overtime	3,925	5,485	5,475	5,475	2,100	-62%
	40,404	50,845	50,175	50,175	50,850	1%
<u>PERSONNEL SERVICES, BENEFITS</u>						
4210 Health Insurance	10,778	10,719	12,050	12,050	15,050	25%
4220 FICA Payroll Expense	2,406	3,034	3,125	3,125	3,200	2%
4221 Medicare Payroll Expense	563	710	750	750	800	7%
4230 Retirement Contribution	1,525	1,806	2,075	2,075	2,050	-1%
4250 Unemployment Insurance	121	152	175	175	225	29%
4260 Workers Compensation Insurance	575	1,150	1,225	1,225	1,300	6%
	15,968	17,571	19,400	19,400	22,625	17%
<u>PURCHASED PROPERTY SERVICES</u>						
4435 Fleet Maintenance Charges	1,375	1,500	2,275	2,275	3,300	45%
	1,375	1,500	2,275	2,275	3,300	45%
<u>OTHER PURCHASED SERVICES</u>						
4512 Irrigation Sys Repair & Mainte	5,810	5,120	8,000	8,000	8,000	0%
	5,810	5,120	8,000	8,000	8,000	0%
<u>SUPPLIES</u>						
4610 Office Supplies	84	117	300	300	300	0%
4611 Postage	500	450	500	500	500	0%
4612 Supplies and Equipment	864	2,304	2,525	2,525	2,525	0%
4613 Water Share Rentals	9,259	9,578	10,125	10,125	10,125	0%
4620 Utilities	-	-	-	-	-	0%
4626 Gas and Oil	1,301	1,485	2,000	2,000	2,000	0%
	12,008	13,934	15,450	15,450	15,450	0%
<u>CAPITAL PROJECTS AND EQUIPMENT</u>						
4741 Water Shares	-	-	-	-	-	0%
4743 Equipment	-	-	13,400	7,700	-	-100%
	-	-	13,400	7,700	-	-100%
<u>CONTINGENCY</u>						
4850 Contingency	-	-	-	-	2,775	0%
	-	-	-	-	2,775	0%
<u>TRANSFERS TO OTHER FUNDS</u>						
4950 Transfer to General Fund	10,000	10,000	10,000	10,000	10,000	0%
	10,000	10,000	10,000	10,000	10,000	0%
TOTAL EXPENDITURES	85,565	98,970	118,700	113,000	113,000	-5%

Irrigation Water Fund Administration

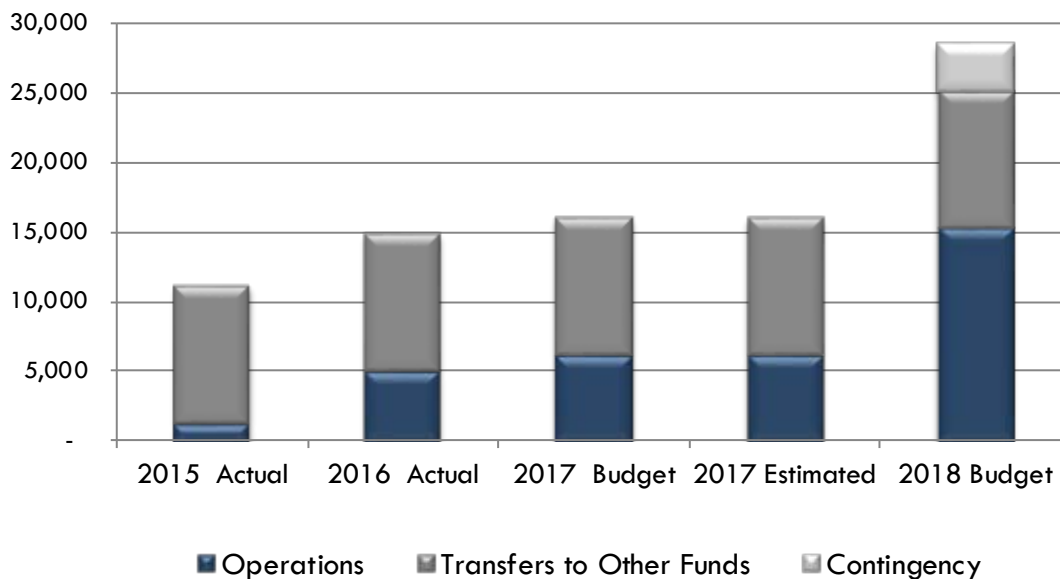
EXPENDITURES

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 505	\$ 3,299	\$ 3,700	\$ 3,700	\$ 10,500	184%
Personnel Services, Benefits	214	1,085	1,600	1,600	3,800	138%
Supplies	500	567	800	800	800	0%
Subtotal	\$ 1,219	\$ 4,951	\$ 6,100	\$ 6,100	\$ 15,100	148%
Contingency	-	-	-	-	3,475	0%
Transfers to Other Funds	10,000	10,000	10,000	10,000	10,000	0%
Total Expense	\$ 11,219	\$ 14,951	\$ 16,100	\$ 16,100	\$ 28,575	77%

PURPOSE OF PROGRAM

Administration expenses for the Irrigation Water Fund involve oversight of the operation functions and transfer to the General Fund for administrative support including processing of accounts payable, payroll and utility billing.

Budget History



Irrigation Water Fund Administration

2017 ACCOMPLISHMENTS

This program performed accounting and billing for irrigation system customers.

2018 BUDGET HIGHLIGHTS

There are no significant changes in the 2017 Budget.

GOALS

- The irrigation program will continue to provide clean, usable irrigation water to all residents connected to the distribution system.
- Maintain and improve accurate record keeping for proper billing of all irrigation water users during the irrigation season.
- Plan and implement audit of billing and irrigation water use.

OBJECTIVES

- Coordination between Public Works and Administration staff to complete audit of customer usage and billing.

Irrigation Water Fund

Administration

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
211-431-10-4113	Salaries, Public Works	505	3,299	3,700	3,700	10,500	184%
211-431-10-4120	Part Time	-	-	-	-	-	0%
211-431-10-4130	Overtime	-	-	-	-	-	0%
		505	3,299	3,700	3,700	10,500	184%
PERSONNEL SERVICES, BENEFITS							
211-431-10-4210	Health Insurance	96	629	1,050	1,050	2,300	119%
211-431-10-4220	FICA Payroll Expense	21	188	250	250	650	160%
211-431-10-4221	Medicare Payroll Expense	5	44	75	75	200	167%
211-431-10-4230	Retirement Contribution	16	140	175	175	500	186%
211-431-10-4250	Unemployment Insurance	1	9	25	25	50	100%
211-431-10-4260	Workers Compensation Insurance	75	75	25	25	100	300%
		214	1,085	1,600	1,600	3,800	138%
SUPPLIES							
211-431-10-4610	Office Supplies	-	117	300	300	300	0%
211-431-10-4611	Postage	500	450	500	500	500	0%
		500	567	800	800	800	0%
CAPITAL							
211-431-10-4743	Equipment	-	-	-	-	-	0%
		-	-	-	-	-	0%
CONTINGENCY							
211-431-10-4850	Contingency	-	-	-	-	3,475	0%
		-	-	-	-	3,475	0%
TRANSFERS TO OTHER FUNDS							
211-431-10-4950	Transfer to General Fund	10,000	10,000	10,000	10,000	10,000	0%
		10,000	10,000	10,000	10,000	10,000	0%
TOTAL EXPENDITURES		11,219	14,951	16,100	16,100	28,575	77%

Irrigation Water Fund

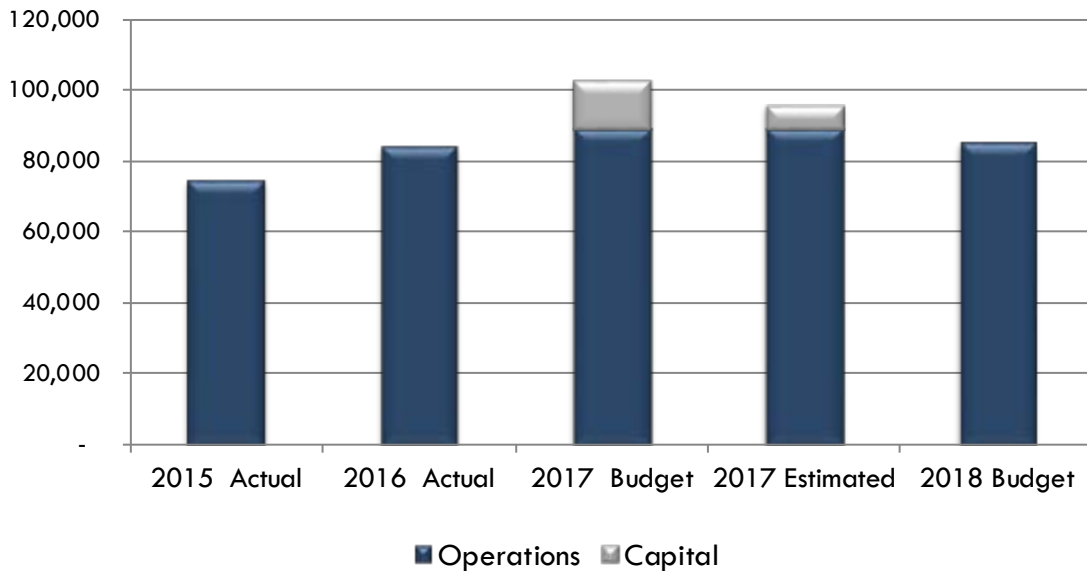
Operations

EXPENDITURES	2015	2016	2017	2017	2018	% Chg.
	Actual	Actual	Budget	Estimated	Budget	
Personnel Services, Salaries	\$ 39,900	\$ 47,545	\$ 46,475	\$ 46,475	\$ 40,350	-13%
Personnel Services, Benefits	15,754	16,487	17,800	17,800	18,825	6%
Purchased Property Services	1,375	1,500	2,275	2,275	3,300	45%
Other Purchased Services	5,810	5,120	8,000	8,000	8,000	0%
Supplies	11,508	13,367	14,650	14,650	14,650	0%
Subtotal	\$ 74,347	\$ 84,019	\$ 89,200	\$ 89,200	\$ 85,125	-5%
Capital	-	-	13,400	7,000	-	-100%
Total Expense	\$ 74,347	\$ 84,019	\$ 102,600	\$ 96,200	\$ 85,125	-17%

PURPOSE OF PROGRAM

The purpose of the Irrigation Operations Program is to maintain the irrigation water system and ensure that the irrigation system meets local serviceability requirements with reasonable levels of maintenance.

Budget History



Irrigation Water Fund

Operations

2017 ACCOMPLISHMENTS

- Maintained the flushing schedule and valve replacements as needed
- Maintained cleaning and maintenance of all irrigation head gates
- Maintained flow records of irrigation usage
- New irrigation trash cleaners were installed at 18.5 Road head gates
- Replaced 1-6" and 1-8" main line isolation valve.
- Replaced one main line 4" flush valve.
- Responded to 135 irrigation calls.
- Replaced 9- 2" services valve.
- Completed a capital project that included piping open ditch from Pine St to the Ranchmen's canal between Pabor and Laura Ave.

2018 BUDGET HIGHLIGHTS

- Replace any valves that are non-functional at the beginning of the season.
- Maintain all trash cleaners and flow meters at head gates and diversions.
- Record and calibrate all flow meters to assure proper water delivery.
- In addition to the ongoing maintenance and water administration operations, irrigation systems were coordinated with two capital projects that were completed in 2016 that included piping open ditches. These improvements allow for improved water flow to the users and provide improved water conservation.

GOALS

The irrigation program will continue to provide usable irrigation water to all residents connected to the distribution system and continue to make improvements to the open ditch system throughout the city where they still exist. Continue to upgrade the existing system and improve the head gate filtering systems and service areas to minimize maintenance and operation costs. Seasonal maintenance is required to replace damaged portions of the system as well as maintenance and inspection practices to ensure a functional system.

OBJECTIVES

The irrigation program will continue to provide usable irrigation water to all residents connected to the distribution system and continue to make improvements to the open ditch system throughout the city where they still exist. Continue to upgrade the existing system and improve the head gate filtering systems and service areas to minimize maintenance and operation costs. Seasonal maintenance is required to replace damaged portions of the system as well as maintenance and inspection practices to ensure a functional system.

Irrigation Water Fund

Operations

Expenses		2015	2016	2017	2017	2018	%
Account	Description	Actual	Actual	Budget	Estimated	Budget	Change
PERSONNEL SERVICES, SALARIES							
211-431-53-4113	Salaries, Public Works	33,579	37,026	36,950	36,950	31,100	-16%
211-431-53-4120	Part Time	2,396	5,034	4,050	4,050	7,150	77%
211-431-53-4130	Overtime	3,925	5,485	5,475	5,475	2,100	-62%
		39,900	47,545	46,475	46,475	40,350	-13%
PERSONNEL SERVICES, BENEFITS							
211-431-53-4210	Health Insurance	10,682	10,090	11,000	11,000	12,750	16%
211-431-53-4220	FICA Payroll Expense	2,385	2,847	2,875	2,875	2,550	-11%
211-431-53-4221	Medicare Payroll Expense	558	666	675	675	600	-11%
211-431-53-4230	Retirement Contribution	1,509	1,666	1,900	1,900	1,550	-18%
211-431-53-4250	Unemployment Insurance	120	143	150	150	175	17%
211-431-53-4260	Workers Compensation Insurance	500	1,075	1,200	1,200	1,200	0%
		15,754	16,487	17,800	17,800	18,825	6%
PURCHASED PROPERTY SERVICES							
211-431-53-4435	Fleet Maintenance Charges	1,375	1,500	2,275	2,275	3,300	45%
		1,375	1,500	2,275	2,275	3,300	45%
OTHER PURCHASED SERVICES							
211-431-53-4512	Irrigation Sys Repair & Mainte	5,810	5,120	8,000	8,000	8,000	0%
		5,810	5,120	8,000	8,000	8,000	0%
SUPPLIES							
211-431-53-4610	Office Supplies	84	-	-	-	-	0%
211-431-53-4612	Supplies and Equipment	864	2,304	2,525	2,525	2,525	0%
211-431-53-4613	Water Share Rentals	9,259	9,578	10,125	10,125	10,125	0%
211-431-53-4620	Utilities	-	-	-	-	-	0%
211-431-53-4626	Gas and Oil	1,301	1,485	2,000	2,000	2,000	0%
		11,508	13,367	14,650	14,650	14,650	0%
CAPITAL							
211-431-53-4741	Water Shares	-	-	-	-	-	0%
211-431-53-4743	Equipment	-	-	13,400	7,000	-	-100%
		-	-	13,400	7,000	-	-100%
TOTAL EXPENDITURES		74,347	84,019	102,600	96,200	85,125	-17%

Sewer Fund

Sewer Fund

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Sewer Fund

SUMMARY

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 4,701,067	\$4,565,105	\$4,859,477	\$4,859,477	\$ 4,598,702	-5%
Revenues						
Intergovernmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ 400,000	0%
Charges for Services	3,100,310	3,299,668	3,348,000	3,365,000	3,726,500	11%
Miscellaneous	10,388	19,562	10,200	34,100	25,100	146%
Other Financing Sources	-	200	-	3,300	-	0%
Total Revenue	\$ 3,110,698	\$3,319,430	\$3,358,200	\$3,402,400	\$ 4,151,600	24%
Expenses by program						
Administration	\$ 138,527	\$ 117,518	\$ 111,950	\$ 111,950	\$ 143,700	28%
Collections	344,909	335,002	399,375	399,375	370,800	-7%
Treatment	667,289	717,766	803,050	803,050	832,900	4%
Contingency	-	-	20,000	20,000	-	-100%
Operating Transfers	150,000	160,000	160,000	160,000	160,000	0%
Operating Expenses	\$ 1,300,725	\$1,330,286	\$1,494,375	\$1,494,375	\$ 1,507,400	1%
Debt Service, Principal	591,375	630,000	680,000	680,000	730,000	7%
Debt Service, Interest	570,144	554,974	544,000	544,000	524,225	-4%
Special Projects	-	-	-	-	30,000	N/A
Capital Projects	160,624	88,880	1,122,600	888,600	1,743,000	55%
Capital Equipment	18,282	411,614	56,200	56,200	210,000	274%
Capital Transfers	605,510	9,304	-	-	-	0%
Total Expense	\$ 3,246,660	\$3,025,058	\$3,897,175	\$3,663,175	\$ 4,744,625	22%
Excess (Deficiency) of Revenues over Expenditures	\$ (135,962)	\$ 294,372	\$ (538,975)	\$ (260,775)	\$ (593,025)	
Ending Funds Available	\$ 4,565,105	\$ 4,859,477	\$ 4,320,502	\$ 4,598,702	\$ 4,005,677	-7%
Components of Funds Available						
Restricted for loan covenants	\$ 822,198	\$ 842,552	\$ 883,600	\$ 883,600	\$ 903,050	2%
Assigned-Capital project	350,000	350,000	-	-	-	0%
Assigned-WWTF equip	1,090,775	1,135,775	1,210,775	1,210,775	1,075,775	-11%
Assigned-Vehicle replacement	390,000	83,386	153,386	153,386	228,386	49%
Assigned-Health insurance	19,458	-	-	-	-	0%
Assigned-Sewer operations	1,892,674	2,447,764	2,072,741	2,350,941	1,798,466	-13%
	\$ 4,565,105	\$ 4,859,477	\$ 4,320,502	\$ 4,598,702	\$ 4,005,677	-7%

City of Fruita

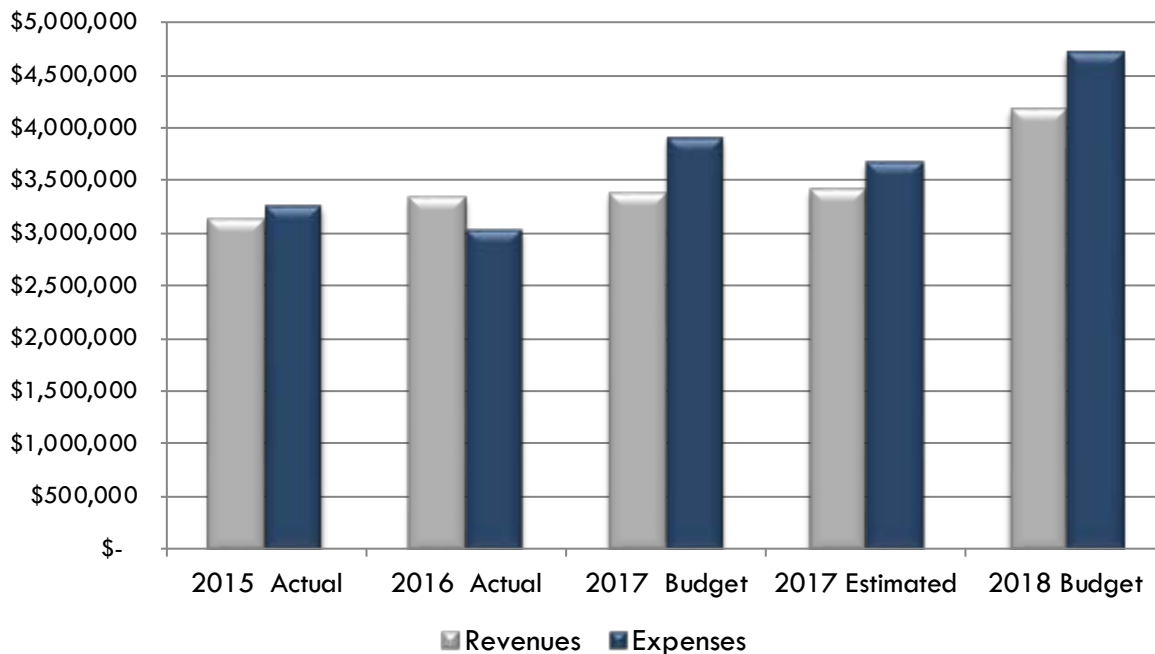
2018 Budget

Sewer Fund

PURPOSE OF THE FUND

The Sewer Fund is an enterprise fund established for the purposes of providing wastewater collection and treatment in the City of Fruita. Sewer Fund programs include operations for collection and treatment of wastewater, administration, debt service, capital equipment and capital projects for sewer system improvements. The main source of revenue is from charges for service.

REVENUES AND EXPENSES



Revenues

Sewer Fund revenues are budgeted at \$4.15 million in 2018. This reflects a 24% increase from 2017 budgeted revenues of \$3.36 million. The increase is due to the following factors:

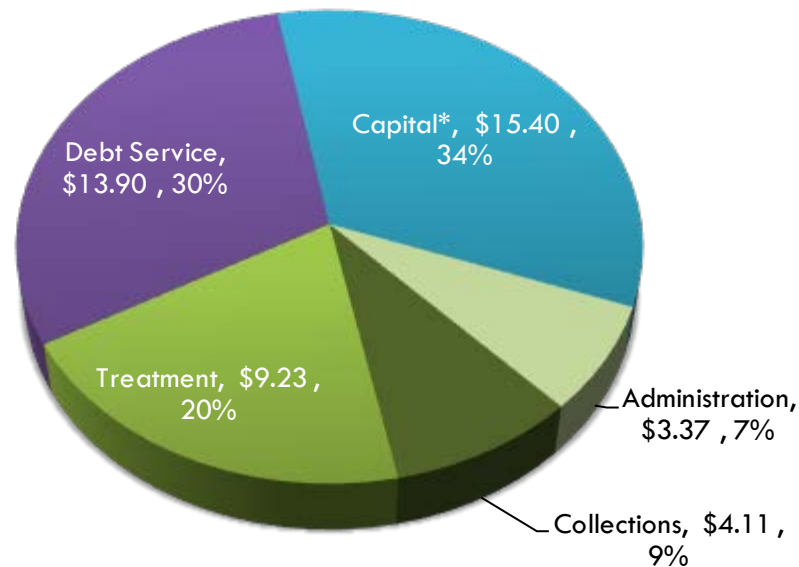
- Grant revenues of \$400,000 and developer contribution of \$200,000 for the extension of the SH 6 interceptor sewer line at a total cost of \$1.2 million. The grant revenue is not confirmed at this time and if not received, the project will be reevaluated and mostly likely postponed and the N. Maple sewer project will be added at an estimated cost of \$210,000.
- A 5.75% rate increase in both residential and commercial sewer charges effective January 1, 2018. This will increase the monthly charge for a single family residence from \$43.50 to \$46.00 per month. The commercial base rate will increase from \$52.65 per month to \$55.80 and the rates per 1,000 gallons in excess of 5,000 to 105,000 gallons from \$6.85 to \$7.25 and the rate per 1,000 gallons in excess of 105,000 gallons from \$4.50.

Sewer Fund

The City currently bills 4,888 properties for sewer service which reflects a 1% increase in the number of customers from the prior year. The plant investment fee will remain at \$6,600 in 2018 for structures with a 1" or smaller water tap. Fees for water taps larger than 1" are established in the Annual Fees And Charges Resolution.

Use of monthly sewer charge - \$46

*does not include use of \$563,025 in available funds



Expenses

SEWER PROGRAMS

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Administration	\$ 288,527	\$ 277,518	\$ 291,950	\$ 291,950	\$ 303,700	4%
Collection System	344,909	335,002	399,375	399,375	370,800	-7%
Treatment	667,289	717,766	803,050	803,050	832,900	4%
Operations total	\$ 1,300,725	\$ 1,330,286	\$ 1,494,375	\$ 1,494,375	\$ 1,507,400	1%
Debt Service	1,161,519	1,184,974	1,224,000	1,224,000	1,254,225	2%
Special Projects	-	-	-	-	30,000	N/A
Capital Projects	784,416	509,798	1,178,800	944,800	1,953,000	66%
Total Expense	\$ 3,246,660	\$ 3,025,058	\$ 3,897,175	\$ 3,663,175	\$ 4,744,625	22%

Sewer Fund

Sewer Fund expenses of \$4.7 million are projected to increase 22% from 2017 budgeted expenses. This increase is due to the following factors:

- Capital projects and equipment of \$1.95 million are budgeted to increase 66%. Approximately \$650,475 of this increase is being funded from available funds. A detailed list of projects and equipment is included in the Capital Projects section of the Sewer Fund budget.

An evaluation of the operations of the Sewer Fund and needs of the Wastewater Treatment Facility was completed in 2016 and it identified \$5.3 million of improvements that may need to be made in the next 5 years. Of this amount, \$1.3 million is dependent on the State's application of Regulation 85 to the Wastewater Treatment Facility. City staff is analyzing and reviewing alternatives and potential operating changes that could mitigate some of the need for these improvements.

In addition to increased capital needs for wastewater treatment, the sewer collection system is also aging. There are a number of old clay and orangeburg lines that need to be replaced at an estimated cost of \$5.2 million. The goal is to allocate an annual amount of \$500,000 for replacement of these old lines. In 2018, this amount is reduced to \$280,000 to provide additional funds construction of a new interceptor line along SH 6 to serve the east area of Fruita.

- Debt services payments of \$1.25 million include a loan issued in 2010 from the Colorado Water and Power Development Authority for the new wastewater treatment facility. Debt service payments are budgeted to increase 2% in 2018. This escalation in debt service payments continues on an annual basis and results in an increase of approximately \$30,000 to \$40,000 annually.
- Operational expenses of \$1.5 million include administration, wastewater collection and treatment. Operational costs also include transfers to the General Fund for general and financial administration and costs for billing for services. Operational costs of \$1.5 million are budgeted to increase 1% in 2018.
- Special Projects include a sewer rate study to assess the current flat rate billing structure versus a consumption based billing methodology and the operational, capital and debt service needs in the future for the sewer system.

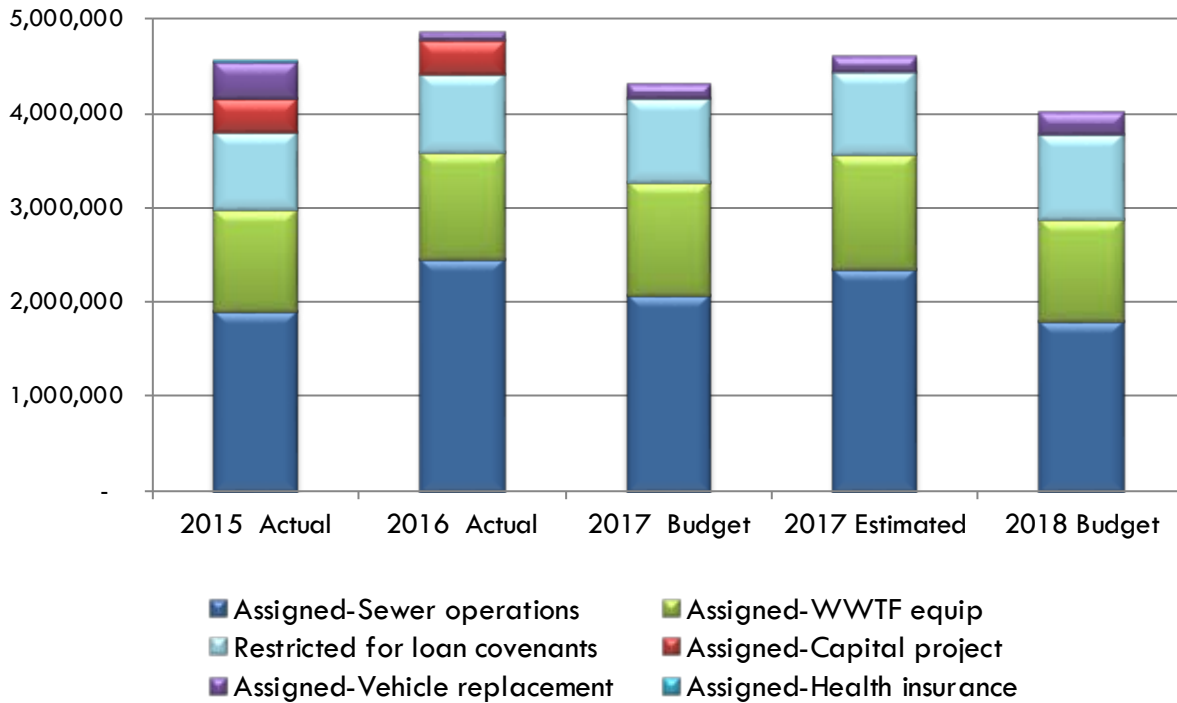
FUNDS AVAILABLE

A 7% decrease is projected in available funds for the Sewer Fund in 2018. Available funds of \$4 million include amounts:

- restricted for debt payments and operations as required by loan covenants (\$903,050)
- assigned for vehicle and wastewater treatment equipment replacement (\$1.3 million), and
- amounts not designated for any specific purpose other than for operations of the Sewer Fund (\$1.8 million).

Sewer Fund

Available Funds - Sewer Fund



Changes in Available Funds

Assigned for sewer operations - \$1.8 million. This amount represents funds available for purposes of sewer operations and is budgeted to decrease \$552,475 from 2017 estimated ending balances.

Restricted for loan covenants - \$903,050. Loan covenants require a reserve of at least 25% (90 days) of operational expenses, excluding depreciation, and a prorata share of the next principal and interest payments on the loan. This reserve is projected to increase by \$19,450 in 2018.

Assigned for wastewater treatment facility equipment replacement - \$1,075,775. This amount is budgeted to decrease \$135,000 in 2018 and will be used to offset a portion of the \$463,000 budgeted for treatment system improvements and equipment.

Assigned for vehicle/equipment replacement - \$228,386. The 2018 Budget includes the addition of \$75,000 to this reserve.

Sewer Fund

Personnel

SEWER FUND STAFFING CHART				
<u>Hours Summary</u>	2015	2016	2017	2018
	Actual	Actual	Estimated	Budget
<u>Administration</u>				
Full time employees	2,043	1,432	2,080	2,881
Part time employees	-	-	-	-
Overtime	-	-	-	-
<i>Total Administration Hours</i>	2,043	1,432	2,080	2,881
<u>Collections</u>				
Full time employees	6,955	6,604	7,256	7,630
Part time employees	488	533	780	1,040
Overtime	261	186	232	220
<i>Total Collections Hours</i>	7,704	7,323	8,268	8,890
<u>Treatment</u>				
Full time employees	8,610	8,518	11,786	10,875
Part time employees	351	200	100	100
Overtime	306	238	350	250
<i>Total Treatment Hours</i>	9,267	8,956	12,236	11,225
Total Hours	19,014	17,711	22,584	22,996
Total FTE Equivalent	9.14	8.51	10.86	11.06

Sewer Fund

Revenues

Revenues							
Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>INTERGOVERNMENTAL REVENUES</u>							
212-000-00-3342	Energy Impact Grant	-	-	-	-	400,000	0%
		-	-	-	-	400,000	0%
<u>CHARGES FOR SERVICES</u>							
212-000-00-3441	Sewer Charges - Res	2,421,917	2,461,707	2,588,000	2,600,000	2,749,500	6%
212-000-00-3442	Sewer Charges - Comm	455,878	435,403	460,000	455,000	480,000	4%
212-000-00-3444	Sewer Charges - Misc.	4,715	679	-	-	-	
212-000-00-3447	Kingsview Tap Surcharge	-	-	-	-	-	0%
212-000-00-3449	Plant Investment Fees	217,800	401,879	300,000	310,000	297,000	-1%
212-000-00-3484	Developer Contribution	-	-	-	-	200,000	0%
		3,100,310	3,299,668	3,348,000	3,365,000	3,726,500	11%
<u>MISCELLANEOUS</u>							
212-000-00-3610	Interest on deposits	5,583	19,476	10,000	34,000	25,000	150%
212-000-00-3611	Interest on assessments	7	-	-	-	-	0%
212-000-00-3612	Interest on notes rec.	408	86	100	-	-	-100%
212-000-00-3680	Miscellaneous	4,390	-	100	100	100	0%
		10,388	19,562	10,200	34,100	25,100	146%
<u>OTHER FINANCING SOURCES</u>							
212-000-00-3950	Sale of Equipment	-	200	-	3,300	-	0%
		-	200	-	3,300	-	0%
TOTAL REVENUES		3,110,698	3,319,430	3,358,200	3,402,400	4,151,600	24%

Sewer Fund

Summary

Expenses

Account Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>PERSONNEL SERVICES, SALARIES</u>						
4113 Salaries, Public Works	415,140	398,108	453,600	453,600	500,200	10%
4120 Part Time	13,073	10,069	15,200	15,200	13,900	-9%
4130 Overtime	15,698	13,190	14,350	14,350	14,400	0%
	443,911	421,367	483,150	483,150	528,500	9%
<u>PERSONNEL SERVICES, BENEFITS</u>						
4210 Health Insurance	117,378	118,906	125,150	125,150	141,900	13%
4220 FICA Payroll Expense	26,712	25,665	29,525	29,525	32,850	11%
4221 Medicare Payroll Expense	6,247	6,002	7,650	7,650	7,700	1%
4230 Retirement Contribution	18,980	18,031	20,250	20,250	23,250	15%
4250 Unemployment Insurance	1,321	1,267	1,650	1,650	2,200	33%
4260 Workers Compensation Ins	9,348	10,121	10,850	10,850	11,950	10%
	179,986	179,992	195,075	195,075	219,850	13%
<u>PURCHASED PROFESSIONAL SERVICES</u>						
4310 Professional Development	8,124	3,829	13,700	13,700	12,500	-9%
4335 Engineering	29,385	31,339	66,500	66,500	20,000	-70%
4342 Lab Work	14,910	15,156	20,000	20,000	20,000	0%
	52,419	50,324	100,200	100,200	52,500	-48%
<u>PURCHASED PROPERTY SERVICES</u>						
4430 Service Contracts	10,195	17,879	20,825	21,825	15,000	-28%
4435 Fleet Maintenance Charges	57,175	61,025	57,975	57,975	23,200	-60%
4438 IT Services	-	-	-	-	12,950	N/A
4452 Drainage Fees	-	-	2,200	2,200	2,200	0%
	67,370	78,904	81,000	82,000	53,350	-34%
<u>OTHER PURCHASED SERVICES</u>						
4511 Sewer Permit	6,171	6,330	8,400	8,400	7,000	-17%
4512 Sewer Sys. Repair & Maint.	46,612	67,418	103,000	103,000	71,000	-31%
4513 Lift Station Repair & Maint.	-	-	-	-	20,000	N/A
4520 Property Insurance	42,500	42,500	42,500	42,500	42,500	0%
4523 Insurance Deductible	-	-	-	-	-	0%
4530 Telephone	3,818	3,585	6,650	6,650	5,650	-15%
4592 Recording Fees	-	-	-	-	-	0%
	99,101	119,833	160,550	160,550	146,150	-9%
<u>SUPPLIES</u>						
4610 Office Supplies	3,324	3,999	6,000	5,000	5,000	-17%
4611 Postage	500	550	600	600	600	0%
4612 Supplies and Equipment	49,750	49,610	40,000	40,000	40,000	0%
4616 Chemicals	32,783	31,386	30,500	30,500	37,500	23%
4620 Utilities	205,833	222,082	244,500	244,500	245,750	1%
4626 Fuel	10,076	8,344	12,000	12,000	12,000	0%
4661 Uniforms	4,079	2,823	4,200	4,200	3,100	-26%
4662 Safety Equipment	1,592	1,072	3,100	3,100	3,100	0%
	307,937	319,866	340,900	339,900	347,050	2%

Sewer Fund

Summary

Expenses						
Account Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>DEBT SERVICE PRINCIPAL</u>						
4713 Note Payment, Principal	1,375	-	-	-	-	0%
4714 Loan Payment, Principal	590,000	630,000	680,000	680,000	730,000	7%
	591,375	630,000	680,000	680,000	730,000	7%
<u>DEBT SERVICE INTEREST</u>						
4723 Note Payment, Interest	15	-	-	-	-	0%
4724 Loan Payment, Interest	570,129	554,974	544,000	544,000	524,225	-4%
	570,144	554,974	544,000	544,000	524,225	-4%
<u>CAPITAL</u>						
4740 Capital Projects	160,624	88,880	1,076,100	842,100	1,743,000	62%
4742 Mobile Equipment	-	411,614	35,000	35,000	-	-100%
4743 Furniture and Equipment	18,282	-	-	-	210,000	N/A
4744 Computer Equipment	-	-	21,200	21,200	-	0%
	178,906	500,494	1,132,300	898,300	1,953,000	72%
<u>SPECIAL PROJECTS</u>						
4824 WWTF Needs & Rate Study	-	-	-	-	30,000	0%
	-	-	-	-	30,000	0%
<u>CONTINGENCY</u>						
4850 Contingency	-	-	20,000	20,000	-	0%
	-	-	20,000	20,000	-	0%
<u>TRANSFERS</u>						
4930 Transfer to Capital Projects	605,510	9,304	-	-	-	0%
4950 Transfer to General Fund	150,000	160,000	160,000	160,000	160,000	0%
	755,510	169,304	160,000	160,000	160,000	0%
TOTAL EXPENDITURES	3,246,659	3,025,058	3,897,175	3,663,175	4,744,625	22%

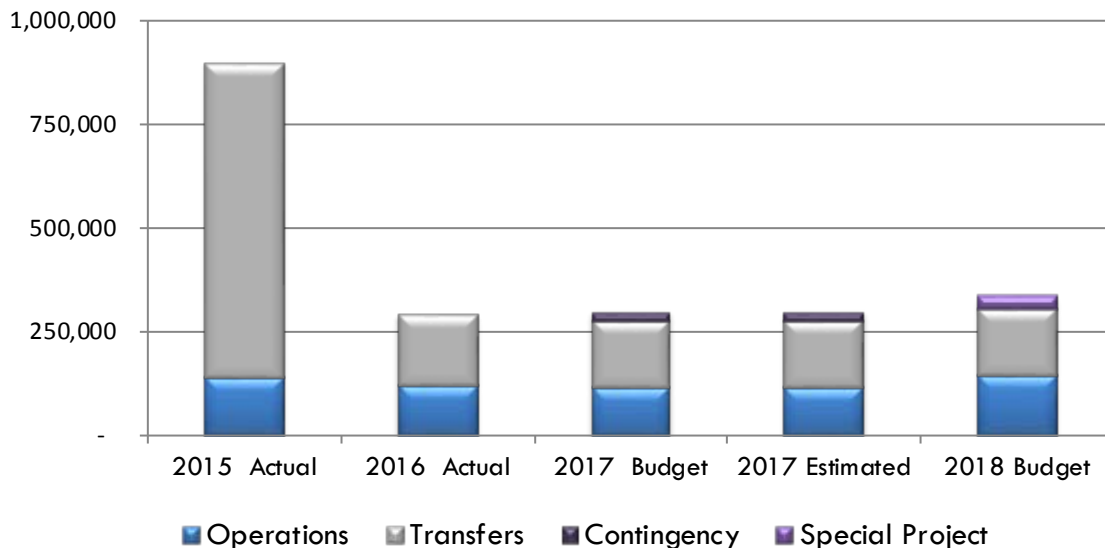
Sewer Fund Administration

EXPENDITURES

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 96,929	\$ 73,163	\$ 71,450	\$ 71,450	\$ 89,100	25%
Personnel Services, Benefits	35,617	35,501	27,300	27,300	32,400	19%
Purchased Professional Services	53	63	500	500	500	0%
Purchased Property Services	4,500	6,746	9,950	9,950	18,950	90%
Other Purchased Services	150	-	150	150	150	0%
Supplies	1,278	2,045	2,600	2,600	2,600	0%
Subtotal	\$ 138,527	\$ 117,518	\$ 111,950	\$ 111,950	\$ 143,700	28%
Contingency	-	-	20,000	20,000	-	0%
Special Project	-	-	-	-	30,000	
Transfers	755,510	169,304	160,000	160,000	160,000	0%
Total Expense	\$ 894,037	\$ 286,822	\$ 291,950	\$ 291,950	\$ 333,700	14%

The Wastewater Administration program accounts for the administrative aspects of the wastewater utility activities including supervision, oversight, billing, and planning for wastewater system operations. The Wastewater Administration program is designed to support the Wastewater Operations program through administration management and assured compliance with State and Federal regulations.

Budget History



Sewer Fund Administration

2017 Accomplishments

- Completed all necessary reporting in compliance with Colorado Department of Public Health & Environment regulations.

2018 Budget Highlights

- Allocation of Public Works salaries and benefits have been modified based and individual employees have been assigned to specific programs in the 2018 budget. This will provide more consistency on an annual basis for budgeting purposes. This allocation will be monitored on an annual basis to insure that the allocation of time and manhours is reasonable.
- IT Services has been moved from the Wastewater Treatment program to Administration and allocation of costs have been adjusted based on services received by the Sewer Fund.
- The transfer to the General Fund is for billing, financial, and other services provided to the Sewer Fund by General Fund personnel.
- The Wastewater Administration program is designed to support the Wastewater Operations and Collections Programs through administration management and compliance with all State and Federal regulations.
- Ongoing administrative billing and administration of the program will continue.
- Complete an updated Rate Study for the Sewer Fund.

Goals and Objectives

- Continue with monthly discharge monitoring reports per requirement of the Discharge Monitoring System for Colorado.
- Continue oversight of the preventive maintenance program of cleaning the entire city collection system on a triennial basis.
- Continue planning for wastewater line replacements and upgrades throughout the year in order to eliminate sanitary sewer overflows (SSOs) during the year.
- Maintain the wastewater treatment facility within the Colorado Discharge Permit System limitations.

Sewer Fund

Administration

Expenses

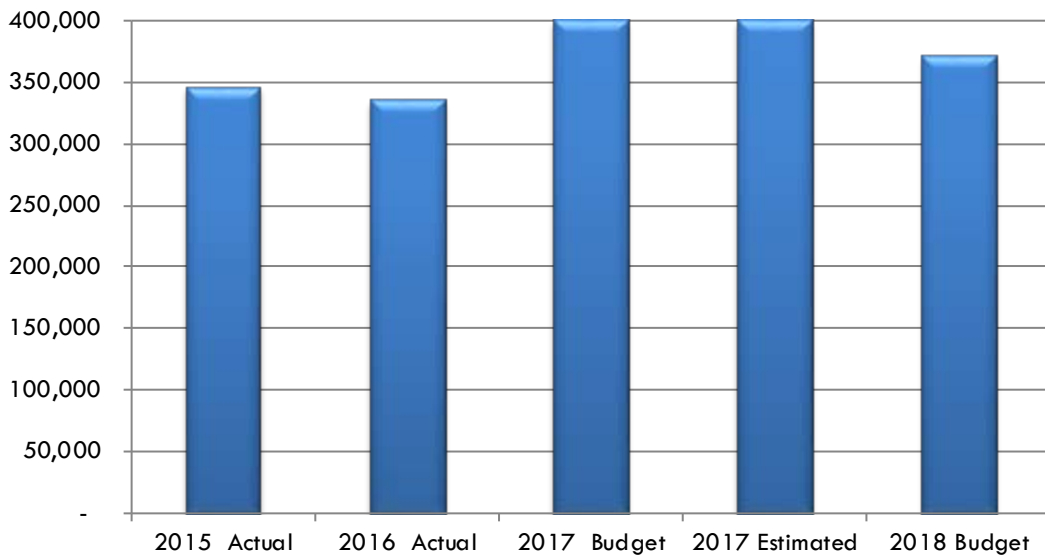
Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
212-433-10-4113	Salaries, Administration	96,929	73,163	71,450	71,450	89,100	25%
212-433-10-4120	Part time	-	-	-	-	-	0%
212-433-10-4130	Overtime	-	-	-	-	-	0%
		96,929	73,163	71,450	71,450	89,100	25%
PERSONNEL SERVICES, BENEFITS							
212-433-10-4210	Health Insurance	22,064	25,277	18,100	18,100	20,600	14%
212-433-10-4220	FICA Payroll Expense	5,828	4,459	4,450	4,450	5,550	25%
212-433-10-4221	Medicare Payroll Expense	1,363	1,043	1,050	1,050	1,300	24%
212-433-10-4230	Retirement Contribution	4,824	3,506	3,225	3,225	4,050	26%
212-433-10-4250	Unemployment Insurance	288	220	225	225	400	78%
212-433-10-4260	Workers Compensation Ins	1,250	996	250	250	500	100%
		35,617	35,501	27,300	27,300	32,400	19%
PURCHASED PROFESSIONAL SERVICES							
212-433-10-4310	Professional Development	53	63	500	500	500	0%
		53	63	500	500	500	0%
PURCHASED PROPERTY SERVICES							
212-433-10-4430	Service Contracts	2,950	5,096	6,000	6,000	6,000	0%
212-433-10-4435	Fleet Maintenance Charges	1,550	1,650	3,950	3,950	-	-100%
212-433-10-4438	IT Services	-	-	-	-	12,950	N/A
		4,500	6,746	9,950	9,950	18,950	90%
OTHER PURCHASED SERVICES							
212-433-10-4523	Insurance Deductible	-	-	-	-	-	0%
212-433-10-4530	Telephone	150	-	150	150	150	0%
212-433-10-4592	Recording Fees	-	-	-	-	-	0%
		150	-	150	150	150	0%
SUPPLIES							
212-433-10-4610	Office Supplies	778	1,495	1,500	1,500	1,500	0%
212-433-10-4611	Postage	500	550	600	600	600	0%
212-433-10-4626	Fuel	-	-	500	500	500	0%
		1,278	2,045	2,600	2,600	2,600	0%
SPECIAL PROJECTS							
212-433-10-4827	WWTF Plan/Rates	-	-	-	-	30,000	0%
		-	-	-	-	30,000	0%
CONTINGENCY							
212-433-10-4850	Contingency	-	-	20,000	20,000	-	-100%
		-	-	20,000	20,000	-	-100%
TRANSFERS							
212-433-10-4930	Transfer to Capital Projects	605,510	9,304	-	-	-	0%
212-433-10-4950	Transfer to General Fund	150,000	160,000	160,000	160,000	160,000	0%
		755,510	169,304	160,000	160,000	160,000	0%
TOTAL EXPENDITURES		894,037	286,822	291,950	291,950	333,700	14%

Sewer Fund Collections

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 155,358	\$ 139,680	\$ 174,250	\$ 174,250	\$ 175,500	1%
Personnel Services, Benefits	71,312	69,430	79,550	79,550	82,650	4%
Purchased Professional Services	5,158	2,685	7,200	7,200	6,000	-17%
Purchased Property Services	51,875	55,425	50,075	50,075	23,200	-54%
Other Purchased Services	20,526	19,805	50,000	50,000	45,000	-10%
Supplies	40,680	47,977	38,300	38,300	38,450	0%
Total Expense	\$ 344,909	\$ 335,002	\$ 399,375	\$ 399,375	\$ 370,800	-7%

The operation of the wastewater collection system includes routine maintenance and repairs to approximately 75 miles of wastewater collection lines. Operations include routine flushing and jetting of the collection lines on a bi-annual basis. Provide repairs to collection lines and record electrical costs for ten lift stations that are part of the program. In addition, the collection system is camera inspected to detect possible trouble areas before they become an emergency. Numerous trouble areas are identified annually and repairs made to manholes and lines that are defective.

Budget History



Sewer Fund Collections

2017 Accomplishments

- Jetted and vacuumed all lift stations each quarter, cleaned key storm drain drop boxes.
- Jetted and vacuumed out outhouses on Pinion Mesa for the National Forest Service.
- The operations staff has jet rodded one half of the collection system this year.
- Potholed numerous locations to locate utilities for developing capital projects.
- Assisted in the new force main installation for the I-70 Lift Station.
- Comprehensive emergency lift station inventory order for multiple stations.
- Updating and maintaining the GIS utility mapping for the collections system.

2018 Budget Highlights

- Routine cleaning and camera inspections will continue in 2018 to reduce likelihood of more costly repairs and backups. Sewer lines are scheduled on a 3 year interval for cleaning & camera inspections if no issues are reported.
- Repair and cost reduction of maintenance and treatment of inflow and infiltration problem areas outline by the scoring system and CCTV inspection program.
- Installation of access points and manholes to areas that are unable to provide maintenance with priority areas.
- Provide charged based cleaning and CCTV inspections for future utility bores and new development.

Goals

- Provide comprehensive and documented cleaning of the collection system to prevent sanitary sewer overflows (SSO).
- Provide information on deteriorating collection lines through comprehensive camera inspections.
- Providing corrective measures for H₂S within the collections system causing deteriorating manholes and eliminating hazardous conditions for employees and staff.
- Update controls and electrical panel for the Highway 340 lift station for proper operation and alleviate inefficient, outdated, and cumbersome PLC/HMI controllers.
- Evaluation of the combination sewer cleaner truck solids dumping at the WWRF.
- Update and maintain inventory records across all aspects of the collections system.
- Continuation of partnering with the Engineering department for efficient fiscal spending for collection system repair.

Sewer Fund Collections

Objectives

- Inspect new subdivision collection systems prior to accepting the lines by the City.
- Maintain 5 year master plan for collection line repair and replacement.
- Evaluate technology alternatives for monitoring lift station operations.
- Create a controlled and safe manner to dispose of solids from cleaning the collection system with updating to the current offloading site for the Vactor truck at the WWRF.
- Reduction or elimination of dangerous gases within the collections system or manhole replacement/repair.
- Increase spare parts and emergency inventory on hand for the collections system.

Sewer Fund

Collections

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
212-433-53-4113	Salaries, Public Works	141,371	126,744	154,150	154,150	154,900	0%
212-433-53-4120	Part Time	6,373	7,537	14,900	14,900	13,900	-7%
212-433-53-4130	Overtime	7,614	5,399	5,200	5,200	6,700	29%
		155,358	139,680	174,250	174,250	175,500	1%
PERSONNEL SERVICES, BENEFITS							
212-433-53-4210	Health Insurance	49,333	49,383	55,000	55,000	56,500	3%
212-433-53-4220	FICA Payroll Expense	9,349	8,493	11,000	11,000	10,900	-1%
212-433-53-4221	Medicare Payroll Expense	2,186	1,986	2,600	2,600	2,550	-2%
212-433-53-4230	Retirement Contribution	6,307	5,673	6,950	6,950	7,300	5%
212-433-53-4250	Unemployment Insurance	462	420	600	600	700	17%
212-433-53-4260	Workers Compensation Ins	3,675	3,475	3,400	3,400	4,700	38%
		71,312	69,430	79,550	79,550	82,650	4%
PURCHASED PROFESSIONAL SERVICES							
212-433-53-4310	Professional Development	5,158	1,980	7,200	7,200	6,000	-17%
212-433-53-4335	Engineering	-	705	-	-	-	0%
		5,158	2,685	7,200	7,200	6,000	-17%
PURCHASED PROPERTY SERVICES							
212-433-53-4435	Fleet Maintenance Charges	51,875	55,425	50,075	50,075	23,200	-54%
		51,875	55,425	50,075	50,075	23,200	-54%
OTHER PURCHASED SERVICES							
212-433-53-4512	Sewer Sys. Rep & Maint	20,526	19,805	50,000	50,000	25,000	-50%
212-433-53-4513	Lift Station Repair & Maint.	-	-	-	-	20,000	
212-433-53-4530	Telephone	-	-	-	-	-	0%
		20,526	19,805	50,000	50,000	45,000	-10%
SUPPLIES							
212-433-53-4610	Office Supplies	1,012	994	1,000	1,000	1,000	0%
212-433-53-4612	Supplies and Equipment	14,785	16,894	-	-	-	0%
212-433-53-4620	Utilities	14,644	24,491	26,000	26,000	27,250	5%
212-433-53-4626	Gas and Oil	7,084	4,607	8,000	8,000	8,000	0%
212-433-53-4661	Uniforms	1,961	641	2,000	2,000	900	-55%
212-433-53-4662	Safety Equipment	1,194	350	1,300	1,300	1,300	0%
		40,680	47,977	38,300	38,300	38,450	0%
TOTAL EXPENDITURES		344,909	335,002	399,375	399,375	370,800	-7%

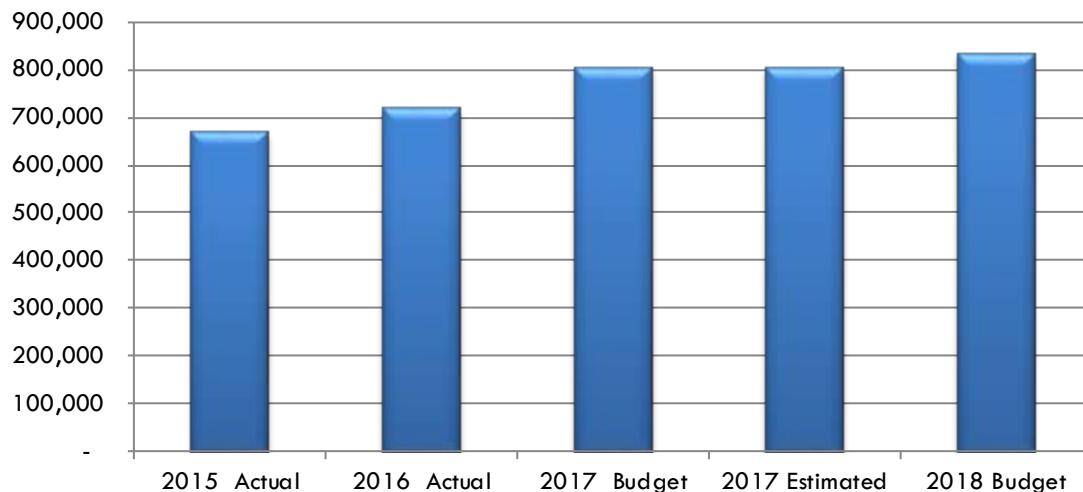
Sewer Fund Treatment

<u>EXPENDITURES</u>	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Personnel Services, Salaries	\$ 191,623	\$ 208,525	\$ 237,450	\$ 237,450	\$ 263,900	11%
Personnel Services, Benefits	73,057	75,061	88,225	88,225	104,800	19%
Purchased Professional Services	47,209	47,576	46,000	46,000	46,000	0%
Purchased Property Services	10,996	16,734	21,975	21,975	11,200	-49%
Other Purchased Services	78,426	100,028	110,400	110,400	101,000	-9%
Supplies	265,978	269,842	299,000	299,000	306,000	2%
Total Expenses	\$ 667,289	\$ 717,766	\$ 803,050	\$ 803,050	\$ 832,900	4%

The treatment system for the Wastewater Reclamation Facility includes the advanced treatment of wastewater and bio-solids. This 2.33 million gallon per day treatment system is inclusive of Biological Nutrient Removal and Autothermal Thermophilic Aerobic Digestion capable of treating waste well into the future. The City of Fruita operates and maintains a 2.3 million gallon a day, state of the art Biological Nutrient Removal (BNR) Wastewater Facility located just off 15 Road in Fruita. This facility currently treats just under 1.0 million gallons per day and is designed to accommodate the wastewater needs of the community for years to come.

This involves routine maintenance and repairs to an advanced treatment system containing numerous pieces of equipment. The staff is also responsible for Quality Assurance/ Quality Control Laboratory sampling and analyses which are reported to the State of Colorado Department of Public Health and Environment. Staff is also responsible for Process Control sampling and analyses for operational control. The water discharging from this facility flows to the Colorado River, enhancing the waterway.

Budget History



Sewer Fund Treatment

2017 Accomplishments

- Upgraded computers and software for SCADA system
- Bar screen project
- Reduced chemicals three years in a row
- Rebuilt centrifuge
- Aluminate testing for PO4
- No NPDS Permit violations 2017
- Passed all DMR-QA Study 37 testing
- Developing Biosolids application program with CMU to enhance their landscaping and sports fields.
- Hired two new operators and in process long term training program
 - Process control
 - Maintenance procedures and data entry
 - SCADA system
 - Solids Handling and Reporting
 - Data Mining
 - Laboratory procedures and data entry
 - Safety specific to: Water Resource Recovery Facilities
- Performed river sampling data and began evaluation to determine if Fruita can opt-out of theoretical phosphorus limits established by Regulation 85 based on actual in-stream standards.
- Continued training personnel on new database concepts
- Brought instructor to facility for specific training using plant data.

2018 Budget Highlights

- Continue the effective wastewater treatment while flows continue to increase.
- Continue compliance with all Federal, State, and Local regulations.
- Enhance operations and laboratory analyses by continuing staff education
- Continue sampling and analysis of Colorado River and facility in compliance with state mandated Regulation 85 with the intent of requesting to opt-out based on actual in-stream standards.

Sewer Fund Treatment

Goals and Objectives

- Optimize treatment operations to reduce utility and chemical expenses.
- Continue staff education to allow operators to maintain and advance their level of certification as well as achieve new certification to provide a greater asset to the City.
- Maintain compliance with all discharge parameters as mandated by the Colorado Department of Public Health and Environment (CDPH&E).
- Develop staff leadership abilities and management styles through personal and professional development enhancement programs.
- Manage yearly capital projects to meet the changing needs of the facility.

Sewer Fund

Treatment

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
212-433-55-4113	Salaries, Public Works	176,840	198,202	228,000	228,000	256,200	12%
212-433-55-4120	Part Time	6,699	2,532	300	300	-	0%
212-433-55-4130	Overtime	8,084	7,791	9,150	9,150	7,700	-16%
		191,623	208,525	237,450	237,450	263,900	11%
PERSONNEL SERVICES, BENEFITS							
212-433-55-4210	Health Insurance	45,981	44,246	52,050	52,050	64,800	24%
212-433-55-4220	FICA Payroll Expense	11,535	12,713	14,075	14,075	16,400	17%
212-433-55-4221	Medicare Payroll Expense	2,697	2,973	4,000	4,000	3,850	-4%
212-433-55-4230	Retirement Contribution	7,850	8,852	10,075	10,075	11,900	18%
212-433-55-4250	Unemployment Insurance	570	627	825	825	1,100	33%
212-433-55-4260	Workers Compensation Ins	4,424	5,650	7,200	7,200	6,750	-6%
		73,057	75,061	88,225	88,225	104,800	19%
PURCHASED PROFESSIONAL SERVICES							
212-433-55-4310	Professional Development	2,914	1,786	6,000	6,000	6,000	0%
212-433-55-4335	Engineering	29,385	30,634	20,000	20,000	20,000	0%
212-433-55-4342	Lab Work	14,910	15,156	20,000	20,000	20,000	0%
		47,209	47,576	46,000	46,000	46,000	0%
PURCHASED PROPERTY SERVICES							
212-433-55-4430	Service Contracts	7,246	12,784	15,825	15,825	9,000	-43%
212-433-55-4435	Fleet Maintenance Charges	3,750	3,950	3,950	3,950	-	-100%
212-433-55-4452	Drainage Fees	-	-	2,200	2,200	2,200	0%
		10,996	16,734	21,975	21,975	11,200	-49%
OTHER PURCHASED SERVICES							
212-433-55-4511	Sewer Permit	6,171	6,330	8,400	8,400	7,000	-17%
212-433-55-4512	WWTP Repair & Maintenance	26,087	47,613	53,000	53,000	46,000	-13%
212-433-55-4520	Insurance	42,500	42,500	42,500	42,500	42,500	0%
212-433-55-4530	Telephone	3,668	3,585	6,500	6,500	5,500	-15%
		78,426	100,028	110,400	110,400	101,000	-9%
SUPPLIES							
212-433-55-4610	Office Supplies	1,534	1,510	2,500	2,500	2,500	0%
212-433-55-4612	Supplies and Equipment	34,965	32,715	40,000	40,000	40,000	0%
212-433-55-4616	Chemicals	32,783	31,386	30,500	30,500	37,500	23%
212-433-55-4620	Utilities	191,189	197,591	218,500	218,500	218,500	0%
212-433-55-4626	Gas and Oil	2,992	3,737	3,500	3,500	3,500	0%
212-433-55-4661	Uniforms	2,118	2,181	2,200	2,200	2,200	0%
212-433-55-4662	Safety Equipment	397	722	1,800	1,800	1,800	0%
		265,978	269,842	299,000	299,000	306,000	2%
TOTAL EXPENDITURES		667,289	717,766	803,050	803,050	832,900	4%

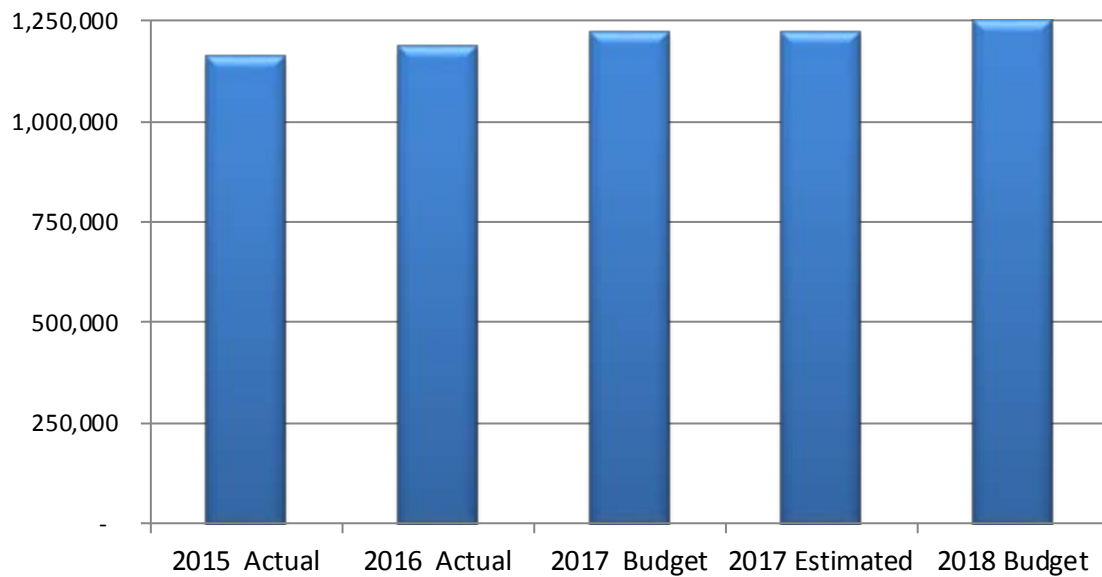
Sewer Fund

Debt Service

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Debt Service Principal	\$ 591,375	\$ 630,000	\$ 680,000	\$ 680,000	\$ 730,000	7%
Debt Service Interest	570,144	554,974	544,000	544,000	524,225	-4%
Total Expenses	\$ 1,161,519	\$ 1,184,974	\$ 1,224,000	\$ 1,224,000	\$ 1,254,225	2%

This program is used to account for the long term debt of the Sewer Fund including note and loan payments and payments on equipment leases. Both interest and principal payments are included in this program.

Budget History



Sewer Fund

Debt Service

2018 Budget Highlights

Wastewater Treatment Facility Loan

The City received financing in 2010 from the Colorado Water and Power Development Authority in the amount of \$21.83 million for construction of a new wastewater treatment facility and related appurtenances including lift stations and collection lines. This is a twenty year loan at 2.5% apr with escalating debt service payments. The loan agreement requires that annual revenues be sufficient to cover operation and maintenance expenses and 110% of the annual debt service payment. In addition, an operation and maintenance reserve fund equal to 3 months of operation and maintenance expenses, excluding depreciation, is required. The following table shows the debt service schedule on this loan.

LOAN PAYMENT SCHEDULE			
WWTF Loan			
Year	Principle	Interest	Total
2018	730,000	524,210	1,254,210
2019	780,000	503,540	1,283,540
2020	845,000	474,130	1,319,130
2021	910,000	442,545	1,352,545
2022	975,000	408,900	1,383,900
2023	1,045,000	373,210	1,418,210
2024	1,120,000	335,305	1,455,305
2025	1,185,000	306,140	1,491,140
2026	1,255,000	275,525	1,530,525
2027	1,325,000	241,710	1,566,710
2028	1,400,000	206,280	1,606,280
2029	1,480,000	169,030	1,649,030
2030	1,555,000	129,805	1,684,805
2031	1,640,000	88,690	1,728,690
2032	1,725,000	45,440	1,770,440
	17,970,000	4,524,460	22,494,460

Sewer Fund

Debt Service

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
DEBT SERVICE PRINCIPAL							
212-433-91-4712	Lease Payment, Principal	-	-	-	-	-	0%
212-433-91-4713	Note Payment, Principal	1,375	-	-	-	-	0%
212-433-91-4714	Loan Payment, Principal	590,000	630,000	680,000	680,000	730,000	7%
		591,375	630,000	680,000	680,000	730,000	7%
DEBT SERVICE INTEREST							
212-433-91-4722	Lease Payment, Interest	-	-	-	-	-	0%
212-433-91-4723	Note Payment, Interest	15	-	-	-	-	0%
212-433-91-4724	Loan Payment, Interest	570,129	554,974	544,000	544,000	524,225	-4%
212-433-91-4775	Loan Issuance Costs	-	-	-	-	-	0%
		570,144	554,974	544,000	544,000	524,225	-4%
TOTAL EXPENDITURES		1,161,519	1,184,974	1,224,000	1,224,000	1,254,225	2%

Sewer Fund

Capital Projects and Equipment

Wastewater Treatment Facility - Project #212-600-76

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Sewer Operating Revenue	\$ -	\$ -	\$ 461,600	\$ 461,600	\$ 253,000	-45%
Total Revenues	\$ -	\$ -	\$ 461,600	\$ 461,600	\$ 253,000	-45%
Expenses						
4740 Construction	\$ -	\$ -	\$ 461,600	\$ 461,600	\$ 253,000	-45%
Total Expenses	\$ -	\$ -	\$ 461,600	\$ 461,600	\$ 253,000	-45%

Project Description

This project includes repair and remediation of concrete at the Wastewater Reclamation facility estimated to cost \$246,500. This will also include \$6,500 of electrical improvements in the solids handling building at the facility.

Purpose and Need

While hydrogen sulfide gases are typical in wastewater systems, elevated levels of hydrogen sulfide gases have been observed in certain parts of the City's the wastewater system. This has caused accelerated corrosion and deterioration of concrete in certain areas at the Wastewater Reclamation Facility (WWRF) and in the manholes located in the City's collection system. This project will focus on repairing damaged concrete areas at the WWRF (mainly in the Headworks building) and will include applying industrial coatings to the concrete to reduce further deterioration, which would be more costly to repair.

The electrical improvements include extending power in the Solids building necessary to pump out the tanks. There has not been adequate power in this portion of the building to do this in the past and adding this will allow for these types of occasional maintenance operations to be completed.

History and Current Status

The City completed a Needs Assessment Study for the Wastewater Treatment Facility in 2016 that identified the capital needs for near term (5-10 years). The City performed a qualification based procurement process for construction services in 2017. The City selected and entered into a 3-year agreement to partner with Hydro Construction Company to help further evaluate and address the project needs identified in the Needs Assessment Study. In 2017, some of the concrete deterioration in the headworks channel was repaired and coated with the installation of the new rotary screen. The proposed projects for 2018 will work toward addressing the other concrete deterioration in the headworks building and provide protective coatings in the clarifiers.

Sewer Fund

Capital Projects and Equipment

Schedule

This project is scheduled to be completed in the first quarter of 2018.

Operating Budget Impact

The concrete rehabilitation and protective coatings planned for 2018 will repair existing infrastructure and will not impact the operational budget. It will, however, reduce potentially more expensive repairs long-term if the deterioration was to continue.

Sewer Fund

Capital Projects and Equipment

Sewer Line Upgrades - Project #212-603-76

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Sewer Operating Revenue	\$ 160,624	\$ 88,880	\$ 411,000	\$ 177,000	\$ 290,000	-29%
Total Revenues	\$ 160,624	\$ 88,880	\$ 411,000	\$ 177,000	\$ 290,000	-29%
Expenses						
4740 Construction	\$ 160,624	\$ 88,880	\$ 411,000	\$ 177,000	\$ 290,000	-29%
Total Expenses	\$ 160,624	\$ 88,880	\$ 411,000	\$ 177,000	\$ 290,000	-29%

Project Description

Cedar Way Sewer - \$280,000

This project includes replacement of sewer pipeline and manholes in Cedar Way (Segments 773, 775, & 777) and in the Aspen-Laura Alley from Pine Street to the Independent Ranchman's Canal (Segments 776 & 770) - \$280,000

I-70 interceptor H2S Remediation - \$10,000

This project includes \$10,000 to address hydrogen sulfide erosion at manholes in the wastewater collection system where the levels of hydrogen sulfide gases are the highest and have caused corrosion of the manholes. There is an additional \$150,000 budgeted in capital equipment to mitigate erosion at the headworks building.

Purpose and Need

This project will replace the existing deteriorating clay and asbestos concrete sewer pipelines in Cedar Way and the orangeburg pipes in the alley. These sewer improvements have been prioritized due to the condition of the existing sewer lines in conjunction with other planned infrastructure improvements. Completing this project in combination with other street and drainage improvements on Cedar Way (Project #130-740-77-4730) will allow the project to be completed more cost effectively.

This project is warranted to maintain the City's existing infrastructure as well as reduce inflow and infiltration present with these older systems. Eliminating these groundwater and stormwater sources from the system helps improve the capacity of the collection system for wastewater and reduces the amount of water that needs to be treated at the Wastewater Reclamation Facility.

Sewer Fund

Capital Projects and Equipment

History and Current Status

The City's collection system currently has approximately 7 miles of sewer pipe lines that consist of deteriorating clay, asbestos cement, or orangeburg pipe. The City has been replacing or lining these pipes as funding is available. The proposed project plans to replace the lines due to the number of taps and condition of the line is not suitable for lining options.

Schedule

This project is planned to be completed in the Spring of 2018.

Operating Budget Impact

This project will replace existing infrastructure and will not increase the operational budget. These improvements are expected to reduce the amount of inflow and infiltration into the system, which may result in slight reductions in pumping and treatment costs over time.

Sewer Fund

Capital Projects and Equipment

Sewer Line Extension - Project #212-605-76

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Energy Impact Grant	\$ -	\$ -	\$ -	\$ -	\$ 600,000	N/A
Sewer Operating Revenue	-	-	250,000	250,000	600,000	140%
Total Revenues	\$ -	\$ -	\$ 250,000	\$ 250,000	\$1,200,000	380%
Expenses						
4740 Construction	\$ -	\$ -	\$ 250,000	\$ 250,000	\$1,200,000	380%
Total Expenses	\$ -	\$ -	\$ 250,000	\$ 250,000	\$1,200,000	380%

Project Description

This project includes the extension of the Highway 6 sewer interceptor from Pine Street east past Fremont Street. This will include approximately 4,850 feet of new sewer pipe with bored crossings under the railroad and Highway 6.

Purpose and Need

The Fruita Community Plan recommends Community Mixed Use Zoning on the eastern side of the City (east of Fremont Street) with the development of a Regional Center near 19 Road to support the economic health and commercial needs of the community. Development in this area has been limited due, in large part, to the cost of extending infrastructure. Potential funding opportunities to help with extending this sewer through this bottle neck area are potentially available in 2018 from developer contributions and a possible grant. If these outside funding sources are secured, then this project would be completed as designed. If these funds are not secured, it is the intent of the City to prioritize the sewer funds toward replacing the sewer line in Maple Street from Pabor Ave. to Ottley Ave., which is the next highest priority for the existing wastewater collection system.

History and Current Status

Prior to 2011, the City's collection system conveyed wastewater to a lagoon facility on Raptor Road. This collection system is fairly shallow on the east side of town and was not sized to accommodate projected growth recommended in the 2008 Community Plan. With the construction of the new wastewater treatment facility on 15 Road, the City also constructed a deeper, and larger sewer interceptor along the Highway 6 corridor to Pine Street. The City does not expect that the adjacent railroad or school properties will redevelop or assist in extending the sewer interceptor along their frontage. It is also not expected that it will be feasible for any one development to extend this interceptor past the school properties any time in the near future.

Sewer Fund

Capital Projects and Equipment

Schedule

This project is planned to be constructed during the summer of 2018.

Operating Budget Impact

The City of Fruita currently spends approximately \$0.75/LF/year for sewer collection system maintenance, which would result in an increase of approximately \$3,800/year needed for the operational budget once completed.

Sewer Fund

Capital Projects and Equipment

Capital Equipment - Project #212-433

	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Revenues						
Sewer Operating Revenue	\$ 18,282	\$ 411,614	\$ 56,200	\$ 56,200	\$ 210,000	274%
Total Revenues	\$ 18,282	\$ 411,614	\$ 56,200	\$ 56,200	\$ 210,000	274%
Expenses						
53-4742 Mobile Equipment	\$ -	\$ 411,614	\$ 35,000	\$ 35,000	\$ -	-100%
53-4743 Furniture/Equipment	18,282	-	-	-	-	0%
55-4742 Mobile Equipment	-	-	-	-	-	N/A
55-4743 Furniture/Equipment	-	-	-	-	210,000	N/A
55-4744 Computer Equipment	-	-	21,200	21,200	-	N/A
Total Expenses	\$ 18,282	\$ 411,614	\$ 56,200	\$ 56,200	\$ 210,000	274%

2018 Capital Equipment

H2S Mitigation - \$150,000

This project includes \$150,000 to address hydrogen sulfide in the wastewater system. Efforts will be to focus these efforts on the Headworks building at the Wastewater Reclamation Facility (WWRF) where the levels of hydrogen sulfide gases are the highest and have caused corrosion of the concrete and certain components. This project will likely consist of installing air ionization equipment to address the hydrogen sulfide issues. There is an additional \$10,000 budgeted in sewer line upgrades (Project 212-603) to mitigate erosion at manholes.

Controllers for Probes - \$50,000

This also includes \$50,000 to replace existing controllers for probes

Spectrometer - \$10,000

Also included is \$10,000 to replace the existing spectrometer at the WWRF.

Purpose and Need

Hydrogen sulfide (H₂S) gases are common in wastewater system, but can result in accelerated corrosion of concrete and other components when higher concentrations are present. These gases also can create a hazardous, even fatal, working environment for staff. Reducing the amount of hydrogen sulfide gases in the system will improve safety and prolong the life of the wastewater

Sewer Fund

Capital Projects and Equipment

infrastructure.

History and Current Status

The hydrogen sulfide levels observed at the WWRF are significantly higher than expected when the WWRF was constructed. The City has taken some operational steps to reduce the amount of hydrogen sulfide in the system (e.g. adjusted lift station detention times, reduced turbulence in collection system, etc.), but the H₂S levels continue to exceed manageable levels.

The WWRF has been in operation for 6 years and additional pieces of equipment are starting to reach their useful life span. This includes the controllers for the probes and the spectrometer used in the facilities laboratory, which are both scheduled to be replaced in 2018.

Schedule

The new equipment and equipment replacements are anticipated to be purchased and installed prior to the summer of 2018.

Operating Budget Impact

Scheduled equipment replacements are not expected to have any impact on the operational budget. The installation of air ionization equipment will increase the electrical usage of the facility, but should reduce costs associated with odor control, potential chemical usage, and other corrosion protection measures.

Sewer Fund

Capital Projects and Equipment

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
<u>CAPITAL PROJECTS</u>							
212-600	Treatment System	-	-	461,600	461,600	253,000	-45%
212-601	Lift Stations	-	-	-	-	-	0%
212-602	Lagoons	-	-	-	-	-	0%
212-603	Sewer Line Upgrades	160,624	88,880	411,000	171,000	290,000	-29%
212-605	Sewer Line Extensions	-	-	250,000	250,000	1,200,000	0%
212-607	Sewer Upsizing/Developer	-	-	-	6,000	-	0%
		160,624	88,880	1,122,600	888,600	1,743,000	55%
<u>CAPITAL EQUIPMENT</u>							
212-433	Mobile Equipment	-	411,614	35,000	35,000	-	-100%
212-433	Furniture and Equipment	18,282	-	-	-	210,000	0%
212-433	Computer Equipment	-	-	21,200	21,200	-	0%
		18,282	411,614	56,200	56,200	210,000	274%
TOTAL EXPENDITURES		178,906	500,494	1,178,800	944,800	1,953,000	66%

Trash Fund

Trash Fund

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Trash Fund

Summary

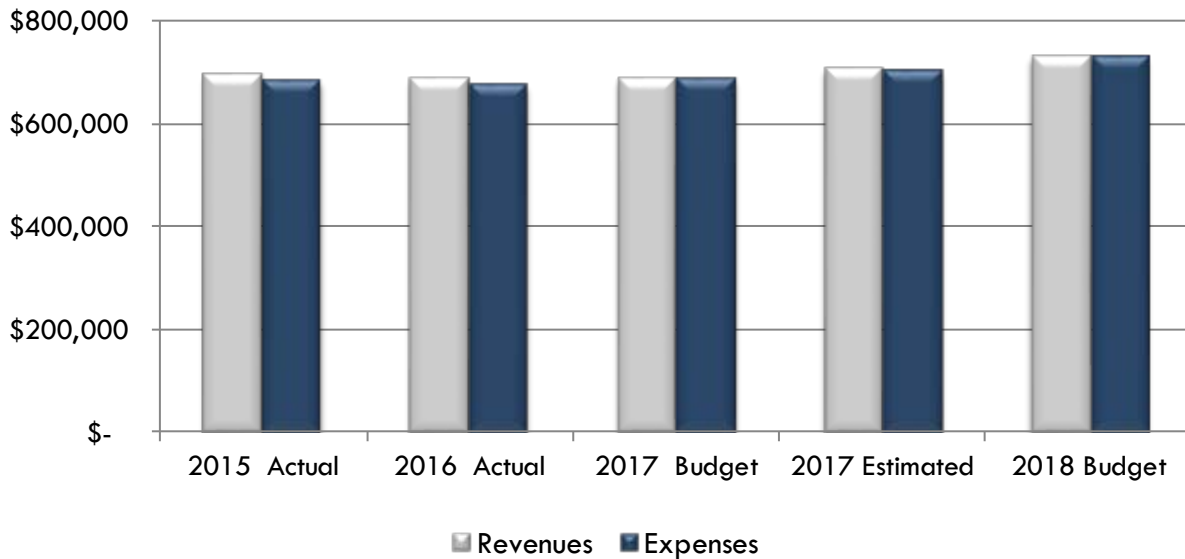
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
<u>Beginning Funds Available</u>	\$ 89,652	\$ 101,692	\$ 111,748	\$ 111,748	\$ 116,748	4%
<u>Revenues</u>						
Charges for Services	\$ 693,006	\$ 684,835	\$ 688,000	\$ 706,000	\$ 728,000	6%
Miscellaneous	-	-	-	-	-	0%
Total Revenues	\$ 693,006	\$ 684,835	\$ 688,000	\$ 706,000	\$ 728,000	6%
<u>Expenses</u>						
Other Purchased Services	\$ 634,266	\$ 623,779	\$ 637,000	\$ 650,000	\$ 673,000	6%
Transfers to Other Funds	46,700	51,000	51,000	51,000	55,000	8%
Total Expense	\$ 680,966	\$ 674,779	\$ 688,000	\$ 701,000	\$ 728,000	6%
<u>Excess (Deficiency) of Revenues over Expenditures</u>	\$ 12,040	\$ 10,056	\$ -	\$ 5,000	\$ -	
<u>Ending Funds Available</u>	\$ 101,692	\$ 111,748	\$ 111,748	\$ 116,748	\$ 116,748	4%
<u>Components of Funds Available</u>						
Unassigned	\$ 101,692	\$ 111,748	\$ 111,748	\$ 116,748	\$ 116,748	4%

PURPOSE OF THE FUND

The Trash Fund is an enterprise fund established for the purpose of providing residential trash and recycling collection services. This service is provided through a contract with Waste Management. The contract provides for unlimited weekly collection of trash in the City of Fruita. Exceptions to the unlimited service include heavy items such as appliances and tires. These items will be picked up by Waste Management for an additional charge

Trash Fund

REVENUES AND EXPENSES



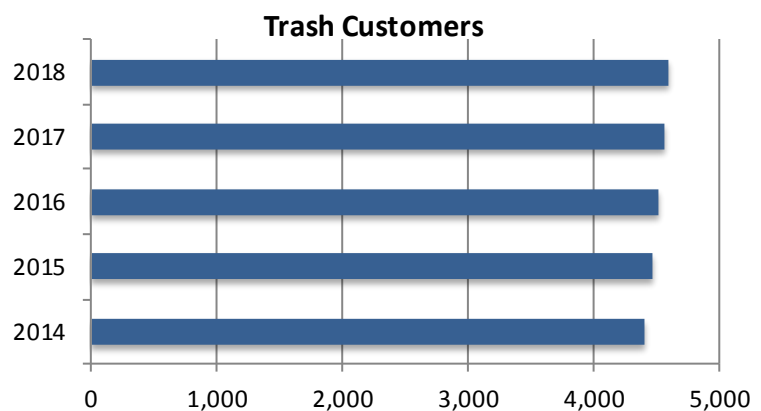
Revenues

The 2018 Budget includes \$728,000 in revenues for trash collection charges. This is a 6% increase from 2017 budgeted revenues and reflects a \$0.40 increase in the monthly charge for service. The City contracts for trash services with Waste Management. The contract allows for annual increases based on the consumer price index and a fuel surcharge based on the price of diesel fuel.

As part of the contract extension, there is a 2.85% rate increase based on the CPI and no change in rates based on fuel costs. The monthly charge will increase 3% from \$12.75 to \$13.15 per residence and the senior rate for those who meet the age and income criteria will increase from \$10.95 to \$11.25 per month.

Voluntary curb side recycling services are provided at no additional charge to Fruita residents. Recyclable materials are picked up at the curb every other week and include newspaper, plastic, aluminum and cardboard. Residents may sign up for this service at the Finance Office.

The number of customers service with trash collection services has increased an average of 1% over each of the last 5 years. The 2018 Budget anticipates that the number of customers served will not change significantly from the prior year.



Trash Fund

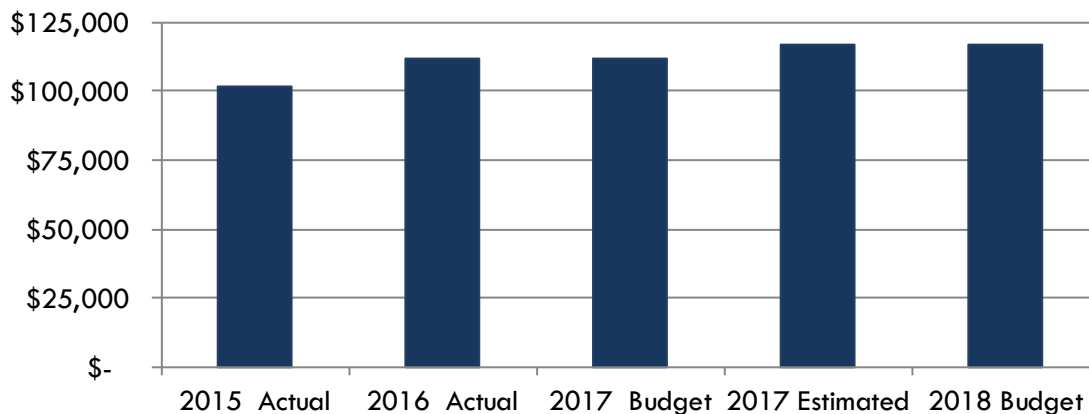
Expenses

The contract for trash collection services was put out to bid in August 2010. A contract was awarded to Waste Management, Inc. for a five year term. The contract provides the City with the option of extending the contract for two additional 2-year terms. The City has exercised the option and the contract with Waste Management is extended until December 31, 2019.

The contract includes trash collection and recycling for city facilities, Christmas tree collection, a quarterly Recycle Rewards Program, recycling for Mike the Headless Chicken Festival and an electronic waste recycle day.

A transfer of \$55,000 (7% of revenues) is made to the General Fund to cover administrative costs including staff time involved in billing for services and collections of delinquent accounts as well as supplies and equipment for postage, statements, payment processing, software maintenance and other associated expenses.

FUNDS AVAILABLE



The Trash Fund his budgeted to have available funds of \$116,748 at the end of 2018. This amount does not change significantly from year to year. Potential uses of these funds at a future date include one time expenses associated with billing for services such as software and computer upgrades for billing and collections. The 2018 Budget does not have an impact on available funds.

PERSONNEL

The Trash Fund does not include any direct personnel costs. Personnel costs for trash collection services are provided through a service contract and personnel costs for billing services are included in the General Fund under the Admnistration Department's Finance program.

Trash Fund

GOALS AND OBJECTIVES

Continue to provide reliable and courteous trash removal services to citizens of Fruita at a competitive rate.

Encourage the use of recycling services to help reduce the materials in the landfills and conserve natural resources.

Educate customers on proper disposal of wastes, including hazardous wastes.

Trash Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
CHARGES FOR SERVICES							
215-000-00-3443	Trash Collection Charges	693,006	684,835	688,000	706,000	728,000	6%
215-000-00-3489	Penalty and Interest Charges	-	-	-	-	-	0%
		693,006	684,835	688,000	706,000	728,000	6%
MISCELLANEOUS							
215-000-00-3610	Interest on deposits	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL TRASH REVENUES		693,006	684,835	688,000	706,000	728,000	6%

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Change
PERSONNEL SERVICES, SALARIES							
215-432-53-4111	Salaries, Administrative	-	-	-	-	-	0%
215-432-53-4130	Overtime	-	-	-	-	-	0%
		-	-	-	-	-	0%
OTHER PURCHASED SERVICES							
215-432-53-4510	Trash Collection Services	634,266	623,779	637,000	650,000	673,000	6%
		634,266	623,779	637,000	650,000	673,000	6%
SUPPLIES							
215-432-53-4610	Office Supplies	-	-	-	-	-	0%
		-	-	-	-	-	0%
TRANSFERS TO OTHER FUNDS							
215-432-53-4950	Transfer to General Fund	46,700	51,000	51,000	51,000	55,000	8%
		46,700	51,000	51,000	51,000	55,000	8%
TOTAL TRASH EXPENDITURES		680,966	674,779	688,000	701,000	728,000	6%

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Fleet Maintenance Fund

Fleet Maintenance Fund

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Fleet Maintenance Fund

Summary

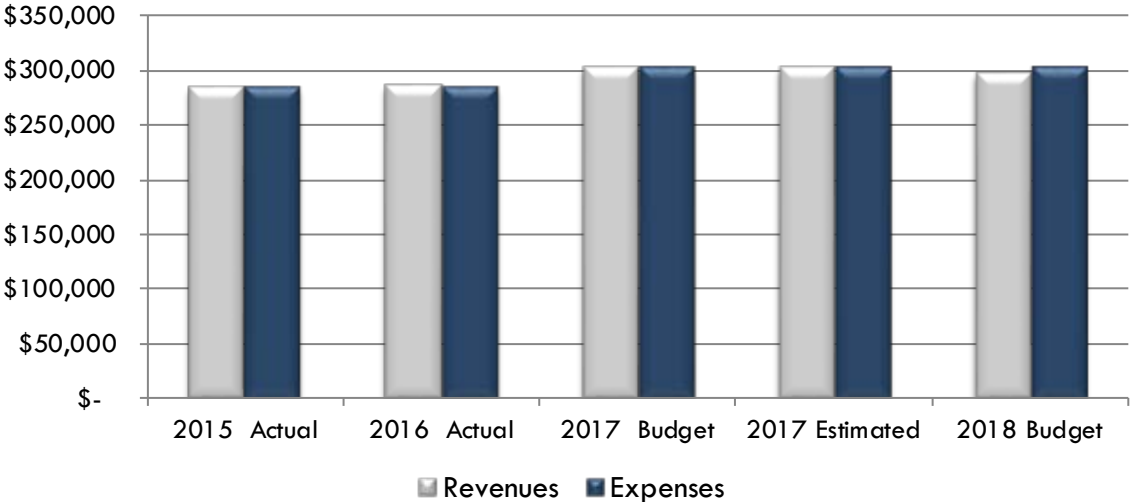
	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Beginning Funds Available	\$ 12,361	\$ 12,361	\$ 14,874	\$ 14,874	\$ 14,874	0%
Revenues						
Charges for Services	\$ 284,362	\$ 285,382	\$ 302,250	\$ 302,250	\$ 296,750	-2%
Other Financing Sources	-	794	-	-	-	0%
Total Revenues	\$ 284,362	\$ 286,176	\$ 302,250	\$ 302,250	\$ 296,750	-2%
Expenses						
Personnel Services	\$ 138,149	\$ 128,071	\$ 128,125	\$ 128,125	\$ 120,600	-6%
Personnel Services, Benefits	44,621	39,426	56,625	56,625	67,000	18%
Purchased Professional Svcs	421	1,967	1,700	1,700	1,000	-41%
Purchased Property Services	1,475	22,111	26,000	26,000	22,500	-13%
Supplies	88,659	92,088	89,800	89,800	85,650	-5%
Subtotal - Operating Expenses	\$ 273,325	\$ 283,663	\$ 302,250	\$ 302,250	\$ 296,750	-2%
Capital	9,398	-	-	-	6,000	0%
Contingency	-	-	-	-	-	0%
Adjustments to budgetary basis	1,639	-	-	-	-	0%
Total Expense	\$ 284,362	\$ 283,663	\$ 302,250	\$ 302,250	\$ 302,750	0%
Excess (Deficiency) of						
Revenues over Expenditures	\$ -	\$ 2,513	\$ -	\$ -	\$ (6,000)	
Ending Funds Available	\$ 12,361	\$ 14,874	\$ 14,874	\$ 14,874	\$ 8,874	-40%
Components of Funds Available						
Assigned for health insurance	2,875	-	-	-	-	0%
Unassigned	9,486	14,874	14,874	14,874	8,874	-40%
	\$ 12,361	\$ 14,874	\$ 14,874	\$ 14,874	\$ 8,874	-40%

Fleet Maintenance Fund

PURPOSE OF THE FUND

The Fleet Maintenance Fund is an internal service fund responsible the provision of preventative and correction maintenance on all city vehicles and equipment including administration, police services, parks, engineering, planning, recreation and public works. Operations are funded by charges to departments to recover costs associated with the provision of these services. The program consolidates vehicle repair expenses from all departments and provides a schedule for vehicle and equipment replacement to contain escalating costs for repairs.

REVENUES AND EXPENSES



Revenues

Revenues of \$296,750 for the Fleet Maintenance Fund are generated from charges for services to various departments within the City based on historical costs for repairs and maintenance of vehicles and mobile equipment. Revenues for 2018 are budgeted to decrease 2%. The following table shows the source of revenues by department or fund for fleet maintenance.

Fleet Maintenance Charges						
Department/Fund	2015 Actual	2016 Actual	2017 Budget	2017 Estimated	2018 Budget	% Chg.
Community Development	2,175	2,175	2,275	2,275	2,250	-1%
Police Department	68,150	68,150	67,000	67,000	61,000	-9%
Parks and Recreation	30,525	31,625	37,425	37,425	35,000	-6%
Public Works General Fund	124,287	120,232	133,225	133,225	170,000	28%
Community Center Fund	675	675	2,075	2,075	2,000	-4%
Irrigation Water Fund	1,375	1,500	2,275	2,275	3,300	45%
Sewer Fund	57,175	61,025	57,975	57,975	23,200	-60%
Total Fleet Maintenance Charges	284,362	285,382	302,250	302,250	296,750	-2%

Fleet Maintenance Fund

Expenses

The City’s fleet consists of approximately 257 pieces of equipment, including small engine equipment, and continues to grow resulting in increased demands on fleet maintenance resources.

The 2018 Budget includes the addition of an Automotive Technician position. However, expenses are budgeted to remain flat in 2018. The addition of this position will reduce the amount of time spent on maintenance of vehicles and equipment by other Public Works personnel and allow them to devote their time to other functions and activities.

The City maintains a reserve for the Capital Equipment Replacement Fund (CERF) in the General Fund and Sewer Fund to level out expenses for vehicle and equipment replacements. An annual amount is allocated to the CERF based on projected replacement costs over the life of the equipment. This reserve helps to level out the costs for replacement of existing equipment and maintains a stable funding mechanism for the replacement.

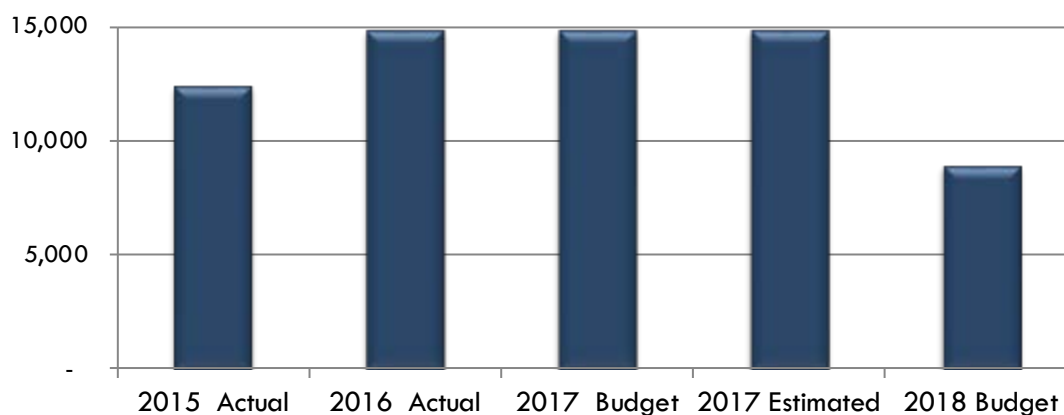
The following table shows the vehicles and mobile equipment scheduled for replacement in the 2018 Budget. The actual cost of the equipment is included in the budget for the Department/Fund benefitting from the equipment. However, Fleet Maintenance is responsible for overseeing the equipment purchases.

VEHICLES AND EQUIPMENT REPLACEMENT SCHEDULE - 2018							
Unit #	Year	Make	Description	Age	Budgeted Amount	Fund & Dept	Acct
8106	2006	Ford	Patrol Car	11	34,000	GEN-PD	110-421-60-4742
8207	2007	Dodge	Patrol Car	10	41,000	GEN-PD	110-421-60-4742
8208	2008	Dodge	Patrol Car	12	44,000	GEN-PD	110-421-60-4742
3026	1978	Vermeer	Tree Spade*	39	5,000	GEN-PK	110-451-80-4742
3041	2006	Chevrolet	4 x 4 Truck with dump bed	11	45,750	GEN-PK	110-451-80-4742
3045	2006	John Deere	Utility Vehicle 4 x 4	11	28,600	GEN-PK	110-451-80-4742
Total Mobile Equipment Replacements					\$198,350		

*Repair of existing equipment for additional 3 years of life

Fleet Maintenance Fund

Funds Available



The Fleet Maintenance Fund has available funds of \$8,874 at the end of 2018. This reflects the use of \$6,000 in fund balance in 2018 for the purchase of capital equipment. As an internal service fund, the Fleet Maintenance Fund is not expected to generate additional income to increase available funds.

Personnel

The fleet maintenance fund includes three full time positions:

- Fleet Manager
- Mechanic I
- Automotive Technician (new 2018)

Fleet Maintenance Fund - Staffing Chart (Manhours)				
	2015	2016	2017	2018
Hours Summary	Actual	Actual	Estimated	Budget
Full time employees	5,730	4,227	5,260	6,290
Part time employees	85	1,893	700	-
Overtime	196	16	50	100
Total Hours	6,011	6,136	6,010	6,390
Total FTE Equivalents	2.89	2.95	2.89	3.07

Fleet Maintenance Fund

2017 Accomplishments

- Purchased four Police Cars and upfit with emergency equipment.
- Purchased two replacement trucks, one forklift and one used bucket truck for Public Works and upfit with emergency equipment.
- Purchased two replacement trucks, one new truck, one replacement UTV for Parks and upfit as needed with emergency equipment.
- Disposed of 19 surplus items using Govdeals.com.
- Implemented the use of fuel cards.
- Consolidated replacement vehicle scheduling.
- Evaluated CERF replacement schedule and vehicles due to be replaced over the next 5 years and made reasonable adjustments to the schedule.
- One mechanic retired.
- Hired one mechanic.

2018 Budget Highlights

- Purchase Tire Changing Machine
- Hire an additional Maintenance Technician.
- Replace one Police admin vehicle
- Replace one Police sergeant vehicle
- Replace one Police patrol car
- Replace one Parks 1 ton dump truck
- Replace on Parks UTV
- Replace water tanks on unit 3026, tree spade.

Goals and Objectives

- Routine service on all City vehicles and complete proper repairs on all vehicle deficiencies, thereby maintaining a reliable fleet of vehicles.
- Continued improvement of the Capital Equipment Replacement Plan through improved metrics.
- Maintain vehicles and equipment using preventative maintenance practice
- Using work request and monthly inspection sheets to aid with scheduling vehicles for service and repairs.
- Consolidate the monthly inspection log with the CERF spreadsheet to minimize double input of information and have more current information for vehicle replacement evaluation
- Continue to offer exceptional services to the City and Departments through positive professionalism.

Fleet Maintenance Fund

Revenues

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2018 Budget	% Change
CHARGES FOR SERVICES							
220-000-00-3481	Vehicle Repair Charges	284,362	285,382	302,250	302,250	296,750	-2%
		284,362	285,382	302,250	302,250	296,750	-2%
OTHER FINANCING SOURCES							
220-000-00-3960	Insurance Payments	-	794	-	-	-	0%
		-	794	-	-	-	0%
TOTAL FLEET MAINTENANCE REVENUES		284,362	286,176	302,250	302,250	296,750	-2%

Fleet Maintenance Fund

Expenses

Account	Description	2015 Actual	2016 Actual	2017 Adopted	2017 Estimated	2017 Budget	% Change
PERSONNEL SERVICES, SALARIES							
220-431-90-4113	Salaries, Public Works	127,182	87,098	115,100	115,100	117,400	2%
220-431-90-4120	Salaries, Part time	10,781	40,365	11,225	11,225	-	-100%
220-431-90-4130	Overtime	186	608	1,800	1,800	3,200	78%
		138,149	128,071	128,125	128,125	120,600	-6%
PERSONNEL SERVICES, BENEFITS							
220-431-90-4210	Health Insurance	26,349	22,724	38,000	38,000	48,800	28%
220-431-90-4220	FICA Payroll Expense	8,292	7,795	7,950	7,950	7,500	-6%
220-431-90-4221	Medicare Payroll Expense	1,939	1,823	1,875	1,875	1,750	-7%
220-431-90-4230	Retirement Contribution	5,633	3,694	5,200	5,200	5,450	5%
220-431-90-4250	Unemployment Insurance	408	390	400	400	500	25%
220-431-90-4260	Workers Compensation Ins	2,000	3,000	3,200	3,200	3,000	-6%
		44,621	39,426	56,625	56,625	67,000	18%
PURCHASED PROFESSIONAL SERVICES							
220-431-90-4310	Professional Development	421	1,967	1,700	1,700	1,000	-41%
		421	1,967	1,700	1,700	1,000	-41%
PURCHASED PROPERTY SERVICES							
220-431-90-4430	Service Contracts	799	972	1,000	1,000	-	-100%
220-431-90-4435	Vehicle Repair and Maint	676	21,139	25,000	25,000	22,500	-10%
220-431-90-4442	Equipment Rental	-	-	-	-	-	0%
		1,475	22,111	26,000	26,000	22,500	-13%
SUPPLIES							
220-431-90-4610	Office Supplies	123	258	900	900	550	-39%
220-431-90-4612	Supplies and Equipment	87,681	81,592	84,000	84,000	80,000	-5%
220-431-90-4626	Gas and Oil	152	-	1,000	1,000	1,000	0%
220-431-90-4660	Tools	-	9,858	3,000	3,000	3,000	0%
220-431-90-4661	Uniforms	703	380	800	800	1,000	25%
220-431-90-4662	Safety Equipment	-	-	100	100	100	0%
		88,659	92,088	89,800	89,800	85,650	-5%
CAPITAL							
220-431-90-4742	Mobile Equipment	-	-	-	-	-	0%
220-431-90-4743	Furniture and Equipment	9,398	-	-	-	6,000	0%
		9,398	-	-	-	6,000	0%
CONTINGENCY							
220-431-90-4850	Contingency	-	-	-	-	-	0%
		-	-	-	-	-	0%
TOTAL FLEET MAINTENANCE EXPENDITURES		282,723	283,663	302,250	302,250	302,750	0%

Capital Improvement Plan

2018 - 2022

Capital Improvement Plan

2018 - 2022

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CITY OF FRUITA

5-YEAR CAPITAL IMPROVEMENT PLAN

2018-2022

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJEC T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES
2018	Contingency	130	700	Contingency	City of Fruita		200,000	200,000								\$100K for Maple Street Overlay if Maple Sewer is Constructed & \$100K for General Contingency
2018	Drainage	130/212	763/603	Storm Drain Improvements	Cedar Way	Installation of storm drain on Cedar Way to Pine Street	530,000	160,000				280,000			90,000	GVDD contribution Also Using overlay money towards pavement
2018	Other	130	703	Tourism Welcome Center Sign	Colorado Welcome Center		7,500				3,500				4,000	\$1K FTAC, \$3K from Museum of W. CO., Chamber, Colorado Canyons
2018	POST	130	797	Park improvements	Heritage Park	ADA Park Improvements Program	10,000		10,000							Rubberized ADA Path
2018	POST	130	800/795	Prospector/Reed Park Pumphouse Replacements	Prospector Park & Reed Park	Replace old pumphouses at both locations with new CMU style structure	40,000			40,000						CMU Block like LSWP
2018	POST	130	792	Trail improvements	Trail Extension East of Pabor Ave from 18 Rd to Rimrock Elementary	Repair and Replacement of Trail sections	90,000	30,000	22,500	37,500						
2018	POST	110	451	Trails Master Plan	Mesa County	Cooperative effort between City, COPMOBA, BLM	58,000	5,000			45,000					\$45K Parks and Wildlife, \$3K COPMOBA, \$5K BLM
2018	Sewer	212	433	Capital equipment	WWRF	Replace controllers for probes - \$50,000 and spectrometer - \$10,000	60,000					60,000				
2018	Sewer	212	433	Air Ionization at WWRF Influent	WWRF- Headworks	Address H2S gas issues that have caused concrete corrosion	150,000					150,000				Capital equipment
2018	Sewer	212	603	Air Ionization on Offsite Interceptor	Sewer Interceptor	Address H2S gas issues that have caused concrete corrosion in I-70 interceptor manholes	10,000					10,000				
2018	Sewer	212	600	Electrical improvements	Solids handling building	Extend power to solids building to pump out tanks	6,500					6,500				
2018	Sewer	212	600	Coatings of metal components in clarifiers	WWRF - Clarifier	Protect metal from further corrosion	30,000					30,000				
2018	Sewer	212	600	Concrete Remediation	WWRF- Headworks	Repair concrete corrosion	216,500					216,500				
2018	Sewer	212	605	Sewer Lines	City of Fruita	Hwy 6 East Trunk Line Extension to 18.5 Road	1,200,000				400,000	600,000			200,000	Extension of Trunk Line to 18.5 and 19 Road Corridors, \$200K developer paid, Dola Grant, Remainder from Sewer Fund
2018	Streets	130	732	Bridge improvements	Maple Street	Bridge Replacement ROW Acquisition	50,000	50,000								Mesa County design by 12/17. Hazard Elimination Grant 80/20 in 2018. Potential based on rating of 100% funding.
2018	Streets	130	742	Gateway Enhancements	SH 340 and I-70	Roundabout Enhancements to Hardscape/Landscape	66,000								66,000	Arts and Culture Board \$18K, Devils Canyon \$48K
2018	Streets	130	735	Road Overlay Program	City of Fruita	Road Overlay program	0							100,000		This line item is split and included in Maple and Cedar Sewer Projects
2018	Streets	130	733	Sidewalk Replacement Projects	City of Fruita	Repair and replacement of curb, gutter and sidewalks	30,000	30,000								
2018	Streets	130	740	Sidewalk Replacement Projects	City of Fruita	Crosswalk at Fremont/Ottley	25,000	25,000								\$25K from Impact Fees available

2018 TOTALS

2,713,000 500,000 32,500 77,500 448,500 1,286,500 0 368,000

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJ T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES
2019	Buildings	130	783	Building Improvements	City Shops	Replace Awning at entrance to Public Works and Stucco old portion of building	30,000	30,000								
2019	Buildings	130	783	Building Improvements	Civic Center	Security System for Shared Workspace	6,000				6,000					Grant of 12K split over 2018-2019
2019	Drainage	130	XXX	Building	Police Station	Construct Retaining Wall at Police Station Plus Awning	10,000	10,000								
2019	Economic Development			Lagoon Redevelopment	Raptor Road		0									Placeholder to determine if we want to tackle something in 2018 or 2019
2019	FCC			Long Term Needs Assessment	FCC	Add 'R'ecreation to Post and Develop Long Term Needs for FCC	50,000			25,000			25,000			
2019	Streets	130	750	Bridge improvements	Fremont Street	Replacement of 18-foot Diameter Culvert for Little Salt Wash Crossing	0									City of Fruita ownership for 100' of 104' of crossing. Mesa County will design for construction in future year by City. MC to
2019	FCC			Building Improvements	FCC	Design of Storage/Concession Building	25,000						25,000			May need to delete as this was combined in with Long Term Needs Assessment
2019	FCC	130	798	Storage Building	Fruita Community Center	Construction of storage building	50,000						50,000			Need cost estimates. NOTE: Design is currently in 2018 CIP. Priority of this project?
2019	Mountain Water			Reservoir 2 Rehab	Pinon Mesa, Reserv. #2	Repairs to Reservoir #2										cost estimate is \$1M for repair and \$250K for breach,
2019	POST	130	803	Boat Launch Improvements	SH 340 and Colorado River	Site improvements for boat ramp - portapotties, trash cans, ???	5,000			5,000						Primarily a place holder if there is anything needed
2019	POST	121	880	Conservation Easements	Buffer area	Purchase of Development Rights	10,000			10,000						
2019	POST			Property Programming Study	LSW Park	Planning for the programming at LSW Park with new Wills Property	40,000			10,000	30,000					
2019	POST	121	820	Park improvements	Orr Park	Playground & Shelter (Rec. Center Skate Park)	470,000	40,000		80,000	350,000					
2019	POST			Park improvements	Heritage Park	Hard Surface Trail & Enlarge Basketball Court	45,000			45,000						
2019	POST			Park improvements	Triangle Park	Drinking Fountain, Planter & Landscaping	40,000	40,000								
2019	POST			Park improvements	Little Salt Wash Park	ADA Park Improvements Program	20,000			20,000						Need Description
2019	POST	130	794	Park improvements Design	Little Salt Wash Park	Design expansion of park with property addition (Wills)	0									In-house design of improvements (TBD) GOCO Grant for Planning in 2018 to Program Uses
2019	POST	130		Parking Lot on Frontage Rd Trail	South side of Frontage Road Trail east of 1871 Frontage Rd	Place Roadbase and Asphalt at location for trail parking	20,000			20,000						
2019	Sewer	212	600	Coatings of metal components in oxidation ditch	WWRF - Ox Ditch	Protect metal from further corrosion	260,000						260,000			
2019	Sewer	212	600	Concurrent operation of RDT's	WWRF - Solids	Improve operations and increase production of solids	270,000						270,000			
2019	Sewer	212	600	Design Ionization	City of Fruita	Design Air Ionization	50,000						50,000			Cost unknown: Just guess on design
2019	Sewer	212	433	Lift Stations	Kingsview Road	Purchase & Install emergency generator	60,000						60,000			Pending WWRF Strategic/Facility Plan
2019	Sewer	212	600	RAS Pump - 20HP	WWRF - Headworks	Reduce Energy Consumption	56,300						56,300			

CITY OF FRUITA

5-YEAR CAPITAL IMPROVEMENT PLAN

2018-2022

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJEC T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES
2019	Sewer	212	600	Sewer	WWRF-Solids	Install Blower and Monitoring System	360,000					360,000				
2019	Sewer	212	602	Sewer Replacement	Maple Street Phase 1	Replace sewer from Pabor to Ottley (segments 79, 35, 106,107)	310,000	100,000				210,000				
2019	Sewer	212	602	Sewer Replacement	S Maple (McCune to E. Harrison)	Replace Sewer Line 780	95,000	20,000				75,000				Includes \$20k from GF for full overlay of Street
2019	Sewer	212	602	Sewer Replacement	S. Maple St. (E. Carolina south to Alley)	Replace Sewer Line 814	87,500	27,500				60,000				Includes \$27,500 from GF for full overlay of Street
2019	Sewer	212	602	Sewer Replacement	Alley from S. Maple to S. Apple between E. Harrison and E. Cleveland	Replace Sewer Line 781	60,000					60,000				Timing of Harrison Townhomes?
2019	Streets			Bridge Improvements	Maple Street	Replace Maple Street Bridge	2,000,000	400,000			1,600,000					Go After Hazard elimination Grant in 2018 for a 2019 construction
2019	Streets	130	735	Road Overlay Program	City of Fruita	Road Overlay program	400,000	400,000								
2019	Streets	130	733	Sidewalk Replacement Projects	City of Fruita	Repair and replacement of curb, gutter and sidewalks	30,000	30,000								
2019 TOTALS							4,859,800	1,097,500	0	215,000	1,986,000	1,461,300	100,000		0	

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJEC T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES	
2020	Buildings	130	783	Building Improvements	Civic Center	Window Replacement	100,000	100,000								Cost Estimate Not Completed Is this something we can put off?	
2020	POST	121	880	Conservation Easements	Buffer area	Purchase of Development Rights	10,000			10,000							
2020	POST			Park improvements	Little Salt Wash Park	Park Expansion	300,000	80,000			220,000					Need Description	
2020	POST	130	795	Park improvements	Reed Park	ADA Park Improvements Program	225,000			70,000	155,000					Need Description. Moved from 2017 to a place in the future	
2020	POST	130		Park improvements	Little Salt Wash Park and Fruita Civic Center Park	Dual irrigation system using Ute Water as backup										impacts with Ute Water and need source of funding	
2020	POST	130	795	Playground equipment and expansion	Reed Park	Expansion of playground area, new playground equipment, relocate horseshoe pits	225,000			70,000	155,000					this is following from ADA and Swing replacement (may be a few years off)	
2020	POST	121	820	POST	City of Fruita	Various Parks, Open Space and Trails Projects	240,000	40,000		100,000	100,000						
2020	Sewer	212	602	Sewer Replacement	S Maple (McCune to E. Harrison)	Replace Sewer Line 813, 814, 815,	130,000	55,000				75,000				Includes \$55k from GF for full overlay of Street along Reed Park frontage	
2020	Sewer	212	602	Sewer Replacement	S. Maple St. (N. of Carolina Ave.)	Replace Sewer Line 815 and install new Manhole in place of existing cleanout	110,000	20,000				90,000				Includes \$20k from GF for full overlay of Street	
2020	Sewer	212	602	Sewer Replacement	S Maple (McCune to E. Harrison)	Replace Sewer Line 780	95,000	20,000				75,000				Includes \$20k from GF for full overlay of Street	
2020	Sewer	212	602	Sewer Replacement	S. Maple St. (E. Carolina south to Alley)	Replace Sewer Line 814	87,500	27,500				60,000				Includes \$27,500 from GF for full overlay of Street	
2020	Sewer	212	602	Sewer Replacement	Alley from S. Maple to S. Apple between E. Harrison and E. Cleveland	Replace Sewer Line 781	60,000					60,000				Timing of Harrison Townhomes?	
2020	Sewer	212	600	Above ground modular biofilter	WWRF - Grounds	Upgrade odor control system	772,000					772,000					
2020	Sewer	212	600	Air Ionization	WWRF- Headworks	Address H2S gas issues that have caused concrete corrosion	757,000					757,000				This may have been eliminated with 2 other ionization projects in 2018	
2020	Sewer	212	600	Centrifuge - Secondary	WWRF - Solids	Secondary equipment for redundancy	597,000					597,000					
2020	Sewer			Lift Stations	15.5 Rd, Kings View, Hwy 340, & LSW Park	Purchase & Install remote monitoring equipment	60,000					60,000					
2020	Sewer	212	600	Polymer Aging Improvements	WWRF - Solids	Increase efficiency & reduce chemical usage	45,000					45,000					
2020	Sewer	212	600	Regulation 85 Application (Opt. out)	WWRF - Operations	Data evaluation and application to State to opt out of phosphorus regulations	12,000					12,000					
2020	Streets			Bridge Improvements	Pine Street @ LSW	Replace / Widen Pine Street Bridge	800,000	400,000			400,000						
2020	Streets	130	735	Road Overlay Program	City of Fruita	Road Overlay program	500,000	400,000								100,000	Joint Municipal Funds from County
2020	Streets	130	733	Sidewalk Replacement Projects	City of Fruita	Repair and replacement of curb, gutter and sidewalks	30,000	30,000									

2020 TOTALS

5,155,500 1,172,500 0 250,000 1,030,000 2,603,000 0 100,000

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJEC T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES
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2021

2021	Buildings	130		Building Improvements	Civic Center	Fire Sprinkler	112,000	112,000								
2021	POST	121	880	Conservation Easements	Buffer area	Purchase of Development Rights	10,000			10,000						
2021	POST	121	820	POST	City of Fruita	Various Parks, Open Space and Trails Projects	240,000	40,000		100,000	100,000					
2021	Sewer	212	602	Sewer Replacement	North Cherry Street	Replace Line in 100 block of N. Cherry St	131,000	50,000				81,000				Includes \$50k from GF for full overlay of Street
2021	Sewer	212	602	Sewer Replacement	Coulson St. (Greenway to Coulson under railroad)	Replace or line sewer segment 717	90,000					90,000				
2021	Sewer	212	602	Sewer Replacement	S. Sycamore St (East Harrison to Alley)	Replace sewer line 832	75,000					75,000				
2021	Sewer	212	602	Sewer Replacement	Circle Park SW Quadrant	Replace Line 669 and Manholes 1557 & 669	55,000					55,000				
2021	Sewer	212	602	Sewer Replacement	Hwy 6 (west of Pine St)	Replace Sewer Line 881	50,000					50,000				
2021	Sewer	212	433	Lift Stations	Raptor Road	Purchase & Install emergency generator	60,000					60,000				Pending WWRF Strategic/Facility Plan
2021	Sewer	212	600	Operations building expansion	WWRF - Operations	Expansion of building	197,500					197,500				Check with Ken
2021	Sewer	212	600	Reg 31/85 Bio P improvements	WWRF - Clarifier/Ox Ditch	Installation of anaerobic selector basins to treat phosphorus	1,300,000					1,300,000				
2021	Streets	130	735	Road Overlay Program	City of Fruita	Road Overlay program	400,000	400,000							100,000	
2021	Streets	130	733	Sidewalk Replacement Projects	City of Fruita	Repair and replacement of curb, gutter and sidewalks	30,000	30,000								

2021 TOTALS

2,750,500 632,000 0 110,000 100,000 1,908,500 0 0

YEAR	PROJ TYPE	FUND	PROJ#	PROJECT	LOCATION	DESCRIPTION	PROJEC T COST	GENERA L FUND	DEV IMP FEES	CTF	GRANTS	SEWER FUND	FCC FUND	LOANS & DEBT	OTHER	NOTES
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2022

2022	Sewer	212	600	Additional UV Bank	WWRF - Solids	Additional disinfection for growth	380,000					380,000				
2022	Sewer			Manhole Installations	City of Fruita	Install MH's on Lines 815, 738, 1427, 833	30,000					30,000				
2022	Sewer	212	600	Relocation of hypochlorite feed system	WWRF - Solids	Alternate disinfection for primary treatment	0					0				Complete using City Staff once additional UV disinfection installed.
2021	Streets	130	735	Road Overlay Program	City of Fruita	Road Overlay program	400,000	400,000							100,000	
2021	Streets	130	733	Sidewalk Replacement Projects	City of Fruita	Repair and replacement of curb, gutter and sidewalks	30,000	30,000								

2022 TOTALS

840,000 430,000 0 0 0 410,000 0 0